



Process for Approval of Practitioner Preparation Programs Seeking Registration with Iowa College Student Aid Commission

As institution seeking approval by the Iowa State Board of Education of an educator preparation program offered in Iowa via distance education must demonstrate all of the following criteria:

1. That the institution seeks to offer programs in Iowa via distance education only; the institution has no bricks-and-mortar presence in Iowa.
2. That a candidate graduating from the institution obtains initial educator licensure/certification from the state in which the candidate completed his/her preparation.
3. That the candidates graduating from the institution receive prominent written disclosure from the institution in all published and Web-based materials that describe the educator preparation program(s) as follows (slight paraphrasing is permitted):

A student seeking an Iowa educator license is advised that successful completion of this institution's program(s) of educator preparation does not qualify you for initial educator licensure by the Iowa Board of Educational Examiners.

A candidate seeking licensure in the State of Iowa must first be licensed/certified as an educator in the state in which preparation was completed. This institution shall assist a candidate in contracting the appropriate licensing board in the state in which the candidate's preparation was completed. This institution shall assist the candidate in understanding the requirements of the appropriate licensing board prior to the candidate's completion of this institution's program(s) of educator preparation.

4. That the institution's educator preparation programs are regionally accredited.
5. That the institution is approved/accredited to offer the same educator preparation program(s) it wishes to offer in Iowa by an entity with authority over educator preparation programs in the state in which the institution maintains its primary physical presence.
6. Process:
 - a. Programs must submit evidence that the above-mentioned criteria have been met.
 - b. Submitted materials will be reviewed by the Iowa Department of Education.
 - c. Reviewed Program(s) will be presented to the Iowa State Board of Education for approval. Timeline of presentation is dependent upon Board calendar and agenda availability.
 - d. Approved program(s) may register with the Iowa College Student Aid Commission (877-272-4456).

Programs interested in participating in the approval process should contact:

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