

Do **NOT** copy and paste this verbatim.

Griswold Greenhouses

Use Company Letterhead

Cedar Falls, IA 12345
(123) 456-7890
A_Gardener@EXAMPLE.COM

Best Community Partner Contact Information

Nov 7, 2023

Update to current date.

Dear Selection Committee,

We at Griswold Greenhouses are thrilled to be partnering with Cedar Falls Community School District in the STEM BEST proposal being submitted to you.

Make sure they reference which school they are partnering with.

The greenhouse will be partnering with the school and other community partners in providing knowledge and expertise as to best plants suited to gardening, consultation for garden placement and installation, class visits and providing equipment and/or plants at a reasonable cost to benefit the program.

Paragraph that states what the Community Partner is anticipating contributing.

Community gardens bring people and resources together. We support this collaborative effort because we see the value in getting everyone involved in learning about gardening and seeing the value of your efforts. We believe that it is also important to provide these hands-on learning opportunities to our students to keep them engaged with resources here in our community.

Paragraph that states why the Community Partner is contributing.

Sincerely,

Marjorie Gardener

Include a signature.

CEO Griswold Greenhouses