

1 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 23-207**,
2 the Board find that the evidence gathered in the investigations, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaints, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY**

6
7 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-02**, the
8 Board finds that the evidence gathered in the investigation, including witness
9 statements and the documentary evidence, does not substantiate the allegations in the
10 complaint, and that the Board therefore lacks probable cause to proceed with this
11 matter. **MOTION CARRIED UNANIMOUSLY**

12
13 Pam Bleam moved, with a second by Kristen Rickey, that in **case number 24-31**, the
14 Board finds that the evidence gathered in the investigation, including witness
15 statements and the documentary evidence, does not substantiate the allegations in the
16 complaint, and that the Board therefore lacks probable cause to proceed with this
17 matter. **MOTION CARRIED UNANIMOUSLY**

18
19 Kristen Rickey moved, with a second by Eric St Clair, that in **case numbers 23-230**,
20 the Board find probable cause to establish a violation of the Code of Professional
21 Conduct and Ethics, 282 IAC rules 25.3(2)b and order this case set for hearing.
22 **MOTION CARRIED UNANIMOUSLY**

23
24 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 24-01**, the
25 Board find probable cause to establish a violation of the Code of Professional Conduct
26 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
27 **CARRIED UNANIMOUSLY**

28
29 Pam Bleam moved, with a second by Kristen Rickey, that in **case number 23-139**, the
30 Board return the complaint and investigative report to the investigator to gather
31 further information, and return the case to the Board for further consideration.
32 **MOTION CARRIED UNANIMOUSLY**

1 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 23-152**, the
2 Board find probable cause to establish a violation of the Code of Professional Conduct
3 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**

4 **CARRIED UNANIMOUSLY**

5
6 Eric St Clair moved, with a second by Pam Bleam, that in **case number 23-127**, the
7 Board find probable cause to establish a violation of the Code of Professional Conduct
8 and Ethics, 282 IAC rule 25.3(2)b and 25.3(3)e, and order this case set for hearing.

9 **MOTION CARRIED UNANIMOUSLY**

10
11 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 24-34** the
12 Board finds that the evidence gathered in the investigation, including witness
13 statements and the documentary evidence, does not substantiate the allegations in the
14 complaint, and that the Board therefore lacks probable cause to proceed with this

15 matter. **MOTION CARRIED UNANIMOUSLY**

16
17 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 23-167**, the
18 Board find probable cause to establish a violation of the Code of Professional Conduct
19 and Ethics, 282 IAC rule 25.3(6)c, 25.3(8)b, and order this case set for hearing. Roll

20 call vote: Behrens – yes; Bleam – yes; Eidahl – no; Janzen – yes; Rickey – yes; St Clair
21 – yes; Weldon – no; Zylstra – no. **MOTION CARRIED**

22
23 Eric St Clair moved, with a second by Pam Bleam, that in **case number 23-166**, the
24 Board find probable cause to establish a violation of the Code of Professional Conduct
25 and Ethics, 282 IAC rule 25.3(3)e, 25.3(6) m, 25.3(8) a & b, and order this case set for

26 hearing. **MOTION CARRIED UNANIMOUSLY**

27
28 Pam Bleam moved, with a second by Kristen Rickey, that in **case number 23-173**, the
29 Board find probable cause to establish a violation of the Code of Professional Conduct
30 and Ethics, 282 IAC rule 25.3(1)e(1), 25.3(6) c, h, & s and order this case set for

31 hearing. Roll call vote: Behren – yes; Bleam – yes; Eidahl – yes; Janzen – recused;
32 Rickey – yes; St Clair – yes; Weldon – yes; Zylstra – yes. **MOTION CARRIED**

1 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 24-16** the
2 Board finds that the evidence gathered in the investigation, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaint, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY**

6

7 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-04**, the
8 Board find probable cause to establish a violation of the Code of Professional Conduct
9 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
10 **CARRIED UNANIMOUSLY**

11

12 Pam Bleam moved, with a second by Kristen Rickey, that in **case number 24-19**, the
13 Board find probable cause to establish a violation of the Code of Professional Conduct
14 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
15 **CARRIED UNANIMOUSLY**

16

17 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 23-197**, the
18 board, find probable cause to establish a violation of the Code of Professional Conduct
19 and Ethics, 282 IAC rule 25.3(6)b & c and 25.3(8)b, and order this case set for
20 hearing. **MOTION CARRIED UNANIMOUSLY**

21

22 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 24-23**, the
23 Board find probable cause to establish a violation of the Code of Professional Conduct
24 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**
25 **CARRIED UNANIMOUSLY**

26

27 Pam Bleam moved, with a second by Kristen Rickey that in **case number 23-177**, the
28 Board find probable cause to establish a violation of the Code of Professional Conduct
29 and Ethics, 282 IAC rule 25.3(3)e, 25.3(6)m and 25.3(8)a, and order this case set for
30 hearing. **MOTION CARRIED UNANIMOUSLY**

31

1 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 23-162**,
2 the Board find probable cause to establish a violation of the Code of Professional
3 Conduct and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing.

4 **MOTION CARRIED UNANIMOUSLY**

5
6 Eric St Clair moved, with a second by Pam Blead, that in **case number 23-172**, the
7 Board find probable cause to establish a violation of the Code of Professional Conduct
8 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**

9 **CARRIED UNANIMOUSLY**

10
11 Kristen Rickey moved, with a second by Pam Blead, that in **case number 23-174**, the
12 Board find probable cause to establish a violation of the Code of Professional Conduct
13 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**

14 **CARRIED UNANIMOUSLY**

15
16 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 23-184**,
17 the Board return the complaint and investigative report to the investigator to gather
18 further information, and return the case to the Board for further consideration.

19 **MOTION CARRIED UNANIMOUSLY**

20
21 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 23-187**,
22 the Board find probable cause to establish a violation of the Code of Professional
23 Conduct and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing.

24 **MOTION CARRIED UNANIMOUSLY**

25
26 Executive Director, Michael Cavin, recused during closed session discussion of case
27 23-234. Pam Blead moved, with a second by Kristen Rickey, that in **case number**
28 **23-234**, the Board find probable cause to establish a violation of the Code of
29 Professional Conduct and Ethics, 282 IAC rule 25.3(1)b, and order this case set for
30 hearing. **MOTION CARRIED UNANIMOUSLY**

31
32 Kristen Rickey moved, with a second by Pam Blead, that in **case number 23-65**, the
33 Board find probable cause to establish a violation of the Code of Professional Conduct

1 and Ethics, 282 IAC rule 25.3(1)c and 25.3(1)b(1)2, and order this case set for hearing.

2 **MOTION CARRIED UNANIMOUSLY**

3
4 Eric St Clair moved, with a second by Kristen Rickey, that the Board accept the
5 respondent's waiver of hearing and voluntary surrender in **case number 23-90** and
6 that the Board issue an order permanently revoking the license with no possibility of
7 reinstatement. **MOTION CARRIED UNANIMOUSLY**

8
9 Kristen Rickey moved, with a second by Pam Blead, that in **case number 23-79**, the
10 Board accept the agreement submitted by the parties, and issue an Order
11 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

12 **CARRIED UNANIMOUSLY**

13
14 Eric St Clair moved, with a second by Kristen Rickey, that in **case numbers 23-170 &**
15 **171** the Board accept the agreement submitted by the parties, and issue an Order
16 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

17 **CARRIED UNANIMOUSLY**

18
19 Kristen Rickey moved, with a second by Pam Blead, that in **case number 22-40**, the
20 Board accept the agreement submitted by the parties, and issue an Order
21 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

22 **CARRIED UNANIMOUSLY**

23
24 Kristen Rickey moved, with a second by Eric St Clair, to accept the signed consents to
25 waive the deadline in **case numbers 23-175, 23-180, 23-181, and 23-189**, and issue
26 an order extending the deadline. **MOTION CARRIED UNANIMOUSLY**

27
28 Eric St Clair moved, with a second by Pam Blead, to extend the 180-day deadline for
29 issuance of the final decision in **case number 23-172** based upon the need to
30 schedule the hearing and conclude the contested case process. The respondent did
31 not file an objection to the extension even though given an opportunity to object.

32 **MOTION CARRIED UNANIMOUSLY**

1 Kristen Rickey moved, with a second by Eric St Clair to extend the 180-day deadline
2 for issuance of the final decision in **case number 23-173** based upon the need to
3 schedule the hearing and conclude the contested case process. Although the
4 respondent has objected to the extended time, probable cause of an ethical violation
5 has been determined by the Board. Additional time is needed to schedule a hearing
6 and conclude the contested case process. Retaining this pending licensing matter
7 ensures that any potential threats or risks to students are thoroughly evaluated while
8 also guaranteeing the educator has the opportunity to dispute the alleged ethical
9 wrongdoing. Justice would not be served by dismissing a pending complaint
10 concerning alleged ethical wrongdoing of an educator given the need to maintain safe
11 learning environments for Iowa students. Allowing more time for resolution of the
12 complaint assures due process for the Respondent. Roll call vote: Behrens – yes;
13 Bleam – yes; Eidahl – yes; Janzen – recused; Rickey – yes; St Clair – yes; Weldon – yes;
14 Zylstra – yes. **MOTION CARRIED**

15
16 Pam Bleam moved, with a second by Kristen Rickey, to extend the 180-day deadline
17 for issuance of the final decision in **case number 23-174** based upon the need to
18 schedule the hearing and conclude the contested case process. The Respondent did
19 not file an objection to the extension even though given an opportunity to object.

20 **MOTION CARRIED UNANIMOUSLY**

21
22 Eric St Clair moved, with a second by Kristen Rickey, to extend the 180-day deadline
23 for issuance of the final decision in **case number 23-177** based upon the need to
24 schedule the hearing and conclude the contested case process. The respondent does
25 not object to the extension. **MOTION CARRIED UNANIMOUSLY**

26
27 Kristen Rickey moved, with a second by Pam Bleam to extend the 180-day deadline for
28 issuance of the final decision in **case number 23-179** based upon the amount of time
29 needed to complete the investigation and conclude the contested case process. The
30 Respondent does not object to the extension. **MOTION CARRIED UNANIMOUSLY**

1 Pam Bleam moved, with a second by Eric St Clair, to extend the 180-day deadline for
2 issuance of the final decision in **case number 23-181**. The seriousness of the
3 accused violation is of such a magnitude, additional time is required to complete a
4 comprehensive investigative and conclude the contested case process. The
5 Respondent does not object to the extension. **MOTION CARRIED UNANIMOUSLY**

6
7 Kristen Rickey moved, with a second by Pam Bleam, to extend the 180-day deadline
8 for issuance of the final decision in **case number 23-182** based upon the amount of
9 time needed to complete the investigation and conclude the contested case process
10 due to the inability to make contact with the Respondent. Allowing more time for
11 resolution of the complaint assures due process for the Respondent. **MOTION**
12 **CARRIED UNANIMOUSLY**

13
14 Eric St Clair moved, with a second by Kristen Rickey, to extend the 180-day deadline
15 for issuance of the final decision in **case number 23-184** based upon additional time
16 the the amount of time needed to complete the investigation and conclude the
17 contested case process. Additional investigative information was requested by the
18 Board to make a probable cause determination, additional time is required to complete
19 a comprehensive investigative and conclude the contested case process. The
20 Respondent did not file an objection to the extension even though given an
21 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

22
23 Pam Bleam moved, with a second by Kristen Rickey to extend the 180-day deadline for
24 issuance of the final decision in **case number 23-186** based upon the seriousness of
25 the accused violation is of such a magnitude, additional time is required to complete a
26 comprehensive investigative and conclude the contested case process. The
27 Respondent did not file an objection to the extension even though given an
28 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

29
30 Eric St Clair moved, with a second by Kristen Rickey, to extend the 180-day deadline
31 for issuance of the final decision in **case number 23-187** based upon the need to
32 schedule the hearing and conclude the contested case process. The Respondent did

1 not file an objection to the extension even though given an opportunity to object.

2 **MOTION CARRIED UNANIMOUSLY**

3
4 Pam Blead moved, with a second by Kristen Rickey to extend the 180-day deadline for
5 issuance of the final decision in **case number 23-190** based upon the seriousness of
6 the accused violation is of such a magnitude, additional time is required to complete a
7 comprehensive investigative and conclude the contested case process. Roll call vote:
8 Behrens – yes; Blead – yes; Eidahl – yes; Janzen – yes; Rickey – yes; St Clair –
9 recused; Weldon – yes; Zylstra – yes. **MOTION CARRIED**

10
11 Kristi Traynor and Andrew Steffensmeier recused during the closed session
12 discussion of the following 180-day cases:

13
14 Eric St Clair moved, with a second by Pam Blead, to extend the 180-day
15 deadline for issuance of the final decision in **case number 23-176** based upon
16 the need to hold the hearing and conclude the contested case process and
17 Respondent did not file an objection to the extension even though given an
18 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

19
20 Kristen Rickey moved, with a second by Eric St Clair to extend the 180-day
21 deadline for issuance of the final decision in **case number 23-185** based upon
22 the need to schedule the hearing and conclude the contested case process.
23 The Respondent does not object to the extension. **MOTION CARRIED**

24 **UNANIMOUSLY**

25
26 Eric St Clair moved, with a second by Kristen Rickey to approve the closed
27 session minutes for February 23, 2024. **MOTION CARRIED UNANIMOUSLY**

28
29 Request for Reinstatement: **Case no. 22-112** In the matter of Holly Hoelting. Ms.
30 Hoelting was alleged to have failed to protect the health and safety of a student and
31 created conditions harmful to learning. She was also alleged of conducting business
32 in such a way that the practitioner repeatedly exposes student to unnecessary

1 embarrassment or disparagement and willfully or repeatedly departing from or failing
2 to conform to the minimum standards of acceptable and prevailing education practice.
3 Her sanction included: a written reprimand, deferred suspension of her license for a
4 minimum of 6 months, attendance of a 15-hour ethics course, completion of a
5 substance abuse evaluation and a mental health assessment that evaluates her ability
6 to establish and maintain appropriate Coach-Student boundaries. Ms. Hoelting
7 applied for reinstatement on March 7, 2024, has met the timeline of the suspension
8 and fulfilled the requirements of the disciplinary order. Ms. Hoelting was not present
9 before the board. Kristen Rickey moved, with a second by Pam Bleam, the board
10 approve reinstatement of the license in **case number 22-112** because the need for the
11 suspension no longer exists and it is in the public interest to reinstate the license.

12 **MOTION CARRIED UNANIMOUSLY**

13

14 Request for Reinstatement: **Case no. 23-19** In the matter of Jayden Kies. Mr. Kies
15 was alleged of abandoning a written employment contract without prior unconditional
16 release by the employer. His sanction included: a 90-day suspension. Mr. Kies was
17 not present before the board. The 90-day suspension period has elapsed. Eric St
18 Clair moved, with a second by Kristen Rickey, to approve reinstatement of the license
19 in **case number 23-19** because the need for the suspension no longer exists and it is
20 in the public interest to reinstate the license. **MOTION CARRIED UNANIMOUSLY**

21

22 Communication from the Public:

23 None

24

25 Board Member Reports:

26 Chad Janzen reported that board member committees will be evaluated at the June
27 retreat.

28

29 Executive Director's Report

30 Legislative Report:

31 The rules proposal later in the meeting relates to a discussion between Director Snow,
32 Governor Reynolds and Director Cavin regarding new CTE endorsements. Many of our
33 bills have been combined into one large House bill, which the Senate now needs to

1 reconcile. The Governor’s Appropriations bill includes a new investigator for the
2 BoEE. This position will be funded through the DE, but assigned to BoEE to assist in
3 non-licensed staff investigations and overlap for licensed staff investigation.

4
5 Agency Update:

6 A new Board member will be joining us at the April board meeting. The BoEE had a
7 major technical issue with Google and uploaded documents, in March. It caused
8 difficulty for many applicants and staff worked with them to resolve issues. Greg
9 Horstmann, investigator and administrative consultant for the BoEE, has chosen to
10 retire in May. Director Cavin has initiated the process for his replacement.

11
12 Financial Report:

13 Financials have been included in the agenda packet. For FY 24, we are behind about
14 15% due to a combination of factors, such as the decrease in cost of the new renewal
15 process and also a decrease in applications by about 3,000. The online BoEE
16 application system is currently running about \$166,000.00 per year.

17
18 License Report

19 Renewals are less than 2 weeks out. We are beginning to receive calls around
20 conditional licensure for next school year.

21
22 The June retreat and meeting will take place in the Grimes Building in room B100.
23 Hotel accommodation and dinner plans for Board members were discussed. The
24 retreat agenda for Thursday will consist of operational procedures, a few
25 presentations, committee assignments and goal setting for 2024-2025. Discussions
26 continue for additional Board members.

27
28 Rules:

29 Discuss

30 Amend IAC 282 Chapter 22- Authorizations. Director Cavin led discussion on
31 amendments that would allow a new “cluster” endorsement option for career and
32 technical authorizations. Board members provided feedback, suggestions and asked
33 questions.

1

2 Reports

3 An updated draft of the Board meeting calendar for FY 24 was proposed. Pam Bleam
4 moved, with a second by Eric St. Clair, to approve the Board Meeting calendar year for
5 FY 25.

6

7 There being no further business, Kristen Rickey moved, with a second by Eric St Clair,
8 to adjourn the meeting at 1:17 p.m. **MOTION CARRIED UNANIMOUSLY.**