

STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS
Grimes State Office Building, State Board Room
400 E. 14th Street
Des Moines, IA

2023-2024 BoEE Goals

- Goal 1: Explore options for conditional licensure for non-prepared individuals enrolled in preparation programs.
- Goal 2: Expand remediation trainings available for ethical violations.
- Goal 3: Expansion of ethics and grooming presentations to LEA's.

BOARD MEETING AGENDA
Friday, April 19, 2024

TIMES ARE APPROXIMATE

8:30 a.m.

Call Meeting to Order and Roll Call

Approve the Agenda

TAB A

Approve the Consent Agenda

- a. Minutes for March 22, 2024 board meeting

TAB B

Professional Practices - Licensee Discipline - Closed Session - Board Members Only (roll call)

Open Session

- a. Results of closed session announced
- b. Approve closed session minutes for March 22, 2024
- c. Reinstatement(s)
 - 1. 23-101 Todd Parsons
 - 2. 23-102 David Griffin

Communication from the Public

Board Communications

- a. Board Member Reports
- b. Executive Director's Report
 - 1. Legislative Update
 - 2. Agency Update
 - 3. Licensure Update
 - 4. Financial Update
 - a. FY24 March 2024

TAB C

12:00 p.m.

Lunch for Board Members

12:30 p.m.

Rules [Iowa Administrative Code – Chapter 282 (272)]

- a. *Adopt*
 - 1. None

b. *ARRC Review Pending*

- 1. None

c. Notice

1. Amend IAC 282 Chapter 22- Authorizations

TAB D

d. Items for Discussion

1. None

Waivers

1. PFW 24-04 Lisa Mellmann

TAB E

Reports/Approvals:

1. None

1:30 p.m.

Adjournment

UPCOMING MEETINGS

Friday, May 17, 2024

Thursday and Friday June 20 – 21, 2024 Board Retreat and Meeting

Friday, August 9, 2024

1 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 23-207**,
2 the Board find that the evidence gathered in the investigations, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaints, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY**

6
7 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-02**, the
8 Board finds that the evidence gathered in the investigation, including witness
9 statements and the documentary evidence, does not substantiate the allegations in the
10 complaint, and that the Board therefore lacks probable cause to proceed with this
11 matter. **MOTION CARRIED UNANIMOUSLY**

12
13 Pam Bleam moved, with a second by Kristen Rickey, that in **case number 24-31**, the
14 Board finds that the evidence gathered in the investigation, including witness
15 statements and the documentary evidence, does not substantiate the allegations in the
16 complaint, and that the Board therefore lacks probable cause to proceed with this
17 matter. **MOTION CARRIED UNANIMOUSLY**

18
19 Kristen Rickey moved, with a second by Eric St Clair, that in **case numbers 23-230**,
20 the Board find probable cause to establish a violation of the Code of Professional
21 Conduct and Ethics, 282 IAC rules 25.3(2)b and order this case set for hearing.
22 **MOTION CARRIED UNANIMOUSLY**

23
24 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 24-01**, the
25 Board find probable cause to establish a violation of the Code of Professional Conduct
26 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
27 **CARRIED UNANIMOUSLY**

28
29 Pam Bleam moved, with a second by Kristen Rickey, that in **case number 23-139**, the
30 Board return the complaint and investigative report to the investigator to gather
31 further information, and return the case to the Board for further consideration.
32 **MOTION CARRIED UNANIMOUSLY**

1 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 23-152**, the
2 Board find probable cause to establish a violation of the Code of Professional Conduct
3 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**

4 **CARRIED UNANIMOUSLY**

5
6 Eric St Clair moved, with a second by Pam Bleam, that in **case number 23-127**, the
7 Board find probable cause to establish a violation of the Code of Professional Conduct
8 and Ethics, 282 IAC rule 25.3(2)b and 25.3(3)e, and order this case set for hearing.

9 **MOTION CARRIED UNANIMOUSLY**

10
11 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 24-34** the
12 Board finds that the evidence gathered in the investigation, including witness
13 statements and the documentary evidence, does not substantiate the allegations in the
14 complaint, and that the Board therefore lacks probable cause to proceed with this

15 matter. **MOTION CARRIED UNANIMOUSLY**

16
17 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 23-167**, the
18 Board find probable cause to establish a violation of the Code of Professional Conduct
19 and Ethics, 282 IAC rule 25.3(6)c, 25.3(8)b, and order this case set for hearing. Roll

20 call vote: Behrens – yes; Bleam – yes; Eidahl – no; Janzen – yes; Rickey – yes; St Clair
21 – yes; Weldon – no; Zylstra – no. **MOTION CARRIED**

22
23 Eric St Clair moved, with a second by Pam Bleam, that in **case number 23-166**, the
24 Board find probable cause to establish a violation of the Code of Professional Conduct
25 and Ethics, 282 IAC rule 25.3(3)e, 25.3(6) m, 25.3(8) a & b, and order this case set for

26 hearing. **MOTION CARRIED UNANIMOUSLY**

27
28 Pam Bleam moved, with a second by Kristen Rickey, that in **case number 23-173**, the
29 Board find probable cause to establish a violation of the Code of Professional Conduct
30 and Ethics, 282 IAC rule 25.3(1)e(1), 25.3(6) c, h, & s and order this case set for

31 hearing. Roll call vote: Behren – yes; Bleam – yes; Eidahl – yes; Janzen – recused;
32 Rickey – yes; St Clair – yes; Weldon – yes; Zylstra – yes. **MOTION CARRIED**

1 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 24-16** the
2 Board finds that the evidence gathered in the investigation, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaint, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY**

6
7 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-04**, the
8 Board find probable cause to establish a violation of the Code of Professional Conduct
9 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
10 **CARRIED UNANIMOUSLY**

11
12 Pam Bleam moved, with a second by Kristen Rickey, that in **case number 24-19**, the
13 Board find probable cause to establish a violation of the Code of Professional Conduct
14 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
15 **CARRIED UNANIMOUSLY**

16
17 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 23-197**, the
18 board, find probable cause to establish a violation of the Code of Professional Conduct
19 and Ethics, 282 IAC rule 25.3(6)b & c and 25.3(8)b, and order this case set for
20 hearing. **MOTION CARRIED UNANIMOUSLY**

21
22 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 24-23**, the
23 Board find probable cause to establish a violation of the Code of Professional Conduct
24 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**
25 **CARRIED UNANIMOUSLY**

26
27 Pam Bleam moved, with a second by Kristen Rickey that in **case number 23-177**, the
28 Board find probable cause to establish a violation of the Code of Professional Conduct
29 and Ethics, 282 IAC rule 25.3(3)e, 25.3(6)m and 25.3(8)a, and order this case set for
30 hearing. **MOTION CARRIED UNANIMOUSLY**

31

1 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 23-162**,
2 the Board find probable cause to establish a violation of the Code of Professional
3 Conduct and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing.

4 **MOTION CARRIED UNANIMOUSLY**

5
6 Eric St Clair moved, with a second by Pam Blead, that in **case number 23-172**, the
7 Board find probable cause to establish a violation of the Code of Professional Conduct
8 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**

9 **CARRIED UNANIMOUSLY**

10
11 Kristen Rickey moved, with a second by Pam Blead, that in **case number 23-174**, the
12 Board find probable cause to establish a violation of the Code of Professional Conduct
13 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**

14 **CARRIED UNANIMOUSLY**

15
16 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 23-184**,
17 the Board return the complaint and investigative report to the investigator to gather
18 further information, and return the case to the Board for further consideration.

19 **MOTION CARRIED UNANIMOUSLY**

20
21 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 23-187**,
22 the Board find probable cause to establish a violation of the Code of Professional
23 Conduct and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing.

24 **MOTION CARRIED UNANIMOUSLY**

25
26 Executive Director, Michael Cavin, recused during closed session discussion of case
27 23-234. Pam Blead moved, with a second by Kristen Rickey, that in **case number**
28 **23-234**, the Board find probable cause to establish a violation of the Code of
29 Professional Conduct and Ethics, 282 IAC rule 25.3(1)b, and order this case set for
30 hearing. **MOTION CARRIED UNANIMOUSLY**

31
32 Kristen Rickey moved, with a second by Pam Blead, that in **case number 23-65**, the
33 Board find probable cause to establish a violation of the Code of Professional Conduct

1 and Ethics, 282 IAC rule 25.3(1)c and 25.3(1)b(1)2, and order this case set for hearing.

2 **MOTION CARRIED UNANIMOUSLY**

3
4 Eric St Clair moved, with a second by Kristen Rickey, that the Board accept the
5 respondent's waiver of hearing and voluntary surrender in **case number 23-90** and
6 that the Board issue an order permanently revoking the license with no possibility of
7 reinstatement. **MOTION CARRIED UNANIMOUSLY**

8
9 Kristen Rickey moved, with a second by Pam Blead, that in **case number 23-79**, the
10 Board accept the agreement submitted by the parties, and issue an Order
11 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

12 **CARRIED UNANIMOUSLY**

13
14 Eric St Clair moved, with a second by Kristen Rickey, that in **case numbers 23-170 &**
15 **171** the Board accept the agreement submitted by the parties, and issue an Order
16 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

17 **CARRIED UNANIMOUSLY**

18
19 Kristen Rickey moved, with a second by Pam Blead, that in **case number 22-40**, the
20 Board accept the agreement submitted by the parties, and issue an Order
21 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

22 **CARRIED UNANIMOUSLY**

23
24 Kristen Rickey moved, with a second by Eric St Clair, to accept the signed consents to
25 waive the deadline in **case numbers 23-175, 23-180, 23-181, and 23-189**, and issue
26 an order extending the deadline. **MOTION CARRIED UNANIMOUSLY**

27
28 Eric St Clair moved, with a second by Pam Blead, to extend the 180-day deadline for
29 issuance of the final decision in **case number 23-172** based upon the need to
30 schedule the hearing and conclude the contested case process. The respondent did
31 not file an objection to the extension even though given an opportunity to object.

32 **MOTION CARRIED UNANIMOUSLY**

1 Kristen Rickey moved, with a second by Eric St Clair to extend the 180-day deadline
2 for issuance of the final decision in **case number 23-173** based upon the need to
3 schedule the hearing and conclude the contested case process. Although the
4 respondent has objected to the extended time, probable cause of an ethical violation
5 has been determined by the Board. Additional time is needed to schedule a hearing
6 and conclude the contested case process. Retaining this pending licensing matter
7 ensures that any potential threats or risks to students are thoroughly evaluated while
8 also guaranteeing the educator has the opportunity to dispute the alleged ethical
9 wrongdoing. Justice would not be served by dismissing a pending complaint
10 concerning alleged ethical wrongdoing of an educator given the need to maintain safe
11 learning environments for Iowa students. Allowing more time for resolution of the
12 complaint assures due process for the Respondent. Roll call vote: Behrens – yes;
13 Bleam – yes; Eidahl – yes; Janzen – recused; Rickey – yes; St Clair – yes; Weldon – yes;
14 Zylstra – yes. **MOTION CARRIED**

15
16 Pam Bleam moved, with a second by Kristen Rickey, to extend the 180-day deadline
17 for issuance of the final decision in **case number 23-174** based upon the need to
18 schedule the hearing and conclude the contested case process. The Respondent did
19 not file an objection to the extension even though given an opportunity to object.

20 **MOTION CARRIED UNANIMOUSLY**

21
22 Eric St Clair moved, with a second by Kristen Rickey, to extend the 180-day deadline
23 for issuance of the final decision in **case number 23-177** based upon the need to
24 schedule the hearing and conclude the contested case process. The respondent does
25 not object to the extension. **MOTION CARRIED UNANIMOUSLY**

26
27 Kristen Rickey moved, with a second by Pam Bleam to extend the 180-day deadline for
28 issuance of the final decision in **case number 23-179** based upon the amount of time
29 needed to complete the investigation and conclude the contested case process. The
30 Respondent does not object to the extension. **MOTION CARRIED UNANIMOUSLY**

1 Pam Bleam moved, with a second by Eric St Clair, to extend the 180-day deadline for
2 issuance of the final decision in **case number 23-181**. The seriousness of the
3 accused violation is of such a magnitude, additional time is required to complete a
4 comprehensive investigative and conclude the contested case process. The
5 Respondent does not object to the extension. **MOTION CARRIED UNANIMOUSLY**

6
7 Kristen Rickey moved, with a second by Pam Bleam, to extend the 180-day deadline
8 for issuance of the final decision in **case number 23-182** based upon the amount of
9 time needed to complete the investigation and conclude the contested case process
10 due to the inability to make contact with the Respondent. Allowing more time for
11 resolution of the complaint assures due process for the Respondent. **MOTION**
12 **CARRIED UNANIMOUSLY**

13
14 Eric St Clair moved, with a second by Kristen Rickey, to extend the 180-day deadline
15 for issuance of the final decision in **case number 23-184** based upon additional time
16 the the amount of time needed to complete the investigation and conclude the
17 contested case process. Additional investigative information was requested by the
18 Board to make a probable cause determination, additional time is required to complete
19 a comprehensive investigative and conclude the contested case process. The
20 Respondent did not file an objection to the extension even though given an
21 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

22
23 Pam Bleam moved, with a second by Kristen Rickey to extend the 180-day deadline for
24 issuance of the final decision in **case number 23-186** based upon the seriousness of
25 the accused violation is of such a magnitude, additional time is required to complete a
26 comprehensive investigative and conclude the contested case process. The
27 Respondent did not file an objection to the extension even though given an
28 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

29
30 Eric St Clair moved, with a second by Kristen Rickey, to extend the 180-day deadline
31 for issuance of the final decision in **case number 23-187** based upon the need to
32 schedule the hearing and conclude the contested case process. The Respondent did

1 not file an objection to the extension even though given an opportunity to object.

2 **MOTION CARRIED UNANIMOUSLY**

3
4 Pam Bleam moved, with a second by Kristen Rickey to extend the 180-day deadline for
5 issuance of the final decision in **case number 23-190** based upon the seriousness of
6 the accused violation is of such a magnitude, additional time is required to complete a
7 comprehensive investigative and conclude the contested case process. Roll call vote:
8 Behrens – yes; Bleam – yes; Eidahl – yes; Janzen – yes; Rickey – yes; St Clair –
9 recused; Weldon – yes; Zylstra – yes. **MOTION CARRIED**

10
11 Kristi Traynor and Andrew Steffensmeier recused during the closed session
12 discussion of the following 180-day cases:

13
14 Eric St Clair moved, with a second by Pam Bleam, to extend the 180-day
15 deadline for issuance of the final decision in **case number 23-176** based upon
16 the need to hold the hearing and conclude the contested case process and
17 Respondent did not file an objection to the extension even though given an
18 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

19
20 Kristen Rickey moved, with a second by Eric St Clair to extend the 180-day
21 deadline for issuance of the final decision in **case number 23-185** based upon
22 the need to schedule the hearing and conclude the contested case process.
23 The Respondent does not object to the extension. **MOTION CARRIED**

24 **UNANIMOUSLY**

25
26 Eric St Clair moved, with a second by Kristen Rickey to approve the closed
27 session minutes for February 23, 2024. **MOTION CARRIED UNANIMOUSLY**

28
29 Request for Reinstatement: **Case no. 22-112** In the matter of Holly Hoelting. Ms.
30 Hoelting was alleged to have failed to protect the health and safety of a student and
31 created conditions harmful to learning. She was also alleged of conducting business
32 in such a way that the practitioner repeatedly exposes student to unnecessary

1 embarrassment or disparagement and willfully or repeatedly departing from or failing
2 to conform to the minimum standards of acceptable and prevailing education practice.
3 Her sanction included: a written reprimand, deferred suspension of her license for a
4 minimum of 6 months, attendance of a 15-hour ethics course, completion of a
5 substance abuse evaluation and a mental health assessment that evaluates her ability
6 to establish and maintain appropriate Coach-Student boundaries. Ms. Hoelting
7 applied for reinstatement on March 7, 2024, has met the timeline of the suspension
8 and fulfilled the requirements of the disciplinary order. Ms. Hoelting was not present
9 before the board. Kristen Rickey moved, with a second by Pam Bleam, the board
10 approve reinstatement of the license in **case number 22-112** because the need for the
11 suspension no longer exists and it is in the public interest to reinstate the license.

12 **MOTION CARRIED UNANIMOUSLY**

13

14 Request for Reinstatement: **Case no. 23-19** In the matter of Jayden Kies. Mr. Kies
15 was alleged of abandoning a written employment contract without prior unconditional
16 release by the employer. His sanction included: a 90-day suspension. Mr. Kies was
17 not present before the board. The 90-day suspension period has elapsed. Eric St
18 Clair moved, with a second by Kristen Rickey, to approve reinstatement of the license
19 in **case number 23-19** because the need for the suspension no longer exists and it is
20 in the public interest to reinstate the license. **MOTION CARRIED UNANIMOUSLY**

21

22 Communication from the Public:

23 None

24

25 Board Member Reports:

26 Chad Janzen reported that board member committees will be evaluated at the June
27 retreat.

28

29 Executive Director's Report

30 Legislative Report:

31 The rules proposal later in the meeting relates to a discussion between Director Snow,
32 Governor Reynolds and Director Cavin regarding new CTE endorsements. Many of our
33 bills have been combined into one large House bill, which the Senate now needs to

1 reconcile. The Governor’s Appropriations bill includes a new investigator for the
2 BoEE. This position will be funded through the DE, but assigned to BoEE to assist in
3 non-licensed staff investigations and overlap for licensed staff investigation.

4
5 Agency Update:

6 A new Board member will be joining us at the April board meeting. The BoEE had a
7 major technical issue with Google and uploaded documents, in March. It caused
8 difficulty for many applicants and staff worked with them to resolve issues. Greg
9 Horstmann, investigator and administrative consultant for the BoEE, has chosen to
10 retire in May. Director Cavin has initiated the process for his replacement.

11
12 Financial Report:

13 Financials have been included in the agenda packet. For FY 24, we are behind about
14 15% due to a combination of factors, such as the decrease in cost of the new renewal
15 process and also a decrease in applications by about 3,000. The online BoEE
16 application system is currently running about \$166,000.00 per year.

17
18 License Report

19 Renewals are less than 2 weeks out. We are beginning to receive calls around
20 conditional licensure for next school year.

21
22 The June retreat and meeting will take place in the Grimes Building in room B100.
23 Hotel accommodation and dinner plans for Board members were discussed. The
24 retreat agenda for Thursday will consist of operational procedures, a few
25 presentations, committee assignments and goal setting for 2024-2025. Discussions
26 continue for additional Board members.

27
28 Rules:

29 Discuss

30 Amend IAC 282 Chapter 22- Authorizations. Director Cavin led discussion on
31 amendments that would allow a new “cluster” endorsement option for career and
32 technical authorizations. Board members provided feedback, suggestions and asked
33 questions.

1

2 Reports

3 An updated draft of the Board meeting calendar for FY 24 was proposed. Pam Bleam
4 moved, with a second by Eric St. Clair, to approve the Board Meeting calendar year for
5 FY 25.

6

7 There being no further business, Kristen Rickey moved, with a second by Eric St Clair,
8 to adjourn the meeting at 1:17 p.m. **MOTION CARRIED UNANIMOUSLY.**

To: BoEE - Executive Director, Mike Cavin
 cc: Mirela Jusic

From: Mike Cornelison

Date: April 1, 2024

Re: **FY 2024 FINANCIAL ANALYSIS**
Period 9 -March 2024

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Carry Forward
9397 - BoEE	\$1,550,475	\$1,554,181
	<u>\$1,550,475</u>	<u>\$1,554,181</u>

Areas to Monitor:

RED:

YELLOW:

GREEN: Final Y-E Cash Carry Forward to FY2024 completed in August.
FY2023 GAAP Package completed August 31.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
For Fiscal 2024, October & April are "3 Payroll" months.
Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov 515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: I54 Board of Educational Examiners

FY 2024

EDas Customer Number: 1100
Percent of Year Complete: 75%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual	(C=A+B)	(D)	To Date
	Balance Brought Forward from Prior Year	100,000	1,596,717	-													1,696,717	1,696,717	1,637,177		
	Balance Carried Forward to Next Year													(100,000)	(1,454,181)		-	(1,554,181)	(1,222,273)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	-	-	120	-	120	74	-	-	-	4,840	-	-	-	314	5,154	6,500	5%	79%
401	Fees, Licenses & Permits	155,033	198,935	141,664	122,289	103,442	107,060	143,671	119,445	114,367	137,389	169,386	257,755	-	-	-	1,205,904	1,770,434	1,950,000	62%	91%
501	Refunds & Reimbursements	-	-	-	765	-	-	-	-	-	-	-	-	-	-	-	765	765	-	0%	0%
704	Other	54,965	57,355	53,168	42,250	40,345	40,103	54,790	40,655	41,715	49,128	50,768	61,155	-	-	-	425,346	586,396	680,000	63%	86%
Total Revenues:		309,998	1,853,007	194,832	165,304	143,907	147,163	198,581	160,173	156,082	186,517	220,154	323,749	(100,000)	(1,454,181)	-	3,329,046	2,505,285	3,051,404	109%	82%
Expenditures																					
101	Personal Services	55,300	151,311	128,220	201,762	131,840	112,002	138,959	139,306	138,040	199,727	138,992	138,992	53,222	-	-	1,196,741	1,727,674	1,643,026	73%	105%
202	In State Travel	-	1,817	47	1,609	661	2,516	-	1,024	1,727	1,000	2,500	2,000	2,500	-	-	9,401	17,401	20,000	47%	87%
205	Out Of State Travel	-	20	525	505	(525)	530	-	870	-	2,000	3,000	2,000	2,500	-	-	1,925	11,425	20,000	10%	57%
301	Office Supplies	-	4,500	62	1,500	299	155	262	305	405	300	5,000	100	(4,500)	-	-	7,487	8,387	10,000	75%	84%
302	Facility Maintenance Supplies	-	-	-	-	-	-	-	-	-	-	-	250	-	-	-	250	500	1,000	0%	50%
308	Other Supplies	-	-	-	-	-	-	-	-	-	-	300	-	-	-	-	-	300	400	0%	75%
309	Printing & Binding	-	-	-	-	-	-	-	0	-	200	600	600	100	-	-	0	1,500	3,500	0%	43%
311	Food	-	17	-	-	-	-	-	-	-	50	50	100	450	-	-	17	667	1,000	2%	67%
313	Postage	-	365	492	368	347	309	425	487	508	1,200	800	800	1,000	-	-	3,300	7,100	12,500	26%	57%
401	Communications	-	1,614	1,614	1,615	1,616	1,616	1,616	1,616	1,616	1,700	1,700	1,700	1,700	-	-	12,921	19,721	20,000	65%	99%
402	Rentals	4,917	6,527	4,917	4,917	-	5,759	5,250	5,250	5,250	6,250	5,250	6,250	5,250	-	-	42,785	65,785	71,500	60%	92%
403	Utilities	196	186	195	137	172	252	316	-	309	250	250	250	300	-	-	1,762	2,812	4,000	44%	70%
405	Prof & Scientific Services	-	150	200	311	161	561	473	-	250	500	500	500	500	-	-	2,107	4,107	5,000	42%	82%
406	Outside Services	346	346	653	346	595	360	552	10	728	500	600	500	-	-	-	3,935	5,535	6,000	66%	92%
408	Advertising & Publicity	-	-	-	-	-	-	-	-	-	-	200	-	-	-	-	-	200	200	0%	100%
409	Outside Repairs/Service	-	-	-	-	-	-	-	-	-	250	-	-	250	-	-	-	500	1,000	0%	50%
414	Reimbursements To Other Agency	-	2,917	3,297	2,840	1,809	2,026	2,576	1,335	2,250	2,400	2,400	2,400	2,400	-	-	19,051	28,651	25,000	76%	115%
416	ITD Reimbursements	-	177,061	1,987	1,942	1,614	1,621	1,595	1,633	1,514	1,650	1,650	1,650	1,650	-	-	188,967	195,567	550,000	34%	36%
418	IT Outside Services	-	1,305	655	82,719	650	16,681	1,298	3,603	1,305	1,400	1,400	3,200	2,500	-	-	108,218	116,718	35,000	309%	333%
432	Attorney General Reimbursement	-	-	-	-	-	-	21,478	8,597	4,296	4,296	4,296	4,296	-	-	-	34,370	51,552	85,000	40%	61%
434	Gov Transfer Other Agencies	-	16,692	21,034	11,155	17,534	8,940	15,381	12,834	10,070	16,000	15,000	16,000	15,000	-	-	113,639	175,639	455,000	25%	39%
501	Equipment	-	-	-	-	-	-	6,282	-	161	-	-	-	-	-	-	6,443	6,443	6,500	99%	99%
502	Office Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	250	0%	0%	
503	Equipment-Non Inventory	-	-	-	-	-	-	-	-	-	-	16,500	-	-	-	-	-	16,500	16,500	0%	100%
510	IT Equipment & Software	-	1,486	-	-	43	423	-	-	22	-	1,500	-	(1,500)	-	-	1,974	1,974	12,000	16%	16%
602	Other Expenses & Obligations	130	-	4,123	4,958	2,625	2,809	2,596	2,630	3,325	3,200	3,700	3,200	3,300	-	-	23,196	36,596	42,000	55%	87%
702	Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30	0%	0%
705	Refunds-Other	-	-	85	75	-	-	85	85	-	510	340	510	340	-	-	330	2,030	5,000	7%	41%
Total Expenditures:		60,889	366,314	168,106	316,760	159,441	156,559	199,141	179,584	171,776	243,632	206,328	185,248	91,507	-	-	1,778,571	2,505,286	3,051,405	58%	82%
Current Month Operations		249,108	1,486,692	26,726	(151,456)	(15,534)	(9,396)	(560)	(19,411)	(15,694)	(57,115)	13,826	138,501	(191,507)	(1,454,181)	-	1,550,475	(0)	(1)		
Encumbrances								6,282													
Cash Balance		249,108	1,735,801	1,762,527	1,611,071	1,589,255	1,579,859	1,585,581	1,566,170	1,550,475	1,493,361	1,507,186	1,645,688	1,454,181	(0)	(0)				(1)	

FOOTNOTES

Revenues

234 Gov Transfer In Other Agencies - Includes WebSpec Reimbursement.

Expenditures

101 Personal Services - October & April have 3 payroll warrants written.

202 In State Travel - Employee travel and Board Meeting expense.

401 Communication - Cell phone and ICN Voice, Data & Internet usage.

402 Rentals - Facility lease & exhibit booths for trade events.

405 Prof & Scientific Services - payments to school districts for Board Member per diem & substitute reimbursements.

406 Outside Services - Includes the office cleaning service.

414 Reimbursements to Other Agencies - DAS services. Jan includes the quarterly Workers Comp allocation of \$901.

432 Attorney General Reimbursement - Jan contains AG billings for July - Nov.

434 Gov Transfer Other Agencies - DCI criminal history & background checks & DIA services.

501 Equipment - Jan expense is for a copier replacement.

503 Equipment-Non Inventory - Forecast includes the purchase of 12 Chromebooks.

602 Other Expenses & Obligations - TOS credit card processing fees.

Job Class	Board Members
105263 14000	vacant
105264 14000	Timothy W Bower
105265 14000	vacant
105266 14000	Michael C Lock
105267 14000	Kathy J Behrens
105268 14000	Davis L Eidahl
139184 14000	Pam Bleam
139185 14000	vacant
139186 14000	Chad W Janzen
133187 14000	Kristen M Rickey
139188 14000	Daniel J Zylstra
139189 14000	Ryan M Weldon
	<i>Eric A St Clair DOE</i>
Total	13

Job Class	Employee Name	Budgeted	Filled
105254 00018	Clerk-Specialist	Jessica Kurtz Naylor	1.00 1.00
105255 00018	Clerk-Specialist	Sharon S Jensen	1.00 1.00
105256 00018	Clerk-Specialist	Danielle N Brookes	1.00 1.00
142330 00018	Clerk-Specialist	Alivia Bullis	1.00 1.00
105257 00121	Info Tech Specialist 4	Jeff S Debruin	1.00 1.00
105258 00697	Investigator 3	Cynthia D Dennis	1.00 1.00
147733 00696	Investigator 2	Lori L Lavato	0.00 1.00
105259 01071	Education Program Consultant	Kelly Jo Krogh Faga	1.00 1.00
105260 01071	Education Program Consultant	Gregory S Horstman	1.00 1.00
144601 01071	Education Program Consultant	Geri McMahon	1.00 1.00
105262 01071	Education Program Consultant	David D Wempen	1.00 1.00
105269 31038	Executive Director/BOEE	Michael D Cavin	1.00 1.00
105270 31513	Admin Consultant	Joanne K Tubbs	1.00 1.00
144600 00645	Attorney 3	Beth A Myers	1.00 1.00
105272 95002	Secretary 3	Meredith Hawk	1.00 1.00
		Total FTEs	14.00 15.00

Fund: 0001 General Fund
 Unit: 9397
 Sub Unit: Blank
 Appropriation: I54

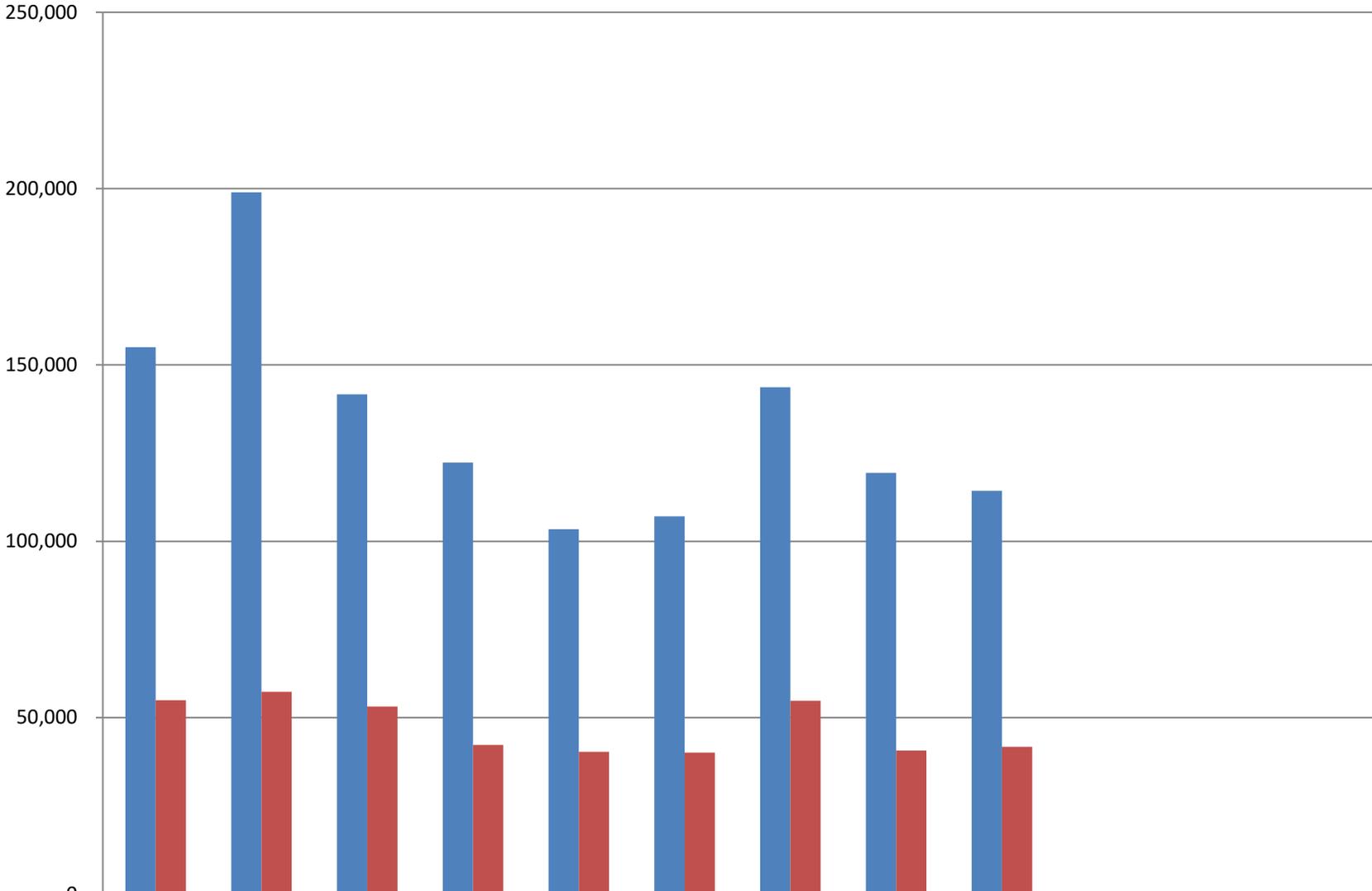
Board of Educational Examiners

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	HO13	HO14	HO15	YTD
		Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual								
Appropriation																	
BBF																	
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	0	0	120	0	120	74	0	0	0	0	0	0	0	314
401	Licensure Fees	155,033	198,935	141,664	122,289	103,442	107,060	143,671	119,445	114,367	0	0	0	0	0	0	1,205,904
501	Refunds & Reimbursements	0	0	0	765	0	0	0	0	0	0	0	0	0	0	0	765
704	DCI Check Fees	54,965	57,355	53,168	42,250	40,345	40,103	54,790	40,655	41,715	0	0	0	0	0	0	425,346
Total Revenues:		209,998	256,290	194,832	165,304	143,907	147,163	198,581	160,173	156,082	-	-	-	-	-	-	1,632,329
234 Gen Fund	Licensure Fees % - Other Agcy								21								21
401 Gen Fund	Licensure Fees	48,808	62,606	44,609	38,545	32,554	33,686	45,171	37,654	35,996							379,629
Total General Fund		48,808	62,606	44,609	38,545	32,554	33,686	45,171	37,675	35,996	0	0	0	0	0	0	379,650
Total Receipts		258,805	318,896	239,441	203,849	176,461	180,849	243,752	197,848	192,078	-	-	-	-	-	-	2,011,980
	YTD vs Prior Year	-13%	-19%	-16%	-15%	-17%	-16%	-16%	-15%	-17%							

Note -
 General Fund 0001-996-2820

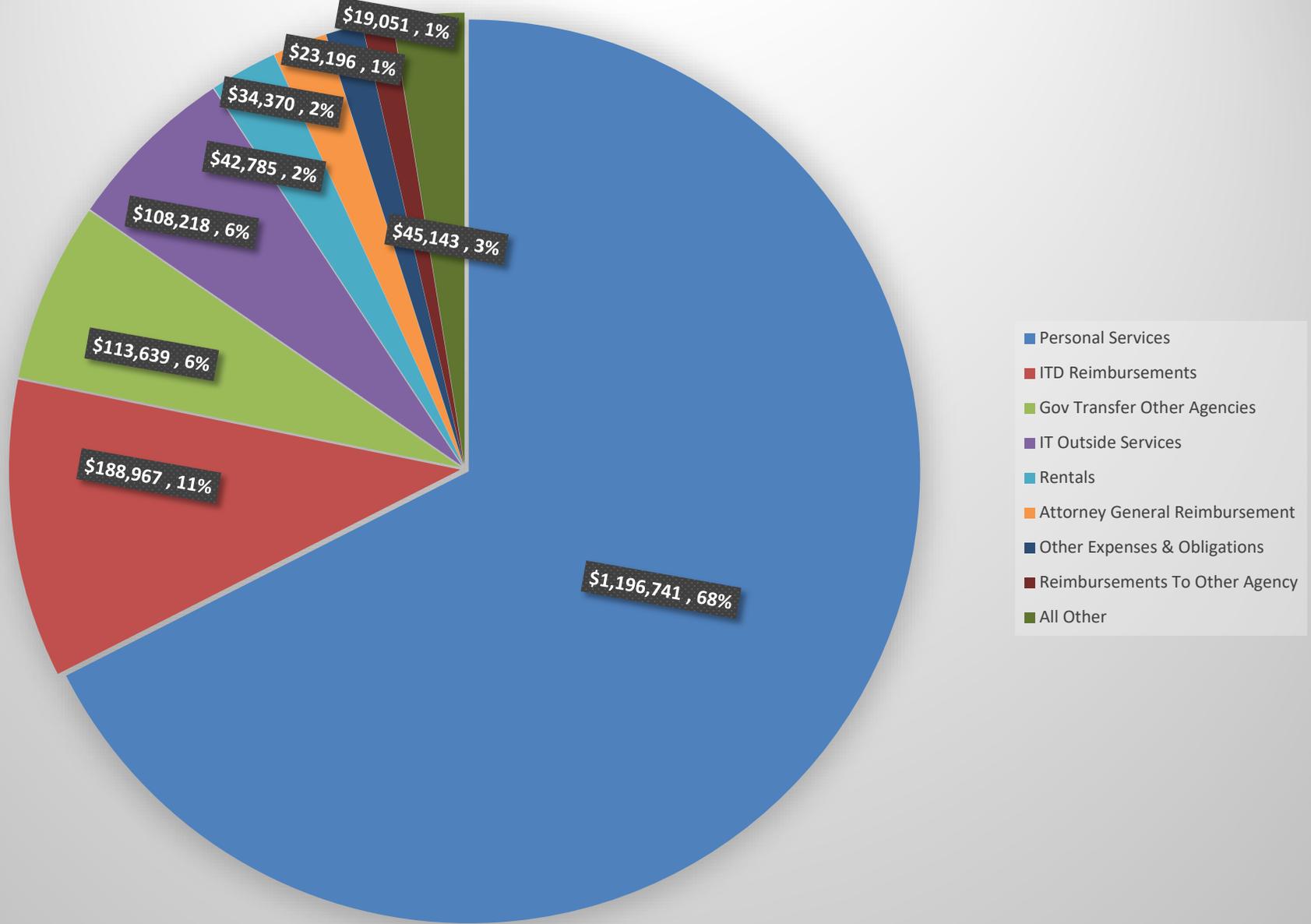
Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Actual	Actual											
Appropriation																	
BBF																	
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	6,480	0	0	0	0	86	94	0	0	0	0	14,095	0	20,755
401	Licensure Fees	182,210	251,971	133,519	129,308	146,325	116,068	171,526	128,579	161,010	137,246	140,916	277,678	19,641	0	0	1,995,997
704	DCI Check Fees	58,735	79,675	74,390	57,195	59,250	47,235	62,905	44,640	57,105	45,750	42,075	61,105	4,460	0	0	694,520
Total Revenues:		240,945	331,646	214,388	186,503	205,575	163,303	234,431	173,305	218,208	182,996	182,991	338,783	24,101	14,095	0	2,711,271
234 Gen Fund	Licensure Fees % - Other Agcy			21					29	6							56
401 Gen Fund	Licensure Fees	57,934	80,056	42,561	41,151	46,495	36,871	54,509	40,871	51,189	43,608	44,769	88,245	6,265	0	0	634,524
Total General Fund		57,934	80,056	42,583	41,151	46,495	36,871	54,509	40,900	51,195	43,608	44,769	88,245	6,265	0	0	634,580
Total Receipts		298,879	411,702	256,971	227,654	252,070	200,174	288,940	214,205	269,403	226,604	227,760	427,028	30,366	14,095	0	3,345,851

Receipts July 2023-June 2024



■ Licensure Fees	155,033	198,935	141,664	122,289	103,442	107,060	143,671	119,445	114,367	0	0	0
■ DCI Check Fees	54,965	57,355	53,168	42,250	40,345	40,103	54,790	40,655	41,715	0	0	0

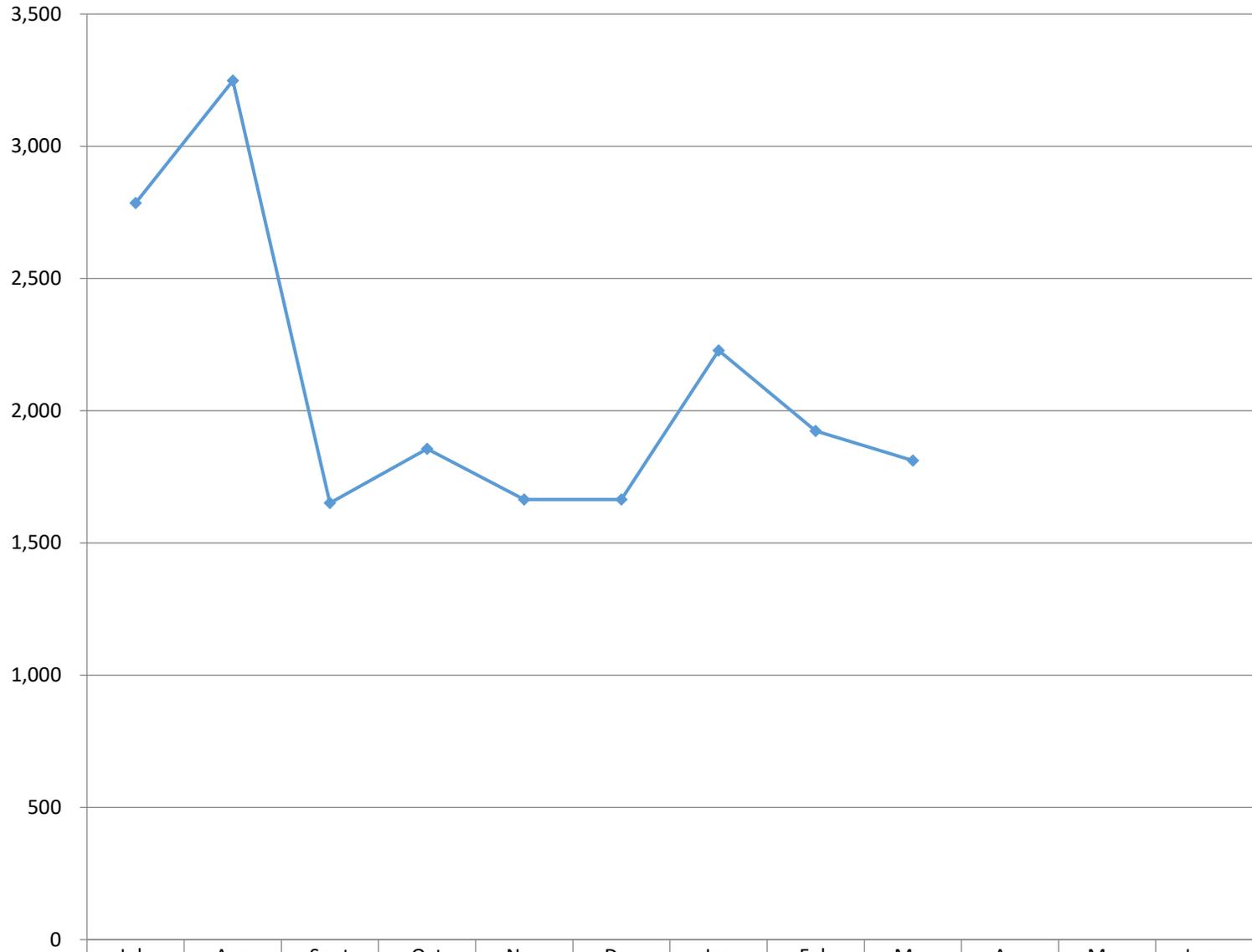
Expenditures July 2023-June 2024



Obligations vs. Budget Report
Budget Fiscal Year: 2024

	Actual To-Date	FY-Encumbered	Total Obligations FY-To-Date	FY 24 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	1,696,717		1,696,717	1,637,177		
234 Gov Transfer In Other Agencies	314		314	6,500		
401 Fees, Licenses & Permits	1,205,904		1,205,904	1,950,000		
704 Other	425,346		425,346	680,000		
Total Resources	\$3,328,281	\$0	\$3,328,281	\$4,273,677		
(Total Revenues)	<u><u>\$1,631,564</u></u>	<u><u>\$0</u></u>	<u><u>\$1,631,564</u></u>	<u><u>\$2,636,500</u></u>	\$1,004,936	62%
Expenditures -						
101 Personal Services	1,196,741		1,196,741	1,643,026	446,285	73%
202 In State Travel	9,401		9,401	20,000	10,599	47%
205 Out Of State Travel	1,925		1,925	20,000	18,075	10%
301 Office Supplies	7,487		7,487	10,000	2,513	75%
302 Facility Maintenance Supplies	0		0	1,000	0	0%
308 Other Supplies	0		0	400	400	0%
309 Printing & Binding	0		0	3,500	3,500	0%
313 Postage	3,300		3,300	12,500	9,200	26%
401 Communications	12,921		12,921	20,000	7,079	65%
402 Rentals	42,785		42,785	71,500	28,715	60%
403 Utilities	1,762		1,762	4,000	2,238	44%
405 Prof & Scientific Services	2,107		2,107	5,000	2,893	42%
406 Outside Services	3,935		3,935	6,000	2,065	66%
408 Advertising & Publicity	0		0	200	200	0%
409 Outside Repairs/Service	0		0	1,000	1,000	0%
414 Reimbursements To Other Agency	19,051		19,051	25,000	5,949	76%
416 ITD Reimbursements	188,967		188,967	550,000	361,033	34%
418 IT Outside Services	108,218		108,218	35,000	(73,218)	309%
432 Attorney General Reimbursement	34,370		34,370	85,000	50,630	40%
434 Gov Transfer Other Agencies	113,639		113,639	455,000	341,361	25%
501 Equipment	6,443	6,282	12,725	6,500	(6,225)	196%
502 Office Equipment	0		0	250	250	0%
503 Equipment-Non Inventory	0		0	16,500	16,500	0%
510 IT Equipment & Software	1,974		1,974	12,000	10,026	16%
602 Other Expenses & Obligations	23,196		23,196	42,000	18,804	55%
702 Fees	0		0	30	30	0%
705 Refunds-Other	330		330	5,000	4,670	7%
Total Expenditures	\$1,778,554	\$6,282	\$1,784,836	\$3,050,406	\$1,264,570	59%
CY Revenue Less Expenditures	<u><u>(\$146,989)</u></u>					
Estimated Carry Forward	<u><u>\$1,549,728</u></u>					

Total # Licenses Issued FY24



Total # Transactions Processed

July

Aug

Sept

Oct

Nov

Dec

Jan

Feb

Mar

Apr

May

June

2,785

3,248

1,651

1,856

1,664

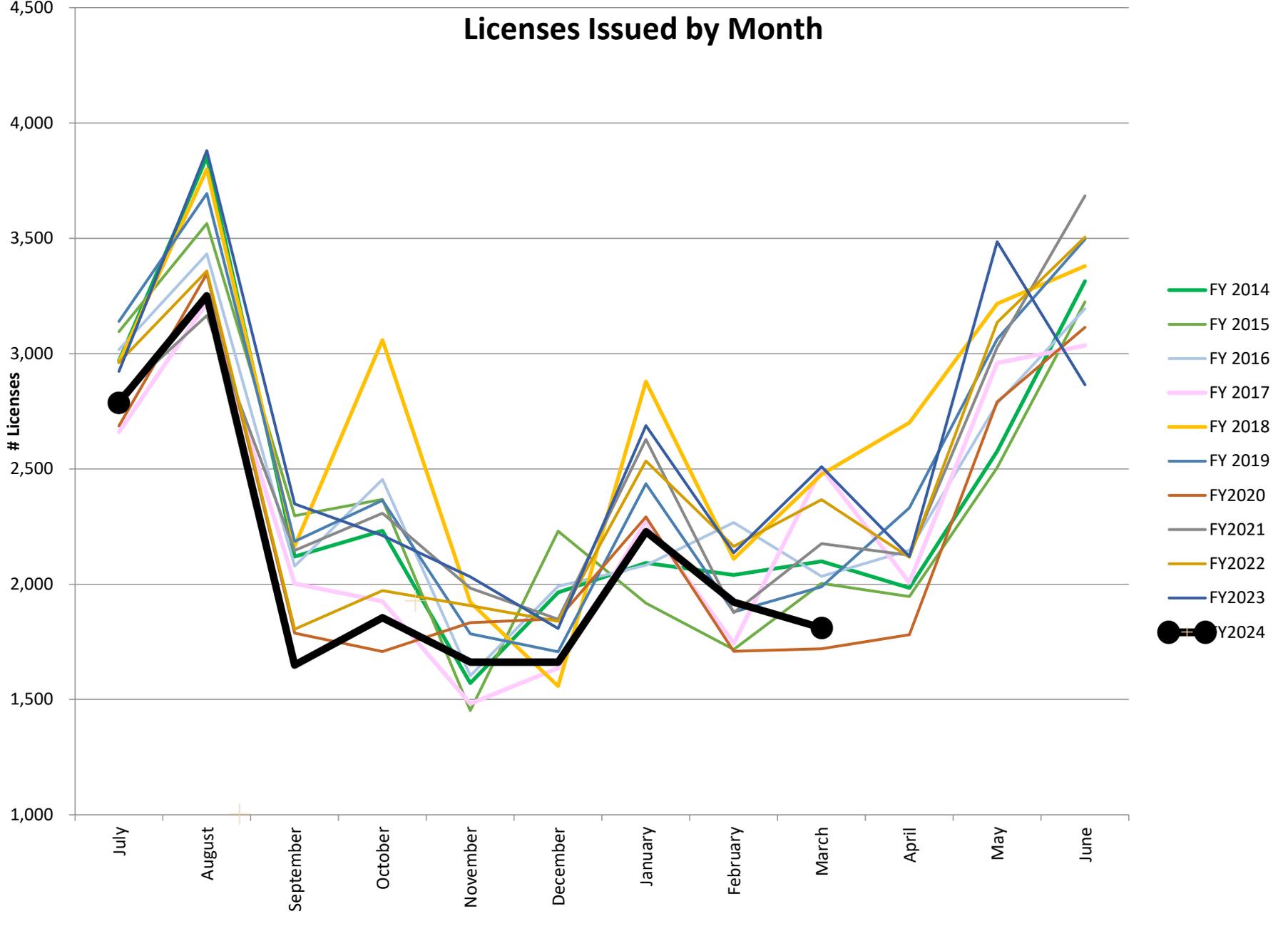
1,664

2,228

1,923

1,812

Licenses Issued by Month



Number of Licenses Issued by Month

	July	August	September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
FY 2024	2,785	3,248	1,651	1,856	1,664	1,664	2,228	1,923	1,812				18,831
Running Total	2,785	6,033	7,684	9,540	11,204	12,868	15,096	17,019	18,831	18,831	18,831	18,831	
FY 2023	2,923	3,880	2,348	2,211	2,032	1,808	2,688	2,136	2,509	2,121	3,485	2,865	31,006
Running Total	2,923	6,803	9,151	11,362	13,394	15,202	17,890	20,026	22,535	24,656	28,141	31,006	
FY 2022	2,962	3,358	1,805	1,972	1,907	1,839	2,534	2,164	2,367	2,117	3,135	3,505	29,665
Running Total	2,962	6,320	8,125	10,097	12,004	13,843	16,377	18,541	20,908	23,025	26,160	29,665	
FY 2021	2,815	3,165	2,146	2,308	1,983	1,848	2,628	1,876	2,176	2,126	3,027	3,684	29,782
Running Total	2,815	5,980	8,126	10,434	12,417	14,265	16,893	18,769	20,945	23,071	26,098	29,782	
FY 2020	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720	1,781	2,791	3,114	26,619
Running Total	2,687	6,033	7,821	9,529	11,362	13,212	15,504	17,213	18,933	20,714	23,505	26,619	
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
Running Total	3,139	6,833	9,019	11,383	13,168	14,875	17,311	19,190	21,179	23,510	26,573	30,069	
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
Running Total	2,962	6,761	8,926	11,985	13,907	15,465	18,344	20,454	22,930	25,630	28,846	32,226	
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
Running Total	2,660	5,881	7,883	9,809	11,291	12,927	15,200	16,944	19,446	21,453	24,412	27,447	
FY 2016 Actual	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
Running Total	3,017	6,449	8,527	10,981	12,584	14,575	16,657	18,924	20,958	23,105	25,888	29,083	
FY 2015 Actual	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
Running Total	3,095	6,659	8,956	11,324	12,776	15,006	16,924	18,641	20,644	22,590	25,095	28,319	
FY 2014 Actual	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
Running Total	2,968	6,820	8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
FY 2013 Actual	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
Running Total	2,744	6,119	8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	

FY2024 Actual Number of Transactions Processed per Month

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Issued
Add - Add Administrator Endorsement (Iowa Institution)	7	1	5	3		6	9		5				36
Add - Add Administrator Endorsement (Out of State Institution)		0		1		1	2	0	0				4
Add - Add Concentration Para	17	15	12	1	7	8	8	7	8				83
Add - Add Teaching Endorsement (Iowa institution will be recommendatation)	78	98	32	39	18	74	105	69	38				551
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	38	64	26	16	14	17	35	27	32				269
Convert - Exchange to a Full License	9	13	4	6	4	3	2	7	5				53
Convert - Exchange to a Full License (Reciprocity Only)	7	4	6	3	3	3	2	1	3				32
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	2	6	2	5	1		4	1	2				23
Convert - Initial School Administrative Manager to Full SAM			1		1	2							4
Convert - Standard to Master Educator	89	98	74	60	59	60	109	71	82				702
Convert - Temporary or Initial School Business Official to next SBO level	2	3	2	3		4	1	5	2				22
Convert Initial Administrator to Professional Administrator	12	3	4	2	1								22
Convert Initial Teacher/PSL to Standard/PSL	173	81	15	20	17	20	40	32	48				446
Extension - Extension of Class A Class B or Admin Exchange License	19	59	7	16	8	4	4	5	9				131
Extension - Extension of Coaching Authorization	43	38	24	24	19	15	19	12	20				214
Extension - Extension of Full Authorization (not coaching)	2	4	2	4	5	7	4	4	7				39
Extension - Extension of Initial Teacher/Admin (experience met within one year)	15	22	3	6	1	2	2	6	7				64
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	53	122	38	69	52	48	53	60	41				536
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	3	6	1	1	1								12
New - Conditional License: Class B - Administrator	8	8	2	4		4	1						27
New - Conditional License: Class B - Teacher General Education	100	155	23	62	19	14	15	20	9				417
New - Conditional License: Class B - Teacher Special Education	75	102	29	24	9	5	12	8	10				274
New - Conditional License: Executive Director Design - Special Education	31	42	5	13	6	8	8	1	1				115
New - Content Specialist Authorization (Step 1 Transcript Eval)	0	0		0	0	0	0	0	0				0
New - Content Specialist Authorization (Step 2 "Processing")	2	2		1	1			1					7
New - Executive Director Decision License	38	58	14	20	7	9	6	1					153
New - First Activities Administrator Authorization	1						1	3	1				6
New - First Administrator License (Out of State Preparation)	7	10	7	9	4	4	14	15	11				81
New - First Behind the Wheel Driving Instructor Authorization	3	10	6	3	2	3	5	1	1				34
New - First Career and Technical Authorization	22	13	1	6	3	4	2	3	8				62
New - First Class G License (counseling internship needed - Out of State only)	4	1	2	1			1	3	0				12
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	248	287	131	184	184	143	157	181	200				1,715
New - First Evaluator License (do not use if applying for/hold admin. license)	5	3	4	1		2	1	1					17
New - First iJAG Authorization	1	13	1	5	1	2	2		6				31
New - First Intern School Psychologist	5												5
New - First Iowa Administrator License (Iowa Institution)	19	39	17	17	7	12	13	11	11				146
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	54	96	46	33	26	28	42	26	24				375
New - First Iowa Substitute License (Out of State is not seeking teaching license)	9	18	16	11	6	12	12	8	3				95
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	59	66	143	135	238	224	332	240	253				1,690
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	0	0	0	0		0	0	0	0				0
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	10	9	3	3	2	2	2	6	4				41
New - First Iowa Teaching License (Out of State Institution)	120	84	33	34	27	36	60	53	53				500
New - First Native Language Speaker Authorization	2	4		1			1						8
New - First Orientation and Mobility License		1					2						3
New - First Paraeducator Certificate	41	83	32	33	37	44	20	22	26				338
New - First Prof Svc License: Counsel (Out of State Institution)	5	2	1	1		1	1	2					13
New - First Professional Service Counseling SLP School Psy etc (Out of State)	5	4	2		2	2	1	2					18
New - First SAM Authorization	0	1		1					1				3
New - First School Business Official Authorization: Temporary or Initial SBO	2	3	2	1	4	6	3	3	3				27
New - First Statement of Professional Recognition - Other	34	23	11	19	1	5	4	4	5				106
New - First Statement of Professional Recognition - School Nurse	5	10	5	3	3	2			4				32
New - First Substitute Authorization (have not completed teacher prep program)	180	305	225	225	236	241	267	224	166				2,069
New - First Teacher Intern License (Iowa Preparation Only)	19	60	2	2	2	1	9	3	8				106
New - First Work Based Learning Supervisor Authorization		1		2			2		2				7
New - International Exchange Teaching License: Teachers from Spain			11	1									12
New - Preservice Substitute Authorization	1	1											2
New - Temporary Initial license (Iowa grad only)													0
New - Transitional Coaching Authorization (has not completed coaching auth)	12	19	8	13	16	5	4	11	14				102
Renew - Behind the Wheel	13	6	6	16	33	40	14	9	9				146
Renew Activities Administrator Authorization	1	1				1		1					4
Renew - Administrator/Evaluator License	50	20	17	19	18	20	27	8	10				189
Renew - Coaching Authorization	153	198	132	156	129	81	129	171	128				1,277
Renew - iJAG Authorization		1											1
Renew - Initial Admin	13	9	2	4	1	2	1	3	11				46
Renew - Initial Teacher Initial Admin or Initial Professional Service License	36	34	16	20	7	12	15	17	16				173
Renew License or Authorization - Advanced Degree and 10 Years Experience		1	0	0	0	3	0	2	0				6
Renew - Para Certification	17	22	15	13	9	11	26	16	11				140
Renew - School Administrator Manager (Initial or Full SAM)	1	1		1				1	1				5
Renew - School Business Authorization (Full SBO)	5	4	4	5	6	3	8	7	18				60
Renew - Standard Master Professional Service Career and Technical or OM	455	429	247	275	257	236	345	283	254				2,781
Renew - Statement of Professional Recognition	11	23	14	12	13	13	16	9	8				119
Renew - Substitute Authorization	40	56	29	37	22	26	36	30	29				305
Renew - Substitute License or Substitute Authorization	68	74	52	54	42	30	50	56	29				455
Transcript Analysis Fee	226	199	77	97	73	93	162	150	155				1,232
Other Printed Copy of License	13	12	3	3	7	4	5	4	6				57
Misc Fee/Overpayment	2	3	1	7	4	4	11	6					38
Late Fee (Endorsed/Expired)	113	109	31	103	43	15	14	15	17				460
Late Fee (No License)													0
Military Discount													0
Convenience Fee	3,295	3,743	1,944	2,245	2,025	1,947	2,657	2,223	2,149				22,228
Background Renewal	1,679	1,497	920	1,007	911	832	1,256	1,022	988				10,112
Background	617	784	532	530	593	545	653	563	538				5,355
Total # Transactions Processed	2,785	3,248	1,651	1,856	1,664	1,664	2,228	1,923	1,812	0	0	0	18,831

FY2024 Actual Revenue for each Transaction Processed

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Rev
Add - Add Administrator Endorsement (Iowa Institution)	\$ 350	\$ 50	\$ 250	\$ 150		\$ 300	\$ 450	\$ 250					\$ 1,800
Add - Add Administrator Endorsement (Out of State Institution)				\$ 50		\$ 50	\$ 100	\$ -	\$ -				\$ 200
Add - Add Concentration Para	\$ 425	\$ 375	\$ 300	\$ 25	\$ 175	\$ 200	\$ 200	\$ 175	\$ 200				\$ 2,075
Add - Add Teaching Endorsement (Iowa institution will be recommendation)	\$ 3,890	\$ 4,900	\$ 1,600	\$ 1,950	\$ 900	\$ 3,700	\$ 5,250	\$ 3,450	\$ 1,900				\$ 27,540
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	\$ 1,900	\$ 3,200	\$ 1,300	\$ 800	\$ 700	\$ 850	\$ 1,750	\$ 1,350	\$ 1,600				\$ 13,450
Convert - Exchange to a Full License	\$ 765	\$ 1,105	\$ 340	\$ 510	\$ 340	\$ 255	\$ 170	\$ 595	\$ 425				\$ 4,505
Convert - Exchange to a Full License (Reciprocity Only)	\$ 595	\$ 510	\$ 510	\$ 255	\$ 255	\$ 255	\$ 170	\$ 85	\$ 255				\$ 2,720
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	\$ 170	\$ 340	\$ 170	\$ 425	\$ 85		\$ 340	\$ 85	\$ 170				\$ 1,955
Convert - Initial School Administrative Manager to Full SAM			\$ 85		\$ 85	\$ 170							\$ 340
Convert - Standard to Master Educator	\$ 7,565	\$ 8,330	\$ 6,290	\$ 5,100	\$ 5,015	\$ 5,100	\$ 9,265	\$ 6,035	\$ 6,970				\$ 59,670
Convert - Temporary or Initial School Business Official to next SBO level	\$ 170	\$ 255	\$ 170	\$ 255		\$ 340	\$ 85	\$ 425	\$ 170				\$ 1,870
Convert Initial Administrator to Professional Administrator	\$ 1,020	\$ 255	\$ 340	\$ 170	\$ 85								\$ 1,870
Convert Initial Teacher/PSL to Standard/PSL	\$ 14,705	\$ 6,885	\$ 1,275	\$ 1,700	\$ 1,445	\$ 1,700	\$ 3,400	\$ 2,720	\$ 4,080				\$ 37,910
Extension - Extension of Class A Class B or Admin Exchange License	\$ 2,850	\$ 8,850	\$ 1,050	\$ 2,400	\$ 1,200	\$ 600	\$ 600	\$ 750	\$ 1,350				\$ 19,650
Extension - Extension of Coaching Authorization	\$ 1,720	\$ 1,520	\$ 960	\$ 960	\$ 760	\$ 600	\$ 760	\$ 480	\$ 800				\$ 8,560
Extension - Extension of Full Authorization (not coaching)	\$ 170	\$ 340	\$ 170	\$ 340	\$ 425	\$ 595	\$ 340	\$ 340	\$ 595				\$ 3,315
Extension - Extension of Initial Teacher/Admin (experience met within one year)	\$ 375	\$ 550	\$ 75	\$ 150	\$ 25	\$ 50	\$ 50	\$ 150	\$ 175				\$ 1,600
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	\$ 4,505	\$ 10,370	\$ 3,230	\$ 5,865	\$ 4,420	\$ 4,080	\$ 4,505	\$ 5,100	\$ 3,485				\$ 45,560
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	\$ 255	\$ 510	\$ 85	\$ 85	\$ 60								\$ 995
New - Conditional License: Class B - Administrator	\$ 680	\$ 680	\$ 170	\$ 340		\$ 340	\$ 85						\$ 2,340
New - Conditional License: Class B - Teacher General Education	\$ 8,450	\$ 13,175	\$ 1,955	\$ 5,270	\$ 1,615	\$ 1,190	\$ 1,275	\$ 1,640	\$ 765				\$ 35,335
New - Conditional License: Class B - Teacher Special Education	\$ 6,375	\$ 8,620	\$ 2,465	\$ 2,040	\$ 765	\$ 425	\$ 1,020	\$ 680	\$ 850				\$ 23,240
New - Conditional License: Executive Director Design - Special Education	\$ 2,635	\$ 3,570	\$ 425	\$ 1,105	\$ 510	\$ 680	\$ 680	\$ 85	\$ 85				\$ 9,775
New - Content Specialist Authorization (Step 1 Transcript Eval)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
New - Content Specialist Authorization (Step 2 "Processing")	\$ 170	\$ 170		\$ 85	\$ 85			\$ 85					\$ 595
New - Executive Director Decision License	\$ 3,230	\$ 4,930	\$ 1,190	\$ 1,700	\$ 595	\$ 765	\$ 510	\$ 85					\$ 13,005
New - First Activities Administrator Authorization	\$ 85						\$ 85	\$ 255	\$ 85				\$ 510
New - First Administrator License (Out of State Preparation)	\$ 595	\$ 850	\$ 595	\$ 765	\$ 340	\$ 340	\$ 1,190	\$ 1,275	\$ 935				\$ 6,885
New - First Behind the Wheel Driving Instructor Authorization	\$ 120	\$ 400	\$ 240	\$ 120	\$ 80	\$ 120	\$ 200	\$ 40	\$ 40				\$ 1,360
New - First Career and Technical Authorization	\$ 1,870	\$ 1,105	\$ 85	\$ 510	\$ 255	\$ 340	\$ 170	\$ 255	\$ 680				\$ 5,270
New - First Class G License (counseling internship needed - Out of State only)	\$ 340	\$ 85	\$ 170	\$ 85			\$ 85	\$ 255	\$ -				\$ 1,020
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	\$ 21,080	\$ 24,345	\$ 11,135	\$ 15,590	\$ 15,640	\$ 12,155	\$ 13,285	\$ 15,385	\$ 17,000				\$ 145,615
New - First Evaluator License (do not use if applying for/hold admin. license)	\$ 425	\$ 255	\$ 340	\$ 85		\$ 170	\$ 85	\$ 85					\$ 1,445
New - First IJAG Authorization	\$ 85	\$ 1,105	\$ 85	\$ 425	\$ 85	\$ 170	\$ 170		\$ 510				\$ 2,635
New - First Intern School Psychologist	\$ 425												\$ 425
New - First Iowa Administrator License (Iowa Institution)	\$ 1,615	\$ 3,315	\$ 1,445	\$ 1,445	\$ 595	\$ 1,020	\$ 1,105	\$ 935	\$ 935				\$ 12,410
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	\$ 4,590	\$ 8,160	\$ 3,910	\$ 2,805	\$ 2,210	\$ 2,380	\$ 3,570	\$ 2,210	\$ 2,040				\$ 31,875
New - First Iowa Substitute License (Out of State is not seeking teaching license)	\$ 765	\$ 1,530	\$ 1,360	\$ 935	\$ 510	\$ 1,020	\$ 1,020	\$ 680	\$ 255				\$ 8,075
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	\$ 5,015	\$ 5,610	\$ 12,155	\$ 11,475	\$ 20,230	\$ 19,040	\$ 28,220	\$ 20,400	\$ 21,505				\$ 143,650
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	\$ 850	\$ 765	\$ 255	\$ 255	\$ 170	\$ 170	\$ 170	\$ 510	\$ 340				\$ 3,485
New - First Iowa Teaching License (Out of State Institution)	\$ 10,200	\$ 7,090	\$ 2,805	\$ 2,890	\$ 2,295	\$ 3,060	\$ 5,100	\$ 4,505	\$ 4,505				\$ 42,450
New - First Native Language Speaker Authorization	\$ 170	\$ 340		\$ 85			\$ 85						\$ 680
New - First Orientation and Mobility License		\$ 85					\$ 170						\$ 255
New - First Paraeducator Certificate	\$ 1,640	\$ 3,320	\$ 1,280	\$ 1,320	\$ 1,480	\$ 1,760	\$ 800	\$ 880	\$ 1,040				\$ 13,520
New - First Prof Svc License: Counsel (Out of State Institution)	\$ 425	\$ 170	\$ 85	\$ 85		\$ 85	\$ 85	\$ 170					\$ 1,105
New - First Professional Service Counseling SLP School Psy etc (Out of State)	\$ 425	\$ 340	\$ 170		\$ 170	\$ 170	\$ 85	\$ 170					\$ 1,530
New - First SAM Authorization	\$ -	\$ 85		\$ 85					\$ 85				\$ 255
New - First School Business Official Authorization: Temporary or Initial SBO	\$ 170	\$ 255	\$ 170	\$ 85	\$ 340	\$ 510	\$ 255	\$ 255	\$ 255				\$ 2,295
New - First Statement of Professional Recognition - Other	\$ 2,890	\$ 1,955	\$ 935	\$ 1,615	\$ 85	\$ 425	\$ 340	\$ 340	\$ 425				\$ 9,010
New - First Statement of Professional Recognition - School Nurse	\$ 425	\$ 850	\$ 425	\$ 255	\$ 255	\$ 170			\$ 340				\$ 2,720
New - First Substitute Authorization (have not completed teacher prep program)	\$ 15,300	\$ 25,925	\$ 19,125	\$ 19,125	\$ 20,060	\$ 20,460	\$ 22,695	\$ 19,040	\$ 14,110				\$ 175,840
New - First Teacher Intern License (Iowa Preparation Only)	\$ 1,615	\$ 5,100	\$ 170	\$ 170	\$ 170	\$ 85	\$ 765	\$ 255	\$ 680				\$ 9,010
New - First Work Based Learning Supervisor Authorization		\$ 85		\$ 170			\$ 110		\$ 170				\$ 535
New - International Exchange Teaching License: Teachers from Spain			\$ 935	\$ 85									\$ 1,020
New - Preservice Substitute Authorization	\$ 85	\$ 85											\$ 170
New - Temporary Initial License (Iowa grad only)													\$ -
New - Transitional Coaching Authorization (has not completed coaching auth)	\$ 1,020	\$ 1,615	\$ 680	\$ 1,105	\$ 1,360	\$ 425	\$ 340	\$ 935	\$ 1,190				\$ 8,670
Renew - Behind the Wheel	\$ 520	\$ 240	\$ 240	\$ 640	\$ 1,320	\$ 1,600	\$ 560	\$ 360	\$ 360				\$ 5,840
Renew Activities Administrator Authorization	\$ 85	\$ 85				\$ 85		\$ 85					\$ 340
Renew - Administrator/Evaluator License	\$ 4,250	\$ 1,700	\$ 1,445	\$ 1,615	\$ 1,530	\$ 1,700	\$ 2,295	\$ 680	\$ 850				\$ 16,065
Renew - Coaching Authorization	\$ 13,005	\$ 16,830	\$ 11,220	\$ 13,260	\$ 10,965	\$ 6,885	\$ 10,965	\$ 14,535	\$ 10,880				\$ 108,545
Renew - iJAG Authorization		\$ 85											\$ 85
Renew - Initial Admin	\$ 1,105	\$ 765	\$ 170	\$ 340	\$ 85	\$ 170	\$ 85	\$ 255	\$ 935				\$ 3,910
Renew - Initial Teacher Initial Admin or Initial Professional Service License	\$ 3,060	\$ 2,865	\$ 1,360	\$ 1,700	\$ 595	\$ 1,020	\$ 1,275	\$ 1,445	\$ 1,360				\$ 14,680
Renew License or Authorization - Advanced Degree and 10 Years Experience		\$ 85	\$ -	\$ -	\$ -	\$ 135	\$ -	\$ 90	\$ -				\$ 310
Renew - Para Certification	\$ 680	\$ 880	\$ 600	\$ 520	\$ 360	\$ 440	\$ 1,040	\$ 640	\$ 440				\$ 5,600
Renew - School Administrator Manager (Initial or Full SAM)	\$ 85	\$ 85		\$ 85				\$ 85	\$ 85				\$ 425
Renew - School Business Authorization (Full SBO)	\$ 425	\$ 340	\$ 340	\$ 425	\$ 510	\$ 255	\$ 680	\$ 595	\$ 1,530				\$ 5,100
Renew - Standard Master Professional Service Career and Technical or OM	\$ 38,675	\$ 36,465	\$ 20,995	\$ 23,275	\$ 21,845	\$ 20,060	\$ 29,325	\$ 24,055	\$ 21,590				\$ 236,285
Renew - Statement of Professional Recognition	\$ 935	\$ 1,955	\$ 1,190	\$ 1,020	\$ 1,105	\$ 1,105	\$ 1,360	\$ 765	\$ 680				\$ 10,115
Renew - Substitute Authorization	\$ 3,400	\$ 4,760	\$ 2,465	\$ 3,145	\$ 1,870	\$ 2,210	\$ 3,060	\$ 2,550	\$ 2,465				\$ 25,925
Renew - Substitute License or Substitute Authorization	\$ 5,780	\$ 6,290	\$ 4,420	\$ 4,590	\$ 3,570	\$ 2,550	\$ 4,250	\$ 4,760	\$ 2,465				\$ 38,675
Transcript Analysis Fee	\$ 13,560	\$ 11,940	\$ 4,620	\$ 5,820	\$ 4,370	\$ 5,580	\$ 9,720	\$ 9,000	\$ 9,280				\$ 73,890
Other Printed Copy of License	\$ 195	\$ 180	\$ 45	\$ 45	\$ 105	\$ 60	\$ 75	\$ 60	\$ 90				\$ 855
Misc Fee/Overpayment	\$ 135	\$ 285	\$ 25	\$ 380	\$ 130	\$ 195	\$ 720	\$ 380					\$ 2,250
Late Fee (Endorsed/Expired)	\$ 3,375	\$ 4,725	\$ 1,525	\$ 6,875	\$ 2,575	\$ 1,425	\$ 1,190	\$ 1,275	\$ 1,225				\$ 24,190
Late Fee (No License)													\$ -
Military Discount													\$ -
Convenience Fee	\$ 9,885	\$ 11,229	\$ 5,832	\$ 6,735	\$ 6,075	\$ 5,841	\$ 7,971	\$ 6,669	\$ 6,447				\$ 66,684
Background Renewal	\$ 37,415	\$ 31,310	\$ 20,240	\$ 21,950	\$ 20,590	\$ 18,760	\$ 29,710	\$ 21,980	\$ 22,840				\$ 224,795
Background	\$ 26,240	\$ 31,340	\$ 20,660	\$ 20,600	\$ 21,950	\$ 19,925	\$ 23,815	\$ 20,460	\$ 19,370				\$ 204,360
Grand Total	\$ 298,005	\$ 338,764	\$ 180,352	\$ 206,320	\$ 185,425	\$ 176,321	\$ 239,286	\$ 203,874	\$ 194,142	\$ -	\$ -	\$ -	\$ 2,022,479
Background Total	\$ 63,655	\$ 62,650	\$ 40,900	\$ 42,550	\$ 42,540	\$ 38,685	\$ 53,525	\$ 42,440	\$ 42,210	\$ -	\$ -	\$ -	\$ 429,155
BoEE Total	\$ 168,349	\$ 198,656	\$ 100,215	\$ 117,776	\$ 102,608	\$ 98,846	\$ 133,343	\$ 116,074	\$ 109,114	\$ -	\$ -	\$ -	\$ 1,144,980
Gen Fund Total	\$ 56,116	\$ 66,219	\$ 33,405	\$ 39,259	\$ 34,203	\$ 32,949	\$ 44,448	\$ 38,691	\$ 36,371	\$ -	\$ -	\$ -	\$ 381,660
BoEE + GEN	\$ 224,465	\$ 264,875	\$ 133,620	\$ 157,035	\$ 136,810	\$ 131,795	\$ 177,790	\$ 154,765	\$				

NOTICE MEMO

Date: April 19, 2024

To: Board Members

From: Mike Cavin, Executive Director

RE: Amend IAC 282 Chapter 22 - Authorizations

The following amendments will allow a new endorsement option for career and technical authorizations.

ITEM 1. Amend paragraph **282.22.9(3)“c”** as follows:

- c. Applicants ~~shall~~ will meet one of the following qualifications:
- (1) 6,000 hours of recent and relevant experience;
 - (2) 4,000 hours of recent and relevant experience if the applicant holds a baccalaureate degree;
 - (3) 3,000 hours of recent and relevant experience if the applicant holds an associate's degree in the teaching endorsement area sought, if such a degree is considered terminal for that field of instruction;
 - (4) Hold a baccalaureate or graduate degree or closely related degree in the teaching endorsement area sought; or
 - (5) Hold a baccalaureate degree in any area of study if at least 18 of the credit hours were completed in the teaching endorsement area sought.
 - (6) For a career and technical cluster endorsement, meet one of the above qualifications and 2000 hours of recent and relevant experience or 9 semester hours in three areas within the cluster endorsement. Combinations of experience and education may be approved by the executive director.

Recent and relevant experience ~~shall~~ will have been accrued within the ten years prior to the date of application. Experience that does not meet these criteria may be considered at the discretion of the executive director. In subjects for which state registration, certification or licensure is required, the applicant ~~must~~ will hold the appropriate license, registration or certificate before the initial career and technical secondary authorization or the career and technical secondary authorization will be issued.

RECEIVED
EXECUTIVE DIRECTOR
BOARD OF EDUCATIONAL EXAMINERS
APR 08 2024

IOWA BOARD OF EDUCATIONAL EXAMINERS

PETITION FOR WAIVER

Chapter 6 – Waivers or Variances from Administrative Rules

General Directions:

- Please print clearly or type on the form. The information is provided in this format to the Board of Educational Examiners for review. If the information is not legible, the petition will not be submitted to the Board.
- The petition must be complete. If any criterion is left blank, the petition for a waiver will not be submitted to the Board.
- Provide clear and convincing evidence for all sections of the petition for a waiver.

Section A. PETITIONER'S INFORMATION.

Name: Lisa Mellmann Case No. 24-04
(to be completed by Board)

Address: _____
_____ Date: 4-1-24

Folder Number (if known): 819469

Home Phone with Area Code: () - - -
Work Phone with Area Code: () - - -

Section B. 282—6.4(17A) CRITERIA FOR WAIVER OR VARIANCE.

- Denial of application. In order for a petition for a waiver to be reviewed, the petitioner must have submitted an application to the Board of Educational Examiners and the determination has been provided to the petitioner that the petitioner is not eligible for the action to be completed based on a Board of Educational Examiners' rule. Please indicate when you submitted the application:

3-24-2024

● Waiver rule. In response to a petition completed pursuant to rule 6.6(17A), the board may in its sole discretion issue an order waiving in whole or in part the requirements of a rule if the board finds, based on clear and convincing evidence, all of the following:

1. The application of the rule would impose an undue hardship on the person for whom the waiver is requested;
2. The waiver from the requirements of the rule in the specific case would not prejudice the substantial legal rights of any person;
3. The provisions of the rule subject to the petition for a waiver are not specifically mandated by statute or another provision of law; and
4. Substantially equal protection of public health, safety, and welfare will be afforded by a means other than prescribed in the particular rule for which the waiver is requested.

Section C. BOARD DISCRETION. 282—6.10(1)

● Board's decision. The final decision on whether the circumstances justify the granting of a waiver shall be made at the sole discretion of the board, upon consideration of all relevant factors. Each petition for a waiver shall be evaluated by the board based on the unique, individual circumstances set out in the petition.

● Appeal of Board's decision. Once a decision is rendered by the Board, the decision is final. If you wish to contest the decision, you must do so in district court.

Section D. BURDEN OF PERSUASION. 282—6.10(2)

● Be thorough. Please complete the petition for a waiver in detail. This is the document that the Board will utilize in determining the outcome of your petition for a waiver. Do not assume that the Board will have any information that is not included on this waiver. If the information is not provided on the petition for a waiver, the information is not shared with the Board for its review.

● Support. You may attach additional pages to provide more documentation than what could be included in the spaces provided.

● Burden of proof. The burden of persuasion rests with the petitioner to demonstrate by clear and convincing evidence that the board should exercise its discretion to grant a waiver from a board rule. _

● Board meeting agenda. Please be aware that if you wish to attend the Board meeting at which your petition for a waiver is included on the agenda, you are welcome to speak at the public comment time on the agenda. You do not present the information to the Board regarding your petition during the agenda time set aside for your petition. That is the time that the Board will review the written information you have provided. If the Board asks you a question, you may respond.

● New information. If new information is provided at the Board meeting that was not included in the petition for a waiver, please be aware that the Board may table the discussion on your petition while reviewing the new information provided.

Section E. RULE INFORMATION

- Cite the specific rule or rules that you are requesting the Board to waive. You may find the rules on the Board of Educational Examiners' website: www.boee.iowa.gov
Click on the link for "Rules and Code" and scroll to the rule that you wish to waive.

Citation:

22.15(1) Authorization. This authorization is provided to applicants who have not completed a teacher preparation program but who hold a master's degree or higher in an endorsement area.

2. Provide a description of the rule or rules that you are requesting the Board to waive:

Description:

From Joanne Tubbs, 3-21-24

"I have received your application for a transcript analysis for the Content Specialist Authorization. Upon approval of a complete application (Step 2), you will be meet the requirements for the 5-12 Chemistry endorsement for this limited authorization. No further endorsements or conditional licensure may be added."

I wish to waive the rule that no further endorsements may be added and request to add 5-12 Physics based on my advanced degree area.

Section F. WAIVER INFORMATION

1. In your own words, provide a brief narrative of your specific request. Provide clear and convincing evidence.

I believe my advanced degree qualifies me for both chemistry and physics endorsements, and I have 15 years of college teaching experience in these two areas. Advanced degrees in science are often cross-disciplinary, even when housed in one department. In 2004, I began my Ph.D. in chemistry at Montana State University and completed it in May 2009. My area of focus was in physical chemistry and biophysics. These areas of chemistry specifically overlap with physics. I took courses in quantum mechanics and advanced quantum mechanics through the chemistry department, but similar courses called quantum mechanics I and quantum mechanics II exist in their graduate physics department. Some physics students would take courses in the chemistry department such as thermodynamics and kinetics and dynamics. I took condensed matter physics I from the physics department as part of my degree and a special topics in biophysics (listed as independent study). Even though my Ph.D. was listed in chemistry, I was initially hired at Buena Vista University to teach physics courses. This included both lower-level general physics as well as advanced courses in the areas where physics and chemistry overlap. In 2016, my position was shifted to include teaching chemistry. In order for me to be eligible to teach college level physics, my Ph.D. needs to sufficiently cover at least 18 graduate level credits in that field much as a master's degree would, and due to the specific focus of my degree in physical chemistry and biophysics, I meet that requirement. My teaching experience follows.

Buena Vista University, 2009 - present

Professor of Chemistry and Biomedical Sciences 2022-present

Associate Professor of Chemistry, 2019 – 2022
Associate Professor of Physical Science, 2016-2019
Assistant Professor of Physical Science, 2009-2016
Quantum Mechanics, Spring 2010, 2012, 2016, 2018, 2020, 2023
Thermodynamics, Fall 2010, 2011, 2015, Spring 2021, 2023
General Physics I (trig-based), Fall 2009-2018, 2023
General Physics II (trig-based), Spring 2010 – 2020, 2024
General Physics II (calc-based), Spring 2014, 2020, 2024
General Chemistry I, Fall 2016-2017, 2019-present
General Chemistry II, Spring 2016-present
General Physical Science, 2009 - 2010
Everyday Physics, 2011 – 2015
Intro to Forensic Science, 2012, 2013, 2015, 2019, 2021
 Physics Research II, 2012, 2014, 2020
 Internship, Fall 2012, Summer 2015
 University Seminar, 2012-2019
 Chemistry Research, 2013 - present
 Education for Service Scholars Lab, 2020-present
 Interim Science Sampler trip, 2019 and 2020
 Understanding and Interpreting Data (MATH), 2022, 2023
 Travel Prep Course – Ecuador McCorkle Fellows, 2024

Wartburg College, 2010

Adjunct Professor
General Physics II and Lab, Summer 2010

Montana State University, 2004-2009

Adjunct Professor of Chemistry, 2009
Intro to General Chemistry, Summer 2009

Lecture and Lab Teaching Assistant, 2004 - 2009

 Instructor for Teaching Assistants Training, 2008
Physical Chemistry Lecture Teaching Assistant, 2006-2008
 Physical Chemistry Laboratory Teaching Assistant, 2005
Intro to General Chemistry Laboratory Teaching Assistant, 2004-2007

2. In your own words, provide a brief narrative of the hardship that the Board's rule(s) would impose upon you (not the school district, not the area education agency, nor the local board of directors):

My family is seeking to relocate to where seven generations of my husband's family have lived. He is a K-12 educator. The only way I will likely be able to remain in education is to shift to secondary education. I looked up the cost of BVU's post baccalaureate and new MAT degree and it would cost over \$17,000 to do a full teacher prep program despite having 15 years of teaching experience. It will be challenging to find a position when the district must choose all licensed candidates over me. It will be even harder if I am limited to only chemistry when I have vast experience and am qualified to teach physics at the college level.

3. To your knowledge, would any substantial legal rights be affected for other individuals by waiving this rule(s)? If the rule is waived, what would be the consequences? If this decision would become a precedent for others, what would be the ramifications?

I don't believe any legal rights would be affected by waiving this rule. Both chemistry and physics are listed as shortage areas by the state of Iowa, and this would provide a school district in need with an option to hire someone in both of these areas. I am credentialed to teach both of these areas at the college level so this is different from someone seeking to add an endorsement later. I am not someone that has spent the past 15 years in industry but rather in education teaching both chemistry and physics.

4. How would the equal protection of public health, safety and welfare be afforded if this waiver were granted? What are the benefits for your students if your waiver is granted? What are the benefits for other students? What are the benefits for the school district? How will you ensure that the welfare of your students will not be compromised if the waiver is granted? How will this decision protect the profession and the integrity of the licensure standards? How will this decision ensure the delivery of highly qualified content for enhanced student learning?

In my fifteen years of teaching, I have revised my pedagogy many times to meet students where they are and help them reach the standards required. I have been to conferences and workshops to enhance my teaching. My administration specifically asked me to create and deliver a general education mathematics course on data analysis and interpretation due to my ability to teach students in an accessible manner without sacrificing content and rigor and to utilize teaching and learning methods that supported student learning for students that were afraid of math. I won BVU's top teaching award last year. I would be bringing my wealth of experience and exceptional expertise of the content in chemistry and physics to other students and a school district when they have no other alternatives. This does not compromise my student's welfare. I advise every science major on a secondary education route, some secondary education math majors, and I even have an elementary education major currently because I am a firm believer in the power of education and the need to prepare high quality teachers. I support students on this path and help them gain skills needed for their future teaching career by helping them find campus jobs that train them for teaching and I'm an advocate for them when they need one. I believe in the integrity of the licensure program. I also have seen alternative paths in action. Two of my three children currently have teachers in the apprenticeship program. The pathway for content specialist has already been allowed. These pathways are created due to the teacher shortage and need for high quality teachers. I currently advise and teach a student on the All Science major at BVU. I believe my advanced degree covers content specialty in both chemistry and physics and my 15 years of teaching experience and teacher development will ensure that my students would receive highly qualified content that would enhance student learning in science and prepare these students to go into fields utilizing this content.

5. What time period are you requesting for this waiver?

I am requesting that this waiver allow me to obtain the physics endorsement and keep this endorsement through my career in the same manner as chemistry is by the content specialist authorization standards and renewals.

6. Does anyone else possess knowledge relevant to this waiver request? (If yes, list name, address and telephone number.) Your administrator/colleague/ other professional may submit a letter of support for your petition. Include the letter with the petition for a waiver.

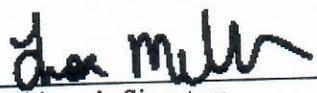
N/A

7. Please review the board waivers on the Board of Educational Examiners' website: www.boee.iowa.gov to determine if the board has reviewed a similar petition for a waiver and the outcome. Cite the similar petition(s) to support your request for a petition of a waiver of the rules.

Upon searching BOEE minutes from the last few years, I was unable to find one. I may have missed one, but I do know this is a fairly new authorization.

Section G. RELEASE OF INFORMATION: I authorize any persons with knowledge of the relevant or important facts relating to the requested waiver to release any information to the Iowa Board of Educational Examiners.

Section H. ACCURACY AND TRUTH: I certify that the information on this Petition for Waiver is true and complete to the best of my knowledge. I understand that any misrepresentation of facts may result in the denial of this Petition.



Petitioner's Signature

4-7-24

Date

This Petition is to be submitted to: Board of Educational Examiners, 701 E. Court Ave., Suite A, Des Moines, IA 50309-4941.