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Kristin Rickey moved, with a second by Eric St Clair, that in **case number 22-186**, the Board find probable cause to establish a violation of the following provisions of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)e(4), and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Eric St Clair, that in **case number 23-05**, the Board find probable cause to establish a violation of the following provisions of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(2)b, and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

Kristin Rickey moved, with a second by Kathy Behrens, that in **case number 23-07** the Board find probable cause to establish a violation of the following provisions of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(5)a(2), and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Kristin Rickey, that in **case number 22-195** the Board find probable cause to establish a violation of the following provisions of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(6)d, and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

Eric St Clair moved, with a second by Kathy Behrens, that in **case number 23-12** the Board find probable cause to establish a violation of the following provisions of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(2)b, and order this case set for hearing. Roll Call: Behrens – yes; Blead – yes; Janzen – yes; McKinney – yes; Rickey – yes; St Clair – yes; Schoening – recused. **MOTION CARRIED**

Kathy Behrens moved, with a second by Eric St Clair, that in **case number 23-13** the Board find probable cause to establish a violation of the following provisions of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)e, and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

1 Kathy Behrens moved, with a second by Kristin Rickey, that in **case number 23-18**  
2 the Board find that, although one or more of the allegations in the complaint may be  
3 substantiated by the witnesses interviewed in the course of the investigation, the  
4 documents gathered in the course of the investigation, and the allegations may  
5 constitute a technical violation of the board's statute or administrative rules; the  
6 evidence before the board indicates that adequate steps have been taken to remedy  
7 the violation and to ensure that incidents of a similar nature do not occur in the  
8 future. The Board will not pursue formal disciplinary action in this matter. **MOTION**  
9 **CARRIED UNANIMOUSLY**

10  
11 Kristin Rickey moved, with a second by Kathy Behrens, that in **case number 23-16**  
12 the Board find probable cause to establish a violation of the following provisions of the  
13 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(5)a(2), and order this  
14 case set for hearing. Roll Call: Behrens – yes; Bleam – recused; Janzen – yes;  
15 McKinney – yes; Rickey – yes; St Clair – yes; Schoening – yes. **MOTION CARRIED**

16  
17 Kristi Traynor recused during the board discussion of case 22-40 in closed session.  
18 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 22-40** the  
19 Board find probable cause to establish a violation of the following provisions of the  
20 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)d, 25.3(1)e(3), (4) & (7),  
21 and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

22  
23 Kristin Rickey moved, with a second by Kathy Behrens, that in **case number 22-179**  
24 the Board find that the evidence gathered in the investigation, including witness  
25 statements and the documentary evidence, does not substantiate the allegations in the  
26 complaint, and that the Board therefore lacks probable cause to proceed with this  
27 matter. **MOTION CARRIED UNANIMOUSLY**

28  
29 Kristin Rickey moved, with a second by Kathy Behrens, that in **case number 22-190**  
30 the Board deny the Respondent's motion to dismiss and return the complaint and  
31 investigative report to the investigator to gather further information, and return the  
32 case to the Board for further consideration. Roll Call: Behrens – yes; Bleam – yes;

1 Janzen – recused; McKinney – yes; Rickey – yes; St Clair – yes; Schoening – yes.

2 **MOTION CARRIED**

3

4 Kathy Behrens moved, with a second by Kristin Rickey, that in **case number 23-19**  
5 the Board find probable cause to establish a violation of the following provisions of the  
6 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(5)a(2), and order this  
7 case set for hearing. **MOTION CARRIED UNANIMOUSLY**

8

9 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 23-02** the  
10 Board find probable cause to establish a violation of the following provisions of the  
11 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(6)c & d, and order this  
12 case set for hearing. **MOTION CARRIED UNANIMOUSLY**

13

14 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 22-184**  
15 the Board find that the evidence gathered in the investigation, including witness  
16 statements and the documentary evidence, does not substantiate the allegations in the  
17 complaint, and that the Board therefore lacks probable cause to proceed with this  
18 matter. Roll Call: Behrens – yes; Bleam – no; Janzen – yes; McKinney – yes; Rickey –  
19 yes; St Clair – yes; Schoening – yes. **MOTION CARRIED**

20

21 Kristin Rickey moved, with a second by Eric St Clair, that in **case number 23-04** the  
22 Board find probable cause to establish a violation of the following provisions of the  
23 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)c and e(3), 25.3(6)c and  
24 d, and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

25

26 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 23-06** the  
27 Board find probable cause to establish a violation of the following provisions of the  
28 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(6)c, and 25.3(8)a and  
29 order this case set for hearing. Roll Call: Behrens – yes; Bleam – yes; Janzen – no;  
30 McKinney – yes; Rickey – no; St Clair – yes; Schoening – no. **MOTION CARRIED**

31

32 Kathy Behrens moved, with a second by Kristin Rickey, that in **case number 23-20**  
33 the Board find probable cause to establish a violation of the following provisions of the

1 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)e(5), 25.3(6)m, 25.3(8)a  
2 and b and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

3  
4 Kathy Behrens moved, with a second by Kristin Rickey, that in **case number 23-15**  
5 the Board find probable cause to establish a violation of the following provisions of the  
6 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(6) c and m, and 25.3(8)b  
7 and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

8  
9 Kristin Rickey moved, with a second by Kathy Behrens, that in **case number 23-21**  
10 the Board find that the evidence gathered in the investigation, including witness  
11 statements and the documentary evidence, does not substantiate the allegations in the  
12 complaint, and that the Board therefore lacks probable cause to proceed with this  
13 matter. Roll Call: Behrens – yes; Bleam – yes; Janzen – yes; McKinney – recused;  
14 Rickey – yes; St Clair – yes; Schoening – yes. **MOTION CARRIED**

15  
16 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 23-25** the  
17 Board find probable cause to establish a violation of the following provisions of the  
18 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)e, and order this case  
19 set for hearing. **MOTION CARRIED UNANIMOUSLY**

20  
21 Kristin Rickey moved, with a second by Kathy Behrens, that in **case number 22-199**  
22 the Board find probable cause to establish a violation of the following provisions of the  
23 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(1)e(4), and order this  
24 case set for hearing. **MOTION CARRIED UNANIMOUSLY**

25  
26 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 23-27** the  
27 Board find probable cause to establish a violation of the following provisions of the  
28 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(4)a & b, and order this  
29 case set for hearing. **MOTION CARRIED UNANIMOUSLY**

30  
31 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 23-01** the  
32 Board find probable cause to establish a violation of the following provisions of the

1 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(2)a & b, 25.3(6)c and  
2 order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

3

4 Kristin Rickey moved, with a second by Kathy Behrens, that in **case number 23-10**  
5 the Board find probable cause to establish a violation of the following provisions of the  
6 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)b & e, 25.3(6)m and u,  
7 25.3(8)a and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

8

9 Kathy Behrens moved, with a second by Kristin Rickey, that in **case number 23-26**  
10 the Board find probable cause to establish a violation of the following provisions of the  
11 Code of Professional Conduct and Ethics, 282 IAC rules 25.3(5)a(2) and order this case  
12 set for hearing. **MOTION CARRIED UNANIMOUSLY**

13

14 Kristin Rickey moved, with a second by Kathy Behrens, that the Board accept the  
15 respondent's waiver of hearing and voluntary surrender in **case number 22-151**, and  
16 that the Board issue an order permanently revoking the license with no possibility of  
17 reinstatement. **MOTION CARRIED UNANIMOUSLY**

18

19 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 22-175**  
20 the Board accept the agreement submitted by the parties, and issue an Order  
21 incorporating the agreement of the parties and imposing the agreed upon sanction.  
22 **MOTION CARRIED UNANIMOUSLY**

23

24 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 22-180**  
25 the Board accept the agreement submitted by the parties, and issue an Order  
26 incorporating the agreement of the parties and imposing the agreed upon sanction.  
27 **MOTION CARRIED UNANIMOUSLY**

28

29 Kathy Behrens moved, with a second by Kristin Rickey, that in **case number 23-09**  
30 the Board accept the agreement submitted by the parties, and issue an Order  
31 incorporating the agreement of the parties and imposing the agreed upon sanction.  
32 **MOTION CARRIED UNANIMOUSLY**

33

1 Kristin Rickey moved, with a second by Eric St Clair, that in **case number 22-189** the  
2 Board accept the agreement submitted by the parties, and issue an Order  
3 incorporating the agreement of the parties and imposing the agreed upon sanction.

4 **MOTION CARRIED UNANIMOUSLY**

5

6 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 22-201**  
7 the Board accept the agreement submitted by the parties, and issue an Order  
8 incorporating the agreement of the parties and imposing the agreed upon sanction.

9 **MOTION CARRIED UNANIMOUSLY**

10

11 (Kristi Traynor recused during the discussion of the Proposed Decision for Case no.  
12 22-83 and remained recused for the 180-day extensions in closed session)

13

14 Kristin Rickey moved, with a second by Eric St Clair, that the Board initiate review of  
15 the proposed decision in **case number 22-83**, In the Matter of Anthony Whitaker, to  
16 examine the proposed sanction. **MOTION CARRIED UNANIMOUSLY**

17

18 Kathy Behrens moved, with a second by Kristin Rickey, that the Board not initiate  
19 review of the proposed decision in **case number 22-153**, In the Matter of Matthew  
20 Brooks, and allow the proposed decision to become the final decision of the Board  
21 unless an appeal is taken by one of the parties within the time allowed by rule.

22 **MOTION CARRIED UNANIMOUSLY**

23

24 Kristin Rickey moved, with a second by Eric St Clair, to extend the 180-day deadline  
25 for issuance of the final decision in **case number 22-170** based upon a delay in the  
26 hearing due to a request for continuance by the Respondent. Respondent has yet to  
27 respond to the ALJ's request for a suggested new hearing date. **MOTION CARRIED**

28 **UNANIMOUSLY**

29

30 Eric St Clair moved, with a second by Kathy Behrens, to extend the 180-day deadline  
31 for issuance of the final decision in **case number 22-174** based upon the need to  
32 schedule the hearing. **MOTION CARRIED UNANIMOUSLY**

33

1 Petition for Waiver

2 Kristin Rickey moved, with a second by Erin Schoening, that the board grant **PFW 23-**  
3 **02 Tyann Wolfensperger. MOTION CARRIED UNANIMOUSLY.** Reasons for  
4 granting the waiver: On March 30, 2023, the Board received a Petition from Ms.  
5 Wolfensperger requesting a waiver of the rule for the requirements of an Athletic  
6 Administration Authorization. Ms. Wolfensperger was granted her coaching  
7 authorization on March 13, 2023. She is seeking a waiver of the requirement that she  
8 completed a degree from a college or university in athletic management or related field.  
9 She completed a BA degree in Biology and Psychology. In addition, she has completed  
10 a MA degree in Educational Leadership from Minnesota State University. Also, she has  
11 served as the Head Volleyball coach for Hawkeye Community College. Ms.  
12 Wolfensperger applied for an athletic administration authorization on February 8,  
13 2023 and was her application was denied on March 8, 2023. Ms. Wolfensperger has a  
14 master’s degree in Educational Leadership and a minor in coaching attached to her  
15 undergraduate degree. She has successfully coached at the collegiate level. Much of  
16 her master’s program has similar requirements to an athletic administration degree.  
17 A denial of this waiver would create undue hardship due to the fact that a denial of  
18 this waiver would make it difficult for Ms. Wolfensperger to obtain an additional  
19 degree. Additionally, similar waivers have been granted in the past and Ms.  
20 Wolfensperger currently works at Columbus Catholic school and brings a wealth of  
21 knowledge and experience to all the students participating in activities. She has  
22 completed a master degree in Educational Leadership and has a coaching minor in her  
23 Bachelor degree preparation. The rule from which Ms. Wolfensperger seeks a waiver is  
24 not specifically mandated by statute or any other provision of law, and, accordingly,  
25 may be waived by the Board.

26  
27 **Stakeholder Presentation: SAI 2022 Administrator of the Year**

28 Heather Buckley, Elementary Principal of the Year, from Cardinal Elementary School,  
29 presented to the board on her school, experiences in education and as Administrator  
30 of the Year.

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32 Communication from the Public

33 None.



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Board Member Reports

None

Executive Director’s Report

Legislative Update:

It has been quiet on passage of legislation. BoEE Attorney, Beth Myers and Lead Consultant, Joanne Tubbs, met with key Senate members regarding the BoEE configuration. There have been no solid decision yet, but moving the bill is still active. Joanne also answered questions regarding the bill for a change to renewal requirements for a Master’s Degree with a minimum of 10 years’ experience.

Agency Update:

Director Cavin is having weekly meetings with Mark Ford to discuss the BoEE agency transition to the Department of Education. There has been no decision yet on moving the agency location. Work has also begun with the Department of Education HR staff to possibly transition services. IT Specialist, Jeff DeBruin has been working with OCIO and the consulting company regarding an IT inventory.

Financial Update:

Financials for both February and March have been included in the agenda. We are currently in good shape. Income is tapering off but still at 9% over annual revenue projections. It will continue to slide off over the next few months. We have started the Budget for FY24-26 and will be including expenses for major modifications to our application system, but will need to seek vendors to assist. Our copier/printer is 7 years old and costs for repairs are starting to increase as well as become difficult. Parts are getting difficult to locate. We are planning on including the cost for a new one for the office in FY 24. We will be looking into replacements for the Boards’ Chrome Books. These are getting close to the end of life and will soon stop receiving updates.

1 Licensure Update

2 Renewals are at 2 weeks out. We are already hearing from the field regarding  
3 conditional licensure. There have been a lot of requests to start the year with a sub.  
4 We have informed HR and Administrators that we will still allow for the 23-24 school  
5 year, but will not have this option open until late July or early August and that they  
6 need to continue to advertise and recruit. We approved 372 Substitutes in open  
7 positions for the 22-23 school year. We issued 1381 conditional license for the 22-23  
8 school year.

9  
10 NASDTEC Annual meeting in Phoenix June 11-13th. I will be attending.

11 Retreat June 22 and 23rd in Iowa City. Meredith will send out an email next week  
12 with the reservation link. During the retreat, on Thursday, June 22nd, we will have a  
13 discussion with Kristi and Beth regarding Professional Practices procedures. It will be  
14 a refresher for some, and new information for others.

15  
16 Director Cavin will be meeting with Davis Eidahl the first week of May to provide  
17 orientation so he is ready for the May meeting. Dave Harper was unable to attend the  
18 meeting today due to scheduling conflicts. Director Cavin will be meeting with him to  
19 present his recognition of service to the Board.

20  
21 Rules

22 None

23  
24 Adopt:

25 None

26  
27 ARRC Review Pending:

28 None.

29 Notice:

30 None.

31  
32 Discussion:

33 None.

1 Reports/Approval

2 The proposed draft of the Board Meeting calendar for 2023-2024 has been included in  
3 the agenda packet for review. It will be voted on for approval at the May meeting.  
4 Please review the calendar for any potential conflicts.

5

6 There being no further business, Kristin Rickey moved, with a second by Erin  
7 Schoening, to adjourn the meeting at 1:17 p.m. **MOTION CARRIED UNANIMOUSLY.**

8

9