

STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS
Grimes State Office Building, State Board Room
400 E. 14th Street
Des Moines, IA

2022-2023 BoEE Goals

- Goal 1: Explore options for conditional licensure for non-prepared individuals enrolled in preparation programs.
Goal 2: Expand remediation trainings available for ethical violations.
Goal 3: Expansion of ethics and grooming presentations to LEA's.

BOARD MEETING AGENDA
Thursday, January 19, 2023

TIMES ARE APPROXIMATE

9:00 a.m.

Call Meeting to Order

Approve the Agenda

Tab A

Approve the Consent Agenda

- a. Minutes for December 16, 2022 board meeting

Tab B

Professional Practices - Licensee Discipline - Closed Session - Board Members Only (roll call)

Open Session

- a. Results of closed session announced
b. Approve closed session minutes for November 9, 2022
c. Reinstatement(s)
 1. Case No. 21-76 Rogelio Plascencia
 2. Case No. 19-46 Brandi Helleur
 3. Case No. 21-58 Bethany Taylor

Communication from the Public

Board Communications

- a. Board Member Reports
b. Executive Director's Report
 1. Legislative Update
 2. Agency Update
 3. Licensure Update
 4. Financial Update
 a. FY23 November

Tab C

12:00 p.m.

Lunch for Board Members

12:30 p.m.

Rules [Iowa Administrative Code – Chapter 282 (272)]

a. *Adopt*

1. IAC 282 Chapters 13, 18, 22, 27 Reciprocity (ARC 6677C)
2. IAC 282 Chapter 22 Work-Based Learning (ARC 6678C)
3. IAC 282 Chapter 14 Special Education (ARC 6679C)
4. IAC 282 Chapters 13, 22, 27 Advanced Degrees, Out of Country, Counseling (ARC 6680C)

Tab D

Tab E

Tab F

Tab G

b. ARRC Review Pending

1. None

c. Notice

1. None

d. Items for Discussion

1. None

Waivers

1. None

Reports/Approvals

1. Fees Report
2. Annual Rules Report

Tab H

Tab I

1:30 p.m.

Adjournment

UPCOMING MEETINGS

Friday, February 24, 2023

Wednesday, March 22, 2023 (Zoom Mtg., if needed)

Friday, April 21, 2023

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STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS
701 E. Court Ave., Suite A
Des Moines, Iowa 50309

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Minutes
December 16, 2022

9 The Board of Educational Examiners (Board or BoEE) held a meeting on December 16,
10 2022. Tony Voss, Board Chair, called the meeting to order. Members attending were
11 Kathy Behrens, Pam Bleam, Chad Janzen, Tim McKinney, Kristen Rickey, Eric St Clair
12 and Erin Schoening. Also, in attendance was Mike Cavin, Executive Director, Nicole
13 Proesch, Attorney/ Investigator, Diane Dennis, Investigator, Greg Horstmann,
14 Investigator and Kristi Traynor, Assistant Attorney General. Tim Bower, Dave Harper,
15 and Rhonda McRina were unable to attend.

16
17 Kristin Rickey moved, with a second by Kathy Behrens, to approve the agenda.

18 **MOTION CARRIED UNANIMOUSLY.**

19
20 Eric St Clair moved, with a second by Kristin Rickey, to approve the consent agenda
21 (minutes for November 9, 2022). **MOTION CARRIED UNANIMOUSLY.**

22
23 Kristen Rickey moved, with a second by Kathy Behrens, that the Board go into closed
24 session for the purpose of discussing closed session minutes, whether to initiate
25 licensee disciplinary proceedings, the decision to be rendered in a contested case,
26 confidential health information, and mental health information, pursuant to Iowa
27 Code sections 21.5(1)(a), (d), and (f). Roll call vote: Behrens – yes; Bleam – yes; Janzen
28 – yes; McKinney – yes; Rickey – yes; St Clair – yes; Schoening – yes; Voss - yes.

29 **MOTION CARRIED UNANIMOUSLY.**

30
31 Kathy Behrens moved, with a second by Kristin Rickey, that in **case number 22-121**
32 the Board finds that the evidence gathered in the investigation, including witness
33 statements and the documentary evidence, does not substantiate the allegations in the

1 complaint, and that the Board therefore lacks probable cause to proceed with this
2 matter. **MOTION CARRIED UNANIMOUSLY.**

3
4 Kristin Rickey moved, with a second by Kathy Behrens, that in **case number 22-122,**
5 the Board finds that the evidence gathered in the investigation, including witness
6 statements and the documentary evidence, does not substantiate the allegations in the
7 complaint, and that the Board therefore lacks probable cause to proceed with this
8 matter. **MOTION CARRIED UNANIMOUSLY.**

9
10 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 22-129,**
11 the Board find probable cause to establish a violation of the following provisions of the
12 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(e)(4), and order this
13 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

14
15 Eric St Clair moved, with a second by Kathy Behrens, that in **case numbers 22-133**
16 **and 22-134,** the Board find probable cause to establish a violation of the following
17 provisions of the Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(c), (d)
18 and (e), 25.3(6)(c) & (d), consolidate these matters and order these cases set
19 for hearing. **MOTION CARRIED UNANIMOUSLY.**

20
21 Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 22-140,**
22 the Board finds that the evidence gathered in the investigation, including witness
23 statements and the documentary evidence, does not substantiate the allegations in the
24 complaint, and that the Board therefore lacks probable cause to proceed with this
25 matter. **MOTION CARRIED UNANIMOUSLY.**

26
27 Kathy Behrens moved, with a second by Kristen Rickey, that in **case number 22-145,**
28 the Board finds that the evidence gathered in the investigation, including witness
29 statements and the documentary evidence, does not substantiate the allegations in the
30 complaint, and that the Board therefore lacks probable cause to proceed with this
31 matter. **MOTION CARRIED UNANIMOUSLY.**

1 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 22-150**,
2 the Board find that, although one or more of the allegations in the complaint may be
3 substantiated by the witnesses interviewed in the course of the investigation [and/or]
4 the documents gathered in the course of the investigation, and the allegations may
5 constitute a technical violation of the board's statute or administrative rules; the
6 evidence before the board indicates that the alleged violation is not of sufficient
7 magnitude to warrant a hearing, the alleged violation was an isolated incident, and
8 adequate steps have been taken to remedy the violation and to ensure that incidents
9 of a similar nature do not occur in the future. The Board will not pursue formal
10 disciplinary action in this matter. **MOTION CARRIED UNANIMOUSLY.**

11
12 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 21-150**,
13 the Board find probable cause to establish a violation of the following provisions of the
14 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(6)(c) & (m), 25.3(8)(a) and
15 order this case set for hearing. Roll call vote: Behrens – yes; Bleam – yes; Janzen – yes;
16 McKinney – yes; Rickey – yes; St Clair – yes; Schoening – recused; Voss - yes. **MOTION**
17 **CARRIED UNANIMOUSLY.**

18
19 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 22-154**,
20 the Board find that, although one or more of the allegations in the complaint may be
21 substantiated by the witnesses interviewed in the course of the investigation [and/or]
22 the documents gathered in the course of the investigation, and the allegations may
23 constitute a technical violation of the board's statute or administrative rules; the
24 evidence before the board indicates that there is insufficient evidence to support the
25 complaint at hearing. The Board will not pursue formal disciplinary action in this
26 matter. Roll call vote: Behrens – no; Bleam – yes; Janzen – yes; McKinney – yes; Rickey
27 – yes; St Clair – yes; Schoening – recused; Voss - yes. **MOTION CARRIED.**

28
29 Kathy Behrens moved, with a second by Kristen Rickey, that in **case number 22-160**,
30 the Board find probable cause to establish a violation of the following provisions of the
31 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(5)(a)(2), and order this
32 case set for hearing. Roll call vote: Behrens – yes; Bleam – yes; Janzen – yes;

1 McKinney – yes; Rickey – yes; St Clair – yes; Schoening – recused; Voss - yes.

2 **MOTION CARRIED.**

3

4 Kathy Behrens moved, with a second by Kristen Rickey, that in **case number 22-155**,
5 the Board return the complaint and investigative report to the investigator to gather
6 further information, and return the case to the Board for further consideration. Roll
7 call vote: Behrens – yes; Bleam – yes; Janzen – yes; Rickey – yes; St Clair – yes;
8 Schoening – yes; Voss – yes; McKinney – no. **MOTION CARRIED.**

9

10 Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 22-156**
11 the Board find probable cause to establish a violation of the following provisions of the
12 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(5)(a)(2), and order this
13 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

14

15 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 22-157**,
16 the Board find probable cause to establish a violation of the following provisions of the
17 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(2)(b), and order this case
18 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

19

20 Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 22-165**,
21 the Board find probable cause to establish a violation of the following provisions of the
22 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(2)(a), and order this case
23 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

24

25 Kathy Behrens moved, with a second by Kristen Rickey, that in **case number 21-138**,
26 the Board finds that the evidence gathered in the investigation, including witness
27 statements and the documentary evidence, does not substantiate the allegations in the
28 complaint, and that the Board therefore lacks probable cause to proceed with this
29 matter. **MOTION CARRIED UNANIMOUSLY.**

30

31 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 22-149**,
32 the Board find probable cause to establish a violation of the following provisions of the

1 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(2)(b), and order this case
2 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

3
4 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 22-153**,
5 the Board find probable cause to establish a violation of the following provisions of the
6 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(5)(a)(2), and order this
7 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

8
9 Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 21-163**,
10 although one or more of the allegations in the complaint may be substantiated by the
11 witnesses interviewed in the course of the investigation [and/or] the documents
12 gathered in the course of the investigation, and the allegations may constitute a
13 technical violation of the board's statute or administrative rules; the evidence before
14 the board indicates that the alleged violation was an isolated incident,
15 and adequate steps have been taken to remedy the violation and to ensure that
16 incidents of a similar nature do not occur in the future. The Board will not pursue
17 formal disciplinary action in this matter. **MOTION CARRIED UNANIMOUSLY.**

18
19 Kathy Behrens moved, with a second by Kristen Rickey, that in **case number 21-168**,
20 the Board find that, although one or more of the allegations in the complaint may be
21 substantiated by the witnesses interviewed in the course of the investigation [and/or]
22 the documents gathered in the course of the investigation, and the allegations may
23 constitute a technical violation of the board's statute or administrative rules; the
24 evidence before the board indicates that the alleged violation was an isolated incident,
25 adequate steps have been taken to remedy the violation and to ensure that incidents
26 of a similar nature do not occur in the future. The Board will not pursue formal
27 disciplinary action in this matter. **MOTION CARRIED UNANIMOUSLY.**

28
29 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 22-164**,
30 the Board find probable cause to establish a violation of the following provisions of the Code of
31 Professional Conduct and Ethics, 282 IAC rule 25.3(6)(d), and order this case set for hearing
32 **MOTION CARRIED UNANIMOUSLY.**

1 Kathy Behrens moved, with a second by Kristen Rickey, that in **case number 22-127**,
2 the Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(3)(c), 25.3(6)(c) & (m),
4 25.3(8)(a) & (b), and order this case set for hearing. Roll call vote: Behrens – yes;
5 Blead – yes; Janzen – yes; McKinney – recused; Rickey – yes; St Clair – yes; Schoening
6 – yes; Voss - yes. **MOTION CARRIED.**

7
8 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 22-139**,
9 the Board find probable cause to establish a violation of the following provisions of the
10 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(e)(7), and order this
11 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

12
13 Kristin Rickey moved, with a second by Eric St Clair, that in **case number 22-158**,
14 the Board finds that the evidence gathered in the investigation, including witness
15 statements and the documentary evidence, does not substantiate the allegations in the
16 complaint, and that the Board therefore lacks probable cause to proceed with this
17 matter. Roll call vote: Behrens – no; Blead – no; Janzen – yes; McKinney – yes; Rickey
18 – yes; St Clair – yes; Schoening – yes; Voss - yes. **MOTION CARRIED.**

19
20 Kristin Rickey moved, with a second by Kathy Behrens, that in **case number 22-111**,
21 the Board find probable cause to establish a violation of the following provisions of the Code of
22 Professional Conduct and Ethics, 282 IAC rule 25.3(1)(e)(4), and order this case set for hearing.
23 **MOTION CARRIED UNANIMOUSLY.**

24
25 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 22-112**,
26 the Board find probable cause to establish a violation of the following provisions of the
27 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(e)(4), and order this
28 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

29
30 Kristin Rickey moved, with a second by Eric St Clair, that in **case number 22-171**,
31 the Board finds that the evidence gathered in the investigation, including witness
32 statements and the documentary evidence, does not substantiate the allegations in the
33 complaint, and that the Board therefore lacks probable cause to proceed with this

1 matter. Roll call vote: Behrens – no; Blead – yes; Janzen – yes; McKinney – yes; Rickey
2 – yes; St Clair – yes; Schoening – yes; Voss - yes. **MOTION CARRIED.**

3
4 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 22-172,**
5 the Board find that, although one or more of the allegations in the complaint may be
6 substantiated by the witnesses interviewed in the course of the investigation [and/or]
7 the documents gathered in the course of the investigation, and the allegations may
8 constitute a technical violation of the board’s statute or administrative rules; the
9 evidence before the board indicates that adequate steps have been taken to remedy
10 the violation and to ensure that incidents of a similar nature do not occur in the
11 future. The Board will not pursue formal disciplinary action in this matter. Roll call
12 vote: Behrens – yes; Blead – yes; Janzen – no; McKinney – yes; Rickey – yes; St Clair –
13 yes; Schoening – yes; Voss - yes. **MOTION CARRIED.**

14
15 (Nicole Proesch left the room for case number 22-166 during closed session)

16
17 Kathy Behrens moved, with a second by Kristin Rickey, that in **case number 22-166,**
18 the Board find probable cause to establish a violation of the following provisions of the
19 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(e)(3)&(4), and 25.3(6) (c)
20 order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

21
22 Kathy Behrens moved, with a second by Kristin Rickey, that the Board accept the
23 respondent’s waiver of hearing and voluntary surrender in **case number 22-87,** and
24 that the Board issue an order permanently revoking the license with no possibility of
25 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

26
27 Kristin Rickey moved, with a second by Eric St Clair, that the Board accept the
28 respondent’s waiver of hearing and voluntary surrender in **case number 22-185,** and
29 that the Board issue an order permanently revoking the license with no possibility of
30 reinstatement. **MOTION CARRIED UNANIMOUSLY.**

31
32 Eric St Clair moved, with a second by Kathy Behrens, that the Board accept the
33 respondent’s waiver of hearing and voluntary surrender in **case number 22-177,** and

1 that the Board issue an order permanently revoking the license with no possibility of
2 reinstatement. MOTION CARRIED UNANIMOUSLY.

3
4 Kristin Rickey moved, with a second by Kathy Behrens, that the Board accept the
5 respondent's waiver of hearing and voluntary surrender in **case number 21-161**, and
6 that the Board issue an order permanently revoking the license with no possibility of
7 reinstatement. MOTION CARRIED UNANIMOUSLY.

8
9 Eric St Clair moved, with a second by Kathy Behrens, that the Board accept the
10 agreement submitted by the parties in **case number 22-137**, and issues an Order
11 incorporating the agreement of the parties and imposing the agreed upon sanction.
12 MOTION CARRIED UNANIMOUSLY.

13
14 Kristin Rickey moved, with a second by Eric St Clair, that the Board accept the
15 agreement submitted by the parties in **case number 21-149**, and issues an Order
16 incorporating the agreement of the parties and imposing the agreed upon sanction.
17 **MOTION CARRIED UNANIMOUSLY.**

18
19 Kathy Behrens moved, with a second by Kristin Rickey, that the Board accept the
20 agreement submitted by the parties in **case number 22-136**, and issues an Order
21 incorporating the agreement of the parties and imposing the agreed upon sanction.
22 **MOTION CARRIED UNANIMOUSLY.**

23
24 Kristin Rickey moved, with a second by Eric St Clair, that the Board accept the
25 agreement submitted by the parties in **case number 22-23**, and issues an Order
26 incorporating the agreement of the parties and imposing the agreed upon sanction.
27 Roll call vote: Behrens – yes; Blead – yes; Janzen – recused; McKinney – yes; Rickey –
28 yes; St Clair – yes; Schoening – yes; Voss - yes. **MOTION CARRIED.**

29
30 Kathy Behrens moved, with a second by Kristin Rickey, that the Board accept the
31 agreement submitted by the parties in **case number 21-98**, and issues an Order
32 incorporating the agreement of the parties and imposing the agreed upon sanction.
33 **MOTION CARRIED UNANIMOUSLY.**

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Kathy Behrens moved, with a second by Kristin Rickey, that the Board accept the agreement submitted by the parties in **case number 22-94**, and issues an Order incorporating the agreement of the parties and imposing the agreed upon sanction.

MOTION CARRIED UNANIMOUSLY.

Kristin Rickey moved, with a second by Eric St Clair, that the Board accept the agreement submitted by the parties in **case number 21-162**, and issues an Order incorporating the agreement of the parties and imposing the agreed upon sanction.

MOTION CARRIED UNANIMOUSLY.

Eric St Clair moved, with a second by Kathy Behrens, that the Board accept the agreement submitted by the parties in **case number 22-110**, and issues an Order incorporating the agreement of the parties and imposing the agreed upon sanction.

MOTION CARRIED UNANIMOUSLY.

(Kristi Traynor left the room during the discussion for the 180-day extensions in closed session)

Kristen Rickey moved, with a second by Eric St Clair, that the Board extend the 180-day deadline for issuance of the final decision in **case number 22-123**, based upon the need to schedule the hearing and conclude the contested case process. **MOTION**

CARRIED UNANIMOUSLY.

Kathy Behrens moved, with a second by Kristin Rickey, that the Board extend the 180-day deadline for issuance of the final decision in **case number 22-125**, based upon the need to schedule the hearing and conclude the contested case process.

MOTION CARRIED UNANIMOUSLY.

Kathy Behrens moved, with a second by Eric St Clair, that the Board extend the 180-day deadline for issuance of the final decision in **case number 22-126**, based upon the amount of time needed to complete the investigation and conclude the contested case process. **MOTION CARRIED UNANIMOUSLY.**

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Kathy Behrens moved, with a second by Kristin Rickey, that the Board extend the 180-day deadline for issuance of the final decision in **case number 22-127**, based upon the need to schedule the hearing and conclude the contested case process. Roll call vote: Behrens – yes; Bleam – yes; Janzen – yes; McKinney – recused; Rickey – yes; St Clair – yes; Schoening – yes; Voss - yes. **MOTION CARRIED.**

Kathy Behrens moved, with a second by Kristin Rickey, that the Board approve the closed session minutes for November 9, 2022. **MOTION CARRIED UNANIMOUSLY.**

Request for reinstatement (discussed in open session): Case No. 21-58, In the Matter of Bethany Taylor. The Respondent created a hostile work environment and exercised a lack of professionalism in her class. This created conditions harmful to students' learning. / The Respondent received a sanction of: public reprimand, a suspension of her license for 1 year, completion of a 15 hour in person ethics course, and undergo a mental health evaluation and follow through with treatment. The Respondent has completed all requirements and requests that her license be reinstated. The Board felt that the respondent has not provided evidence of completing the requirements of the mental health evaluation and also would like to hear from the respondent on whether or not they feel they have met the requirements. Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 21-58**, the Board reject the Respondent's request for reinstatement and issue an order stating that the respondent has not provided sufficient evidence for the board to conclude that the basis for the suspension no longer exists and it would be in the public interest for the license to be reinstated. **MOTION CARRIED.**

Communication from the Public

None.

Board Member Reports

None.

Executive Director's Reports

1 Executive Director Cavin took a moment to introduce Meredith Hawk, who was in
2 attendance the meeting, along with current Board Secretary, Kim Cunningham. Kim
3 will be retiring as Board Secretary at the end of the month. Meredith has applied for
4 and been accepted to fill the role of Board Secretary upon Kim's retirement. Meredith
5 has been with the Board of Educational Examiners over the past year, serving as a
6 Clerk Specialist and working in the area of Substitute Authorizations and Substitute
7 Licensure. The recruiting process has started to hire a replacement for the Clerk
8 Specialist position. The Board thanked Kim for her service to the Board and wished
9 her well in her retirement.

10
11 Executive Director's Report

12 Legislative Update:

13 Executive Director Cavin (Cavin) and Nicole Proesch (Proesch) had a meeting with a
14 few Representatives, as well as some members of the Governor's staff, who had some
15 concerns regarding how the Board conducts professional practices and issues arising
16 from them. It is possible that Legislation may be introduced regarding their concerns
17 on the process. Proesch clarified that no cases, nor specifics of cases, were discussed
18 in the meeting, as that is confidential information. The purpose of the meeting was to
19 answer questions regarding process and procedures of the Board.

20
21 It is expected that some legislative bills will be introduced this session, but we do not
22 have a clear picture as to what these will be.

23
24 Agency Update:

25 Kim Cunningham, current Board Secretary, will be retiring at the end of the month.
26 The agency has launched a new website in November. Another upgrade will occur
27 once it is switched to the statewide platform, but no significant impact is expected to
28 occur.

29
30 The Work Experience Authorization has been implemented. The number of Iowa
31 school districts with Work Experience Program has significantly. Much of this growth
32 is due to the Governor and Legislator's initiative to increase workplace learning. The

1 Work Based Learning Authorization has not yet been implemented. Joanne Tubbs will
2 later address these related rules that are currently pending.

3
4 Financial Update:

5 The financial reports were reviewed for the FY 22 hold over as well as for September
6 (FY 23) and October (FY 23).

7
8 Licensure Update

9 November 2022 was the highest November for license issuance in the last 10 years.
10 Conditional licensure increased in the month of October, while Substitute
11 Authorizations have decreased since this time last year. Coaching has also seen an
12 increase. Renewals are about 2 weeks out. An uptick has started due to Iowa
13 graduates applying for licensure and will continue to increase after the holiday break.

14
15 NASDTEC Professional Educator Standards Board Association (PESBA) Winter
16 Meeting, December 12-13, 2022, (Nevada Dept. of Education, Las Vegas, NV)

17 Executive Director Cavin attended the meeting earlier this week. At the meeting, here
18 was much discussion of defining and developing a national perspective on the role of
19 an educator. Also discussed was teacher preparation, changes that have occurred and
20 what it may look like in the future. Other topics included addressing the teacher
21 shortage urgently and the various teacher apprenticeship program models that exist in
22 other states.

23
24 NASDTEC Annual Conference will take place June 11-13, 2023 in Phoenix, AZ.
25 Board members who are interested in attending may reach out to Executive Director
26 Cavin. Discussions at the conference will include national perspectives on
27 professional practices and teacher preparation.

28
29 The Legislative Reception

30 The Legislative Reception will be held on Thursday, January 19, 2023, 7:30-9:00 a.m.,
31 in the Capitol Rotunda. It is an opportunity for our board members to interact with
32 legislators.

1 Rules

2 Adopt:

3 None.

4

5 ARRC Review Pending:

6 IAC 282 Chapters 13, 18, 22, 27 Reciprocity, Chapter 22 Work-Based Learning,
7 Chapter 14 Special

8

9 Education and 13, 22, 27 Advanced Degrees, Out of Country, Counseling

10

11 Notice:

12 None.

13

14 Discussion:

15

16 Petition for Waiver

17 Kristin Rickey moved, with a second by Kathy Behrens, that the Board grant **PFW 22-**

18 **09 Rose Aira Fajardo. MOTION CARRIED UNANIMOUSLY.** Reasons for granting the

19 waiver: On December 1, 2022, the Board received a Petition from Ms. Fajardo

20 requesting a waiver of the rule for the requirements of a teacher's license. Ms. Fajardo

21 is seeking a waiver of the requirement that she take and pass the Praxis exam. In the

22 spring of 2022 HF 2081 passed, once enacted it eliminated the requirement that in-

23 state applicants be required to take and pass the Praxis exam. Ms. Fajardo completed

24 educational studies in the Philippines and is unable to locate a testing area to offer

25 Praxis in Iowa. The applicant was recruited by Prince of Peace Catholic Schools in

26 Clinton, Iowa, to teach preschool and elementary classes. She has 6 years of teaching

27 experience in Singapore and relocated from there to Clinton, Iowa in October to take

28 this position. A denial of this waiver would create undue hardship due to the fact that

29 Ms. Fajardo was unable to find testing in Iowa. If testing is needed before she can

30 obtain a license this has a negative impact on her ability to work in Iowa. The Board

31 was unable to identify any person whose rights would be prejudiced by granting this

32 waiver. Additionally, similar waivers have been granted in the past and the new law

33 does not require in-state or out of state applicants to pass Praxis. The rule from

34 which Ms. Fajardo seeks a waiver is not specifically mandated by statute or any other

35 provision of law, and, accordingly, may be waived by the Board. Ms. Fajardo has

1 successfully completed education requirements in her home country and her
2 transcripts have been compared and verified by the agency. She was recruited by
3 Prince of Peace Catholic Schools in Clinton, Iowa to teach preschool and elementary
4 classes. She has 6 years of teaching experience in Singapore and relocated from there
5 to Clinton, Iowa in October to take this position.

6
7 Kristin Rickey moved, with a second by Kathy Behrens, that the Board grant **PFW 22-**
8 **10 Nick Mulder. Roll call vote: Behrens – yes; Bleam – yes; Janzen – no;**
9 **McKinney – no; Rickey – yes; St Clair – yes; Schoening – yes; Voss - no.**

10 **MOTION CARRIED.** Reasons for granting the waiver: Mr. Mulder is seeking a waiver
11 of the degree requirement for a First Activities Administrators License. The applicant
12 spoke to the director and attorney Proesch on several occasions last year about how to
13 obtain a waiver; however, he did not submit a waiver petition. The applicant was
14 offered a position with Okoboji Schools as the Activities Director in August of 2022
15 and accepted the position. He did not have his license at the time and had not
16 completed the educational requirements either. In the meantime, he took all required
17 athletic administration coursework. The applicant reached out to the Director again
18 in November 2022 from his Okoboji email with his signature indicating he is the
19 Activities Director and has been since August of 2022. On December 5, 2022, the
20 applicant applied for a waiver from the requirements for this license. The applicant
21 does not have the required degree, but has completed required coursework. He will
22 have his coaching authorization completed in December. A denial of this waiver would
23 be a hardship for Mr. Mulder and his family due to the time and monetary burden to
24 obtain an additional degree. The Board was unable to identify any person whose
25 rights would be prejudiced by granting this waiver. The rule from which Mulder seeks
26 a waiver is not specifically mandated by statute or any other provision of law, and
27 accordingly, may be waived by the Board. Mr. Mulder has successfully served as an
28 activities director for Okoboji Schools from August to November 2022. The granting of
29 this waiver would benefit the community, students, and staff.

30
31 Mr. Mulder was present during the discussion of his waiver request. During the
32 discussions with the Board, there was concern from the Board that Mr. Mulder had
33 been hired in a district and practicing without the authorization. Mr. Mulder was

1 asked directly by the board if he tried to conceal that he did not have the authorization
2 and if the people who hired him were fully aware that he was not licensed and he
3 responded 'yes'.
4

5 Chad Janzen moved, with a second by Kathy Behrens, that the Board grant **PFW 22-**
6 **11 Dayton Leazer. MOTION CARRIED UNANIMOUSLY.** Reasons for granting the
7 waiver: On December 6, 2022, the Board received a Petition from Ms. Leazer
8 requesting a waiver of the rule for the requirements of a Class G License. The Board's
9 administrative rules require that all coursework for the counseling endorsement
10 (except for the internship) be completed prior to the issuance of the Class G license.
11 Ms. Leazer has not completed all coursework required for an issuance of a Class G
12 License. She has completed a bachelor's degree and is working on finishing her
13 Masters. She is currently enrolled in all academic classes that are required and she
14 will complete them in May of 2023. She is currently working as a long-term substitute
15 teacher at Edward Stone Middle School. The school has a position open for a school
16 counselor. She applied for a waiver in May 2022 and was denied. Since that time,
17 she has completed all coursework except two remaining courses. She will take the
18 remaining courses, Developing, Organizing, and Managing School Counseling
19 Programs/Service and Substance Abuse Counseling in Spring 2023. A denial of this
20 waiver would place Ms. Leazer in a position that would require her to leave the
21 education field while completing the programing. Being able to get a waiver and take a
22 position will allow her to complete a degree while maintaining gainful employment.
23 The Board was unable to identify any person whose rights would be prejudiced by
24 training this waiver. The rule from which Ms. Leazer seeks a waiver is not specifically
25 mandated by statute or any other provision of law, and accordingly, may be waived by
26 the Board. Ms. Leazer successfully served as a long-term substitute at Edward Stone
27 Middle School. By all accounts she maintained a safe and appropriate classroom.
28 The granting of this waiver would benefit the community students, and staff by
29 providing a school counselor.
30

31 Reports/Approvals

32 Home Base Iowa Report – 2022 (Joanne Tubbs)

1 This report summarizes the license that we issued based on allowances that are given
2 to veterans and military spouses through the program, to aid them in obtaining an
3 Iowa teaching license. Many veterans and military spouses have been able to achieve
4 licensure in Iowa due to this important program.

5

6 Licensure Renewal Program Summary – 2022 (Joanne Tubbs)

7 The Licensure Renewal Program Summary is an annual report created for the benefit
8 of the board and also a requirement in our rules for licensure renewal programs to
9 submit an annual report to the board. A survey is sent out in the fall to gather
10 information in the report. The report shows approved Iowa licensure renewal
11 programs and summarizes process improvements that have been made to their
12 programs.

13

14 There being no further business, Eric St Clair moved, with a second by Kristen Rickey, to
15 adjourn the meeting at 1:17 p.m. **MOTION CARRIED UNANIMOUSLY.**

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To: BoEE - Executive Director, Mike Cavin
cc: Dave Heuton, Mirela Jusic

From: Mike Cornelison

Date: December 1, 2022

Re: **FY 2023 FINANCIAL ANALYSIS**
Period 05 - November 2022

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Carry Forward
9397 - BoEE	\$1,524,168	\$1,478,208
	<u>\$1,524,168</u>	<u>\$1,478,208</u>

Areas to Monitor:

RED:

YELLOW:

GREEN:

Partial Carry Forward to FY23 completed July 1.
Year-End Carry Forward to FY23 completed August 31.
FY24 Budget submitted to DOM September 29.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
For Fiscal 2023, November & May are "3 Payroll" months.
Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov

515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

FY 2023

EDas Customer Number: 1100
Percent of Year Complete 42%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual	(C=A+B)	(D)	To Date
	Balance Brought Forward from Prior Year	100,000	1,334,767	-													1,434,767	1,434,767	1,318,052		
	Balance Carried Forward to Next Year													(100,000)	(1,378,208)		-	(1,478,208)	(1,217,121)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	6,480	-	-	-	-	-	-	-	-	-	-	-	-	6,480	6,480	5,000	130%	130%
401	Fees, Licenses & Permits	182,210	251,971	133,519	129,308	146,325	119,871	149,617	131,468	142,827	132,575	185,239	234,240	-	-	-	843,333	1,939,170	1,969,312	43%	98%
704	Other	58,735	79,675	74,390	57,195	59,250	48,813	57,021	48,517	52,854	46,798	51,529	56,728	-	-	-	329,245	691,505	635,000	52%	109%
Total Revenues:		340,945	1,666,413	214,388	186,503	205,575	168,684	206,639	179,985	195,682	179,373	236,768	290,968	(100,000)	(1,378,208)	-	2,613,825	2,593,714	2,710,244	96%	96%
Expenditures																					
101	Personal Services	80,049	125,769	125,823	125,754	198,103	132,435	133,222	126,112	126,112	126,112	181,488	126,112	48,585	-	-	655,499	1,655,676	1,629,632	40%	102%
202	In State Travel	-	805	1,889	2,092	466	2,000	2,000	1,000	2,000	1,300	2,000	2,000	2,500	-	-	5,252	20,052	20,000	26%	100%
205	Out Of State Travel	-	2,195	-	186	158	-	2,500	1,000	1,500	2,000	2,000	4,000	2,500	-	-	2,538	18,038	20,000	13%	90%
301	Office Supplies	164	6,000	391	209	67	500	-	500	500	750	5,000	500	(4,500)	-	-	6,830	10,080	10,350	66%	97%
302	Facility Maintenance Supplies	-	-	-	-	-	200	-	300	-	100	100	-	500	-	-	-	1,200	1,500	0%	80%
308	Other Supplies	-	-	-	-	-	200	-	-	-	-	-	200	-	-	-	-	400	400	0%	100%
309	Printing & Binding	-	228	1,420	104	-	-	200	300	600	200	-	200	100	-	-	1,752	3,352	3,500	50%	96%
311	Food	-	-	18	33	-	100	100	-	200	-	200	-	200	-	-	51	851	1,000	5%	85%
313	Postage	-	1,045	1,482	1,323	1,062	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	-	4,912	12,912	12,000	41%	108%
401	Communications	-	1,614	1,614	1,613	1,612	1,650	1,650	1,650	1,650	1,750	1,650	1,650	1,650	-	-	6,454	19,754	20,000	32%	99%
402	Rentals	4,917	4,917	5,017	5,222	4,917	5,750	5,250	5,250	5,750	7,250	6,250	8,420	250	-	-	24,988	69,158	69,750	36%	99%
403	Utilities	182	187	178	137	217	350	350	350	350	350	350	300	300	-	-	901	3,601	4,000	23%	90%
405	Prof & Scientific Services	-	-	495	350	-	500	500	500	500	500	500	500	500	-	-	845	4,845	6,000	14%	81%
406	Outside Services	333	333	333	561	657	500	500	500	600	10,500	20,500	10,500	500	-	-	2,218	46,318	46,200	5%	100%
408	Advertising & Publicity	-	-	-	-	-	50	-	-	50	-	-	50	-	-	-	-	150	200	0%	75%
409	Outside Repairs/Service	-	-	-	-	-	500	-	-	-	-	-	500	-	-	-	-	1,000	1,000	0%	100%
414	Reimbursements To Other Agency	-	3,434	2,523	3,605	2,601	2,900	2,900	2,900	2,900	3,000	2,900	2,900	2,900	-	-	12,163	35,463	35,000	35%	101%
416	ITD Reimbursements	-	173,582	2,695	2,714	2,340	2,800	2,800	2,800	3,000	3,000	3,500	3,000	3,000	-	-	181,331	205,231	270,000	67%	76%
418	IT Outside Services	-	4,558	3,450	6,913	2,131	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	-	17,052	29,052	18,000	95%	161%
432	Attorney General Reimbursement	-	-	9,183	4,586	4,587	4,585	4,585	4,585	4,585	4,585	4,585	4,585	4,585	-	-	18,356	55,036	50,500	36%	109%
434	Gov Transfer Other Agencies	-	26,409	42,223	32,800	23,090	24,000	24,000	30,000	29,000	30,000	32,000	25,000	25,000	-	-	124,522	343,522	330,000	38%	104%
502	Office Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	250	0%	0%
503	Equipment-Non Inventory	-	-	-	-	-	1,000	-	-	1,000	-	-	-	1,000	-	-	-	3,000	4,000	0%	75%
510	IT Equipment & Software	8,386	1,453	-	-	-	1,500	-	2,000	-	-	-	-	(1,500)	-	-	9,839	13,339	15,000	66%	89%
602	Other Expenses & Obligations	-	-	4,343	5,564	3,058	3,500	3,250	3,250	3,500	3,250	3,250	3,500	3,250	-	-	12,965	39,715	40,000	32%	99%
702	Fees	-	-	-	-	-	30	-	-	-	-	-	-	-	-	-	-	30	30	0%	100%
705	Refunds-Other	-	160	405	330	295	250	-	-	250	-	-	250	-	-	-	1,190	1,940	1,000	119%	194%
Total Expenditures:		94,031	352,689	203,481	194,096	245,361	187,800	186,307	185,497	186,547	198,647	268,773	196,667	93,820	-	-	1,089,657	2,593,714	2,609,311	42%	99%
Current Month Operations		246,915	1,313,724	10,908	(7,593)	(39,786)	(19,116)	20,332	(5,512)	9,135	(19,274)	(32,005)	94,301	(193,820)	(1,378,208)	-	1,524,168	0	100,933		
Cash Balance		246,915	1,560,639	1,571,547	1,563,953	1,524,168	1,505,052	1,525,383	1,519,871	1,529,006	1,509,732	1,477,727	1,572,028	1,378,208	0	0			100,933		

FOOTNOTES

Revenues
234 Gov Transfer In Other Agencies - Includes WebSpec Reimbursement.

Expenditures
101 Personal Services - November & May have 3 payroll warrants written.
202 In State Travel - Employee travel and Board Meeting expense.
309 Printing & Binding - September expense is for catalog and window envelopes.
401 Communication - Call phone and ICN Voice usage.
402 Rentals - Facility lease & exhibit booths for trade events.
405 Prof & Scientific Services - payments to school districts for Board Member per diem & substitute reimbursements.
406 Outside Services - Includes the office cleaning service. Forecast includes cost for a Professional Practices update & migration to the Salesforce system.
414 Reimbursements to Other Agencies - DAS services.
418 IT Outside Services - WebSpec Design costs, & Insight desktop support.
434 Gov Transfer Other Agencies - DCI criminal history & background checks.
602 Other Expenses & Obligations - TOS credit card processing fees.

Job Class	Board Members
133116 14000	Kristen M Rickey
105263 14000	Timothy I McKinney
130062 14000	Anthony D Voss
105264 14000	Timothy W Bower
105265 14000	Erin K Schoening
139188 14000	<i>Eric A St Clair DOE</i>
105266 14000	Rhonda McRina
139184 14000	Pam Bleam
139189 14000	Vacant
133381 14000	Chad W Janzen
105267 14000	Kathy J Behrens
105268 14000	David A Harper

Job Class	Employee Name	9397
105254 00018	Clerk-Specialist	Jessica L Kurtz 1.00
105255 00018	Clerk-Specialist	Sharon S Jensen 1.00
105256 00018	Clerk-Specialist	Danielle N Brookes 1.00
142330 00018	Clerk-Specialist	Meredith Hawk 1.00
105257 00121	Info Tech Specialist 4	Jeff S Debruin 1.00
105258 00697	Investigator 3	Cynthia D Dennis 1.00
00705-801	Admin Intern	vacant 0.00
105259 01071	Education Program Consultant	Steven C Mitchell 1.00
139183 01071	Education Program Consultant	vacant (Cavin) 0.00
105260 01071	Education Program Consultant	Gregory S Horstman 1.00
144601 01071	Education Program Consultant	Geri McMahon 1.00
105262 01071	Education Program Consultant	David D Wempen 1.00
105269 31038	Executive Director/BOEE	Michael D Cavin 1.00
105270 31513	Admin Consultant	Joanne K Tubbs 1.00
144600 00645	Attorney 3	Nicole Proesch 1.00
105272 95002	Secretary 3	Kimberly K Cunningham 1.00
		Total Budgeted FTEs 14.00

Fund: 0001 General Fund
 Unit: 9397
 Sub Unit: Blank
 Appropriation: WZ9

Board of Educational Examiners

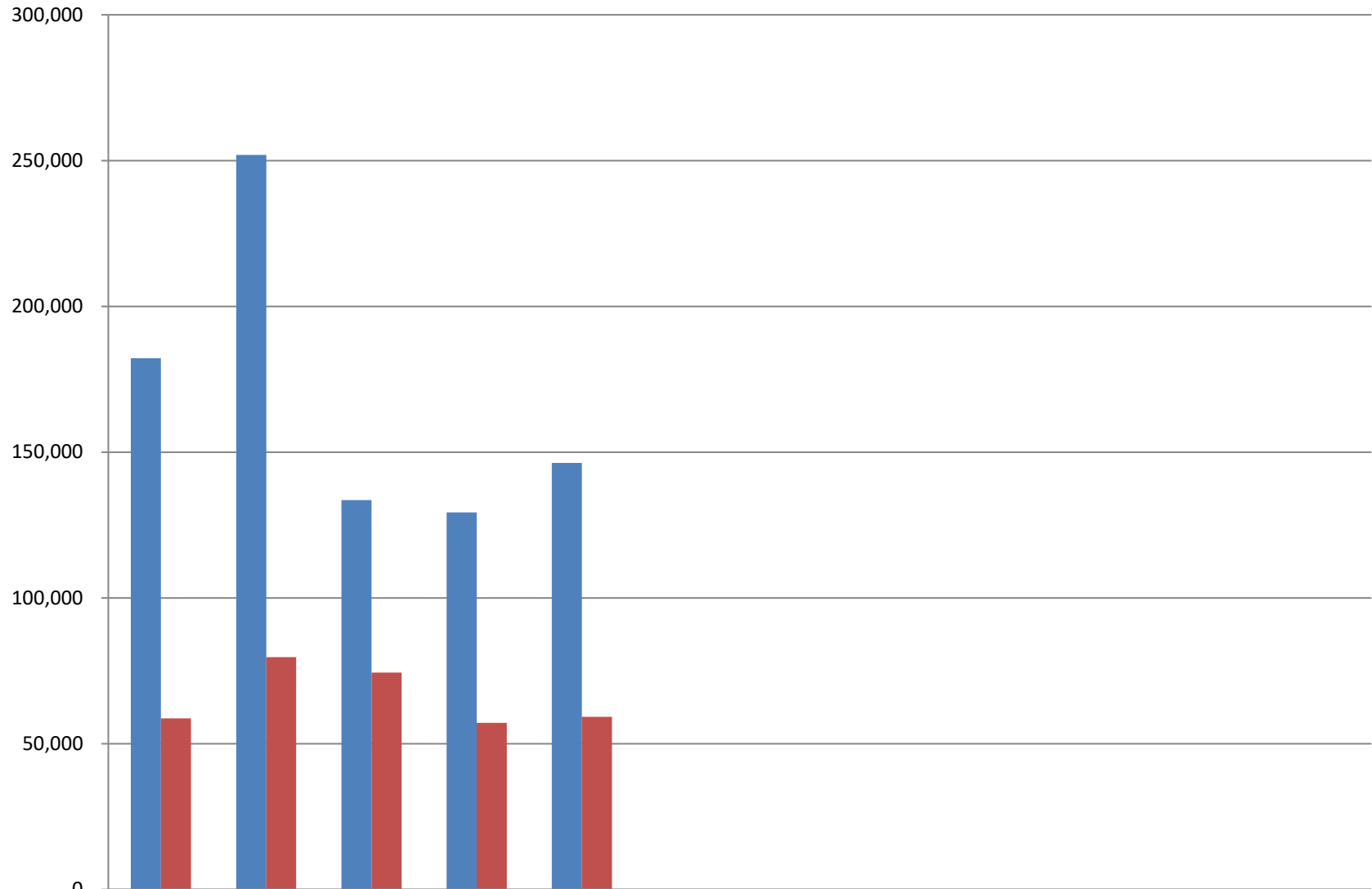
Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	HO13	HO14	HO15	YTD	
		Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual	
Appropriation																		
BBF																		
Revenue Collected																		
234	Gov Transfer In Other Agencies	0	0	6,480	0	0	0	0	0	0	0	0	0	0	0	0	0	6,480
401	Licensure Fees	182,210	251,971	133,519	129,308	146,325	0	0	0	0	0	0	0	0	0	0	0	843,333
704	DCI Check Fees	58,735	79,675	74,390	57,195	59,250	0	0	0	0	0	0	0	0	0	0	0	329,245
Total Revenues:		240,945	331,646	214,388	186,503	205,575	-	-	-	-	-	-	-	-	-	-	-	1,179,058
234 Gen Fund	Licensure Fees % - Other Agcy			21														21
401 Gen Fund	Licensure Fees	57,934	80,056	42,561	41,151	46,495												268,198
Total General Fund		57,934	80,056	42,583	41,151	46,495	0	0	0	0	0	0	0	0	0	0	0	268,219
Total Receipts		298,879	411,702	256,971	227,654	252,070	-	-	-	-	-	-	-	-	-	-	-	1,447,277
	YTD vs Prior Year	7%	12%	17%	16%	15%												

Note -
 General Fund 0001-996-2820

Prior Year

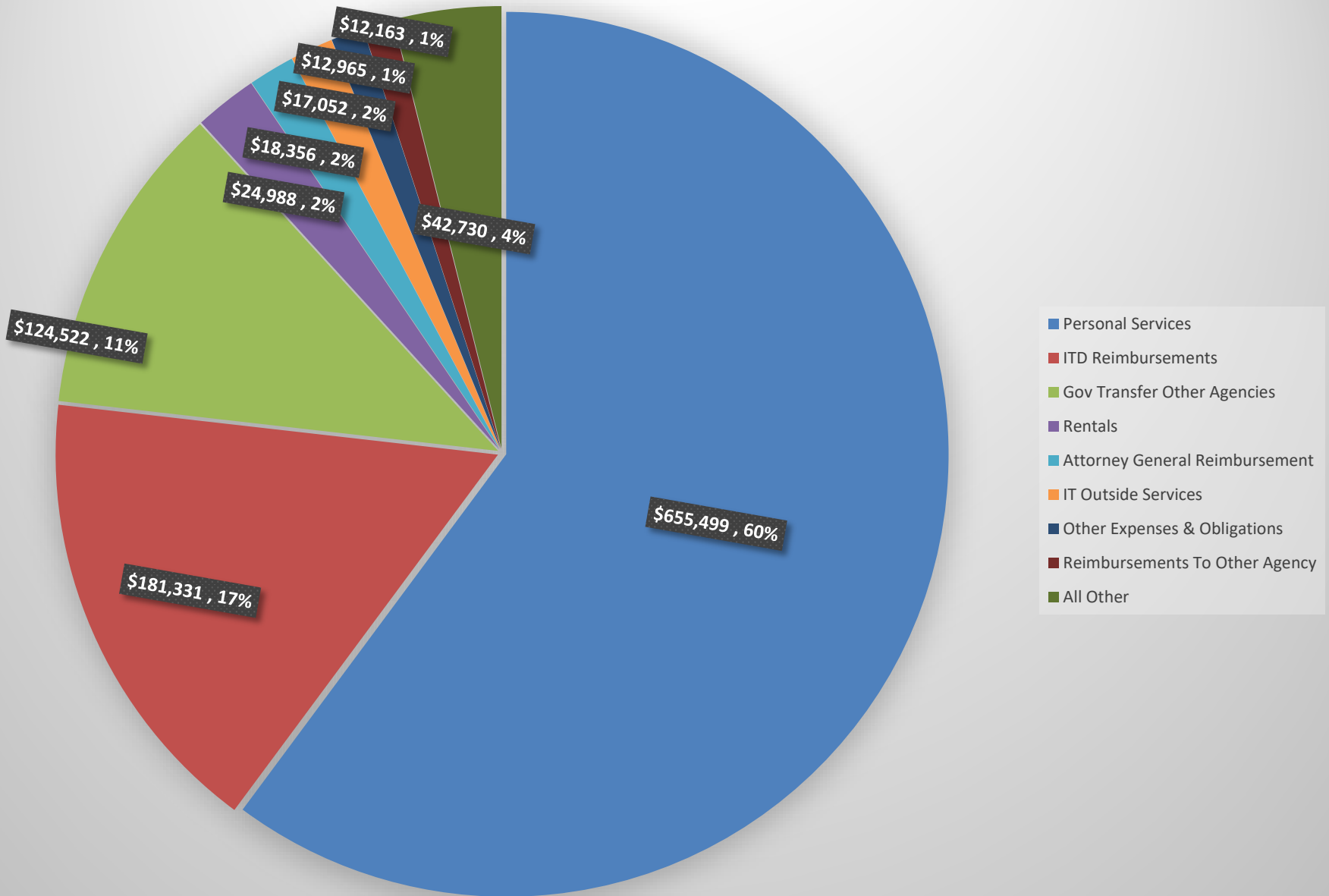
Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
Appropriation																		
BBF																		
Revenue Collected																		
234	Gov Transfer In Other Agencies	0	0	139	724	0	0	1,364	0	0	0	0	0	0	0	0	0	2,226
401	Licensure Fees	173,645	220,325	116,441	121,618	129,021	116,677	154,249	138,207	151,056	134,639	194,287	232,402	0	0	0	0	1,882,566
704	DCI Check Fees	49,240	63,275	40,345	44,605	55,880	48,885	59,980	52,860	59,430	50,397	57,282	58,580	0	0	0	0	640,759
Total Revenues:		222,885	283,600	156,925	166,947	184,901	165,562	215,593	191,067	210,486	185,036	251,569	290,982	0	0	0	0	2,525,551
234 Gen Fund	Licensure Fees % - Other Agcy			21	21			21										64
401 Gen Fund	Licensure Fees	55,224	70,029	36,978	38,656	40,990	37,045	49,011	43,975	48,004	42,803	61,464	73,956					598,134
Total General Fund		55,224	70,029	36,999	38,678	40,990	37,045	49,033	43,975	48,004	42,803	61,464	73,956	0	0	0	0	598,198
Total Receipts		278,109	353,629	193,924	205,624	225,891	202,607	264,625	235,042	258,489	227,838	313,033	364,938	0	0	0	0	3,123,749

Receipts July 2022-June 2023



■ Licensure Fees	182,210	251,971	133,519	129,308	146,325	0	0	0	0	0	0	0
■ DCI Check Fees	58,735	79,675	74,390	57,195	59,250	0	0	0	0	0	0	0

Expenditures July 2022-June 2023

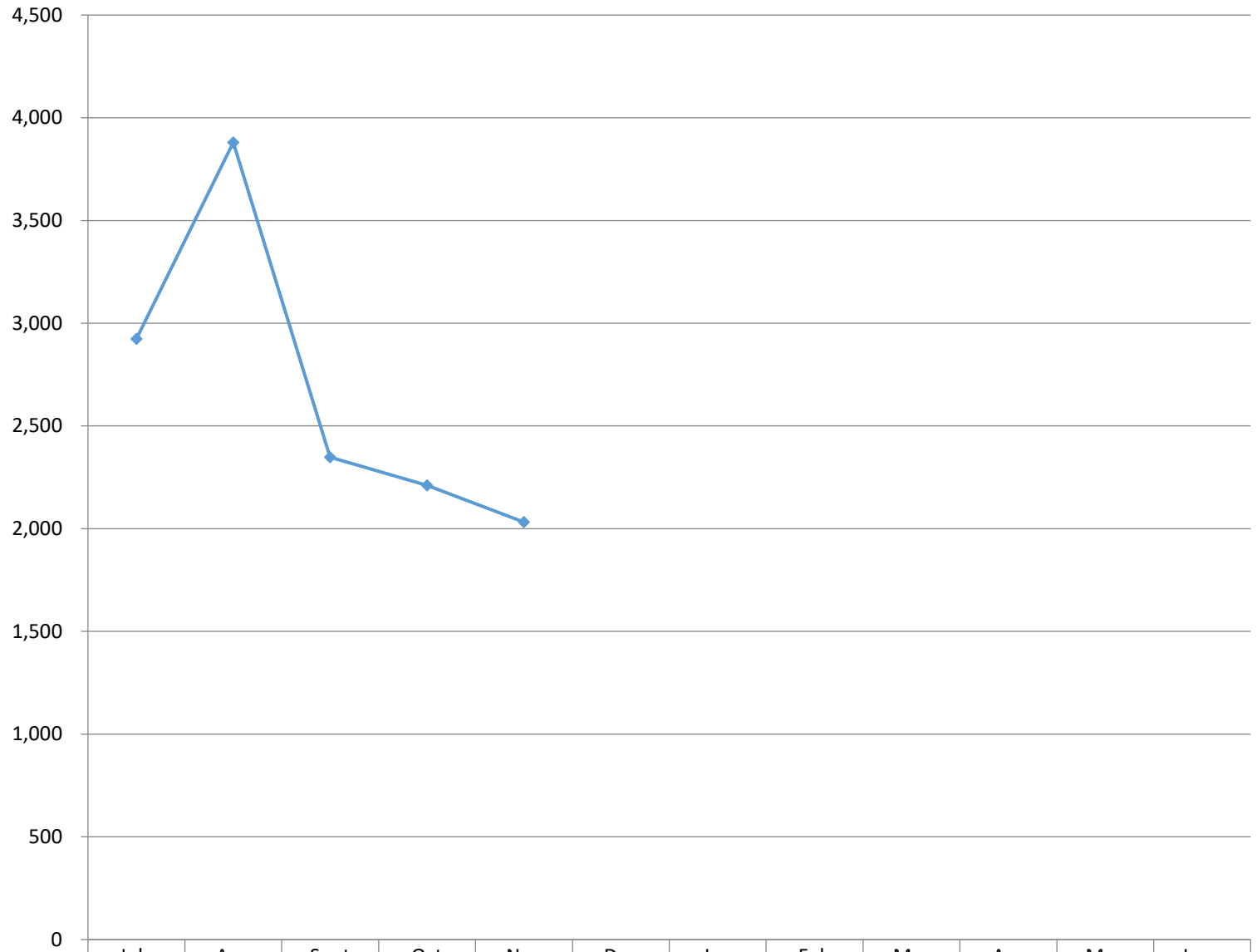


Obligations vs. Budget Report

Budget Fiscal Year: 2023

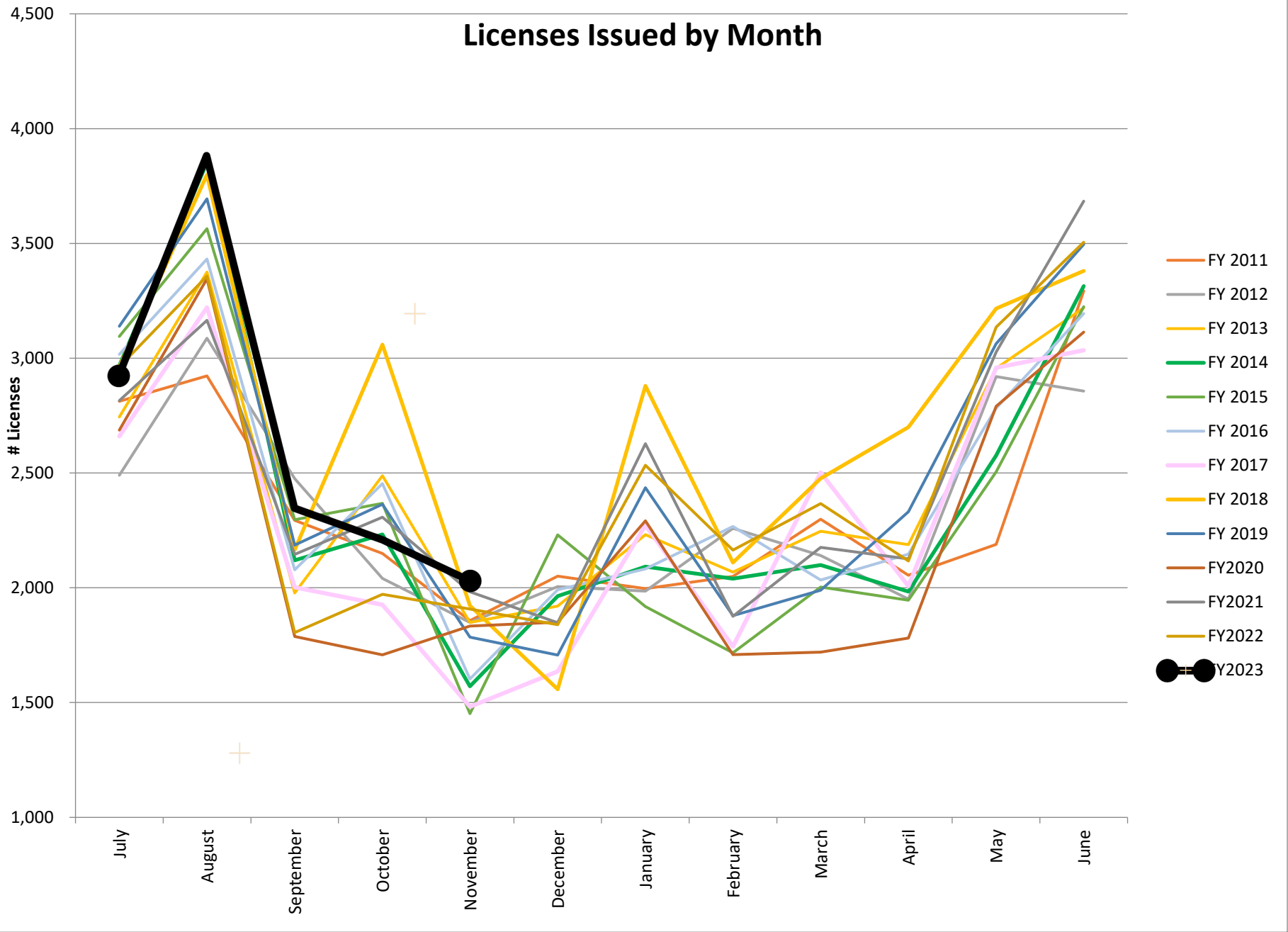
	Actual To-Date	FY-Encumbered	Total Obligations FY-To-Date	FY 23 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	1,434,767		1,434,767	1,318,052		
234 Gov Transfer In Other Agencies	6,480		6,480	5,000		
401 Fees, Licenses & Permits	843,333		843,333	1,969,312		
704 Other	329,245		329,245	635,000		
Total Resources	\$2,613,825	\$0	\$2,613,825	\$3,927,365		
(Total Revenues)	<u>\$1,179,058</u>	<u>\$0</u>	<u>\$1,179,058</u>	<u>\$2,609,313</u>	\$1,430,255	45%
Expenditures -						
101 Personal Services	655,499		655,499	1,629,632	974,133	40%
202 In State Travel	5,252		5,252	20,000	14,749	26%
205 Out Of State Travel	2,538		2,538	20,000	17,462	13%
301 Office Supplies	6,830		6,830	10,350	3,520	66%
302 Facility Maintenance Supplies	0		0	1,500	0	0%
308 Other Supplies	0		0	400	400	0%
309 Printing & Binding	1,752		1,752	3,500	1,748	50%
313 Postage	4,912		4,912	12,000	7,088	41%
401 Communications	6,454		6,454	20,000	13,546	32%
402 Rentals	24,988		24,988	69,750	44,762	36%
403 Utilities	901		901	4,000	3,099	23%
405 Prof & Scientific Services	845		845	6,000	5,155	14%
406 Outside Services	2,218		2,218	46,200	43,982	5%
408 Advertising & Publicity	0		0	200	200	0%
409 Outside Repairs/Service	0		0	1,000	1,000	0%
414 Reimbursements To Other Agency	12,163		12,163	35,000	22,837	35%
416 ITD Reimbursements	181,331		181,331	270,000	88,670	67%
418 IT Outside Services	17,052		17,052	18,000	948	95%
432 Attorney General Reimbursement	18,356		18,356	50,500	32,143	36%
434 Gov Transfer Other Agencies	124,522		124,522	330,000	205,477	38%
502 Office Equipment	0		0	250	250	0%
503 Equipment-Non Inventory	0		0	4,000	4,000	0%
510 IT Equipment & Software	9,839		9,839	15,000	5,161	66%
602 Other Expenses & Obligations	12,965		12,965	40,000	27,035	32%
702 Fees	0		0	30	30	0%
705 Refunds-Other	1,190		1,190	1,000	(190)	119%
Total Expenditures	<u>\$1,089,606</u>	<u>\$0</u>	<u>\$1,089,606</u>	<u>\$2,608,311</u>	<u>\$1,517,205</u>	42%
CY Revenue Less Expenditures	<u>\$89,452</u>					
Estimated Carry Forward	<u>\$1,524,219</u>					

Total # Licenses Issued FY23



Total # Transactions Processed	2,923	3,880	2,348	2,211	2,032							
--------------------------------	-------	-------	-------	-------	-------	--	--	--	--	--	--	--

Licenses Issued by Month



Number of Licenses Issued by Month

	July	August	September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
FY 2023	2,923	3,880	2,348	2,211	2,032								13,394
Running Total	2,923	6,803	9,151	11,362	13,394	13,394	13,394	13,394	13,394	13,394	13,394	13,394	
FY 2022	2,962	3,358	1,805	1,972	1,907	1,839	2,534	2,164	2,367	2,117	3,135	3,505	29,665
Running Total	2,962	6,320	8,125	10,097	12,004	13,843	16,377	18,541	20,908	23,025	26,160	29,665	
FY 2021	2,815	3,165	2,146	2,308	1,983	1,848	2,628	1,876	2,176	2,126	3,027	3,684	29,782
Running Total	2,815	5,980	8,126	10,434	12,417	14,265	16,893	18,769	20,945	23,071	26,098	29,782	
FY 2020	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720	1,781	2,791	3,114	26,619
Running Total	2,687	6,033	7,821	9,529	11,362	13,212	15,504	17,213	18,933	20,714	23,505	26,619	
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
Running Total	3,139	6,833	9,019	11,383	13,168	14,875	17,311	19,190	21,179	23,510	26,573	30,069	
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
Running Total	2,962	6,761	8,926	11,985	13,907	15,465	18,344	20,454	22,930	25,630	28,846	32,226	
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
Running Total	2,660	5,881	7,883	9,809	11,291	12,927	15,200	16,944	19,446	21,453	24,412	27,447	
FY 2016 Actual	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
Running Total	3,017	6,449	8,527	10,981	12,584	14,575	16,657	18,924	20,958	23,105	25,888	29,083	
FY 2015 Actual	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
Running Total	3,095	6,659	8,956	11,324	12,776	15,006	16,924	18,641	20,644	22,590	25,095	28,319	
FY 2014 Actual	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
Running Total	2,968	6,820	8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
FY 2013 Actual	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
Running Total	2,744	6,119	8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	
FY 2012 Actual	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
Running Total	2,490	5,577	8,052	10,093	11,942	13,947	15,932	18,191	20,332	22,283	25,203	28,060	
FY 2011 Actual	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
Running Total	2,812	5,735	8,029	10,178	12,035	14,086	16,082	18,132	20,431	22,486	24,675	27,968	
FY 2010 Actual	2,804	2,899	2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
Running Total	2,804	5,703	8,329	10,539	12,381	14,325	16,168	18,489	20,647	22,684	24,895	27,871	

ADOPTION MEMO

Date: January 19, 2023

To: Board Members

From: Mike Cavin, Executive Director

RE: Amend IAC 282 Chapters 13, 18, 22, 27 Reciprocity

2022 Iowa Acts, SF 2383 provides updated language for reciprocity laws. This proposed rulemaking implements the legislation.

ARC 6677C

EDUCATIONAL EXAMINERS BOARD[282]

Notice of Intended Action

**Proposing rule making related to licensure reciprocity
and providing an opportunity for public comment**

The Educational Examiners Board hereby proposes to amend Chapter 13, “Issuance of Teacher Licenses and Endorsements,” Chapter 18, “Issuance of Administrator Licenses and Endorsements,” Chapter 22, “Authorizations,” and Chapter 27, “Issuance of Professional Service Licenses,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is proposed under the authority provided in Iowa Code section 272.2 and 2022 Iowa Acts, Senate File 2383.

State or Federal Law Implemented

This rule making implements, in whole or in part, 2022 Iowa Acts, Senate File 2383.

Purpose and Summary

2022 Iowa Acts, Senate File 2383, provides updated language for reciprocity laws. This proposed rule making implements those updates.

Fiscal Impact

This rule making has no fiscal impact to the State of Iowa.

Jobs Impact

This rule making will have a positive impact on jobs because it will allow others to easily come to work in Iowa.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Board for a waiver of the discretionary provisions, if any, pursuant to 282—Chapter 6.

Public Comment

Any interested person may submit written comments concerning this proposed rule making. Written comments in response to this rule making must be received by the Board no later than 4:30 p.m. on December 6, 2022. Comments should be directed to:

Kimberly Cunningham
Board of Educational Examiners
701 East Court Avenue, Suite A
Des Moines, Iowa 50319-0147
Fax: 515.281.7669
Email: kim.cunningham@iowa.gov

Public Hearing

A public hearing at which persons may present their views orally or in writing will be held as follows:

December 6, 2022
1 to 2 p.m.

Board Room
701 East Court Avenue, Suite A
Des Moines, Iowa

Persons who wish to make oral comments at the public hearing may be asked to state their names for the record and to confine their remarks to the subject of this proposed rule making.

Any persons who intend to attend the public hearing and have special requirements, such as those related to hearing or mobility impairments, should contact the Board and advise of specific needs.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule-making actions are proposed:

ITEM 1. Amend subrule 13.1(1) as follows:

13.1(1) Definitions.

"Coursework" means requirements completed for semester hour credit through a college or university accredited by an institutional accrediting agency as recognized by the U.S. Department of Education.

"Degree" means a specific qualification earned by a college or university accredited by an institutional accrediting agency as recognized by the U.S. Department of Education.

"Nontraditional" means any method of teacher preparation that falls outside the traditional method of preparing teachers.

~~*"Proficiency,"* for the purposes of paragraph 13.5(2) "e," means that an applicant has passed all parts of the standard.~~

~~*"Recognized non-Iowa teacher preparation institution"* means an institution that is state approved and accredited by an institutional accrediting agency as recognized by the U.S. Department of Education.~~

~~*"State-approved"* means a program for teacher preparation approved for state licensure.~~

~~*"Traditional"* means a one- or two-year sequenced teacher preparation program of instruction taught at a state approved college or university accredited by an institutional accrediting agency as recognized by the U.S. Department of Education that includes commonly recognized pedagogy classes coursework and requires a student teaching component.~~

ITEM 2. Amend subrule 13.5(2) as follows:

13.5(2) Applicants from non-Iowa institutions.

a. Original application. Applicants under this subrule have completed a teacher preparation program outside the state of Iowa and are applying for their first Iowa teaching license. An applicant from a non-Iowa institution:

(1) Shall submit a copy of a valid or expired regular teaching certificate or license exclusive of a temporary, emergency or substitute license or certificate. Endorsements shall be granted based on comparable Iowa endorsements, and endorsement requirements may be waived in order to grant the most comparable endorsement.

(2) Shall provide verification of successfully passing the mandated assessment(s) in the state in which the applicant is currently licensed, if applicable.

(3) Shall not be subject to any pending disciplinary proceedings in any state or country.

(4) Shall comply with all requirements with regard to application processes and payment of licensure fees.

~~*b.* In addition to the requirements set forth in subrule 13.5(1), an applicant from a non-Iowa institution:~~

~~(1) Shall submit a copy of a valid or expired regular teaching certificate or license exclusive of a temporary, emergency or substitute license or certificate.~~

~~(2) Shall provide verification of one of the following:~~

~~1. Successfully passing the Iowa mandated assessment(s) by meeting the minimum score set by the Iowa department of education if the teacher preparation program was completed on or after January 1, 2013; or~~

~~2. Successfully passing the mandated assessment(s) in the state in which the applicant is currently licensed; or~~

~~3. Three years of teaching experience while holding a valid teaching license.~~

~~(3) Shall provide an official institutional transcript(s) to be analyzed for the requirements necessary for Iowa licensure. An applicant must have completed at least 75 percent of the coursework as outlined in 281—subrules 79.15(2) to 79.15(5) and an endorsement requirement through a two— or four—year institution in order for the endorsement to be included on the license. An applicant who has not completed at least 75 percent of the coursework for at least one of the basic Iowa teaching endorsements completed will not be issued a license. An applicant seeking a board of educational examiners transcript review must have achieved a C—grade or higher in the courses that will be considered for licensure. An applicant who has met the minimum coursework requirements in this subrule will not be subject to additional coursework deficiency requirements if the applicant provides verification of ten years of successful teaching experience or if the applicant provides verification of five years of successful experience and a master's degree.~~

~~(4) Shall demonstrate recency of experience by providing verification of either one year of teaching experience or six semester hours of college credit during the five—year period immediately preceding the date of application.~~

~~(5) Shall not be subject to any pending disciplinary proceedings in any state or country.~~

~~(6) Shall comply with all requirements with regard to application processes and payment of licensure fees.~~

~~e. If through a transcript analysis, the teacher preparation coursework as outlined in 281—subrules 79.15(2) to 79.15(5) or one of the basic teaching endorsement requirements for Iowa is not met, the applicant may be eligible for the equivalent Iowa endorsement areas, as designated by the Iowa board of educational examiners, based on current and valid National Board Certification.~~

~~d. If the teacher preparation program was considered nontraditional, candidates will be asked to verify the following:~~

~~(1) That the program was for secondary education;~~

~~(2) A baccalaureate degree with a cumulative grade point average of 2.50 on a 4.0 scale; and~~

~~(3) The completion of a student teaching or internship experience or three years of teaching experience.~~

~~e. If the teacher preparation coursework as outlined in 281—subrules 79.15(2) to 79.15(5) cannot be reviewed through a traditional transcript evaluation, a portfolio review and evaluation process may be utilized.~~

~~(1) An applicant must demonstrate proficiency in a minimum of at least 75 percent of the teacher preparation coursework as outlined in 281—subrules 79.15(2) to 79.15(5).~~

~~(2) An applicant must meet with the board of educational examiners to answer any of the board's questions concerning the portfolio.~~

~~f. An applicant under this subrule or subrule 13.5(3) shall be granted an Iowa teaching license and will not be subject to additional assessments or coursework deficiencies if the following additional requirements have been met:~~

~~(1) Verification of Iowa residency, or, for military spouses, verification of a permanent change of military installation.~~

~~(2) Valid or expired regular teaching certificate or license in good standing from another state without pending disciplinary action, valid for a minimum of one year, exclusive of a temporary, emergency or substitute license or certificate. Endorsements shall be granted based on comparable Iowa~~

~~endorsements, and endorsement requirements may be waived in order to grant the most comparable endorsement.~~

~~(3) Passing test scores for the required assessments for the state where the teaching license was issued.~~

~~g. b.~~ Holders of an Iowa regional exchange license issued prior to ~~January 1, 2021~~ June 16, 2022, may submit a new application if the requirements in this subrule would have been met at the time of their initial application.

ITEM 3. Rescind subrules **13.6(1)** to **13.6(3)**.

ITEM 4. Amend subrule 13.17(1) as follows:

13.17(1) Teacher exchange license.

a. For an applicant applying under subrule 13.5(2), a two-year nonrenewable exchange license may be issued to the applicant under any of the following conditions:

(1) The applicant has met the minimum coursework requirements for licensure but has some coursework deficiencies. An applicant must have completed a minimum of a bachelor's degree and at least 75 percent of the coursework as outlined in 281—subrules 79.15(2) to 79.15(5) and an endorsement requirement. Any coursework deficiencies must be completed for college credit, with the exception of human relations which may be taken for licensure renewal credit through an approved provider.

(2) The applicant submits verification that the applicant has applied for and will receive the applicant's first teaching license and is waiting for the processing or printing of a valid and current out-of-state license. The lack of a valid and current out-of-state license will be listed as a deficiency.

~~(3) The applicant has not met the requirement for recency set forth in 13.5(2) "b"(4).~~

b. ~~After the term of the exchange license has expired~~ At any time during the term of the exchange license, the applicant may apply to be fully licensed if the applicant has completed all requirements and is eligible for full licensure.

ITEM 5. Amend rule 282—18.6(272) as follows:

282—18.6(272) Specific requirements for an administrator prepared out of state. An applicant seeking Iowa licensure who completes an administrator preparation program from a recognized non-Iowa institution shall verify the requirements of rules 282—18.1(272) and 282—18.4(272) through a transcript review. Applicants must hold and submit a copy of a valid or expired regular administrator certificate or license in another state, exclusive of a temporary, emergency or substitute license or certificate.

18.6(1) and **18.6(2)** No change.

18.6(3) License without deficiencies. An applicant under this rule shall be granted an Iowa administrator license and will not be subject to coursework deficiencies if the ~~following additional requirements have been met:~~

~~a. Verification of Iowa residency, or, for military spouses, verification of a permanent change of military installation.~~

b. ~~Valid applicant provides a valid or expired administrator certificate or license in good standing without pending disciplinary action from another state, valid for a minimum of one year,~~ exclusive of a temporary, emergency or substitute license or certificate. Endorsements shall be granted based on comparable Iowa endorsements, and endorsement requirements may be waived in order to grant the most comparable endorsement.

~~18.6(4)~~ Holders of an Iowa administrator exchange license issued prior to ~~January 1, 2021~~ June 16, 2022, may submit a new application if the requirements in this rule would have been met at the time of their initial application.

ITEM 6. Rescind paragraph **22.1(2)"d."**

ITEM 7. Amend subrule 22.2(1) as follows:

22.2(1) Application process. Any person interested in the substitute authorization shall submit records of credit to the board of educational examiners for an evaluation in terms of the required

courses or contact hours. Application materials are available from the office of the board of educational examiners, online at www.boee.iowa.gov or from institutions or agencies offering approved courses or contact hours. Degrees and semester hour credits shall be completed through a college or university accredited by an institutional accrediting agency as recognized by the U.S. Department of Education.

a. No change.

~~*b.* Additional requirements. An applicant under this subrule shall be granted a substitute authorization and will not be subject to the authorization program coursework if the following additional requirements have been met:~~

~~(1) Verification of Iowa residency or, for military spouses, verification of a permanent change of military installation.~~

~~(2) Valid or expired substitute authorization in good standing from another state without pending disciplinary action, valid for a minimum of one year, exclusive of a temporary, emergency license or certificate.~~

~~*e.* *b.* Validity. The substitute authorization shall be valid for five years.~~

~~*d.* *c.* Renewal. The authorization may be renewed upon application and verification of successful completion of:~~

~~(1) Renewal units. Applicants for renewal of the substitute authorization must provide verification of a minimum of two licensure renewal units or semester hours of renewal credits.~~

~~(2) Child and dependent adult abuse trainings. Every renewal applicant must submit documentation of completion of the child and dependent adult abuse trainings pursuant to 282—subrule 20.3(4).~~

ITEM 8. Amend rule 282—22.4(272) as follows:

282—22.4(272) Licenses—issue dates, corrections, duplicates, and fraud, and reciprocity.

22.4(1) to 22.4(4) No change.

22.4(5) Reciprocity. Applicants who hold a license, certificate, or authorization under this chapter from at least one other issuing jurisdiction in another state will not be subject to additional coursework if the following requirements have been met:

a. The applicant holds a valid or expired equivalent license in good standing from another state without pending disciplinary action, exclusive of a temporary or emergency certificate.

b. The applicant provides verification of passing the mandated assessment(s) in the state in which the applicant is currently licensed, if applicable.

ITEM 9. Amend rule 282—27.2(272) as follows:

282—27.2(272) Requirements for a professional service license.

27.2(1) Initial professional service license. An initial professional service license valid for a minimum of two years with an expiration date of June 30 may be issued to an applicant for licensure to serve as a school audiologist, school psychologist, school social worker, speech-language pathologist, supervisor of special education (support), director of special education of an area education agency, or school counselor who:

a. to c. No change.

~~*d.* Meets the recency requirement of 282—subparagraph 13.5(2)“b”(4).~~

~~*e. d.* Completes the background check requirements set forth in rule 282—13.1(272).~~

27.2(2) Standard professional service license. A standard professional service license valid for five years may be issued to an applicant who:

a. Completes requirements listed under 27.2(1)“a” to “d.” paragraphs 27.2(1)“a” to “c.”

b. No change.

~~*e.* Meets the recency requirement of 282—subparagraph 13.5(2)“b”(4).~~

27.2(3) Renewal. Renewal requirements for this license are set out in 282—Chapter 20.

27.2(4) Professional service exchange license.

~~*a.* For an applicant applying with out-of-state preparation under rule 282—27.1(272), a two-year nonrenewable exchange license may be issued to the applicant if the applicant has met at least 75 percent~~

of the minimum coursework requirements for licensure but has some coursework deficiencies. At any time during the term of the exchange license, the applicant may apply to be fully licensed if the applicant has completed all requirements and is eligible for full licensure.

~~b.~~ An applicant under this ~~section~~ subrule shall be granted an Iowa professional service license and will not be subject to coursework deficiencies if the ~~following additional requirements have been met:~~ applicant provides a

(1) ~~Verification of Iowa residency, or, for military spouses, verification of a permanent change of military installation.~~

(2) ~~Valid~~ valid or expired equivalent license in good standing from another state without pending disciplinary action, ~~valid for a minimum of one year,~~ exclusive of a temporary, emergency or substitute license or certificate. Endorsements shall be granted based on comparable Iowa endorsements, and endorsement requirements may be waived in order to grant the most comparable endorsement.

27.2(5) No change.

ADOPTIO MEMO

Date: January 19, 2023

To: Board Members

From: Mike Cavin, Executive Director

RE: Amend IAC 282 Chapter 22

2022 Iowa Acts, SF 2383 directs the board of educational examiners to create a work-based learning program supervisor authorization. This proposed rulemaking implements the legislation.

ARC 6678C

EDUCATIONAL EXAMINERS BOARD[282]

Notice of Intended Action

Proposing rule making related to work-based learning program supervisor authorization and providing an opportunity for public comment

The Educational Examiners Board hereby proposes to amend Chapter 22, “Authorizations,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is proposed under the authority provided in Iowa Code section 272.2 and 2022 Iowa Acts, Senate File 2383.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code section 272.2 and 2022 Iowa Acts, Senate File 2383.

Purpose and Summary

This proposed rule making directs the Board to create a work-based learning program supervision authorization.

Fiscal Impact

This rule making has no fiscal impact to the State of Iowa.

Jobs Impact

This rule making will have a positive impact on jobs because it will allow more persons to be able to supervise students in a work-based learning program.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Board for a waiver of the discretionary provisions, if any, pursuant to 282—Chapter 6.

Public Comment

Any interested person may submit written comments concerning this proposed rule making. Written comments in response to this rule making must be received by the Board no later than 4:30 p.m. on December 6, 2022. Comments should be directed to:

Kimberly Cunningham
Board of Educational Examiners
701 East Court Avenue, Suite A
Des Moines, Iowa 50319-0147
Fax: 515.281.7669
Email: kim.cunningham@iowa.gov

Public Hearing

A public hearing at which persons may present their views orally or in writing will be held as follows:

December 6, 2022
1 to 2 p.m.

Board Room
701 East Court Avenue, Suite A
Des Moines, Iowa

Persons who wish to make oral comments at the public hearing may be asked to state their names for the record and to confine their remarks to the subject of this proposed rule making.

Any persons who intend to attend the public hearing and have special requirements, such as those related to hearing or mobility impairments, should contact the Board and advise of specific needs.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule-making action is proposed:

Adopt the following **new** rule 282—22.14(272):

282—22.14(272) Work-based learning program supervisor authorization.

22.14(1) Authorization. The work-based learning program supervisor authorization is only valid for service or employment as a work-based learning program supervisor in grades 9-12.

22.14(2) Application process. Any person interested in the work-based learning program supervisor authorization shall submit an application to the board of educational examiners for an evaluation. Application materials are available from the office of the board of educational examiners online at www.boee.iowa.gov.

22.14(3) Specific requirements for the work-based learning program supervisor authorization.

a. The applicant must complete the background check requirements set forth in rule 282—13.1(272).

b. The applicant must provide verification of completion of the work-based learning program supervisor course. The course must be approved by the board of educational examiners, shall not require more than 15 contact hours, shall be available over the Internet, and shall include content in the fundamentals of career education, curriculum, assessment, and the evaluation of student participation.

c. The applicant must provide verification of completion of child and dependent adult abuse trainings as stated in 282—subrule 20.3(4).

22.14(4) Validity. The work-based learning program supervisor authorization is valid for five years. No Class B license or license based on executive director decision may be issued to an applicant holding the work-based learning program supervisor authorization. No additional endorsement areas may be added to the work-based learning program supervisor authorization.

22.14(5) Renewal. An applicant for renewal of the work-based learning program supervisor authorization must provide verification of completion of child and dependent adult abuse trainings as stated in 282—subrule 20.3(4).

22.14(6) Temporary authorization. A one-year temporary work-based learning program supervisor authorization may be issued to applicants who have met all other requirements with the exception of the work-based learning program supervisor course. This temporary authorization is nonrenewable and cannot be extended.

22.14(7) Revocation and suspension. Criteria of the professional practice and rules of the board of educational examiners shall be applicable to holders of the work-based learning program supervisor authorization.

ADOPTION MEMO

Date: January 19, 2023

To: Board Members

From: Mike Cavin, Executive Director

RE: Amend IAC 282 Chapter 14

The proposed rule making will create an optional K-12 Special Education – All endorsement.

ARC 6679C

EDUCATIONAL EXAMINERS BOARD[282]

Notice of Intended Action

**Proposing rule making related to special education instructional strategist endorsement
and providing an opportunity for public comment**

The Educational Examiners Board hereby proposes to amend Chapter 14, “Special Education Endorsements,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is proposed under the authority provided in Iowa Code section 272.2.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code section 272.2.

Purpose and Summary

This proposed rule making creates an optional K-12 Special Education Instructional Strategist—All endorsement.

Fiscal Impact

This rule making has no fiscal impact to the State of Iowa.

Jobs Impact

After analysis and review of this rule making, no impact on jobs has been found.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Board for a waiver of the discretionary provisions, if any, pursuant to 282—Chapter 6.

Public Comment

Any interested person may submit written comments concerning this proposed rule making. Written comments in response to this rule making must be received by the Board no later than 4:30 p.m. on December 6, 2022. Comments should be directed to:

Kimberly Cunningham
Board of Educational Examiners
701 East Court Avenue, Suite A
Des Moines, Iowa 50319-0147
Fax: 515.281.7669
Email: kim.cunningham@iowa.gov

Public Hearing

A public hearing at which persons may present their views orally or in writing will be held as follows:

December 6, 2022
1 to 2 p.m.

Board Room
701 East Court Avenue, Suite A
Des Moines, Iowa

Persons who wish to make oral comments at the public hearing may be asked to state their names for the record and to confine their remarks to the subject of this proposed rule making.

Any persons who intend to attend the public hearing and have special requirements, such as those related to hearing or mobility impairments, should contact the Board and advise of specific needs.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule-making action is proposed:

Adopt the following **new** subrule 14.2(10):

14.2(10) K-12 instructional strategist I and II: all. This endorsement authorizes instruction for students in K-12 mild and moderate instructional special education programs, students with behavior disorders and learning disabilities, and students with intellectual disabilities, from age 5 to age 21. The applicant must present evidence of having completed the following program requirements.

a. Foundations of special education. The philosophical, historical and legal bases for special education, including the definitions and etiologies of individuals with disabilities, exceptional child, and including individuals from culturally and linguistically diverse backgrounds. A review of special education law, including progress monitoring, data collection, and individualized education plans.

b. Characteristics of learners. Preparation which includes various etiologies of disabilities, an overview of current trends in educational programming for students with disabilities, educational alternatives and related services, and the importance of the multidisciplinary team in providing more appropriate educational programming from age 5 to age 21. This preparation must include the psychological characteristics of students with disabilities, including classroom learning, cognition, perception, memory, and language development; medical complications including seizure management, tube feeding, catheterization and CPR; the social-emotional aspects of disabilities including adaptive behavior, social competence, social isolation, and learned helplessness; and the social and emotional aspects including dysfunctional behaviors, mental health issues, at-risk behaviors, social imperceptiveness, and juvenile justice.

c. Assessment, diagnosis and evaluation. Legal provisions, regulations and guidelines regarding unbiased assessment and use of psychometric instruments and instructional assessment measures with individuals with disabilities. Application of assessment results to individualized program development and management, and the relationship between assessment and placement decisions. Knowledge of any specialized strategies such as functional behavioral assessment and any specialized terminology used in the assessment of various disabling conditions. A review of special education law, including progress monitoring, data collection, and individualized education plans.

d. Methods and strategies. Methods and strategies which include numerous models for providing curricular and instructional methodologies utilized in the education of individuals with disabilities. Curricula for the development of cognitive, academic, social, language and functional life skills for individuals with exceptional learning needs, and related instructional and remedial methods and techniques, including appropriate assistive technology. The focus of these experiences is for students at all levels from age 5 to age 21. This preparation must include alternatives for teaching skills and strategies to individuals with disabilities who differ in degree and nature of disability, and the integration of appropriate age- and ability-level academic instruction. Proficiency in adapting age-appropriate curriculum to facilitate instruction within the general education setting, to include partial participation of students in tasks, skills facilitation, collaboration, and support from peers with and without disabilities; the ability to select and use augmentative and alternative communications methods and systems. An understanding of the impact of speech-language development on behavior

and social interactions. Approaches to create positive learning environments for individuals with special needs and approaches to utilize assistive devices for individuals with special needs. The design and implementation of age-appropriate instruction based on the adaptive skills of students with disabilities; integrate selected related services into the instructional day of students with disabilities. Knowledge of culturally responsive functional life skills relevant to independence in the community, personal living, and employment. Use of appropriate physical management techniques including positioning, handling, lifting, relaxation, and range of motion and the use and maintenance of orthotic, prosthetic, and adaptive equipment effectively.

e. Managing student behavior and social interaction skills. Preparation in individual behavioral management, behavioral change strategies, and classroom management theories, methods, and techniques for individuals with exceptional learning needs. Theories of behavior problems in individuals with intellectual disabilities and the use of nonaversive techniques for the purpose of controlling targeted behavior and maintaining attention of individuals with disabilities. Design, implement, and evaluate instructional programs that enhance an individual's social participation in family, school, and community activities.

f. Communication and collaborative partnerships. Awareness of the sources of unique services, networks, and organizations for individuals with disabilities including transitional support. Knowledge of family systems, family dynamics, parent rights, advocacy, multicultural issues, and communication to invite and appreciate many different forms of parent involvement. Strategies for working with regular classroom teachers, support services personnel, paraprofessionals, and other individuals involved in the educational program. Knowledge of the collaborative and consultative roles of special education teachers in the integration of individuals with disabilities into the general curriculum and classroom.

g. Transitional collaboration. Sources of services, organizations, and networks for individuals with intellectual disabilities, including career, vocational and transitional support to postschool settings with maximum opportunities for decision making and full participation in the community.

h. Student teaching. Student teaching in special education programs across the age levels of this endorsement.

ADOPTION MEMO

Date: January 19, 2023

To: Board Members

From: Mike Cavin, Executive Director

RE: Amend IAC 282 Chapters 13, 22, 27

The proposed rulemaking would allow out-of-country applicants to be exempt from Praxis testing if they hold a license in another country, would allow candidates with a master's degree or higher to obtain a content specialist authorization, and would change the requirements for a Class G license to 75% of coursework completion.

ARC 6680C

EDUCATIONAL EXAMINERS BOARD[282]

Notice of Intended Action

**Proposing rule making related to requirements for licenses and authorizations
and providing an opportunity for public comment**

The Educational Examiners Board hereby proposes to amend Chapter 13, “Issuance of Teacher Licenses and Endorsements,” Chapter 22, “Authorizations,” and Chapter 27, “Issuance of Professional Service Licenses,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is proposed under the authority provided in Iowa Code section 272.2.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code section 272.2.

Purpose and Summary

This proposed rule making would allow out-of-country applicants to be exempt from Praxis testing if they hold a license in another country or a degree in education, would allow candidates with a master’s degree or higher to obtain a content specialist authorization, and would change the requirements for a Class G license to 75 percent of coursework completion.

Fiscal Impact

This rule making has no fiscal impact to the State of Iowa.

Jobs Impact

After analysis and review of this rule making, no impact on jobs has been found.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Board for a waiver of the discretionary provisions, if any, pursuant to 282—Chapter 6.

Public Comment

Any interested person may submit written comments concerning this proposed rule making. Written comments in response to this rule making must be received by the Board no later than 4:30 p.m. on December 6, 2022. Comments should be directed to:

Kimberly Cunningham
Board of Educational Examiners
701 East Court Avenue, Suite A
Des Moines, Iowa 50319-0147
Fax: 515.281.7669
Email: kim.cunningham@iowa.gov

Public Hearing

A public hearing at which persons may present their views orally or in writing will be held as follows:

December 6, 2022
1 to 2 p.m.

Board Room
701 East Court Avenue, Suite A
Des Moines, Iowa

Persons who wish to make oral comments at the public hearing may be asked to state their names for the record and to confine their remarks to the subject of this proposed rule making.

Any persons who intend to attend the public hearing and have special requirements, such as those related to hearing or mobility impairments, should contact the Board and advise of specific needs.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule-making actions are proposed:

ITEM 1. Amend subrule 13.5(3) as follows:

13.5(3) Applicants from foreign institutions. An applicant for initial licensure whose preparation was completed in a foreign institution must additionally obtain a course-by-course credential evaluation report completed by one of the board-approved credential evaluation services and then file this report with the Iowa board of educational examiners for a determination of eligibility for licensure. After receiving the notification of eligibility by the Iowa board of educational examiners, the applicant must provide verification of successfully passing the Iowa-mandated assessment(s) by meeting the minimum score set by the Iowa department of education. If the applicant submits a teaching credential from another country or a credential evaluation report that verifies the completion of a full teacher preparation program from an accredited institution, the testing requirement may be waived.

ITEM 2. Adopt the following **new** rule 282—22.15(272):

282—22.15(272) Content specialist authorization.

22.15(1) Authorization. This authorization is provided to applicants who have not completed a teacher preparation program but who hold a master's degree or higher in an endorsement area.

22.15(2) Application process. Any person interested in the content specialist authorization shall submit an application to the board of educational examiners for an evaluation. Application materials are available from the office of the board of educational examiners online at www.boee.iowa.gov. Degrees and semester hour credits shall be completed through a college or university accredited by an institutional accrediting agency as recognized by the U.S. Department of Education.

22.15(3) Specific requirements for the initial content specialist authorization.

a. The applicant must have completed a master's degree or higher in an endorsement area through a college or university accredited by an institutional accrediting agency as recognized by the U.S. Department of Education.

b. Background check. The applicant must complete the background check requirements set forth in rule 282—13.1(272).

c. The applicant must obtain a recommendation from a school district administrator verifying that the school district wishes to hire the applicant. Before the applicant is hired, the school district administrator must verify that a diligent search was completed to hire a fully licensed teacher for the position.

d. During the term of the authorization, the applicant must complete board-approved training in the following:

(1) Methods and techniques of teaching. Develop skills to use a variety of learning strategies that encourage students' development of critical thinking, problem solving, and performance skills. The

methods course must include specific methods and techniques of teaching a foreign language and must be appropriate for the level of endorsement.

(2) Curriculum development. Develop an understanding of how students differ in their approaches to learning and create learning opportunities that are equitable and adaptable to diverse learners.

(3) Measurement and evaluation of programs and students. Develop skills to use a variety of authentic assessments to measure student progress.

(4) Classroom management. Develop an understanding of individual and group motivation and behavior which creates a learning environment that encourages positive social interactions, active engagement in learning, and self-motivation.

(5) Code of ethics. Develop an understanding of how to foster relationships with parents, school colleagues, and organizations in the larger community to support students' learning and development and become aware of the board's rules of professional practice and code of ethics.

(6) Human relations. Develop an understanding of diverse groups found in a pluralistic society, including students from diverse ethnic, racial, and socioeconomic backgrounds; students with disabilities and the gifted and talented; students who are struggling with literacy including those with dyslexia; students who are English learners; and students who are at risk of not succeeding in school.

e. The applicant must be assigned a mentor by the hiring school district. The mentor must have four years of teaching experience in a related subject area.

22.15(4) Validity—initial authorization. The initial content specialist authorization is valid for three years.

22.15(5) Renewal. The initial content specialist authorization may be renewed once if the candidate can demonstrate that coursework progress has been made.

22.15(6) Conversion. The initial content specialist authorization may be converted to a content specialist authorization if the applicant has completed the required coursework set forth in paragraph 22.15(3)“*d.*”

22.15(7) Specific requirements for the content specialist authorization.

a. This authorization is valid for five years.

b. An applicant for this authorization must first meet the requirements for the initial content specialist authorization.

c. Renewal requirements for the content specialist authorization. Applicants for renewal must meet the requirements set forth in 282—subrule 20.5(1) and 282—paragraphs 20.5(2)“*a*” through “*d.*”

22.15(8) Revocation and suspension. Criteria of professional practice and rules of the board of educational examiners shall be applicable to the holders of the initial career and technical secondary authorization or the career and technical secondary authorization. If a school district hires an applicant without a valid license or authorization, a complaint may be filed against the teacher and the superintendent of the school district.

ITEM 3. Amend paragraph **27.2(5)“c”** as follows:

c. Verification that the individual has completed at least 75 percent of the coursework and competencies required prior to the practicum or internship.



Agency 286
Iowa Code 272.10
Fees Report

Michael D. Cavin
Executive Director
12/2022

IOWA BOARD OF EDUCATIONAL EXAMINERS



Governor Kim Reynolds
Lt. Governor Adam Gregg

Michael Cavin
Executive Director

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Board Secretary

IT

Jeff DeBruin
IT Specialist

SUPPORT STAFF

Danielle Brooks
Clerk Specialist

Sherry Jensen
Clerk Specialist

Meredith Hawk
Clerk Specialist

Jessica Kurtz
Clerk Specialist

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(Appointed by the Governor)
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Pam Bleam Dr. Kristen Rickey
Tim Bower Eric St Clair
Dave Harper Erin Schoening
Chad Janzen Dr. Anthony Voss
Tim McKinney Vacancy

IOWA BOARD OF EDUCATIONAL EXAMINERS



Mission

The mission of the Iowa Board of Educational Examiners is to establish and enforce rigorous standards for Iowa educational practitioners to effectively address the needs of students.

Beliefs Statements

We Believe:

- that an effective licensure system is efficient, innovative, and responsive to needs of students and educators.
- in collaboration with other organizations to improve professional development and preparation programs.
- that education is a profession.
- that establishing ethical standards protects students and practitioners.

Principles for the Board of Educational Examiners Budgeting Process

- Identify a vision and knowledge of the service needs.
 - Identify the vision of what the BoEE should be.
 - Identify the service and the capital needs of the BoEE.
- Policies, Goals, Priorities, and Resource Utilizations plans.
 - Identify fiscal and economic policies and goals to meet the vision and needs of the BoEE.
 - Identify the service and capital policies and goals to meet the vision and needs of the BoEE.
 - Identify strategies for managing the BoEE's fiscal process.
- Prepare and adopt a fiscal budget that integrates vision, policy, and goals with strategies that are consistent with the current fee structure.
 - Develop and implement a process that prepares a revenue and expenditure plan that is based on the vision, policy, and goals of the Board.
 - Establish a yearly plan and multiple year plan for forecasting anticipated revenues.
- Monitor and control the utilization of resources in meeting the Board's goals.
 - Monitor and control the utilization of resources (expenditures) monthly and make budget adjustments quarterly.
 - When possible, identify external factors that may impact the utilization of resources.
 - Make adjustments to the goals if budget adjustments cannot meet the anticipated revenues.

IOWA BOARD OF EDUCATIONAL EXAMINERS



The Board of Educational Examiners' budget was built on the following assumptions and findings:

1. Licensure fees cover all costs for our agency. The Board does not receive an appropriation from the Legislature.
2. 2004 and 2005 legislation changed the revenue stream for the Board, requiring 25% of licensure fees to be deposited directly into the General Fund. Prior to 2004, expenditures exceeded revenues. Average annual deposits are approximately \$600,000.
3. The Board committed to not increasing licensing fees to educators for at least 4 to 7 years from FY06. The Board is currently in year 16 without a licensure fee increase.
4. Costs related to investigations and the prosecution of complaints are not within our control. Annual costs exceed \$275,000.
5. FY06 legislation requires the Board to check the sex offender registry, child abuse registry, and the dependent adult abuse registry when renewing a license. FY16 legislation added checks of Iowa Courts Online for all renewal applications. As a result, background check fees for renewals only were increased from \$1 to \$10 in FY17 to help offset these additional costs.
6. We currently employ 13 FTE with and support 10 board members appointed by the Governor.
7. The Board must maintain a cash carryover to cover costs. A minimum balance of \$600,000 would cover three months of average expenditures, excluding General Fund deposit expenditures, should a catastrophic reduction in license applications occur.
8. The General Assembly has made three appropriations from BoEE cash reserves since 2009. In FY09, \$300,000 was transferred to the Department of Education to pay for early head start projects involving children aged birth to year three and \$454,000 was transferred to the Department of Education to pay for the beginning teacher mentoring and induction program, for a total of \$754,000. The General Fund Deposit for FY09 was \$580,139, creating a combined expenditure of \$1,334,139.
9. In 2015, House File 658 required the BoEE to transfer \$600,000 to the Department of Education for purposes of continuing the career planning required under section 279.61. The appropriated funds paid for one year of the I Have a Plan Iowa career planning software. The General Fund Deposit for FY15 was \$587,182, creating a combined expenditure of \$1,187,182.
10. Technology has increased our effective and efficient use of resources. The online licensing system requires approximately \$120,000 to operate annually. This cost was offset by the reduction of one consultant staff position and the elimination of paper credential mailings.
11. The contract for our previous licensure system expired in June of 2019 and was replaced with a state contract managed through OCIO, better aligning our services and licensing needs. Continued revisions and updates will be required to maintain the effectiveness and simplify the use for our customers.

IOWA BOARD OF EDUCATIONAL EXAMINERS



205	Out Of State Travel	6,135	13,866	20,000	(6)	20,000	0	20,000	0	20,000
301	Office Supplies	10,49\29	(79)	10,350	54	10,350	0	10,350	0	10,350
302	Facility Maintenance Supplies	684	816	1,500	(100)	1,500	0	1,500	0	1,500
308	Other Supplies	177	233	400	(200)	400	0	400	0	400
309	Printing & Binding	5,151	(1,652)	3,500	48	3,500	0	3,500	0	3,500
311	Food	260	738	1000	(182)	1,000	0	1,000	0	1,000
313	Postage	11,175	843	12,000	527	12,000	0	12,000	0	12,000
401	Communications	19,051	949	20,000	(72)	20,000	0	20,000	0	20,000
402	Rentals	61,793	7,957	69,750	(490)	72,417	1,333	73,750	1,333	75,083
403	Utilities	2,828	1,172	4,000	(104)	4,000	0	4,000	0	4,000
405	Prof & Scientific Services	4,166	1,834	6,000	(505)	6,000	0	6,000	0	6,000
406	Outside Services	5,290	40,910	46,200	(100)	46,200	0	46,200	0	46,200
408	Advertising & Publicity	33	167	200	(50)	200	0	200	0	200
409	Outside Repairs/Service	0	1,000	1,000	0	1,000	0	1,000	0	1,000
414	Reimbursements To Other Agency	27,068	7,932	35,000	(343)	35,000	0	35,000	0	35,000
416	ITD Reimbursements	194,416	75,584	270,000	(5,224)	275,000	0	280,000	0	280,000

IOWA BOARD OF EDUCATIONAL EXAMINERS



418	IT Outside Services	21,349	(3,350)	18,000	5,008	18,000	0	18,000	0	18,000
432	Attorney General Reimbursement	51,257	(757)	50,500	4,534	50,500	0	50,500	0	50,500
434	Gov Transfer Other Agencies	342,274	(12,275)	330,000	15,632	330,000	0	330,000	0	330,000
502	Office Equipment	0	250	250	0	250	0	250	0	250
503	Equipment-Non Inventory	1,016	2,984	4,000	(100)	4,000	0	4,000	0	4,000
510	IT Equipment & Software	12,905	2,095	15,000	(3,661)	15,000	0	15,000	0	15,000
602	Other Expenses & Obligations	42,492	(2,492)	40,000	(2,407)	40,000	0	40,000	0	40,000
702	Fees	30	0	30	0	30	0	30	0	30
705	Refunds-Other	1,108	(108)	1,000	315	1,000	0	1,000	0	1,000
Total Expenditures:		2,333,565	275,746	2,609,311	8,623	2,651,200	41,274	2,692,474	37,007	2,729,481
Current Year Operations		192,906	(302,217)	(109,310)	106,365	(151,200)	(41,274)	(192,474)	(37,007)	(229,481)
	Balance Carry Forward	1,434,767	(116,713)	1,318,054	113,767	1,166,854	(192,474)	974,380	(229,481)	744,889

IOWA BOARD OF EDUCATIONAL EXAMINERS



Revenues and Expenditures

Description	FY 22	FY21	FY20	FY19	FY18	FY17	FY16	FY15	FY14	FY13	FY12
Balance Forward	\$1,241,860	\$882,269	\$815,593	\$1,037,544	\$836,246	\$593,217	\$570,694	\$1,176,209	\$1,156,232	\$1,047,214	\$923,037
Gov Transfer in Other Agencies	\$2,300	\$6,744	\$8,927	\$6,196	(\$70)	\$321	\$600	\$338			
Fees, Licenses & Permits	\$2,481,000	\$2,466,096	\$2,223,760	\$2,506,034	\$2,640,601	\$2,402,398	\$2,366,770	\$2,362,441	\$2,376,318	\$2,394,796	\$2,273,149
Other	\$641,369	\$669,828	\$505,984	\$586,567	\$620,625	\$454,700	\$448,835	\$363,491	\$364,476	\$365,286	\$395,060
Total Receipts	\$3,124,669	\$3,142,668	\$2,738,671	\$3,098,797	\$6,261,156	\$2,857,419	\$2,816,205	\$2,726,270	2,740,794	2,760,082	2,668,209
less: General Fund Receipts	(\$598,198)	(\$594,703)	(\$536,090)	(\$603,924)	(\$638,663)	(\$587,499)	(\$582,569)	(\$587,182)	(\$589,546)	(\$594,889)	(\$565,268)
Revenues	\$2,526,471	\$2,547,934	\$2,202,581	\$2,494,873	\$2,622,493	\$2,269,920	\$2,233,636	\$2,139,088	\$2,151,248	\$2,165,193	\$2,102,941
Expenditures	\$2,333,656	\$2,188,342	\$2,135,905	\$2,716,824	\$2,421,195	\$2,026,891	\$2,211,113	\$2,744,603	\$2,131,271	\$2,056,175	\$1,978,764
Revenues less Expenditures	\$1,434,766	\$359,591	66,676	(\$221,951)	\$201,298	\$243,029	\$22,523	\$(605,515)	\$19,977	\$109,018	\$124,177

*The fluctuation in revenues less expenditures highlights the importance of maintaining a cash balance beyond the minimum of \$600,000 to allow time for corrective action and prevent the need to increase fees.

IOWA BOARD OF EDUCATIONAL EXAMINERS



Application Fees

FY 2022	2,962	3,358	1,805	1,972	1,907	1,839	2,534	2,164	2,367	2,117	3,135	3,505	29,995
FY 2021	2,815	3,165	2,146	2,308	1,983	1,848	2,628	1,876	2,176	2,126	3,027	3,684	29,782
FY 2020	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720	1,781	2,791	3,114	26,619
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
FY 2016	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
FY 2015	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
FY 2014	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
FY 2013	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
FY 2012	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
FY 2011	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968

*Some license types may require multiple application fees for a license to be issued, i.e. processing fee, evaluation fee, late fee. Background check fees are recorded separately.

IOWA BOARD OF EDUCATIONAL EXAMINERS



Licenses Issued by Type

ID	License Title	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
10	Initial License	2846	2556	2311	2527	2791	2679	3028	3342	3723	3309	4033
12	One-Year Conditional	15	20	16	13	10	40	36	34	34	33	46
14	International Exchange License	13		18	8	11	23	26	28	23	13	14
15	Standard License	5355	5735	5702	6237	6005	5885	6017	5927	6626	6851	6085
18	License Suspended or Revoked	44	24	46	40	45	58	92	489			
20	Master Educator License	4142	4199	3991	4369	4371	3866	3656	3398	3496	4080	3350
24	Initial Administrator License	291	324	313	259	239	284	251	273	319	352	326
25	Professional Administrator License	573	579	719	730	589	454	484	597	720	787	416
27	Authorization Extension		5	5	36	14	25	21	3			
28	Executive Director Decision	320	138	278	142	120	283	319	228	284	219	279
30	Class A License	7	11	70	698	740	1387	1168	1051	1090	1019	931
31	Administrator Exchange License	36	66	62	91	93	106	65	83	63	71	32
33	Class G	49	14	33	31	21	35	28	39	38	27	23
34	Teacher Intern License	67	69	37	48	48	44	36	34	20	22	18
35	Class B License	927	787	911	887	860	945	1170	1405	923	933	952

IOWA BOARD OF EDUCATIONAL EXAMINERS



36	Class E Emergency License (Extension of B)	93	70	107	108	85	152	130	167	193	189	259
37	Class E Emergency License (Extension of A)	7	3	10	46	40	84	67	108	150	138	130
38	Regional Exchange License	92	143	213	259	403	450	599	517	524	539	555
40	Substitute License	1058	1009	1213	1411	1544	1403	1499	1489	1619	1703	1506
41	Evaluator-(NEW) License	38	33	33	40	58	58	39	37	50	54	44
47	iJAG Authorization	56	27	14	9	10	9	9	19	13		
48	Military Exchange License	9	10	14	12	29	36	41	23	18	3	
49	Activities Administration Authorization	30	17	15	15	13	6	7	18			
50	Initial Career and Technical Authorization	111	76	47	31	49	40	21	17	23	19	17
52	Preliminary Native Language Teaching Authorization	14	9	7	8	8	6	2	11	7	1	
53	Initial School Administrative Manager Authorization	13	19	14	27	16	28	29	17	20		
54	School Administrative Manager Authorization	7	8	12	6	6	3	2		48		
55	Career and Technical Authorization	19	23	14	22	17	14	6	9	21	18	10

IOWA BOARD OF EDUCATIONAL EXAMINERS



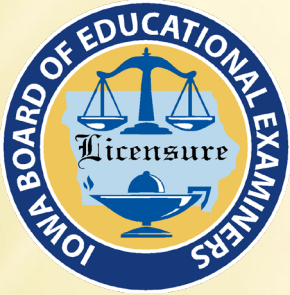
56	Native Language Teaching Authorization	11	9	3	6	7	10	3	2			
59	Transitional Coaching Authorization	72	40	69	40	61	67					
76	Initial Professional Service License	127	153	123	117	135	126	128	112	132	107	141
77	Professional Service License	243	332	276	283	265	232	244	254	220	223	180
79	Orientation and Mobility Specialist	5	3	4	4	1	5	3	2	1	5	5
89	Statement of Professional Recognition	476	329	294	220	395	425	215	249	148	264	417
90	Coaching Authorization	3255	3180	3188	2927	3227	3137	3464	3325	3512	3180	3247
91	Coaching Authorization Extension	264	188	274	181	117	145	42	59	79	102	141
92	Behind the Wheel Driving Instructor Authorization	141	126	158	188	133	185	171	173	171	160	161
93	Paraeducator Certificate	420	580	579	622	551	591	643	705	1035	798	728
94	Substitute Authorization	2501	2980	936	1432	1519	1354	1375	1201	899	810	914
95	School Business Official Authorization	160	141	26	207	127	38	110	255	27	1	438
96	Temporary Initial School Business Official Authorization	2	7	4	3	1	5	2	4	1	4	3

IOWA BOARD OF EDUCATIONAL EXAMINERS



97	Initial School Business Official Authorization	30	25	30	23	17	17	30	18	25	24	10
	Temporary Initial License	96	156									
	Extensions of Existing Licenses	624	629									
	Total	24,659	25,459	22,135	24,366	26,812	24,743	25,287	25,727	26,304	26,069	25,421

Annual Rules Report



January 15, 2023

MEMBERS OF THE BOARD

State of Iowa
Iowa Board of Educational Examiners
701 E. Court Ave.
Suite A
Des Moines, IA 50319-0146

Members of the Board

Dr. Anthony D. Voss, Chair, Hudson CSD, Superintendent

Chad Janzen, Vice Chair, Sergeant Bluff-Luton School District, Superintendent

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Eric St Clair, Iowa Department of Education, Administrative Consultant, Policy & Finance

Administration

Michael D. Cavin - Executive Director

It is the policy of the Iowa Board of Educational Examiners not to discriminate on the basis of race, color, gender identity, national origin, sex, disability, religion, creed, age, sexual orientation, political party affiliation, or potential parental, family or marital status in its programs or employment practices. If you have questions or grievances related to this policy, please contact the Executive Director, Board of Educational Examiners, 701 E. Court Ave, Suite A, Des Moines, Iowa 50319-0147. Telephone: 515.281.5849

Mission

The mission of the Iowa Board of Educational Examiners is to establish and enforce rigorous standards for Iowa educational practitioners to effectively address the needs of students.

BELIEF STATEMENTS

We Believe:

- that an effective licensure system is efficient, innovative, and responsive to needs of students and educators.
- in collaboration with other organizations to improve professional development and preparation programs.
- that education is a profession.
- that establishing ethical standards protects students and practitioners.

Adopted: June 2001

Reviewed: June 11, 2009

Revised: August 13, 2010

INTRODUCTION

In 1989, the Iowa Board of Educational Examiners became an autonomous body. The Iowa Board of Educational Examiners is charged with the overall responsibility of regulating the licensure standards for teachers, administrators, paraeducators, and coaches. The Board consists of twelve members appointed by the Governor, and confirmed by the Iowa Senate, to four-year terms. Five members are licensed teachers, four are licensed administrators, two are public members, and one is the director from the Iowa Department of Education or her/his designee.

The Board sets standards for the issuance of licenses, certificates, and authorizations to practitioners, sets standards for license renewal, investigates ethics complaints that meet jurisdictional requirements that are filed with the Board, and monitors compliance of licensees with orders issued by the Board. In the last fifteen (15) years, the fewest number of licenses issued was 19,856 and the highest number was 29,262. The Board also maintains a Code of Professional Conduct and Ethics. The Board considers approximately 150 educator discipline cases each year.

To carry out its mission, the Board adopts rules and establishes standards for practitioners pursuant to its authority under Iowa Code chapter 272. The Board makes recommendations for rules regarding the practice, discipline, education, and licensure of educational practitioners. The licensure rules are in chapters 13-24 and 27 of the Iowa Administrative Code Section 282. The Code of Professional Conduct and Ethics and the Code of Rights and Responsibilities are in chapters 25 and 26. The following report is compiled pursuant to Iowa Code section 272.29.

Criteria for Review

All rules subject to regulatory review have been evaluated according to the following criteria.

A. NEED

- (1) What is the objective of the rule for the Board and the public?
- (2) Is the rule effective in meeting its objective?
- (3) Is the rule broader than necessary to accomplish its objective?
- (4) Is the rule necessary to protect the public health, safety, or welfare?
- (5) Is the rule outdated?
- (6) Is the rule duplicative?
- (7) Have laws or other circumstances changed to the extent the rule should be amended or repealed?
- (8) Have complaints about the rule been received?
- (9) Does the rule create barriers for some applicants?

B. CLARITY

- (1) Is the rule clear and concise?
- (2) Do the Board, licensees, and the public readily understand the rule?
- (3) Does the rule conflict with the authority or rules of another agency?

C. INTENT AND STATUTORY AUTHORITY

- (1) What is the statutory authority for the rule?
- (2) Is the rule necessary to comply with the statute that authorizes it?
- (3) Is the rule consistent with the legislative intent of the statute?
- (4) Is there a need to develop additional legislative authorization in order to protect the public health, safety, and welfare?

D. COST

- (1) Are there quantifiable costs and benefits to the rule?
- (2) Are there qualitative costs and benefits to the rule?
- (3) Does the benefit of the rule exceed the costs of the rule?
- (4) Is there a less burdensome way to achieve the positive result of the rule?

E. FAIRNESS

- (1) Is the rule applied consistently and predictably?
- (2) Is the rule fair in its application?
- (3) Are additional protections needed?
- (4) Should the rule be modified to eliminate or minimize any disproportionate impacts on the regulated community?
- (5) Should it be possible to waive compliance with the rule under certain circumstances?

**Board of Educational Examiners [272]
Iowa Administrative Code 282
Rule Amendments adopted through 1/15/2023**

Rule/ARC#	Subject	Effective Date	Amendments
282— 22.2 ARC 6126C	Substitute Authorization - Day Limitation	2/16/2022	2021 Iowa Acts, House File 675, amends the day limitation for substitute authorization holders. This rule making implements that legislation.
282— 22.13 ARC6125C	Charter School Administrator Authorization	2/16/2022	2021 Iowa Acts, House File 847, directs the Board to create a charter school administrator authorization. This rule making implements that legislation.
282— 20.5(2) “f,” 20.6(2) “f,” 20.9(2) “e,” 27.5(2) “e” ARC6127C	Licensure renewal - Individualized professional development plan	2/16/2022	2021 Iowa Acts, House File 770, directs the Board to adopt rules to allow up to one-half of the units needed for licensure renewal to be earned through the successful completion of an individualized professional development plan. This rule making implements that legislation.
282— 13.28, 16.6(2) ARC6128C	STEM and Dyslexia endorsements; school social worker statement of professional recognition	2/16/2022	These amendments add STEM (science, technology, engineering, math) endorsements as an option to teach fifth- through eighth-grade algebra for high school credit and remove the requirement that the Iowa Reading Research Center approve the practicum placement for educators seeking the dyslexia endorsement. These amendments also eliminate outdated language and provide consistency for school social worker rules.
282— 11.17(2), 11.35(2) “c” ARC6129C	Deadline of response motions; license sanctions - Speech and intellectual freedom protections	2/16/2022	2021 Iowa Acts, House File 744, sets forth new criteria for the denial or revocation of a license based on discrimination against a student or employee in violation of provisions related to protected speech or intellectual freedom. An update to the rules is also needed to change the time period allowable to file a written response to a motion to match the Iowa Rules of Civil Procedure. This rule making implements these changes.
282— 11.33, 12.10 ARC6130C	Fees- Complaints and hearings involving administrator sanctions	2/16/2022	2021 Iowa Acts, House File 868, directs the Board to establish fees for the administrative costs of processing complaints and conducting hearings when the respondent is an administrator and the final Board action results in a sanction. This rule making implements the legislation
282— 13.5, 13.9, 13.11(1), 13.28, 18.6(1)”d” ARC6245C	Teachers and administrators - Licensure, endorsements	4/27/2022	These amendments remove the testing requirement for out-of-state applicants who have completed assessments in another state, add a new 5-12 Mathematics – basic endorsement, expand the teacher intern program endorsement areas, simplify conditional licensure, allow career and technical authorization holders to obtain a multi occupations endorsement, and remove course deficiencies for any out-of-state administrator who has at least five years of experience.

282— 24.4(9) ARC6229C	Paraeducator substitute authorization	2/16/2022	This amendment will allow the Director of the Board to grant permission for a paraeducator to serve as a substitute teacher outside of the paraeducator’s assigned special education classroom based on documented need.
282— 24.4(9) ARC6468C	Paraeducator substitute authorization	9/28/2022	This amendment allows the Director of the Board to grant permission for a paraeducator to serve as a substitute teacher outside of the paraeducator’s assigned special education classroom based on documented need.