

STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS
Grimes State Office Building, State Board Room
400 E. 14th Street
Des Moines, IA

2022-2023 BoEE Goals

- Goal 1: Explore options for conditional licensure for non-prepared individuals enrolled in preparation programs.
- Goal 2: Expand remediation trainings available for ethical violations.
- Goal 3: Expansion of ethics and grooming presentations to LEA's.

BOARD MEETING AGENDA
Friday, April 21, 2023

TIMES ARE APPROXIMATE

8:30 a.m.	Call Meeting to Order	
	Approve the Agenda	Tab A
	Introduction of Deputy Director & Chief Operating Officer, Mark Ford	
	Approve the Consent Agenda	
	a. Minutes for March 22, 2023 board meeting	Tab B
	Professional Practices - Licensee Discipline - Closed Session - Board Members Only (roll call)	
	Open Session	
	a. Results of closed session announced	
	b. Approve closed session minutes for March 22, 2023	
	c. Reinstatement(s)	
	1. None	
	Communication from the Public	
	Board Communications	
	a. Board Member Reports	
	b. Executive Director's Report	
	1. Legislative Update	
	2. Agency Update	
	3. Licensure Update	
	4. Financial Update	
	a. FY23 February	Tab C
	b. FY23 March	Tab D
11:00 a.m.	Stakeholder Presentation: SAI 2022 Administrator of the Year Elementary Principal of the Year: Heather Buckley, Cardinal	
12:00 p.m.	Lunch for Board Members	

12:30 p.m.

Rules [Iowa Administrative Code – Chapter 282 (272)]

- a. *Adopt*
 - 1. None
- b. *ARRC Review Pending*
 - 1. None
- c. *Notice*
 - 1. None
- d. *Items for Discussion*
 - 1. None

Waivers

- 1. 23-02 Tyann Wolfensperger

TAB E

Reports/Approvals

- 1. Board Meeting Calendar (FY 23 & Draft of FY 24)
- 2. Certificate of Service Presentation to Dave Harper

TAB F

1:30 p.m.

Adjournment

UPCOMING MEETINGS

Friday, May 19, 2023

June 22-23, 2023 (Board Retreat and Meeting in Iowa City)

June 22 – 1:00 p.m. Board Retreat

June 23 – 8:00 a.m. Board Meeting

July- No Meeting Scheduled

August 2, 2023 Zoom Meeting, if needed

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Dave Harper moved, with a second by Kathy Behrens, that in **case number 22-133 & 22-134**, the Board amend its prior finding and now find probable cause to establish a violation of the following provisions of the Code of Professional Conduct and Ethics, 282 IAC rule 25.3(1)(c), (1)(d), (1)(e), (1)(3), (1)(4), (6)(c), and (6)(d) and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

Dave Harper moved, with a second by Kathy Behrens, that the Board accept the proposed settlement agreement in **case number 22-178**, and that the Board issue an order accepting the proposed settlement agreement and imposing the agreed upon sanction. **MOTION CARRIED UNANIMOUSLY.**

Kathy Behrens moved, with a second by Dave Harper, that the Board accept the proposed settlement agreement in **case number 22-132**, and that the Board issue an order accepting the proposed settlement agreement and imposing the agreed upon sanction. **MOTION CARRIED UNANIMOUSLY.**

Dave Harper moved, with a second by Eric St Clair, that the Board initiate review of the proposed decision in **case number 22-144**, to review the sanction. **MOTION CARRIED UNANIMOUSLY.**

Kristi Traynor left the room during the discussion of **case number 22-118** and remained out of the room during the discussion of the 180-day extensions.

Dave Harper moved, with a second by Eric St Clair, that the Board issue an order in **case number 22-118**, and set the briefing schedule. **MOTION CARRIED UNANIMOUSLY.**

Dave Harper moved, with a second by Kathy Behrens, to extend the 180-day deadline for issuance of the final decision in **case number 22-161** based upon the amount of time needed to complete the investigation and conclude the contested case process.

Roll call vote: Behrens – yes; Bower – yes; Harper - yes; Janzen – yes; McKinney – yes;

1 McRina – yes; Ricky – yes; St Clair – yes; Schoening – recused; Voss - yes. **MOTION**
2 **CARRIED.**

3

4 Kathy Behrens moved, with a second by Dave Harper, to extend the 180-day deadline
5 for issuance of the final decision in **case number 22-164** based upon the need to
6 schedule the hearing and conclude the contested case process. **MOTION CARRIED**
7 **UNANIMOUSLY.**

8

9 Eric St Clair moved, with a second by Dave Harper, to extend the 180-day deadline for
10 issuance of the final decision in **case number 22-165** based upon the need to
11 schedule the hearing and conclude the contested case process. **MOTION CARRIED**
12 **UNANIMOUSLY.**

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14 Kathy Behrens moved, with a second by Dave Harper, to extend the 180-day deadline
15 for issuance of the final decision in **case number 22-166** based upon the amount of
16 time needed to conduct the hearing and complete the contested case process.
17 **MOTION CARRIED UNANIMOUSLY.**

18

19 Dave Harper moved, with a second by Kristin Rickey, that the Board approve an
20 extension of time to August 1, 2023 for the Respondent to complete the required
21 special education law course in **case number 21-133**. **MOTION CARRIED**
22 **UNANIMOUSLY.**

23

24 Rhonda McRina moved, with a second by Dave Harper that the board approve the
25 closed session minutes for February 24, 2023. **MOTION CARRIED UNANIMOUSLY.**

26

27 Communication from the Public

28 None.

29

30 Board Member Reports

31 None.

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1 Executive Director's Report

2 Legislative Update: The Re-alignment bill was signed by both the house and senate
3 and is moving through and waiting for the signature of the Governor. We will provide
4 additional information as this moves forward.

5

6 Agency Update:

7 The new BoEE attorney, Beth Myers, started Monday. She has worked for the agency
8 previously and has been working for ISEA for the last few years. The new clerk
9 specialist, Alivia Bullis, started Friday and we are now back up to full staff status.
10 Director Cavin had a phone call with the new Director Chad Aldis. Director Cavin will
11 be meeting with him once his schedule slows down. Both Mr. Aldis and Mr. Mark
12 Ford, the new chief operating officer for the Department of Education, will be invited
13 for introductions at the April Board meeting.

14

15 Financial Update:

16 None.

17

18 Licensure Update

19 The rules that we have been working on have gone into effect. There are now new
20 applications for the Content Specialist and the Work-Based Learning Authorization.
21 These applications opened on March 15th. We have begun evaluation of out of country
22 based on new rules. Renewal applications are at 1 ½-2 weeks out.

23

24 NASDTEC Annual meeting in Phoenix June 11-13th. We are able to take a Board
25 member if interested.

26

27 The Board retreat will take place June 22 and 23rd in Iowa City. University of Iowa
28 has some interesting topics to demonstrate and Iowa City Schools is excited for us to
29 come and see what they are doing. Please clear your schedules to attend. Meredith is
30 working on the hotel and dinner arrangements and there will be more information to
31 come.

32

1 Rhonda McRina and Tim Bowers have been re-appointed for an additional term. Dave
2 Harper was not re-appointed by the Governor. In his place, Davis Eidahl has been
3 appointed. Director Cavin will get his orientation scheduled for early May, so he is
4 ready for the May meeting. Tim McKinney has decided to accept early retirement and
5 his last meeting will be in May. If the board members are aware of any teachers
6 interested in joining our Board, please encourage them to apply to Boards and
7 Commissions online. Director Cavin has reached out to the Governor's staff to let them
8 know and continue to recruit. Being down one additional individual will make
9 attendance at the retreat imperative for all member. 6 is required for quorum.

10

11 Rules

12

13 Adopt:

14 None

15

16 ARRC Review Pending:

17 None

18

19 Notice:

20 None

21

22 Discussion:

23 None

24

25 Petition for Waiver

26 None

27

28 Reports/Approvals

29 None

30

31 There being no further business, Dave Harper moved, with a second by Kristin Rickey,
32 to adjourn the meeting at 4:38 p.m. **MOTION CARRIED UNANIMOUSLY.**

33

To: BoEE - Executive Director, Mike Cavin
cc: Dave Heuton, Mirela Jusic

From: Mike Cornelison

Date: February 1, 2023

Re: **FY 2023 FINANCIAL ANALYSIS**
Period 08 - February 2023

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Carry Forward
9397 - BoEE	\$1,587,235	\$1,571,211
	<u>\$1,587,235</u>	<u>\$1,571,211</u>

Areas to Monitor:

RED:

YELLOW:

GREEN:

Partial Carry Forward to FY23 completed July 1.
Year-End Carry Forward to FY23 completed August 31.
FY24 Budget submitted to DOM September 29.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
For Fiscal 2023, November & May are "3 Payroll" months.
Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov

515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

FY 2023

EDas Customer Number: 1100
Percent of Year Complete: 67%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual	(C=A+B)	(D)	To Date
	Balance Brought Forward from Prior Year	100,000	1,334,767	-													1,434,767	1,434,767	1,318,052		
	Balance Carried Forward to Next Year													(100,000)	(1,471,211)		-	(1,571,211)	(1,217,121)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	6,480	-	-	-	-	86	-	-	-	-	-	-	-	6,566	6,566	5,000	131%	131%
401	Fees, Licenses & Permits	182,210	251,971	133,519	129,308	146,325	116,068	171,526	128,579	142,827	132,575	185,239	234,240	-	-	-	1,259,506	1,954,387	1,969,312	64%	99%
704	Other	58,735	79,675	74,390	57,195	59,250	47,235	62,905	44,640	52,854	46,798	51,529	56,728	-	-	-	484,025	691,935	635,000	76%	109%
Total Revenues:		340,945	1,666,413	214,388	186,503	205,575	163,303	234,431	173,305	195,682	179,373	236,768	290,968	(100,000)	(1,471,211)	-	3,184,864	2,516,443	2,710,244	118%	93%
Expenditures																					
101	Personal Services	80,049	125,769	125,823	125,754	198,103	107,166	133,379	108,451	110,232	126,497	181,716	126,497	48,447	-	-	1,004,496	1,597,885	1,629,632	62%	98%
202	In State Travel	-	805	1,889	2,092	466	1,652	32	545	2,000	2,500	2,000	2,000	2,500	-	-	7,480	18,480	20,000	37%	92%
205	Out Of State Travel	-	2,195	-	186	158	1,644	-	-	1,500	2,000	2,000	4,000	2,500	-	-	4,182	16,182	20,000	21%	81%
301	Office Supplies	164	6,000	391	209	67	441	333	-	500	750	5,000	500	(4,500)	-	-	7,604	9,854	10,350	73%	95%
302	Facility Maintenance Supplies	-	-	-	-	-	-	-	-	-	100	100	-	500	-	-	-	700	1,500	0%	47%
308	Other Supplies	-	-	-	-	-	-	-	-	-	-	-	200	-	-	-	-	200	400	0%	50%
309	Printing & Binding	-	228	1,420	104	-	-	-	232	600	200	-	200	100	-	-	1,983	3,083	3,500	57%	88%
311	Food	-	-	18	33	-	48	-	-	200	-	200	-	200	-	-	99	699	1,000	10%	70%
313	Postage	-	1,045	1,482	1,323	1,062	824	777	833	1,000	1,000	1,000	1,000	1,000	-	-	7,347	12,347	12,000	61%	103%
401	Communications	-	1,614	1,614	1,613	1,612	1,614	894	2,334	1,650	1,750	1,650	1,650	1,650	-	-	11,296	19,646	20,000	56%	98%
402	Rentals	4,917	4,917	5,017	5,222	4,917	5,017	-	9,833	5,750	7,250	6,250	8,420	250	-	-	39,838	67,758	69,750	57%	97%
403	Utilities	182	187	178	137	217	299	-	786	350	350	350	300	300	-	-	1,987	3,637	4,000	50%	91%
405	Prof & Scientific Services	-	-	495	350	-	345	-	300	500	500	500	500	500	-	-	1,491	3,991	6,000	25%	67%
406	Outside Services	333	333	333	561	657	346	-	692	7,500	7,500	7,500	7,500	500	-	-	3,256	33,756	46,200	7%	73%
408	Advertising & Publicity	-	-	-	-	-	92	-	-	50	-	-	50	-	-	-	92	192	200	46%	96%
409	Outside Repairs/Service	-	-	-	-	-	-	-	-	-	-	-	500	-	-	-	-	500	1,000	0%	50%
414	Reimbursements To Other Agency	-	3,434	2,523	3,605	2,601	2,026	2,721	1,339	2,900	3,000	2,900	2,900	2,900	-	-	18,249	32,849	35,000	52%	94%
416	ITD Reimbursements	-	173,582	2,695	2,714	2,340	2,365	2,338	2,394	3,000	3,000	3,500	3,000	3,000	-	-	188,428	203,928	270,000	70%	76%
418	IT Outside Services	-	4,558	3,450	6,913	2,131	3,850	-	3,263	1,500	1,500	1,500	1,500	1,500	-	-	24,164	31,664	18,000	134%	176%
432	Attorney General Reimbursement	-	-	9,183	4,586	4,587	6,422	-	9,440	4,585	4,585	4,585	4,585	4,585	-	-	34,218	57,143	50,500	68%	113%
434	Gov Transfer Other Agencies	-	26,409	42,223	32,800	23,090	27,546	-	55,489	29,000	30,000	32,000	25,000	25,000	-	-	207,557	348,557	330,000	63%	106%
502	Office Equipment	-	-	-	-	-	-	-	-	-	250	-	-	-	-	-	-	250	250	0%	100%
503	Equipment-Non Inventory	-	-	-	-	-	-	-	-	1,000	-	-	-	1,000	-	-	-	2,000	4,000	0%	50%
510	IT Equipment & Software	8,386	1,453	-	-	-	-	-	-	-	1,500	-	-	(1,500)	-	-	9,839	9,839	15,000	66%	66%
602	Other Expenses & Obligations	-	-	4,343	5,564	3,058	3,308	3,074	2,961	3,500	3,250	3,250	3,500	3,250	-	-	22,308	39,058	40,000	56%	98%
702	Fees	-	-	-	-	-	-	-	30	-	30	-	30	-	-	-	30	60	30	100%	200%
705	Refunds-Other	-	160	405	330	295	-	305	190	250	-	-	250	-	-	-	1,685	2,185	1,000	169%	219%
Total Expenditures:		94,031	352,689	203,481	194,096	245,361	165,005	143,854	199,112	177,567	197,232	256,281	194,052	93,682	-	-	1,597,629	2,516,443	2,609,311	61%	96%
Current Month Operations		246,915	1,313,724	10,908	(7,593)	(39,786)	(1,703)	90,577	(25,807)	18,115	(17,859)	(19,513)	96,916	(193,682)	(1,471,211)	-	1,587,235	0	100,933		
Cash Balance		246,915	1,560,639	1,571,547	1,563,953	1,524,168	1,522,465	1,613,042	1,587,235	1,605,350	1,587,490	1,567,978	1,664,894	1,471,211	0	0			100,933		

FOOTNOTES

Revenues
234 Gov Transfer In Other Agencies - Includes WebSpec Reimbursement.

Expenditures
101 Personal Services - November & May have 3 payroll warrants written.
202 In State Travel - Employee travel and Board Meeting expense.
205 Out of State Travel - December expense includes lodging for a NASDTEC event for C Dennis & N Proesch, travel expense for a PESBA event for M Cavin, and travel expense for a conference in Omaha, NE for N Proesch.
401 Communication - Cell phone and ICN Voice usage.
402 Rentals - Facility lease & exhibit booths for trade events.
405 Prof & Scientific Services - payments to school districts for Board Member per diem & substitute reimbursements.
406 Outside Services - Includes the office cleaning service. Forecast includes cost for a Professional Practices update & migration to the Salesforce system.
414 Reimbursements to Other Agencies - DAS services.
418 IT Outside Services - WebSpec Design costs, & Insight desktop support.
432 Attorney General Reimbursement - December expense includes travel expenses for a Boise trip for K Traynor.
434 Gov Transfer Other Agencies - DCI criminal history & background checks.
602 Other Expenses & Obligations - TOS credit card processing fees.

Job Class	Board Members
133116 14000	Kristen M Rickey
105263 14000	Timothy I McKinney
130062 14000	Anthony D Voss
105264 14000	Timothy W Bower
105265 14000	Erin K Schoening
139188 14000	Eric A St Clair DOE
105266 14000	Rhonda McRina
139184 14000	Pam Bleam
139189 14000	Vacant
133381 14000	Chad W Janzen
105267 14000	Kathy J Behrens
105268 14000	David A Harper

Job Class	Employee Name	9397
105254 00018	Clerk-Specialist	Jessica L Kurtz 1.00
105255 00018	Clerk-Specialist	Sharon S Jensen 1.00
105256 00018	Clerk-Specialist	Danielle N Brookes 1.00
142330 00018	Clerk-Specialist	vacant (Meredith Hawk) 1.00
105257 00121	Info Tech Specialist 4	Jeff S Debruin 1.00
105258 00697	Investigator 3	Cynthia D Dennis 1.00
00705-801	Admin Intern	vacant 0.00
105259 01071	Education Program Consultant	Steven C Mitchell 1.00
139183 01071	Education Program Consultant	vacant (Cavin) 0.00
105260 01071	Education Program Consultant	Gregory S Horstman 1.00
144601 01071	Education Program Consultant	Geri McMahon 1.00
105262 01071	Education Program Consultant	David D Wempen 1.00
105269 31038	Executive Director/BOEE	Michael D Cavin 1.00
105270 31513	Admin Consultant	Joanne K Tubbs 1.00
144600 00645	Attorney 3	vacant (Nicole Proesch) 1.00
105272 95002	Secretary 3	Meredith Hawk 1.00
Total Budgeted FTEs		14.00

Fund: 0001 General Fund
 Unit: 9397
 Sub Unit: Blank
 Appropriation: WZ9

Board of Educational Examiners

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual
Appropriation																	
BBF																	
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	6,480	0	0	0	0	86	0	0	0	0	0	0	0	6,566
401	Licensure Fees	182,210	251,971	133,519	129,308	146,325	116,068	171,526	128,579	0	0	0	0	0	0	0	1,259,506
704	DCI Check Fees	58,735	79,675	74,390	57,195	59,250	47,235	62,905	44,640	0	0	0	0	0	0	0	484,025
Total Revenues:		240,945	331,646	214,388	186,503	205,575	163,303	234,431	173,305	-	-	-	-	-	-	-	1,750,097
234 Gen Fund	Licensure Fees % - Other Agcy			21					29								50
401 Gen Fund	Licensure Fees	57,934	80,056	42,561	41,151	46,495	36,871	54,509	40,871								400,449
Total General Fund		57,934	80,056	42,583	41,151	46,495	36,871	54,509	40,900	0	0	0	0	0	0	0	400,499
Total Receipts		298,879	411,702	256,971	227,654	252,070	200,174	288,940	214,205	-	-	-	-	-	-	-	2,150,596

YTD vs Prior Year

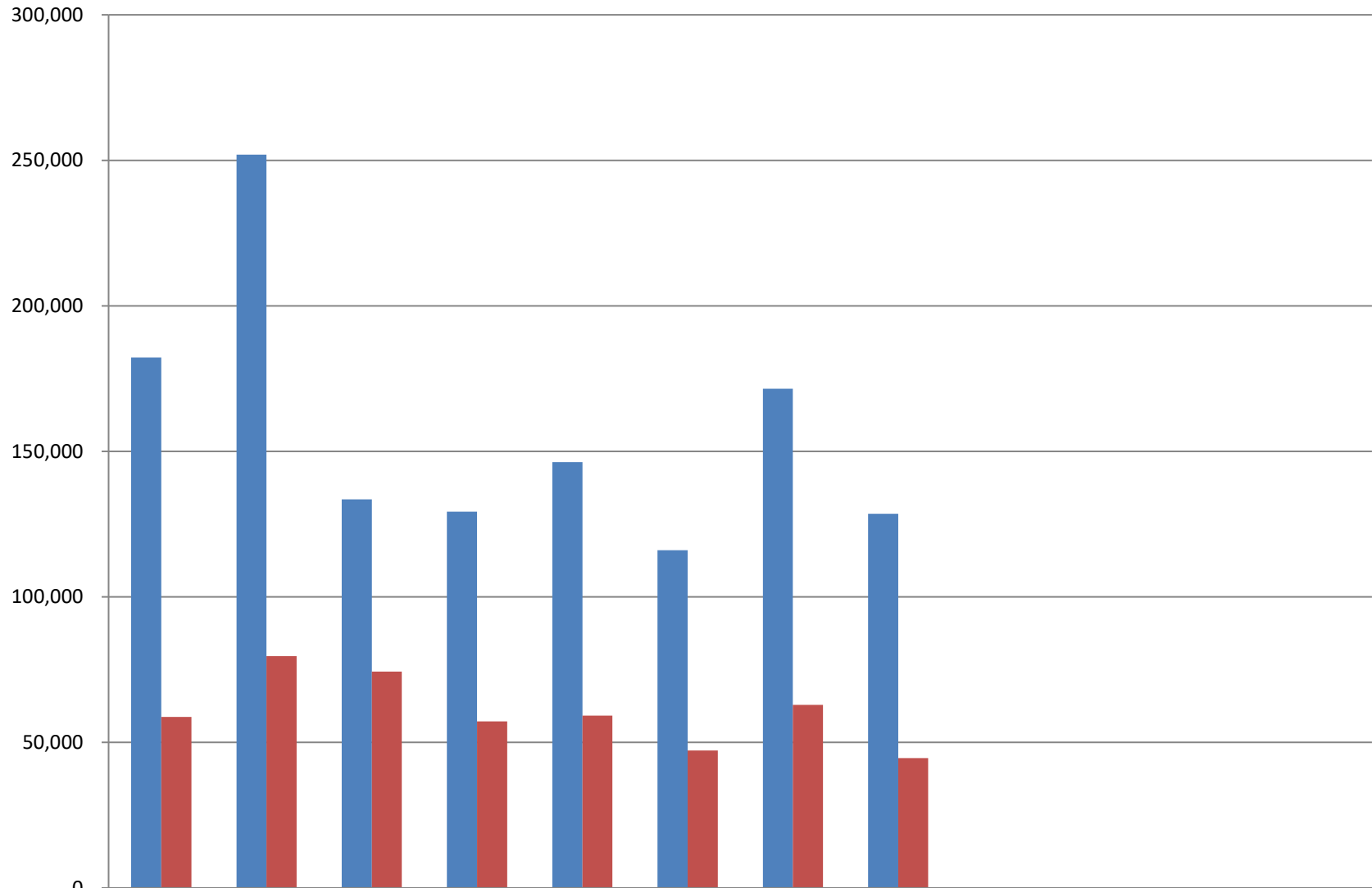
7%	12%	17%	16%	15%	13%	12%	10%
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Note -
 General Fund 0001-996-2820

Prior Year

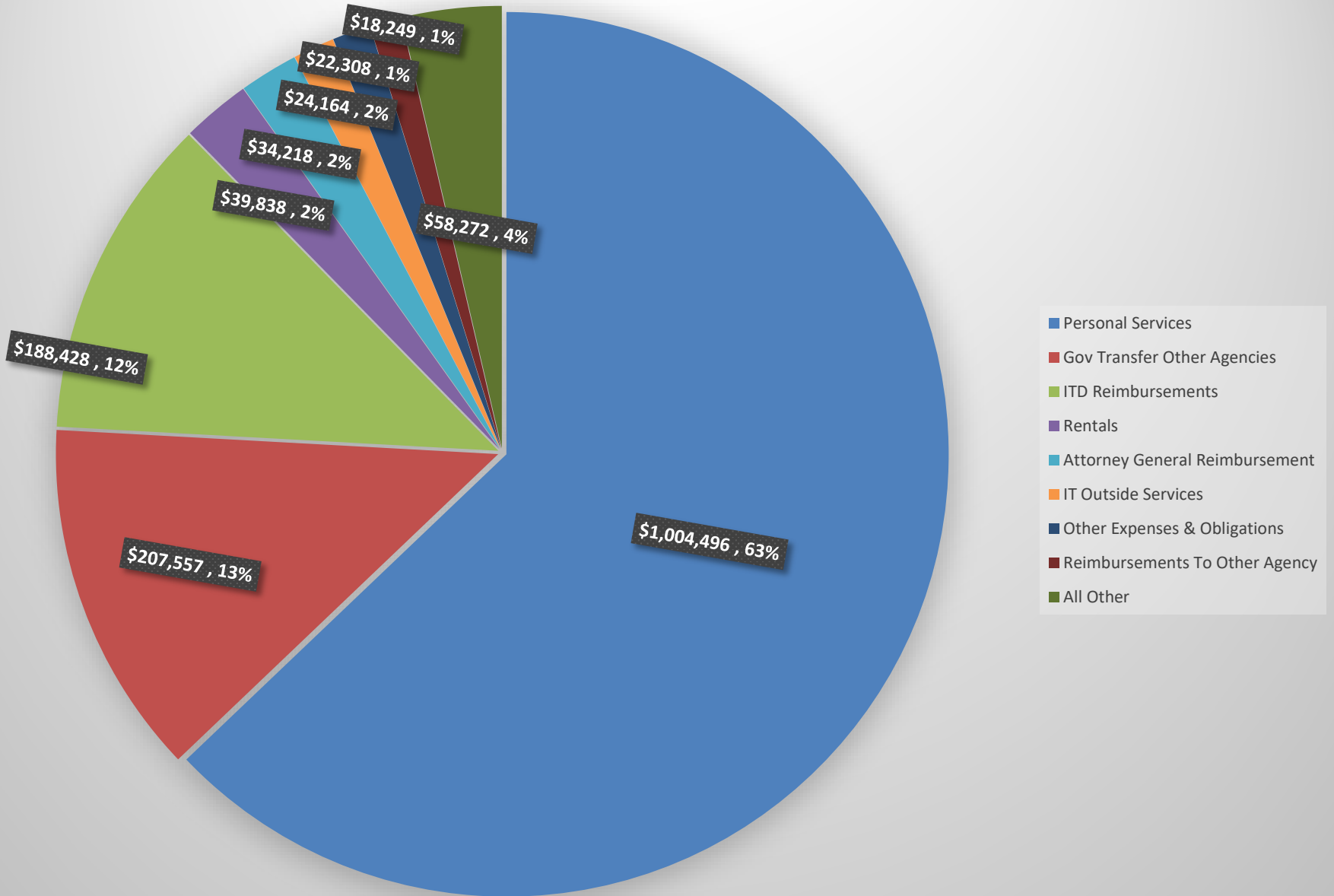
Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Appropriation																	
BBF																	
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	139	724	0	0	1,364	0	0	0	0	0	0	0	0	2,226
401	Licensure Fees	173,645	220,325	116,441	121,618	129,021	116,677	154,249	138,207	151,056	134,639	194,287	232,402	0	0	0	1,882,566
704	DCI Check Fees	49,240	63,275	40,345	44,605	55,880	48,885	59,980	52,860	59,430	50,397	57,282	58,580	0	0	0	640,759
Total Revenues:		222,885	283,600	156,925	166,947	184,901	165,562	215,593	191,067	210,486	185,036	251,569	290,982	0	0	0	2,525,551
234 Gen Fund	Licensure Fees % - Other Agcy			21	21			21									64
401 Gen Fund	Licensure Fees	55,224	70,029	36,978	38,656	40,990	37,045	49,011	43,975	48,004	42,803	61,464	73,956				598,134
Total General Fund		55,224	70,029	36,999	38,678	40,990	37,045	49,033	43,975	48,004	42,803	61,464	73,956	0	0	0	598,198
Total Receipts		278,109	353,629	193,924	205,624	225,891	202,607	264,625	235,042	258,489	227,838	313,033	364,938	0	0	0	3,123,749

Receipts July 2022-June 2023



■ Licensure Fees	182,210	251,971	133,519	129,308	146,325	116,068	171,526	128,579	0	0	0	0
■ DCI Check Fees	58,735	79,675	74,390	57,195	59,250	47,235	62,905	44,640	0	0	0	0

Expenditures July 2022-June 2023

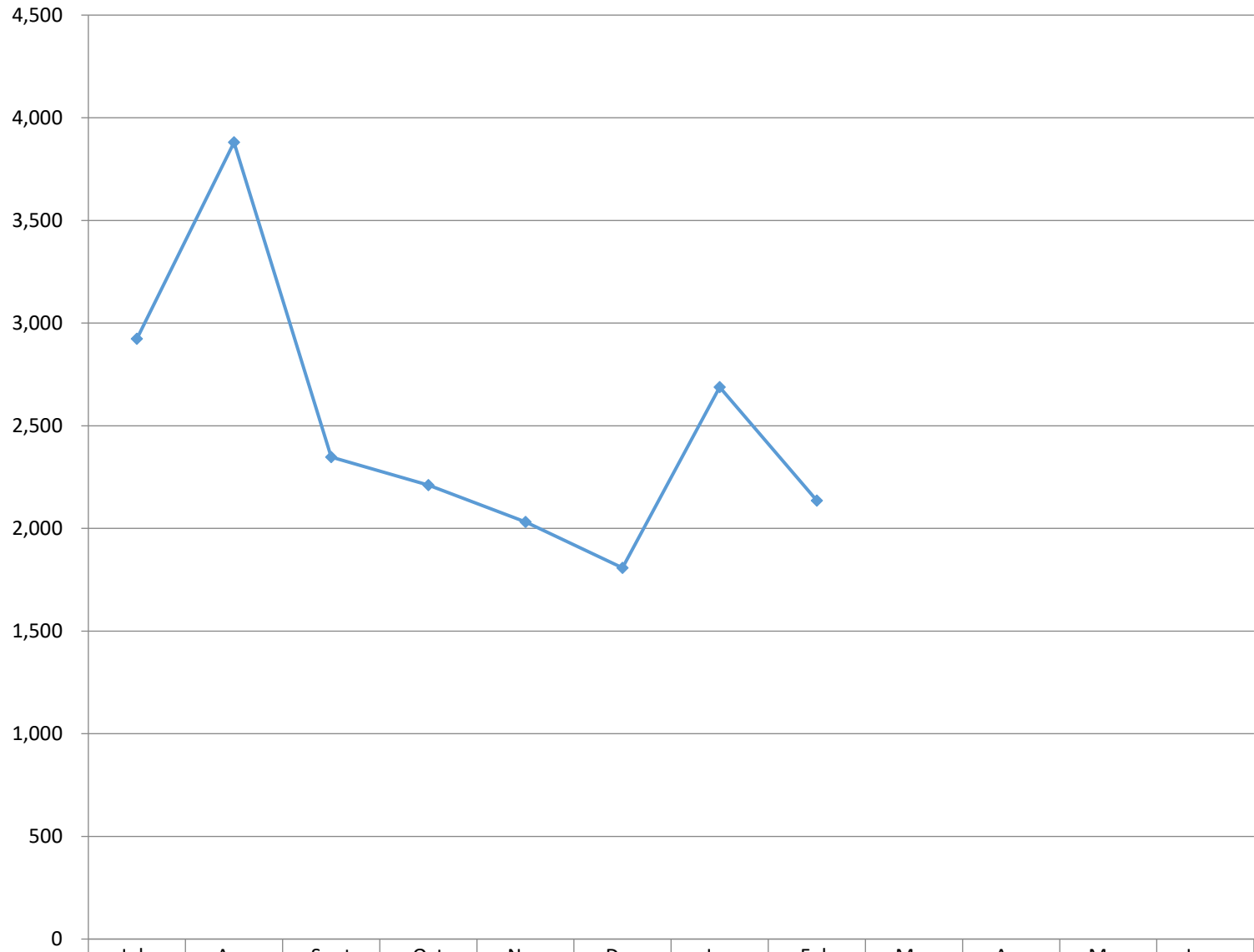


Obligations vs. Budget Report

Budget Fiscal Year: 2023

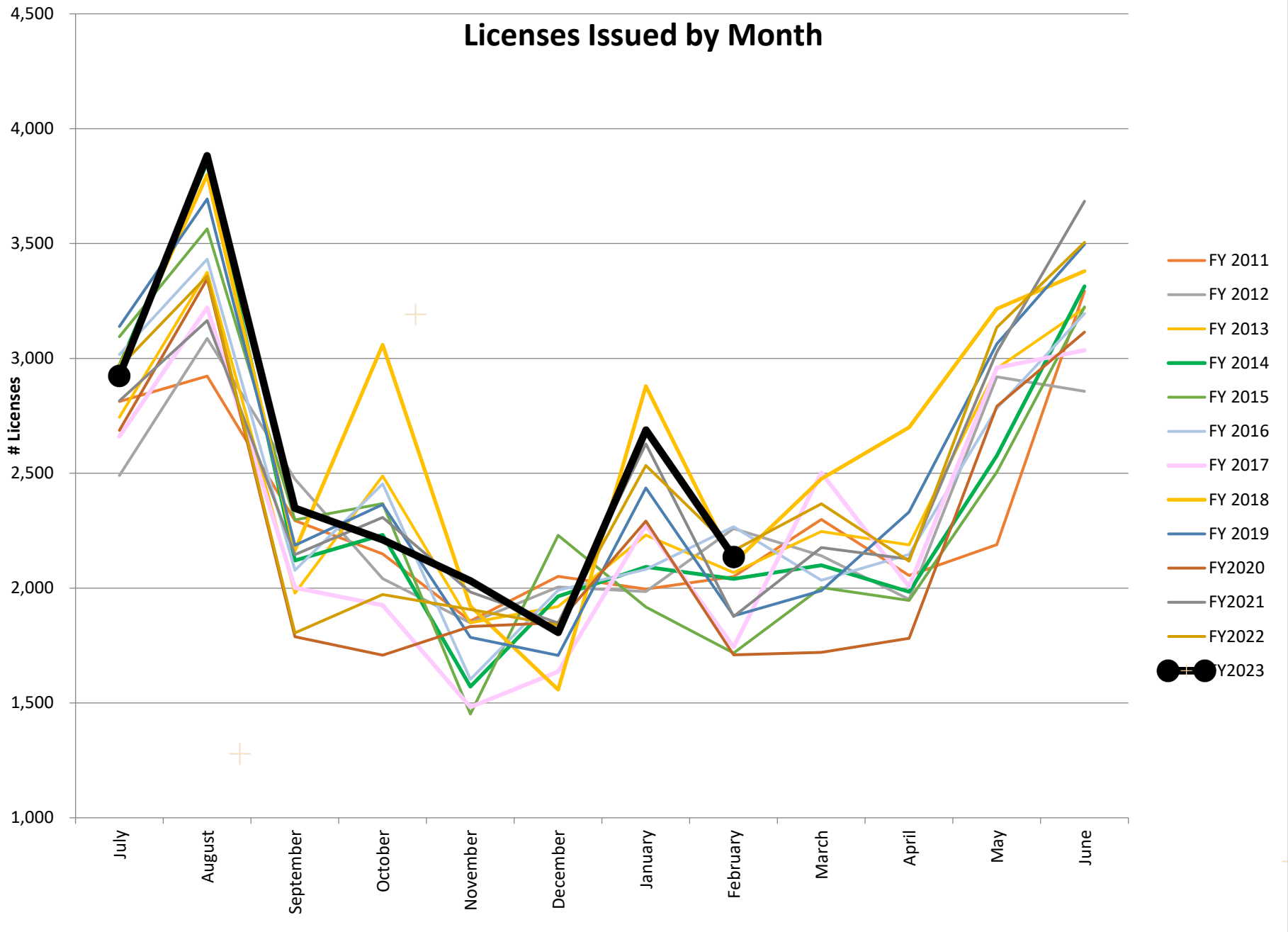
	Actual To-Date	FY-Encumbered	Total Obligations FY-To-Date	FY 23 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	1,434,767		1,434,767	1,318,052		
234 Gov Transfer In Other Agencies	6,566		6,566	5,000		
401 Fees, Licenses & Permits	1,259,506		1,259,506	1,969,312		
704 Other	484,025		484,025	635,000		
Total Resources	\$3,184,864	\$0	\$3,184,864	\$3,927,365		
(Total Revenues)	<u><u>\$1,750,097</u></u>	<u><u>\$0</u></u>	<u><u>\$1,750,097</u></u>	<u><u>\$2,609,313</u></u>	\$859,216	67%
Expenditures -						
101 Personal Services	1,004,496		1,004,496	1,629,632	625,136	62%
202 In State Travel	7,480		7,480	20,000	12,520	37%
205 Out Of State Travel	4,182		4,182	20,000	15,818	21%
301 Office Supplies	7,604		7,604	10,350	2,746	73%
302 Facility Maintenance Supplies	0		0	1,500	0	0%
308 Other Supplies	0		0	400	400	0%
309 Printing & Binding	1,983		1,983	3,500	1,516	57%
313 Postage	7,347		7,347	12,000	4,653	61%
401 Communications	11,296		11,296	20,000	8,704	56%
402 Rentals	39,838		39,838	69,750	29,912	57%
403 Utilities	1,987		1,987	4,000	2,013	50%
405 Prof & Scientific Services	1,491		1,491	6,000	4,509	25%
406 Outside Services	3,256		3,256	46,200	42,943	7%
408 Advertising & Publicity	92		92	200	107	46%
409 Outside Repairs/Service	0		0	1,000	1,000	0%
414 Reimbursements To Other Agency	18,249		18,249	35,000	16,751	52%
416 ITD Reimbursements	188,428		188,428	270,000	81,573	70%
418 IT Outside Services	24,164		24,164	18,000	(6,164)	134%
432 Attorney General Reimbursement	34,218		34,218	50,500	16,282	68%
434 Gov Transfer Other Agencies	207,557		207,557	330,000	122,443	63%
502 Office Equipment	0		0	250	250	0%
503 Equipment-Non Inventory	0		0	4,000	4,000	0%
510 IT Equipment & Software	9,839		9,839	15,000	5,161	66%
602 Other Expenses & Obligations	22,308		22,308	40,000	17,692	56%
702 Fees	30		30	30	0	100%
705 Refunds-Other	1,685		1,685	1,000	(685)	169%
Total Expenditures	<u><u>\$1,597,530</u></u>	<u><u>\$0</u></u>	<u><u>\$1,597,530</u></u>	<u><u>\$2,608,311</u></u>	<u><u>\$1,009,281</u></u>	61%
CY Revenue Less Expenditures	<u><u>\$152,567</u></u>					
Estimated Carry Forward	<u><u>\$1,587,334</u></u>					

Total # Licenses Issued FY23



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Total # Transactions Processed	2,923	3,880	2,348	2,211	2,032	1,808	2,688	2,136				

Licenses Issued by Month



Number of Licenses Issued by Month

	July	August	September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
FY 2023	2,923	3,880	2,348	2,211	2,032	1,808	2,688	2,136					20,026
Running Total	2,923	6,803	9,151	11,362	13,394	15,202	17,890	20,026	20,026	20,026	20,026	20,026	
FY 2022	2,962	3,358	1,805	1,972	1,907	1,839	2,534	2,164	2,367	2,117	3,135	3,505	29,665
Running Total	2,962	6,320	8,125	10,097	12,004	13,843	16,377	18,541	20,908	23,025	26,160	29,665	
FY 2021	2,815	3,165	2,146	2,308	1,983	1,848	2,628	1,876	2,176	2,126	3,027	3,684	29,782
Running Total	2,815	5,980	8,126	10,434	12,417	14,265	16,893	18,769	20,945	23,071	26,098	29,782	
FY 2020	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720	1,781	2,791	3,114	26,619
Running Total	2,687	6,033	7,821	9,529	11,362	13,212	15,504	17,213	18,933	20,714	23,505	26,619	
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
Running Total	3,139	6,833	9,019	11,383	13,168	14,875	17,311	19,190	21,179	23,510	26,573	30,069	
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
Running Total	2,962	6,761	8,926	11,985	13,907	15,465	18,344	20,454	22,930	25,630	28,846	32,226	
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
Running Total	2,660	5,881	7,883	9,809	11,291	12,927	15,200	16,944	19,446	21,453	24,412	27,447	
FY 2016 Actual	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
Running Total	3,017	6,449	8,527	10,981	12,584	14,575	16,657	18,924	20,958	23,105	25,888	29,083	
FY 2015 Actual	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
Running Total	3,095	6,659	8,956	11,324	12,776	15,006	16,924	18,641	20,644	22,590	25,095	28,319	
FY 2014 Actual	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
Running Total	2,968	6,820	8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
FY 2013 Actual	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
Running Total	2,744	6,119	8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	
FY 2012 Actual	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
Running Total	2,490	5,577	8,052	10,093	11,942	13,947	15,932	18,191	20,332	22,283	25,203	28,060	
FY 2011 Actual	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
Running Total	2,812	5,735	8,029	10,178	12,035	14,086	16,082	18,132	20,431	22,486	24,675	27,968	
FY 2010 Actual	2,804	2,899	2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
Running Total	2,804	5,703	8,329	10,539	12,381	14,325	16,168	18,489	20,647	22,684	24,895	27,871	

FY2023 Actual Number of Transactions Processed per Month

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Issued
Add - Add Administrator Endorsement (Iowa Institution)		4	2	2	4	2	12						26
Add - Add Administrator Endorsement (Out of State Institution)	0			0		1	0	2					3
Add - Add Concentration Para	15	23	17	7	7	10	12	16					107
Add - Add Teaching Endorsement (Iowa institution will be recommendatation)	66	106	22	22	27	62	87	62					454
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	58	72	28	25	18	25	37	25					288
Convert - Exchange to a Full License	14	24	5	9	10	9	12	13					96
Convert - Exchange to a Full License (Reciprocity Only)	4	6	3	3	4	4	7	4					35
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	1	3	2	3	2	1	1	2					15
Convert - Initial School Administrative Manager to Full SAM													0
Convert - Standard to Master Educator	87	126	81	63	71	52	101	84					665
Convert - Temporary or Initial School Business Official to next SBO level	1	1	3	2	2	1	1	4					15
Convert Initial Administrator to Professional Administrator	12	9	0		2	1	1	2					27
Convert Initial Teacher/PSL to Standard/PSL	135	88	11	16	20	10	26	26					332
Extension - Extension of Class A Class B or Admin Exchange License	27	36	4	11	19	4	7	10					118
Extension - Extension of Coaching Authorization	24	72	22	34	41	14	28	27					262
Extension - Extension of Full Authorization (not coaching)	2	5	6	5	9	2	9	7					45
Extension - Extension of Initial Teacher/Admin (experience met within one year)	12	8	1	4	2	3	5	3					38
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	81	140	62	71	72	53	67	76					622
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	2	3											5
New - Conditional License: Class B - Administrator	10	12	0	0	1		2	0					25
New - Conditional License: Class B - Teacher General Education	74	165	26	32	50	15	17	26					405
New - Conditional License: Class B - Teacher Special Education	69	88	20	17	15	9	8	10					236
New - Conditional License: Executive Director Design - Special Education	24	45	4	3	11	5	6	5					103
New - Executive Director Decision License	32	61	12	15	12	5	9						146
New - First Activities Administrator Authorization			1		1	1	2	5					10
New - First Administrator License (Out of State Preparation)	14	7	2	6	5	7	12	13					66
New - First Behind the Wheel Driving Instructor Authorization	2	3	5	4	6	5	6	2					33
New - First Career and Technical Authorization	13	16	3	1	3	2	2	2					42
New - First Class G License (counseling internship needed - Out of State only)	2	5	1		1	2							11
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	224	243	156	206	150	129	155	181					1,444
New - First Evaluator License (do not use if applying for/hold admin. license)	2	4	2	8	2	2		5					25
New - First iJAG Authorization	11	7	5	6		2	1	6					38
New - First Intern School Psychologist	2												2
New - First Iowa Administrator License (Iowa Institution)	8	38	20	11	9	12	21	10					129
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	41	93	60	56	41	21	48	28					388
New - First Iowa Substitute License (Out of State is not seeking teaching license)	13	25	11	10	11	11	13	9					103
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	146	98	177	327	147	289	235	223					1,642
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	0	0	0	0	0	0	0	0					0
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	1	3	1		2	1	2	1					11
New - First Iowa Teaching License (Out of State Institution)	147	87	35	38	28	19	53	55					462
New - First Native Language Speaker Authorization	5	3				1	1						10
New - First Orientation and Mobility License													0
New - First Paraeducator Certificate	27	103	442	49	56	27	127	27					858
New - First Prof Svc License: Counsel (Out of State Institution)	6	4	2	1	1	2	2						18
New - First Professional Service Counseling SLP School Psy etc (Out of State)	6	9		1	0	1	2	1					20
New - First SAM Authorization	6	1		1	3								11
New - First School Business Official Authorization: Temporary or Initial SBO	3	1	2	8			8	3					25
New - First Statement of Professional Recognition - Other	22	33	17	21	10	4	6	5					118
New - First Statement of Professional Recognition - School Nurse	4	10	6	1	2	1	4	4					32
New - First Substitute Authorization (have not completed teacher prep program)	168	417	257	225	280	229	241	157					1,974
New - First Teacher Intern License (Iowa Preparation Only)	13	37	2	3	1	8	2	3					69
New - International Exchange Teaching License: Teachers from Spain		14											14
New - Preservice Substitute Authorization				2	1								3
New - Temporary Initial license (Iowa grad only)	1												1
New - Transitional Coaching Authorization (has not completed coaching auth)	13	26	3	14	12	5	10	12					95
Renew - Behind the Wheel	4	6	4	10	21	39	30	13					127
Renew Activities Administrator Authorization	1												1
Renew - Administrator/Evaluator License	34	37	25	24	20	34	40	38					252
Renew - Coaching Authorization	111	190	95	144	126	87	148	113					1,014
Renew - iJAG Authorization			1	1									2
Renew - Initial Admin	10	4	4	3		1	3	9					34
Renew - Initial Teacher Initial Admin or Initial Professional Service License	59	50	5	18	12	7	17	19					187
Renew - Para Certification	15	18	21	9	9	10	19	14					115
Renew - School Administrator Manager (Initial or Full SAM)	1	1											2
Renew - School Business Authorization (Full SBO)	2	4	3	6	3	3	4	2					27
Renew - Standard Master Professional Service Career and Technical or OM	657	804	454	471	509	431	769	551					4,646
Renew - Statement of Professional Recognition	18	39	32	24	34	16	24	24					211
Renew - Substitute Authorization	31	46	33	23	25	16	27	34					235
Renew - Substitute License or Substitute Authorization	61	93	44	45	34	25	54	38					394
Transcript Analysis Fee	269	204	86	90	68	70	145	125					1,057
Other Printed Copy of License	12	11	3	5	8	3	9	9					60
Misc Fee/Overpayment	1	3		3	4	3	2	2					18
Late Fee (Endorsed/Expired)	83	94	49	56	85	17	15	13					412
Late Fee (No License)													0
Military Discount													0
Convenience Fee	2,873	3,840	1,968	2,188	2,080	1,807	2,576	2,088					19,420
Background Renewal	1,260	1,549	825	872	910	747	1,285	994					8,442
Background	652	861	929	697	547	546	633	505					5,370
Total # Transactions Processed	2,923	3,880	2,348	2,211	2,032	1,808	2,688	2,136	0	0	0	0	20,026

FY2023 Actual Revenue for each Transaction Processed

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Rev
Add - Add Administrator Endorsement (Iowa Institution)		\$ 200	\$ 100	\$ 100	\$ 200	\$ 100	\$ 600						\$ 1,300
Add - Add Administrator Endorsement (Out of State Institution)	\$ -			\$ -		\$ 50	\$ -	\$ 100					\$ 150
Add - Add Concentration Para	\$ 375	\$ 575	\$ 425	\$ 175	\$ 175	\$ 250	\$ 300	\$ 400					\$ 2,675
Add - Add Teaching Endorsement (Iowa institution will be recommendation)	\$ 3,300	\$ 5,300	\$ 1,100	\$ 1,100	\$ 1,350	\$ 3,100	\$ 4,350	\$ 3,100					\$ 22,700
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	\$ 2,900	\$ 3,600	\$ 1,400	\$ 1,250	\$ 900	\$ 1,250	\$ 1,850	\$ 1,250					\$ 14,400
Convert - Exchange to a Full License	\$ 1,190	\$ 2,040	\$ 425	\$ 765	\$ 850	\$ 765	\$ 1,020	\$ 1,105					\$ 8,160
Convert - Exchange to a Full License (Reciprocity Only)	\$ 340	\$ 510	\$ 255	\$ 255	\$ 340	\$ 340	\$ 595	\$ 340					\$ 2,975
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	\$ 85	\$ 255	\$ 170	\$ 255	\$ 170	\$ 85	\$ 85	\$ 170					\$ 1,275
Convert - Initial School Administrative Manager to Full SAM													\$ -
Convert - Standard to Master Educator	\$ 7,395	\$ 10,710	\$ 6,885	\$ 5,355	\$ 6,035	\$ 4,420	\$ 8,585	\$ 7,140					\$ 56,525
Convert - Temporary or Initial School Business Official to next SBO level	\$ 85	\$ 85	\$ 255	\$ 170	\$ 170	\$ 85	\$ 85	\$ 340					\$ 1,275
Convert Initial Administrator to Professional Administrator	\$ 1,020	\$ 765	\$ -		\$ 170	\$ 85	\$ 85	\$ 170					\$ 2,295
Convert Initial Teacher/PSL to Standard/PSL	\$ 11,475	\$ 7,480	\$ 935	\$ 1,360	\$ 1,700	\$ 850	\$ 2,210	\$ 2,210					\$ 28,220
Extension - Extension of Class A Class B or Admin Exchange License	\$ 4,050	\$ 5,400	\$ 600	\$ 1,650	\$ 2,850	\$ 600	\$ 1,050	\$ 1,500					\$ 17,700
Extension - Extension of Coaching Authorization	\$ 960	\$ 2,880	\$ 880	\$ 1,360	\$ 1,640	\$ 560	\$ 1,120	\$ 1,080					\$ 10,480
Extension - Extension of Full Authorization (not coaching)	\$ 170	\$ 425	\$ 510	\$ 425	\$ 765	\$ 170	\$ 765	\$ 595					\$ 3,825
Extension - Extension of Initial Teacher/Admin (experience met within one year)	\$ 300	\$ 200	\$ 25	\$ 100	\$ 50	\$ 75	\$ 125	\$ 75					\$ 950
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	\$ 6,885	\$ 11,900	\$ 5,270	\$ 6,035	\$ 6,120	\$ 4,505	\$ 5,695	\$ 6,460					\$ 52,870
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	\$ 170	\$ 255											\$ 425
New - Conditional License: Class B - Administrator	\$ 850	\$ 1,020	\$ -	\$ -	\$ 85		\$ 170	\$ -					\$ 2,125
New - Conditional License: Class B - Teacher General Education	\$ 6,295	\$ 14,025	\$ 2,210	\$ 2,270	\$ 4,250	\$ 1,275	\$ 1,445	\$ 2,210					\$ 34,430
New - Conditional License: Class B - Teacher Special Education	\$ 5,865	\$ 7,480	\$ 1,700	\$ 1,445	\$ 1,275	\$ 765	\$ 680	\$ 850					\$ 20,060
New - Conditional License: Executive Director Design - Special Education	\$ 2,040	\$ 3,825	\$ 340	\$ 255	\$ 935	\$ 425	\$ 510	\$ 425					\$ 8,755
New - Executive Director Decision License	\$ 2,720	\$ 5,185	\$ 1,020	\$ 1,275	\$ 1,020	\$ 425	\$ 765						\$ 12,410
New - First Activities Administrator Authorization			\$ 85		\$ 85	\$ 85	\$ 170	\$ 425					\$ 850
New - First Administrator License (Out of State Preparation)	\$ 1,190	\$ 595	\$ 170	\$ 510	\$ 425	\$ 595	\$ 1,020	\$ 1,105					\$ 5,610
New - First Behind the Wheel Driving Instructor Authorization	\$ 80	\$ 120	\$ 200	\$ 160	\$ 240	\$ 200	\$ 240	\$ 80					\$ 1,320
New - First Career and Technical Authorization	\$ 1,105	\$ 1,360	\$ 255	\$ 85	\$ 255	\$ 170	\$ 170	\$ 170					\$ 3,570
New - First Class G License (counseling internship needed - Out of State only)	\$ 170	\$ 425	\$ 85		\$ 85	\$ 170							\$ 935
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	\$ 19,040	\$ 20,645	\$ 13,200	\$ 17,510	\$ 12,750	\$ 10,965	\$ 13,115	\$ 15,375					\$ 122,600
New - First Evaluator License (do not use if applying for/hold admin. license)	\$ 170	\$ 340	\$ 170	\$ 680	\$ 110	\$ 170		\$ 425					\$ 2,065
New - First IJAG Authorization	\$ 935	\$ 595	\$ 425	\$ 510		\$ 170	\$ 85	\$ 510					\$ 3,230
New - First Intern School Psychologist	\$ 170												\$ 170
New - First Iowa Administrator License (Iowa Institution)	\$ 680	\$ 3,230	\$ 1,700	\$ 935	\$ 765	\$ 1,020	\$ 1,785	\$ 850					\$ 10,965
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	\$ 3,485	\$ 7,905	\$ 5,100	\$ 4,760	\$ 3,485	\$ 1,785	\$ 4,080	\$ 2,380					\$ 32,980
New - First Iowa Substitute License (Out of State is not seeking teaching license)	\$ 1,105	\$ 2,125	\$ 935	\$ 850	\$ 935	\$ 935	\$ 1,105	\$ 765					\$ 8,755
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	\$ 12,410	\$ 8,330	\$ 10,445	\$ 27,795	\$ 12,495	\$ 24,565	\$ 19,975	\$ 18,955					\$ 139,570
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	\$ 85	\$ 255	\$ 25		\$ 170	\$ 85	\$ 170	\$ 85					\$ 875
New - First Iowa Teaching License (Out of State Institution)	\$ 12,495	\$ 7,395	\$ 2,975	\$ 3,230	\$ 2,380	\$ 1,615	\$ 4,505	\$ 4,675					\$ 39,270
New - First Native Language Speaker Authorization	\$ 425	\$ 255				\$ 85	\$ 85						\$ 850
New - First Orientation and Mobility License													\$ -
New - First Paraeducator Certificate	\$ 1,080	\$ 4,120	\$ 17,680	\$ 1,960	\$ 2,240	\$ 1,080	\$ 5,080	\$ 1,080					\$ 34,320
New - First Prof Svc License: Counsel (Out of State Institution)	\$ 510	\$ 340	\$ 170	\$ 85	\$ 85	\$ 170	\$ 170						\$ 1,530
New - First Professional Service Counseling SLP School Psy etc (Out of State)	\$ 510	\$ 765		\$ 85	\$ -	\$ 85	\$ 170	\$ 85					\$ 1,700
New - First SAM Authorization	\$ 510	\$ 85		\$ 85	\$ 255								\$ 935
New - First School Business Official Authorization: Temporary or Initial SBO	\$ 255	\$ 85	\$ 170	\$ 680			\$ 680	\$ 255					\$ 2,125
New - First Statement of Professional Recognition - Other	\$ 1,870	\$ 2,805	\$ 1,445	\$ 1,785	\$ 850	\$ 340	\$ 510	\$ 425					\$ 10,030
New - First Statement of Professional Recognition - School Nurse	\$ 340	\$ 850	\$ 510	\$ 85	\$ 170	\$ 85	\$ 340	\$ 340					\$ 2,720
New - First Substitute Authorization (have not completed teacher prep program)	\$ 14,280	\$ 35,445	\$ 21,845	\$ 19,125	\$ 23,800	\$ 19,465	\$ 20,485	\$ 13,305					\$ 167,750
New - First Teacher Intern License (Iowa Preparation Only)	\$ 1,105	\$ 3,145	\$ 170	\$ 255	\$ 85	\$ 680	\$ 170	\$ 255					\$ 5,865
New - International Exchange Teaching License: Teachers from Spain		\$ 1,190											\$ 1,190
New - Preservice Substitute Authorization				\$ 170	\$ 85								\$ 255
New - Temporary Initial license (Iowa grad only)	\$ 85												\$ 85
New - Transitional Coaching Authorization (has not completed coaching auth)	\$ 1,105	\$ 2,210	\$ 255	\$ 1,190	\$ 1,020	\$ 425	\$ 850	\$ 1,020					\$ 8,075
Renew - Behind the Wheel	\$ 160	\$ 240	\$ 160	\$ 400	\$ 840	\$ 1,560	\$ 1,200	\$ 520					\$ 5,080
Renew Activities Administrator Authorization	\$ 85												\$ -
Renew - Administrator/Evaluator License	\$ 2,890	\$ 3,145	\$ 2,125	\$ 2,040	\$ 1,700	\$ 2,890	\$ 3,400	\$ 3,230					\$ 21,420
Renew - Coaching Authorization	\$ 9,435	\$ 16,150	\$ 8,075	\$ 12,240	\$ 10,710	\$ 7,395	\$ 12,580	\$ 9,605					\$ 86,190
Renew - IJAG Authorization			\$ 85	\$ 85									\$ 170
Renew - Initial Admin	\$ 850	\$ 340	\$ 340	\$ 255		\$ 85	\$ 255	\$ 765					\$ 2,890
Renew - Initial Teacher Initial Admin or Initial Professional Service License	\$ 5,015	\$ 4,225	\$ 425	\$ 1,530	\$ 1,020	\$ 595	\$ 1,445	\$ 1,615					\$ 15,870
Renew - Para Certification	\$ 600	\$ 720	\$ 840	\$ 360	\$ 360	\$ 400	\$ 760	\$ 560					\$ 4,600
Renew - School Administrator Manager (Initial or Full SAM)	\$ 85	\$ 85											\$ 170
Renew - School Business Official Authorization (Full SBO)	\$ 170	\$ 340	\$ 255	\$ 510	\$ 255	\$ 255	\$ 340	\$ 170					\$ 2,295
Renew - Standard Master Professional Service Career and Technical or OM	\$ 55,845	\$ 68,340	\$ 38,590	\$ 39,985	\$ 43,265	\$ 36,635	\$ 65,365	\$ 46,835					\$ 394,860
Renew - Statement of Professional Recognition	\$ 1,530	\$ 3,315	\$ 2,720	\$ 2,040	\$ 2,890	\$ 1,360	\$ 2,040	\$ 2,040					\$ 17,935
Renew - Substitute Authorization	\$ 2,635	\$ 3,910	\$ 2,805	\$ 1,955	\$ 2,125	\$ 1,360	\$ 2,295	\$ 2,890					\$ 19,975
Renew - Substitute License or Substitute Authorization	\$ 5,185	\$ 7,905	\$ 3,740	\$ 3,825	\$ 2,890	\$ 2,125	\$ 4,590	\$ 3,230					\$ 33,490
Transcript Analysis Fee	\$ 16,140	\$ 12,240	\$ 5,160	\$ 5,400	\$ 4,080	\$ 4,200	\$ 8,500	\$ 7,500					\$ 63,370
Other Printed Copy of License	\$ 180	\$ 165	\$ 45	\$ 75	\$ 120	\$ 45	\$ 135	\$ 135					\$ 900
Misc Fee/Overpayment	\$ 35	\$ 300		\$ 145	\$ 195	\$ 150	\$ 175	\$ 160					\$ 1,160
Late Fee (Endorsed/Expired)	\$ 2,725	\$ 4,425	\$ 2,200	\$ 3,265	\$ 6,425	\$ 1,775	\$ 1,075	\$ 1,275					\$ 23,165
Late Fee (No License)													\$ -
Military Discount													\$ -
Convenience Fee	\$ 8,619	\$ 11,520	\$ 5,904	\$ 6,564	\$ 6,240	\$ 5,421	\$ 7,728	\$ 6,264					\$ 58,260
Background Renewal	\$ 12,600	\$ 15,490	\$ 8,250	\$ 8,720	\$ 9,100	\$ 7,470	\$ 12,850	\$ 9,940					\$ 84,420
Background	\$ 48,900	\$ 64,575	\$ 69,675	\$ 52,275	\$ 41,025	\$ 40,950	\$ 47,475	\$ 37,800					\$ 402,675
Grand Total	\$ 307,349	\$ 406,160	\$ 258,514	\$ 250,249	\$ 227,060	\$ 199,796	\$ 279,400	\$ 226,619	\$ -	\$ -	\$ -	\$ -	\$ 2,155,155
Background Total	\$ 61,500	\$ 80,065	\$ 77,925	\$ 60,995	\$ 50,125	\$ 48,420	\$ 60,325	\$ 47,740	\$ -	\$ -	\$ -	\$ -	\$ 487,095
BoEE Total	\$ 177,923	\$ 235,931	\$ 131,014	\$ 137,018	\$ 128,021	\$ 109,466	\$ 158,516	\$ 129,461	\$ -	\$ -	\$ -	\$ -	\$ 1,207,350
Gen Fund Total	\$ 59,308	\$ 78,644	\$ 43,671	\$ 45,673	\$ 42,674	\$ 36,489	\$ 52,839	\$ 43,154	\$ -	\$ -	\$ -	\$ -	\$ 402,450
BoEE + GEN	\$ 237,230	\$ 314,575	\$ 174,685	\$ 182,690	\$ 170,695	\$ 145,955	\$ 211,355	\$ 172,615	\$ -	\$ -	\$ -	\$ -	\$ 1,609,800

To: BoEE - Executive Director, Mike Cavin
 cc: Dave Heuton, Mirela Jusic

From: Mike Cornelison

Date: April 3, 2023

Re: **FY 2023 FINANCIAL ANALYSIS**
Period 09 - March 2023

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Carry Forward
9397 - BoEE	\$1,649,881	\$1,608,743
	<u>\$1,649,881</u>	<u>\$1,608,743</u>

Areas to Monitor:

RED:

YELLOW:

GREEN:

Partial Carry Forward to FY23 completed July 1.
 Year-End Carry Forward to FY23 completed August 31.
 FY24 Budget submitted to DOM September 29.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
 For Fiscal 2023, November & May are "3 Payroll" months.
 Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov

515-336-9435

Fund: 0001 General Fund

Unit: 9397

Sub Unit: Blank

Appropriation: WZ9 Board of Educational Examiners

FY 2023

EDas Customer Number: 1100
Percent of Year Complete 75%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual	(C=A+B)	(D)	To Date
	Balance Brought Forward from Prior Year	100,000	1,334,767	-													1,434,767	1,434,767	1,318,052		
	Balance Carried Forward to Next Year													(100,000)	(1,508,743)		-	(1,608,743)	(1,217,121)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	6,480	-	-	-	-	86	94	-	-	-	-	-	-	6,660	6,660	5,000	133%	133%
401	Fees, Licenses & Permits	182,210	251,971	133,519	129,308	146,325	116,068	171,526	128,579	161,010	132,575	185,239	234,240	-	-	-	1,420,516	1,972,569	1,969,312	72%	100%
704	Other	58,735	79,675	74,390	57,195	59,250	47,235	62,905	44,640	57,105	46,798	51,529	56,728	-	-	-	541,130	696,185	635,000	85%	110%
Total Revenues:		340,945	1,666,413	214,388	186,503	205,575	163,303	234,431	173,305	218,208	179,373	236,768	290,968	(100,000)	(1,508,743)	-	3,403,072	2,501,438	2,710,244	126%	92%
Expenditures																					
101	Personal Services	80,049	125,769	125,823	125,754	198,103	107,166	133,379	108,451	108,559	126,497	181,716	126,497	48,447	-	-	1,113,055	1,596,212	1,629,632	68%	98%
202	In State Travel	-	805	1,889	2,092	466	1,652	32	545	1,597	2,500	2,000	2,000	2,500	-	-	9,077	18,077	20,000	45%	90%
205	Out Of State Travel	-	2,195	-	186	158	1,644	-	-	24	2,000	2,000	4,000	2,500	-	-	4,206	14,706	20,000	21%	74%
301	Office Supplies	164	6,000	391	209	67	441	333	-	592	750	5,000	500	(4,500)	-	-	8,196	9,946	10,350	79%	96%
302	Facility Maintenance Supplies	-	-	-	-	-	-	-	-	-	100	100	-	500	-	-	-	700	1,500	0%	47%
308	Other Supplies	-	-	-	-	-	-	-	-	-	-	-	200	-	-	-	-	200	400	0%	50%
309	Printing & Binding	-	228	1,420	104	-	-	-	232	-	200	-	200	100	-	-	1,983	2,483	3,500	57%	71%
311	Food	-	-	18	33	-	48	-	-	-	-	200	-	200	-	-	99	499	1,000	10%	50%
313	Postage	-	1,045	1,482	1,323	1,062	824	777	833	965	1,000	1,000	1,000	1,000	-	-	8,312	12,312	12,000	69%	103%
401	Communications	-	1,614	1,614	1,613	1,612	1,614	894	2,334	1,614	1,750	1,650	1,650	1,650	-	-	12,911	19,611	20,000	65%	98%
402	Rentals	4,917	4,917	5,017	5,222	4,917	5,017	-	9,833	4,917	7,250	6,250	8,420	250	-	-	44,755	66,925	69,750	64%	96%
403	Utilities	182	187	178	137	217	299	-	786	273	350	350	300	300	-	-	2,261	3,561	4,000	57%	89%
405	Prof & Scientific Services	-	-	495	350	-	345	-	300	495	500	500	500	500	-	-	1,986	3,986	6,000	33%	66%
406	Outside Services	333	333	333	561	657	346	-	692	346	7,500	7,500	7,500	7,500	-	-	3,602	33,602	46,200	8%	73%
408	Advertising & Publicity	-	-	-	-	-	92	-	-	-	-	-	50	-	-	-	92	142	200	46%	71%
409	Outside Repairs/Service	-	-	-	-	-	-	-	-	-	-	-	500	-	-	-	-	500	1,000	0%	50%
414	Reimbursements To Other Agency	-	3,434	2,523	3,605	2,601	2,026	2,721	1,339	2,617	3,000	2,900	2,900	2,900	-	-	20,866	32,566	35,000	60%	93%
416	ITD Reimbursements	-	173,582	2,695	2,714	2,340	2,365	2,338	2,394	2,474	3,000	3,500	3,000	3,000	-	-	190,902	203,402	270,000	71%	75%
418	IT Outside Services	-	4,558	3,450	6,913	2,131	3,850	-	3,263	1,305	1,500	1,500	1,500	1,500	-	-	25,470	31,470	18,000	141%	175%
432	Attorney General Reimbursement	-	-	9,183	4,586	4,587	6,422	-	9,440	4,589	4,585	4,585	4,585	4,585	-	-	38,807	57,147	50,500	77%	113%
434	Gov Transfer Other Agencies	-	26,409	42,223	32,800	23,090	27,546	-	55,489	20,397	30,000	32,000	25,000	25,000	-	-	227,954	339,954	330,000	69%	103%
502	Office Equipment	-	-	-	-	-	-	-	-	-	250	-	-	-	-	-	-	250	250	0%	100%
503	Equipment-Non Inventory	-	-	-	-	-	-	-	-	-	-	-	-	1,000	-	-	-	1,000	4,000	0%	25%
510	IT Equipment & Software	8,386	1,453	-	-	-	-	-	-	1,049	1,500	-	-	(1,500)	-	-	10,888	10,888	15,000	73%	73%
602	Other Expenses & Obligations	-	-	4,343	5,564	3,058	3,308	3,074	2,961	3,663	3,250	3,250	3,500	3,250	-	-	25,971	39,221	40,000	65%	98%
702	Fees	-	-	-	-	-	-	-	30	-	30	-	-	30	-	-	30	60	30	100%	200%
705	Refunds-Other	-	160	405	330	295	-	305	190	85	-	-	250	-	-	-	1,770	2,020	1,000	177%	202%
Total Expenditures:		94,031	352,689	203,481	194,096	245,361	165,005	143,854	199,112	155,562	197,232	256,281	194,052	100,682	-	-	1,753,191	2,501,438	2,609,311	67%	96%
Current Month Operations		246,915	1,313,724	10,908	(7,593)	(39,786)	(1,703)	90,577	(25,807)	62,646	(17,859)	(19,513)	96,916	(200,682)	(1,508,743)	-	1,649,881	(0)	100,933		
Cash Balance		246,915	1,560,639	1,571,547	1,563,953	1,524,168	1,522,465	1,613,042	1,587,235	1,649,881	1,632,022	1,612,509	1,709,425	1,508,743	(0)	(0)			100,933		

FOOTNOTES

Revenues
234 Gov Transfer In Other Agencies - Includes WebSpec Reimbursement.

Expenditures
101 Personal Services - November & May have 3 payroll warrants written.
202 In State Travel - Employee travel and Board Meeting expense.
401 Communication - Cell phone and ICN Voice usage.
402 Rentals - Facility lease & exhibit booths for trade events.
405 Prof & Scientific Services - payments to school districts for Board Member per diem & substitute reimbursements.
406 Outside Services - Includes the office cleaning service. Forecast includes cost for a Professional Practices update & migration to the Salesforce system.
414 Reimbursements to Other Agencies - DAS services.
418 IT Outside Services - WebSpec Design costs, & Insight desktop support.
434 Gov Transfer Other Agencies - DCI criminal history & background checks.
510 IT Equipment & Software - March expense is for the annual Zoom license renewal.
602 Other Expenses & Obligations - TOS credit card processing fees.

Job Class	Board Members
133116 14000	Kristen M Rickey
105263 14000	Timothy I McKinney
130062 14000	Anthony D Voss
105264 14000	Timothy W Bower
105265 14000	Erin K Schoening
139188 14000	Eric A St Clair DOE
105266 14000	Rhonda McRina
139184 14000	Pam Bleam
139189 14000	Vacant
133381 14000	Chad W Janzen
105267 14000	Kathy J Behrens
105268 14000	David A Harper

Job Class	Employee Name	9397
105254 00018	Clerk-Specialist	Jessica L Kurtz 1.00
105255 00018	Clerk-Specialist	Sharon S Jensen 1.00
105256 00018	Clerk-Specialist	Danielle N Brookes 1.00
142330 00018	Clerk-Specialist	Alivia Bullis 1.00
105257 00121	Info Tech Specialist 4	Jeff S Debruin 1.00
105258 00697	Investigator 3	Cynthia D Dennis 1.00
00705-801	Admin Intern	vacant 0.00
105259 01071	Education Program Consultant	Steven C Mitchell 1.00
139183 01071	Education Program Consultant	vacant (Cavin) 0.00
105260 01071	Education Program Consultant	Gregory S Horstman 1.00
144601 01071	Education Program Consultant	Geri McMahon 1.00
105262 01071	Education Program Consultant	David D Wempen 1.00
105269 31038	Executive Director/BOEE	Michael D Cavin 1.00
105270 31513	Admin Consultant	Joanne K Tubbs 1.00
144600 00645	Attorney 3	Beth Myers 1.00
105272 95002	Secretary 3	Meredith Hawk 1.00
Total Budgeted FTEs		14.00

Fund: 0001 General Fund
 Unit: 9397
 Sub Unit: Blank
 Appropriation: WZ9

Board of Educational Examiners

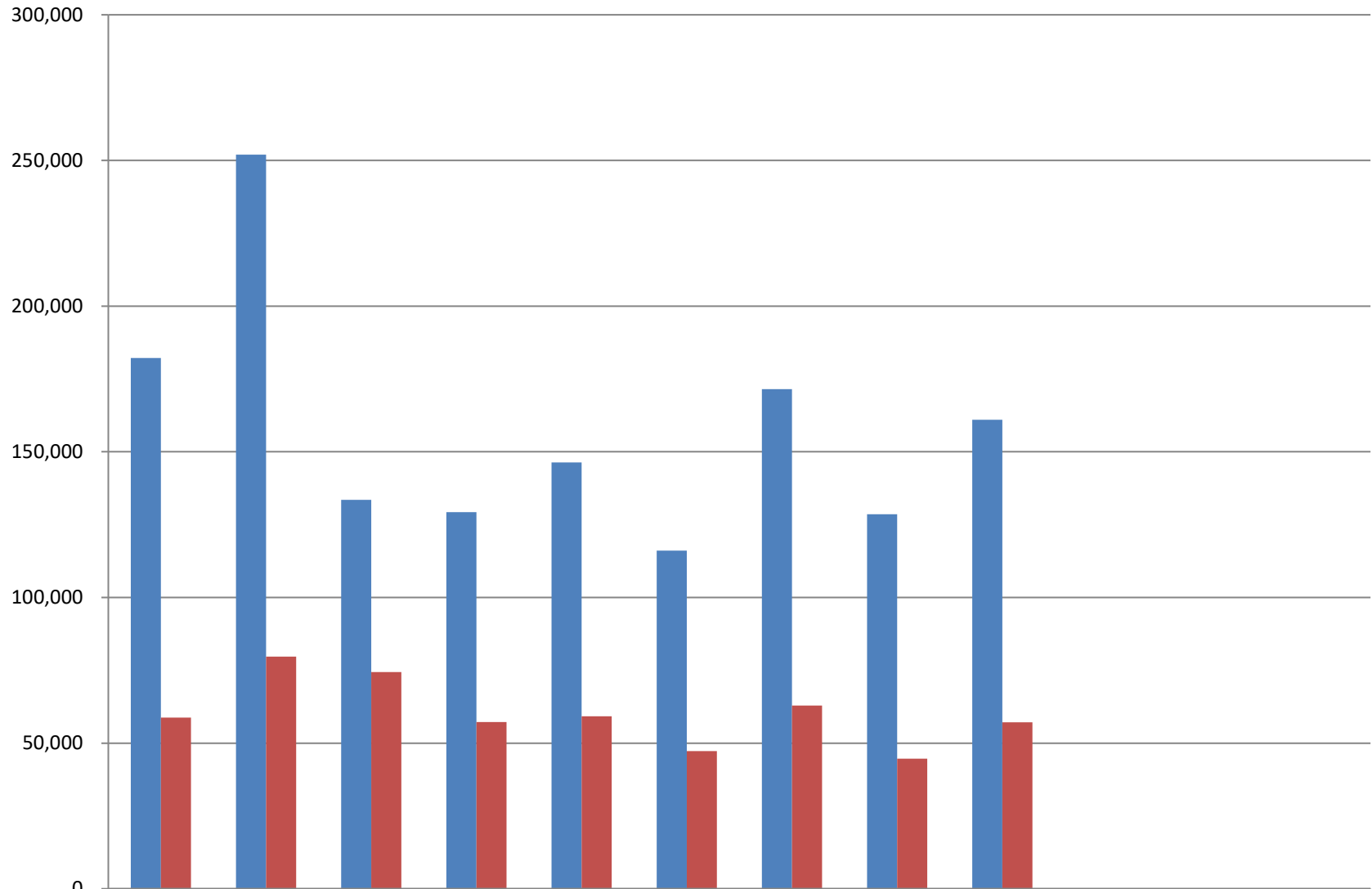
Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual
Appropriation																	
BBF																	
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	6,480	0	0	0	0	86	94	0	0	0	0	0	0	6,660
401	Licensure Fees	182,210	251,971	133,519	129,308	146,325	116,068	171,526	128,579	161,010	0	0	0	0	0	0	1,420,516
704	DCI Check Fees	58,735	79,675	74,390	57,195	59,250	47,235	62,905	44,640	57,105	0	0	0	0	0	0	541,130
Total Revenues:		240,945	331,646	214,388	186,503	205,575	163,303	234,431	173,305	218,208	-	-	-	-	-	-	1,968,305
234 Gen Fund	Licensure Fees % - Other Agcy			21					29	6							56
401 Gen Fund	Licensure Fees	57,934	80,056	42,561	41,151	46,495	36,871	54,509	40,871	51,189							451,638
Total General Fund		57,934	80,056	42,583	41,151	46,495	36,871	54,509	40,900	51,195	0	0	0	0	0	0	451,694
Total Receipts		298,879	411,702	256,971	227,654	252,070	200,174	288,940	214,205	269,403	-	-	-	-	-	-	2,419,999
	<i>YTD vs Prior Year</i>	7%	12%	17%	16%	15%	13%	12%	10%	9%							

Note -
 General Fund 0001-996-2820

Prior Year

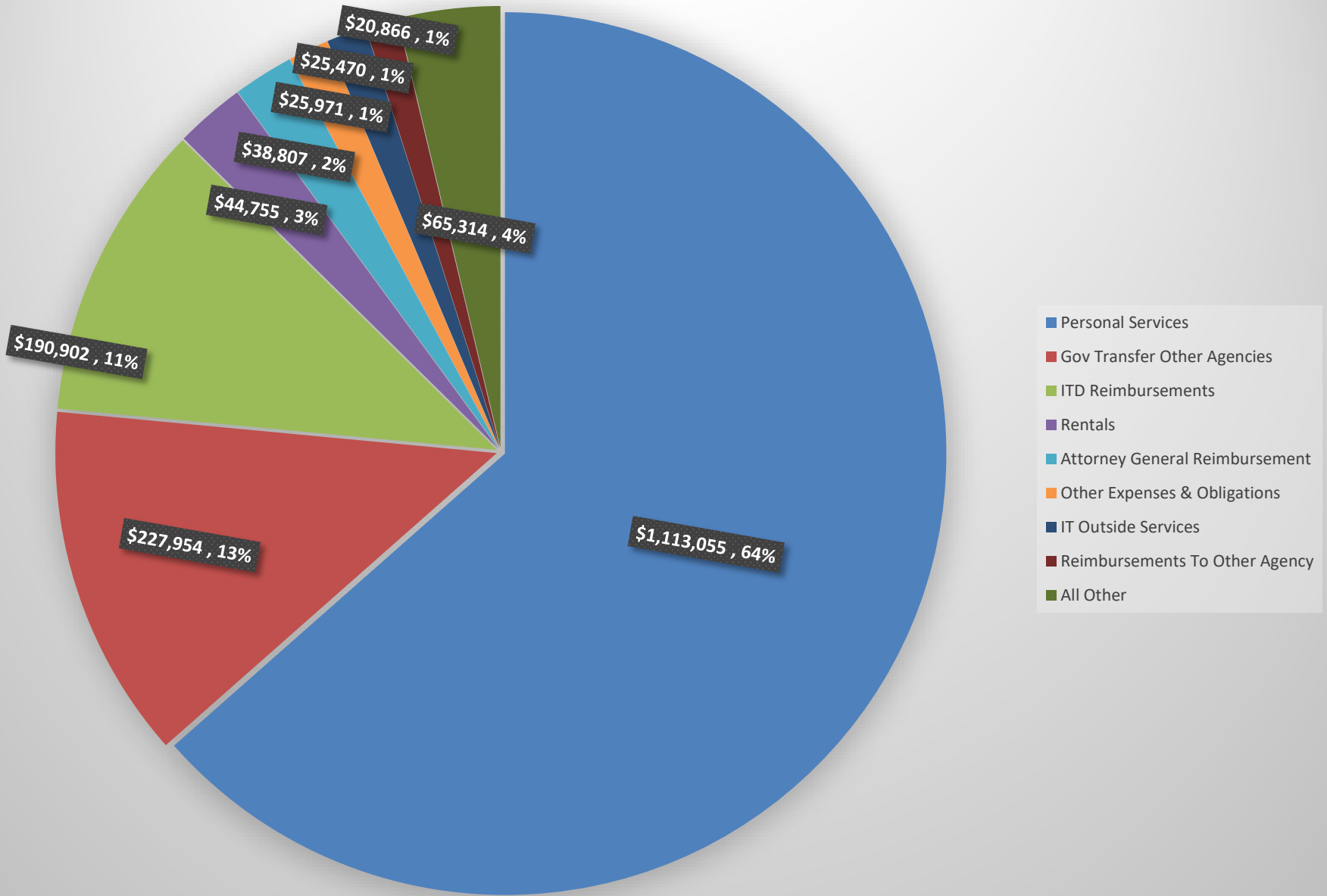
Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Appropriation																	
BBF																	
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	139	724	0	0	1,364	0	0	0	0	0	0	0	0	2,226
401	Licensure Fees	173,645	220,325	116,441	121,618	129,021	116,677	154,249	138,207	151,056	134,639	194,287	232,402	0	0	0	1,882,566
704	DCI Check Fees	49,240	63,275	40,345	44,605	55,880	48,885	59,980	52,860	59,430	50,397	57,282	58,580	0	0	0	640,759
Total Revenues:		222,885	283,600	156,925	166,947	184,901	165,562	215,593	191,067	210,486	185,036	251,569	290,982	0	0	0	2,525,551
234 Gen Fund	Licensure Fees % - Other Agcy			21	21			21									64
401 Gen Fund	Licensure Fees	55,224	70,029	36,978	38,656	40,990	37,045	49,011	43,975	48,004	42,803	61,464	73,956				598,134
Total General Fund		55,224	70,029	36,999	38,678	40,990	37,045	49,033	43,975	48,004	42,803	61,464	73,956	0	0	0	598,198
Total Receipts		278,109	353,629	193,924	205,624	225,891	202,607	264,625	235,042	258,489	227,838	313,033	364,938	0	0	0	3,123,749

Receipts July 2022-June 2023



■ Licensure Fees	182,210	251,971	133,519	129,308	146,325	116,068	171,526	128,579	161,010	0	0	0
■ DCI Check Fees	58,735	79,675	74,390	57,195	59,250	47,235	62,905	44,640	57,105	0	0	0

Expenditures July 2022-June 2023

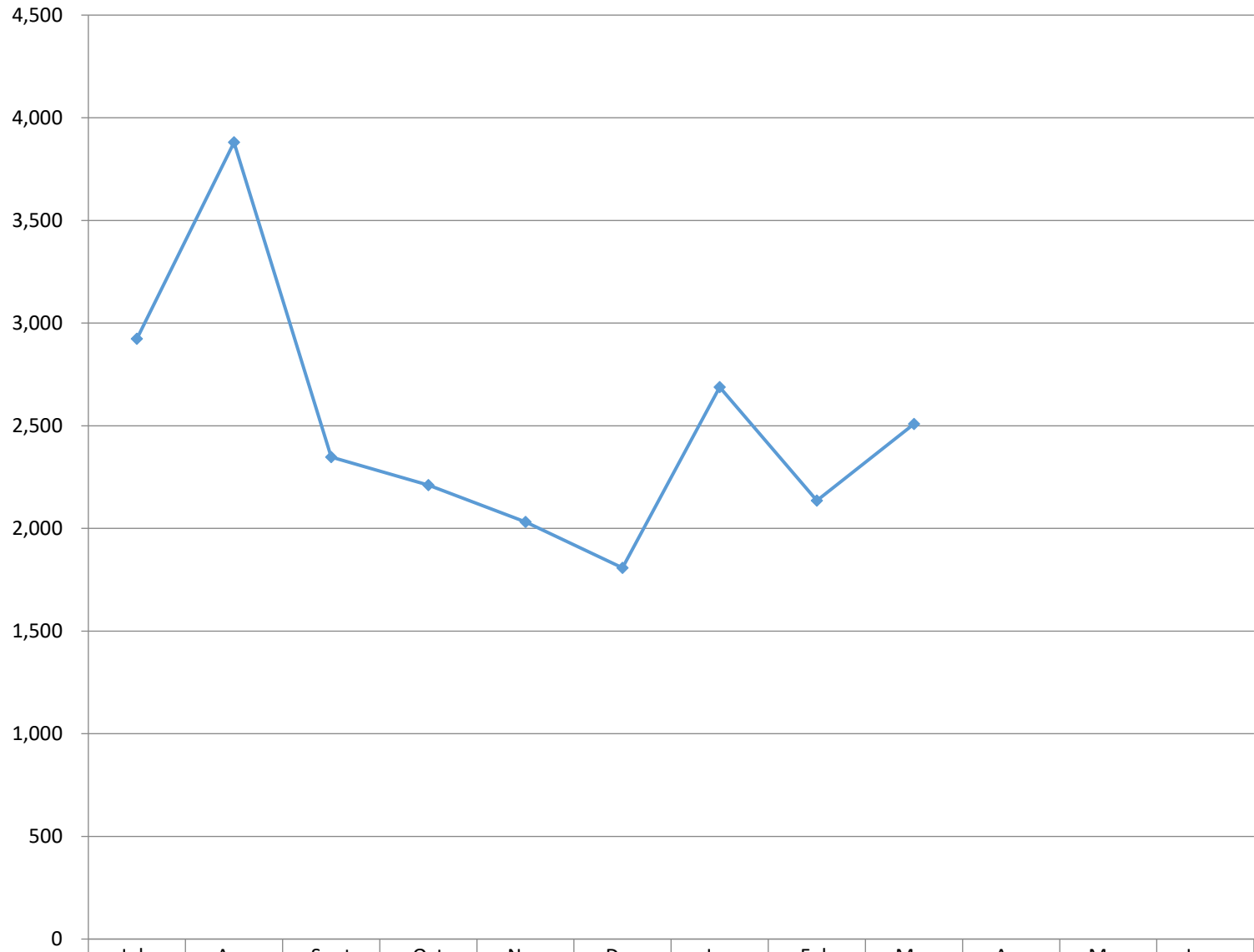


Obligations vs. Budget Report

Budget Fiscal Year: 2023

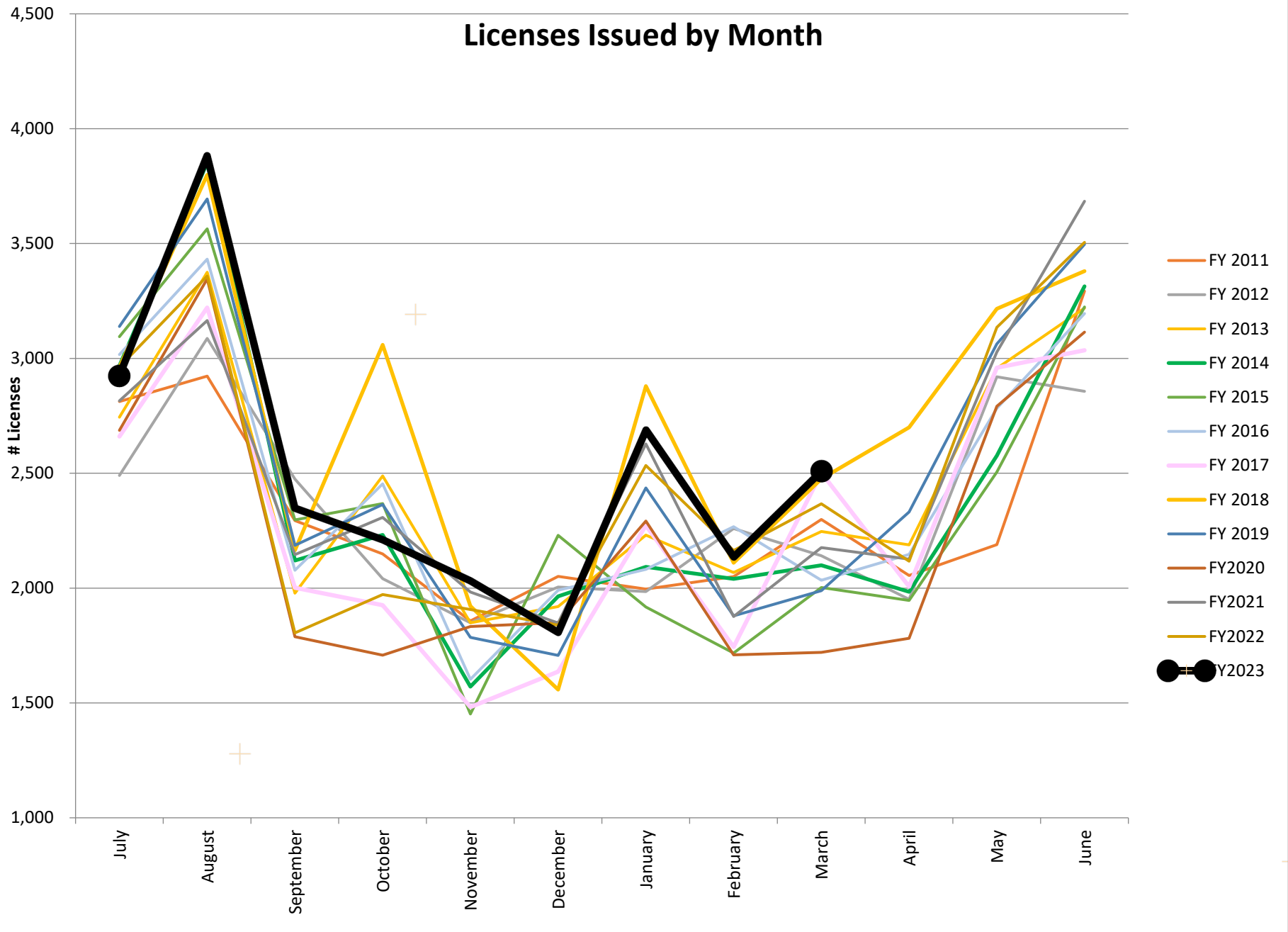
	Actual To-Date	FY-Encumbered	Total Obligations FY-To-Date	FY 23 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	1,434,767		1,434,767	1,318,052		
234 Gov Transfer In Other Agencies	6,660		6,660	5,000		
401 Fees, Licenses & Permits	1,420,516		1,420,516	1,969,312		
704 Other	541,130		541,130	635,000		
Total Resources	\$3,403,072	\$0	\$3,403,072	\$3,927,365		
(Total Revenues)	<u><u>\$1,968,305</u></u>	<u><u>\$0</u></u>	<u><u>\$1,968,305</u></u>	<u><u>\$2,609,313</u></u>	\$641,007	75%
Expenditures -						
101 Personal Services	1,113,055		1,113,055	1,629,632	516,577	68%
202 In State Travel	9,077		9,077	20,000	10,923	45%
205 Out Of State Travel	4,206		4,206	20,000	15,794	21%
301 Office Supplies	8,196		8,196	10,350	2,154	79%
302 Facility Maintenance Supplies	0		0	1,500	0	0%
308 Other Supplies	0		0	400	400	0%
309 Printing & Binding	1,983		1,983	3,500	1,516	57%
313 Postage	8,312		8,312	12,000	3,688	69%
401 Communications	12,911		12,911	20,000	7,089	65%
402 Rentals	44,755		44,755	69,750	24,995	64%
403 Utilities	2,261		2,261	4,000	1,740	57%
405 Prof & Scientific Services	1,986		1,986	6,000	4,014	33%
406 Outside Services	3,602		3,602	46,200	42,597	8%
408 Advertising & Publicity	92		92	200	107	46%
409 Outside Repairs/Service	0		0	1,000	1,000	0%
414 Reimbursements To Other Agency	20,866		20,866	35,000	14,134	60%
416 ITD Reimbursements	190,902		190,902	270,000	79,099	71%
418 IT Outside Services	25,470		25,470	18,000	(7,470)	141%
432 Attorney General Reimbursement	38,807		38,807	50,500	11,693	77%
434 Gov Transfer Other Agencies	227,954		227,954	330,000	102,046	69%
502 Office Equipment	0		0	250	250	0%
503 Equipment-Non Inventory	0		0	4,000	4,000	0%
510 IT Equipment & Software	10,888		10,888	15,000	4,112	73%
602 Other Expenses & Obligations	25,971		25,971	40,000	14,029	65%
702 Fees	30		30	30	0	100%
705 Refunds-Other	1,770		1,770	1,000	(770)	177%
Total Expenditures	\$1,753,092	\$0	\$1,753,092	\$2,608,311	\$853,719	67%
CY Revenue Less Expenditures	<u><u>\$215,213</u></u>					
Estimated Carry Forward	<u><u>\$1,649,980</u></u>					

Total # Licenses Issued FY23



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Total # Transactions Processed	2,923	3,880	2,348	2,211	2,032	1,808	2,688	2,136	2,509			

Licenses Issued by Month



Number of Licenses Issued by Month

	July	August	September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
FY 2023	2,923	3,880	2,348	2,211	2,032	1,808	2,688	2,136	2,509				22,535
Running Total	2,923	6,803	9,151	11,362	13,394	15,202	17,890	20,026	22,535	22,535	22,535	22,535	
FY 2022	2,962	3,358	1,805	1,972	1,907	1,839	2,534	2,164	2,367	2,117	3,135	3,505	29,665
Running Total	2,962	6,320	8,125	10,097	12,004	13,843	16,377	18,541	20,908	23,025	26,160	29,665	
FY 2021	2,815	3,165	2,146	2,308	1,983	1,848	2,628	1,876	2,176	2,126	3,027	3,684	29,782
Running Total	2,815	5,980	8,126	10,434	12,417	14,265	16,893	18,769	20,945	23,071	26,098	29,782	
FY 2020	2,687	3,346	1,788	1,708	1,833	1,850	2,292	1,709	1,720	1,781	2,791	3,114	26,619
Running Total	2,687	6,033	7,821	9,529	11,362	13,212	15,504	17,213	18,933	20,714	23,505	26,619	
FY 2019	3,139	3,694	2,186	2,364	1,785	1,707	2,436	1,879	1,989	2,331	3,063	3,496	30,069
Running Total	3,139	6,833	9,019	11,383	13,168	14,875	17,311	19,190	21,179	23,510	26,573	30,069	
FY 2018	2,962	3,799	2,165	3,059	1,922	1,558	2,879	2,110	2,476	2,700	3,216	3,380	32,226
Running Total	2,962	6,761	8,926	11,985	13,907	15,465	18,344	20,454	22,930	25,630	28,846	32,226	
FY 2017	2,660	3,221	2,002	1,926	1,482	1,636	2,273	1,744	2,502	2,007	2,959	3,035	27,447
Running Total	2,660	5,881	7,883	9,809	11,291	12,927	15,200	16,944	19,446	21,453	24,412	27,447	
FY 2016 Actual	3,017	3,432	2,078	2,454	1,603	1,991	2,082	2,267	2,034	2,147	2,783	3,195	29,083
Running Total	3,017	6,449	8,527	10,981	12,584	14,575	16,657	18,924	20,958	23,105	25,888	29,083	
FY 2015 Actual	3,095	3,564	2,297	2,368	1,452	2,230	1,918	1,717	2,003	1,946	2,505	3,224	28,319
Running Total	3,095	6,659	8,956	11,324	12,776	15,006	16,924	18,641	20,644	22,590	25,095	28,319	
FY 2014 Actual	2,968	3,852	2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
Running Total	2,968	6,820	8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
FY 2013 Actual	2,744	3,375	1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
Running Total	2,744	6,119	8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	
FY 2012 Actual	2,490	3,087	2,475	2,041	1,849	2,005	1,985	2,259	2,141	1,951	2,920	2,857	28,060
Running Total	2,490	5,577	8,052	10,093	11,942	13,947	15,932	18,191	20,332	22,283	25,203	28,060	
FY 2011 Actual	2,812	2,923	2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
Running Total	2,812	5,735	8,029	10,178	12,035	14,086	16,082	18,132	20,431	22,486	24,675	27,968	
FY 2010 Actual	2,804	2,899	2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
Running Total	2,804	5,703	8,329	10,539	12,381	14,325	16,168	18,489	20,647	22,684	24,895	27,871	

FY2023 Actual Number of Transactions Processed per Month

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Issued
Add - Add Administrator Endorsement (Iowa Institution)		4	2	2	4	2	12		4				30
Add - Add Administrator Endorsement (Out of State Institution)	0			0		1	0	2					3
Add - Add Concentration Para	15	23	17	7	7	10	12	16	6				113
Add - Add Teaching Endorsement (Iowa institution will be recommendation)	66	106	22	22	27	62	87	62	45				499
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	58	72	28	25	18	25	37	25	25				313
Convert - Exchange to a Full License	14	24	5	9	10	9	12	13	16				112
Convert - Exchange to a Full License (Reciprocity Only)	4	6	3	3	4	4	7	4	4				39
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	1	3	2	3	2	1	1	2	3				18
Convert - Initial School Administrative Manager to Full SAM													0
Convert - Standard to Master Educator	87	126	81	63	71	52	101	84	89				754
Convert - Temporary or Initial School Business Official to next SBO level	1	1	3	2	2	1	1	4	3				18
Convert Initial Administrator to Professional Administrator	12	9	0		2	1	1	2	1				28
Convert Initial Teacher/PSL to Standard/PSL	135	88	11	16	20	10	26	26	60				392
Extension - Extension of Class A Class B or Admin Exchange License	27	36	4	11	19	4	7	10	9				127
Extension - Extension of Coaching Authorization	24	72	22	34	41	14	28	27	40				302
Extension - Extension of Full Authorization (not coaching)	2	5	6	5	9	2	9	7	8				53
Extension - Extension of Initial Teacher/Admin (experience met within one year)	12	8	1	4	2	3	5	3	6				44
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	81	140	62	71	72	53	67	76	81				703
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	2	3											5
New - Conditional License: Class B - Administrator	10	12	0	0	1		2	0	4				29
New - Conditional License: Class B - Teacher General Education	74	165	26	32	50	15	17	26	30				435
New - Conditional License: Class B - Teacher Special Education	69	88	20	17	15	9	8	10	10				246
New - Conditional License: Executive Director Design - Special Education	24	45	4	3	11	5	6	5	7				110
New - Executive Director Decision License	32	61	12	15	12	5	9		2				148
New - First Activities Administrator Authorization			1		1	1	2	5	10				20
New - First Administrator License (Out of State Preparation)	14	7	2	6	5	7	12	13	10				76
New - First Behind the Wheel Driving Instructor Authorization	2	3	5	4	6	5	6	2					33
New - First Career and Technical Authorization	13	16	3	1	3	2	2	2	8				50
New - First Class G License (counseling internship needed - Out of State only)	2	5	1		1	2			1				12
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	224	243	156	206	150	129	155	181	228				1,672
New - First Evaluator License (do not use if applying for/hold admin. license)	2	4	2	8	2	2		5	2				27
New - First iJAG Authorization	11	7	5	6		2	1	6	4				42
New - First Intern School Psychologist	2												2
New - First Iowa Administrator License (Iowa Institution)	8	38	20	11	9	12	21	10	24				153
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	41	93	60	56	41	21	48	28	35				423
New - First Iowa Substitute License (Out of State is not seeking teaching license)	13	25	11	10	11	11	13	9	4				107
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	146	98	177	327	147	289	235	223	242				1,884
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	0	0	0	0	0	0	0	0	0				0
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	1	3	1		2	1	2	1	5				16
New - First Iowa Teaching License (Out of State Institution)	147	87	35	38	28	19	53	55	63				525
New - First Native Language Speaker Authorization	5	3				1	1						10
New - First Orientation and Mobility License													0
New - First Paraeducator Certificate	27	103	442	49	56	27	127	27	17				875
New - First Prof Svc License: Counsel (Out of State Institution)	6	4	2	1	1	2	2		1				19
New - First Professional Service Counseling SLP School Psy etc (Out of State)	6	9		1	0	1	2	1	1				21
New - First SAM Authorization	6	1		1	3								11
New - First School Business Official Authorization: Temporary or Initial SBO	3	1	2	8			8	3	3				28
New - First Statement of Professional Recognition - Other	22	33	17	21	10	4	6	5	5				123
New - First Statement of Professional Recognition - School Nurse	4	10	6	1	2	1	4	4	5				37
New - First Substitute Authorization (have not completed teacher prep program)	168	417	257	225	280	229	241	157	200				2,174
New - First Teacher Intern License (Iowa Preparation Only)	13	37	2	3	1	8	2	3	5				74
New - First Work Based Learning Supervisor Authorization									1				1
New - International Exchange Teaching License: Teachers from Spain		14											14
New - Preservice Substitute Authorization				2	1								3
New - Temporary Initial license (Iowa grad only)	1								0				1
New - Transitional Coaching Authorization (has not completed coaching auth)	13	26	3	14	12	5	10	12	15				110
Renew - Behind the Wheel	4	6	4	10	21	39	30	13	16				143
Renew Activities Administrator Authorization	1								1				2
Renew - Administrator/Evaluator License	34	37	25	24	20	34	40	38	37				289
Renew - Coaching Authorization	111	190	95	144	126	87	148	113	163				1,177
Renew - iJAG Authorization			1	1					1				3
Renew - Initial Admin	10	4	4	3		1	3	9	11				45
Renew - Initial Teacher Initial Admin or Initial Professional Service License	59	50	5	18	12	7	17	19	29				216
Renew - Para Certification	15	18	21	9	9	10	19	14	22				137
Renew - School Administrator Manager (Initial or Full SAM)	1	1											2
Renew - School Business Authorization (Full SBO)	2	4	3	6	3	3	4	2	3				30
Renew - Standard Master Professional Service Career and Technical or OM	657	804	454	471	509	431	769	551	634				5,280
Renew - Statement of Professional Recognition	18	39	32	24	34	16	24	24	14				225
Renew - Substitute Authorization	31	46	33	23	25	16	27	34	23				258
Renew - Substitute License or Substitute Authorization	61	93	44	45	34	25	54	38	51				445
Transcript Analysis Fee	269	204	86	90	68	70	145	125	162				1,219
Other Printed Copy of License	12	11	3	5	8	3	9	9	11				71
Misc Fee/Overpayment	1	3		3	4	3	2	2	2				20
Late Fee (Endorsed/Expired)	83	94	49	56	85	17	15	13	14				426
Late Fee (No License)													0
Military Discount													0
Convenience Fee	2,873	3,840	1,968	2,188	2,080	1,807	2,576	2,088	2,463				21,883
Background Renewal	1,260	1,549	825	872	910	747	1,285	994	1,179				9,621
Background	652	861	929	697	547	546	633	505	601				5,971
Total # Transactions Processed	2,923	3,880	2,348	2,211	2,032	1,808	2,688	2,136	2,509	0	0	0	22,535

FY2023 Actual Revenue for each Transaction Processed

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total Rev
Add - Add Administrator Endorsement (Iowa Institution)		\$ 200	\$ 100	\$ 100	\$ 200	\$ 100	\$ 600		\$ 200				\$ 1,500
Add - Add Administrator Endorsement (Out of State Institution)	\$ -			\$ -		\$ 50	\$ -	\$ 100					\$ 150
Add - Add Concentration Para	\$ 375	\$ 575	\$ 425	\$ 175	\$ 175	\$ 250	\$ 300	\$ 400	\$ 150				\$ 2,825
Add - Add Teaching Endorsement (Iowa institution will be recommendation)	\$ 3,300	\$ 5,300	\$ 1,100	\$ 1,100	\$ 1,350	\$ 3,100	\$ 4,350	\$ 3,100	\$ 2,250				\$ 24,950
Add - Add Teaching Endorsement (state min. requirements or non-Iowa institution)	\$ 2,900	\$ 3,600	\$ 1,400	\$ 1,250	\$ 900	\$ 1,250	\$ 1,850	\$ 1,250	\$ 1,250				\$ 15,650
Convert - Exchange to a Full License	\$ 1,190	\$ 2,040	\$ 425	\$ 765	\$ 850	\$ 765	\$ 1,020	\$ 1,105	\$ 1,360				\$ 9,520
Convert - Exchange to a Full License (Reciprocity Only)	\$ 340	\$ 510	\$ 255	\$ 255	\$ 340	\$ 340	\$ 595	\$ 340	\$ 340				\$ 3,315
Convert - Initial Career and Tech/Prelim. Native Language Speaker to Full Auth.	\$ 85	\$ 255	\$ 170	\$ 255	\$ 170	\$ 85	\$ 85	\$ 170	\$ 255				\$ 1,530
Convert - Initial School Administrative Manager to Full SAM													\$ -
Convert - Standard to Master Educator	\$ 7,395	\$ 10,710	\$ 6,885	\$ 5,355	\$ 6,035	\$ 4,420	\$ 8,585	\$ 7,140	\$ 7,565				\$ 64,090
Convert - Temporary or Initial School Business Official to next SBO level	\$ 85	\$ 85	\$ 255	\$ 170	\$ 170	\$ 85	\$ 85	\$ 340	\$ 255				\$ 1,530
Convert Initial Administrator to Professional Administrator	\$ 1,020	\$ 765	\$ -		\$ 170	\$ 85	\$ 85	\$ 170	\$ 85				\$ 2,380
Convert Initial Teacher/PSL to Standard/PSL	\$ 11,475	\$ 7,480	\$ 935	\$ 1,360	\$ 1,700	\$ 850	\$ 2,210	\$ 2,210	\$ 5,075				\$ 33,295
Extension - Extension of Class A Class B or Admin Exchange License	\$ 4,050	\$ 5,400	\$ 600	\$ 1,650	\$ 2,850	\$ 600	\$ 1,050	\$ 1,500	\$ 1,350				\$ 19,050
Extension - Extension of Coaching Authorization	\$ 960	\$ 2,880	\$ 880	\$ 1,360	\$ 1,640	\$ 560	\$ 1,120	\$ 1,080	\$ 1,600				\$ 12,080
Extension - Extension of Full Authorization (not experience met)	\$ 170	\$ 425	\$ 510	\$ 425	\$ 765	\$ 170	\$ 765	\$ 595	\$ 680				\$ 4,505
Extension - Extension of Initial Teacher/Admin (experience met within one year)	\$ 300	\$ 200	\$ 25	\$ 100	\$ 50	\$ 75	\$ 125	\$ 75	\$ 150				\$ 1,100
Extension - Extension of Standard Master Prof Admin or Auth (not coach)	\$ 6,885	\$ 11,900	\$ 5,270	\$ 6,035	\$ 6,120	\$ 4,505	\$ 5,695	\$ 6,460	\$ 6,885				\$ 59,755
Extension - Final Extension of Initial Teacher (not meeting teaching standards)	\$ 170	\$ 255											\$ 425
New - Conditional License: Class B - Administrator	\$ 850	\$ 1,020	\$ -	\$ -	\$ 85		\$ 170	\$ -	\$ 340				\$ 2,465
New - Conditional License: Class B - Teacher General Education	\$ 6,295	\$ 14,025	\$ 2,210	\$ 2,270	\$ 4,250	\$ 1,275	\$ 1,445	\$ 2,210	\$ 2,550				\$ 36,980
New - Conditional License: Class B - Teacher Special Education	\$ 5,865	\$ 7,480	\$ 1,700	\$ 1,445	\$ 1,275	\$ 765	\$ 680	\$ 850	\$ 850				\$ 20,910
New - Conditional License: Executive Director Design - Special Education	\$ 2,040	\$ 3,825	\$ 340	\$ 255	\$ 935	\$ 425	\$ 510	\$ 425	\$ 595				\$ 9,350
New - Executive Director Decision License	\$ 2,720	\$ 5,185	\$ 1,020	\$ 1,275	\$ 1,020	\$ 425	\$ 765		\$ 170				\$ 12,580
New - First Activities Administrator Authorization			\$ 85		\$ 85	\$ 85	\$ 170	\$ 425	\$ 850				\$ 1,700
New - First Administrator License (Out of State Preparation)	\$ 1,190	\$ 595	\$ 170	\$ 510	\$ 425	\$ 595	\$ 1,020	\$ 1,105	\$ 850				\$ 6,460
New - First Behind the Wheel Driving Instructor Authorization	\$ 80	\$ 120	\$ 200	\$ 160	\$ 240	\$ 200	\$ 240	\$ 80					\$ 1,320
New - First Career and Technical Authorization	\$ 1,105	\$ 1,360	\$ 255	\$ 85	\$ 255	\$ 170	\$ 170	\$ 170	\$ 680				\$ 4,250
New - First Class G License (counseling internship needed - Out of State only)	\$ 170	\$ 425	\$ 85		\$ 85	\$ 170			\$ 85				\$ 1,020
New - First Coaching Authorization (in lieu of a coaching on a teaching license)	\$ 19,040	\$ 20,645	\$ 13,200	\$ 17,510	\$ 12,750	\$ 10,965	\$ 13,115	\$ 15,375	\$ 19,330				\$ 141,930
New - First Evaluator License (do not use if applying for/hold admin. license)	\$ 170	\$ 340	\$ 170	\$ 680	\$ 110	\$ 170		\$ 425	\$ 110				\$ 2,175
New - First IJAG Authorization	\$ 935	\$ 595	\$ 425	\$ 510		\$ 170	\$ 85	\$ 510	\$ 340				\$ 3,570
New - First Intern School Psychologist	\$ 170												\$ 170
New - First Iowa Administrator License (Iowa Institution)	\$ 680	\$ 3,230	\$ 1,700	\$ 935	\$ 765	\$ 1,020	\$ 1,785	\$ 850	\$ 2,040				\$ 13,005
New - First Iowa Substitute License (holds valid/expired Iowa teaching license)	\$ 3,485	\$ 7,905	\$ 5,100	\$ 4,760	\$ 3,485	\$ 1,785	\$ 4,080	\$ 2,380	\$ 2,975				\$ 35,955
New - First Iowa Substitute License (Out of State is not seeking teaching license)	\$ 1,105	\$ 2,125	\$ 935	\$ 850	\$ 935	\$ 935	\$ 1,105	\$ 765	\$ 340				\$ 9,095
New - First Iowa Teaching Counseling or Class G license (Iowa Institution)	\$ 12,410	\$ 8,330	\$ 15,045	\$ 27,795	\$ 12,495	\$ 24,565	\$ 19,975	\$ 18,955	\$ 20,570				\$ 160,140
New - First Iowa Teaching License (Out of Country Step 1 Transcript Eval)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
New - First Iowa Teaching License (Out of Country Step 2 "Processing")	\$ 85	\$ 255	\$ 25		\$ 170	\$ 85	\$ 170	\$ 85	\$ 425				\$ 1,300
New - First Iowa Teaching License (Out of State Institution)	\$ 12,495	\$ 7,395	\$ 2,975	\$ 3,230	\$ 2,380	\$ 1,615	\$ 4,505	\$ 4,675	\$ 5,355				\$ 44,625
New - First Native Language Speaker Authorization	\$ 425	\$ 255				\$ 85	\$ 85						\$ 850
New - First Orientation and Mobility License													\$ -
New - First Paraeducator Certificate	\$ 1,080	\$ 4,120	\$ 17,680	\$ 1,960	\$ 2,240	\$ 1,080	\$ 5,080	\$ 1,080	\$ 680				\$ 35,000
New - First Prof Svc License: Counsel (Out of State Institution)	\$ 510	\$ 340	\$ 170	\$ 85	\$ 85	\$ 170	\$ 170	\$ 85					\$ 1,615
New - First Professional Service Counseling SLP School Psy etc (Out of State)	\$ 510	\$ 765		\$ 85	\$ -	\$ 85	\$ 170	\$ 85	\$ 85				\$ 1,785
New - First SAM Authorization	\$ 510	\$ 85		\$ 85	\$ 255								\$ 935
New - First School Business Official Authorization: Temporary or Initial SBO	\$ 255	\$ 85	\$ 170	\$ 680			\$ 680	\$ 255	\$ 255				\$ 2,380
New - First Statement of Professional Recognition - Other	\$ 1,870	\$ 2,805	\$ 1,445	\$ 1,785	\$ 850	\$ 340	\$ 510	\$ 425	\$ 425				\$ 10,455
New - First Statement of Professional Recognition - School Nurse	\$ 340	\$ 850	\$ 510	\$ 85	\$ 170	\$ 85	\$ 340	\$ 340	\$ 425				\$ 3,145
New - First Substitute Authorization (have not completed teacher prep program)	\$ 14,280	\$ 35,445	\$ 21,845	\$ 19,125	\$ 23,800	\$ 19,465	\$ 20,485	\$ 13,305	\$ 17,000				\$ 184,750
New - First Teacher Intern License (Iowa Preparation Only)	\$ 1,105	\$ 3,145	\$ 170	\$ 255	\$ 85	\$ 680	\$ 170	\$ 255	\$ 425				\$ 6,290
New - First Work Based Learning Supervisor Authorization								\$ 85					\$ 85
New - International Exchange Teaching License: Teachers from Spain		\$ 1,190											\$ 1,190
New - Preservice Substitute Authorization				\$ 170	\$ 85								\$ 255
New - Temporary Initial license (Iowa grad only)	\$ 85							\$ -					\$ 85
New - Transitional Coaching Authorization (has not completed coaching auth)	\$ 1,105	\$ 2,210	\$ 255	\$ 1,190	\$ 1,020	\$ 425	\$ 850	\$ 1,020	\$ 1,275				\$ 9,350
Renew - Behind the Wheel	\$ 160	\$ 240	\$ 160	\$ 400	\$ 840	\$ 1,560	\$ 1,200	\$ 520	\$ 640				\$ 5,720
Renew Activities Administrator Authorization	\$ 85							\$ 85					\$ 170
Renew - Administrator/Evaluator License	\$ 2,890	\$ 3,145	\$ 2,125	\$ 2,040	\$ 1,700	\$ 2,890	\$ 3,400	\$ 3,230	\$ 3,145				\$ 24,565
Renew - Coaching Authorization	\$ 9,435	\$ 16,150	\$ 8,075	\$ 12,240	\$ 10,710	\$ 7,395	\$ 12,580	\$ 9,605	\$ 13,855				\$ 100,045
Renew - IJAG Authorization			\$ 85	\$ 85				\$ 85					\$ 255
Renew - Initial Admin	\$ 850	\$ 340	\$ 340	\$ 255		\$ 85	\$ 255	\$ 765	\$ 935				\$ 3,825
Renew - Initial Teacher Initial Admin or Initial Professional Service License	\$ 5,015	\$ 4,225	\$ 425	\$ 1,530	\$ 1,020	\$ 595	\$ 1,445	\$ 1,615	\$ 2,465				\$ 18,335
Renew - Para Certification	\$ 600	\$ 720	\$ 840	\$ 360	\$ 360	\$ 400	\$ 760	\$ 560	\$ 880				\$ 5,480
Renew - School Administrator Manager (Initial or Full SAM)	\$ 85	\$ 85											\$ 170
Renew - School Business Authorization (Full SBO)	\$ 170	\$ 340	\$ 255	\$ 510	\$ 255	\$ 255	\$ 340	\$ 170	\$ 255				\$ 2,550
Renew - Standard Master Professional Service Career and Technical or OM	\$ 55,845	\$ 68,340	\$ 38,590	\$ 39,985	\$ 43,265	\$ 36,635	\$ 65,365	\$ 46,835	\$ 53,890				\$ 448,750
Renew - Statement of Professional Recognition	\$ 1,530	\$ 3,315	\$ 2,720	\$ 2,040	\$ 2,890	\$ 1,360	\$ 2,040	\$ 2,040	\$ 1,190				\$ 19,125
Renew - Substitute Authorization	\$ 2,635	\$ 3,910	\$ 2,805	\$ 1,955	\$ 2,125	\$ 1,360	\$ 2,295	\$ 2,890	\$ 1,955				\$ 21,930
Renew - Substitute License or Substitute Authorization	\$ 5,185	\$ 7,905	\$ 3,740	\$ 3,825	\$ 2,890	\$ 2,125	\$ 4,590	\$ 3,230	\$ 4,335				\$ 37,825
Transcript Analysis Fee	\$ 16,140	\$ 12,240	\$ 5,160	\$ 5,400	\$ 4,080	\$ 4,200	\$ 8,650	\$ 7,500	\$ 9,670				\$ 73,040
Other Printed Copy of License	\$ 180	\$ 165	\$ 45	\$ 75	\$ 120	\$ 45	\$ 135	\$ 135	\$ 165				\$ 1,065
Misc Fee/Overpayment	\$ 35	\$ 300		\$ 145	\$ 195	\$ 150	\$ 175	\$ 160	\$ 135				\$ 1,295
Late Fee (Endorsed/Expired)	\$ 2,725	\$ 4,425	\$ 2,200	\$ 3,265	\$ 6,425	\$ 1,775	\$ 1,075	\$ 1,275	\$ 1,050				\$ 24,215
Late Fee (No License)													\$ -
Military Discount													\$ -
Convenience Fee	\$ 8,619	\$ 11,520	\$ 5,904	\$ 6,564	\$ 6,240	\$ 5,421	\$ 7,728	\$ 6,264	\$ 7,389				\$ 65,649
Background Renewal	\$ 12,600	\$ 15,490	\$ 8,250	\$ 8,720	\$ 9,100	\$ 7,470	\$ 12,860	\$ 9,940	\$ 11,790				\$ 96,210
Background	\$ 48,900	\$ 64,575	\$ 69,675	\$ 52,275	\$ 41,025	\$ 40,950	\$ 47,475	\$ 37,800	\$ 45,075				\$ 447,750
Grand Total	\$ 307,349	\$ 406,160	\$ 258,514	\$ 250,249	\$ 227,060	\$ 199,796	\$ 279,408	\$ 226,619	\$ 267,634	\$ -	\$ -	\$ -	\$ 2,422,789
Background Total	\$ 61,500	\$ 80,065	\$ 77,925	\$ 60,995	\$ 50,125	\$ 48,420	\$ 60,325	\$ 47,740	\$ 56,865	\$ -	\$ -	\$ -	\$ 543,960
BoEE Total	\$ 177,923	\$ 235,931	\$ 131,014	\$ 137,018	\$ 128,021	\$ 109,466	\$ 158,516	\$ 129,461	\$ 152,535	\$ -	\$ -	\$ -	\$ 1,359,885
Gen Fund Total	\$ 59,308	\$ 78,644	\$ 43,671	\$ 45,673	\$ 42,674	\$ 36,489	\$ 52,839	\$ 43,154	\$ 50,845	\$ -	\$ -	\$ -	\$ 453,295
BoEE + GEN	\$ 237,230	\$ 314,575	\$ 174,685	\$ 182,690	\$ 170,695	\$ 145,955	\$ 211,355	\$ 172,615	\$ 203,380	\$ -	\$ -	\$ -	\$ 1,813,180

Petition for Waiver

Name: Tyann Wolfensperger

License: Folder # 1127862

Reason for Waiver: Ms. Wolfensperger is seeking a waiver of the requirement that she completed a degree from a college or university in athletic management or related field. She completed a BA degree in Biology and Psychology. In addition, she has completed a MA degree in Educational Leadership from Minnesota State University. In addition, she has served as the Head Volleyball coach for Hawkeye Community College and currently holds a Coaching Authorization.

Rule Citation:

282—22.10(272) Activities administration authorization. An activities administration authorization allows an individual to administer any pupil activity program in a K-12 school setting.

22.10(1) Application process. Any person interested in the activities administration authorization shall submit an application and records of credit to the board of educational examiners for an evaluation of the required courses or contact hours. Application materials are available from the office of the board of educational examiners online at www.boee.iowa.gov. Degrees and semester hour credits shall be completed through a college or university accredited by an institutional accrediting agency as recognized by the U.S. Department of Education.

a. Requirements. Applicants for the activities administration authorization shall meet the following requirements:

(1) Degree. A baccalaureate degree or higher in athletic administration or related field is required.

Staff Recommendation:

The Board Staff supports the request.

Rationale:

Licensed Teachers and Administrators may serve in the role of Activities Administration. Her MA degree in Educational Leadership has much of the preparation suggested in the Athletic Administration degree requirements.

Although the Staff does recommend waiving the degree requirement, they do support the need to complete all remaining coursework offered by the Leadership Training Institute.

501 Philosophy, Leadership Organizations, and Professional Programs
502 Principals, Strategies and Methods

IOWA BOARD OF EDUCATIONAL EXAMINERS

Board Meeting Calendar Fiscal Year 2024

Day(s) of week Date	Location	Other Information
July 2022 NO MEETING		
Wednesday, August 2, 2023	BoEE Office	Zoom Meeting at 4 p.m. (if needed)
Friday, September 8, 2023	Grimes Bldg. (State Bd. Rm.)	
Friday, October 13, 2023	Grimes Bldg. (State Bd. Rm.)	
Wednesday, November 8, 2023	BoEE Office	Zoom Meeting at 4 p.m. (if needed)
Friday, December 15, 2023	Grimes Bldg. (State Bd. Rm.)	
Thursday, January 11, 2024	Capitol Rotunda & Grimes Bldg. (State Bd. Rm.)	Legislative Reception Board Meeting
Friday, February 23, 2024	Grimes Bldg. (State Bd. Rm.)	
Wednesday, March 20, 2024	BoEE Office	Zoom Meeting at 4 p.m. (if needed)
Friday, April 19, 2024	Grimes Bldg. (State Bd. Rm.)	
Friday, May 17, 2024	Grimes Bldg. (State Bd. Rm.)	
Thursday & Friday, June 21-22, 2024	TBD	Board Retreat Board Meeting
July 2023 NO MEETING		
Wednesday, August 7, 2024	BoEE Office	Zoom Meeting at 4 p.m. (if needed)

IOWA BOARD OF EDUCATIONAL EXAMINERS

Board Meeting Calendar Fiscal Year 2023

Day(s) of week Date	Location	Other Information
July 2022 NO MEETING		
Wednesday, August 3, 2022	BoEE Office	Zoom Meeting at 4 p.m. (if needed)
Friday, September 9, 2022	Grimes Bldg. (State Bd. Rm.)	
Friday, October 14, 2022	Grimes Bldg. (State Bd. Rm.)	
Wednesday, November 9, 2022	BoEE Office	Zoom Meeting at 4 p.m. (if needed)
Friday, December 16, 2022	Grimes Bldg. (State Bd. Rm.)	
Thursday, January 19, 2023	Capitol Rotunda & Grimes Bldg. (State Bd. Rm.)	Legislative Reception Board Meeting
Friday, February 24, 2023	Grimes Bldg. (State Bd. Rm.)	
Wednesday, March 22, 2023	BoEE Office	Zoom Meeting at 4 p.m. (if needed)
Friday, April 21, 2023	Grimes Bldg. (State Bd. Rm.)	
Friday, May 19, 2023	Grimes Bldg. (State Bd. Rm.)	
Thursday & Friday, June 22-23, 2023	TBD	Board Retreat Board Meeting
July 2023 NO MEETING		
Wednesday, August 2, 2023	BoEE Office	Zoom Meeting at 4 p.m. (if needed)