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Year 3 (YR3), 2021-2022 CLNA Process

Dear Perkins Contact:

The Strengthening Career and Technical Education Act for the 21st Century (i.e., Perkins V) introduces the concept of the Comprehensive Local Needs Assessment (CLNA). The needs assessment is to be used by each eligible recipient as a guidepost, informing the development of the local application and, in particular, how the eligible recipient uses its federal Perkins funds.

The local needs assessment must be completed by each eligible recipient of federal Perkins funds, which includes individual school districts, school districts that are part of a consortium, and community colleges. The CLNA focuses on six broad elements:

- Student Performance
- Size, Scope and Quality; and Implementation of CTE Programs/Programs of Study
- Labor Market Alignment
- Recruitment, Retention, and Training of CTE Educators
- Equity and Access
- Safety for CTE Program(s)/Building(s)/District(s)

The CLNA is to be used by the eligible recipient to inform the development of the Perkins V local application. Eligible recipients are expected to conduct and update the CLNA not less than once every two years, in a manner consistent with the process established by the Iowa Department of Education.

The CLNA is intended to ensure eligible recipients are using federal Perkins funds to advance the priorities established in the law, with a focus on better serving special populations, robust stakeholder engagement, and ensuring that quality CTE programming is aligned with education and workforce needs.

It is now time to complete your YR3 CLNA for Perkins V grant funding. All individual school districts, school districts that are part of a consortium, and community colleges that receive Perkins funding will complete the YR3 2021-2022 CLNA at the local level.

To help you complete the CLNA process this year, we have developed a Google form that will be used during the CLNA stakeholder meeting. Please begin this process by reviewing the information provided below. It is essential to follow the YR3 CLNA Instructions and the YR3 CLNA Quick Start Video to help you with the process.

- YR3 CLNA Google Form
  All school districts and community colleges will use this form to complete the YR3, 2021-2022 CLNA.

- YR3 CLNA Element Video Scripts Resource Guide
  This document is provided as a printed resource of the scripts that were used for each of the CLNA quick start videos in the CLNA Google Form.

- YR3 CLNA Stakeholder Signature Sheet

YR3 CLNA stakeholder attendance sheet for your meeting. The sheet also includes a list of the groups that should be represented to provide input.

- **YR3 CLNA Resource Folder: Handouts**
  This includes links to all of the handouts that can be used to complete the YR3 CLNA Google form.

- **YR3 CLNA Resource Folder: Performance Data**
  This includes links to Student Performance data at the secondary and postsecondary levels.

- **YR3 CLNA Resource Folder: Labor Market Information**
  This includes links to the LMI data for each region of the state.

Mark your calendar to attend the CLNA Intro to Year 3 webinar on December 6 from 3:15pm to 4:00pm. This webinar will go over the steps in completing the CLNA during 2021-2022. Join by going to this Zoom link.

Thank you for continuing to engage in creating high quality CTE programs for students in your schools.

Sincerely,

Dennis D. Harden, Ed.D.
CTE Bureau Chief
Division of Community Colleges
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