

Iowa Nita M. Lowey 21st Century Community Learning Centers (Title IV, Part B) - Sustainability Planning & History Template

Sustainability Plan

Please fill in the table with the information provided by the Memorandum of Understanding (MOU). (Refer to the Instruction Packet for a sample MOU document and note that MOUs are required to complete your application)

Community Partner	Contribution (detail)	Staff Provided	In-kind value	Sites Served
Total:				

Previous Sustainability Plan Form

Existing 21st Century Community Learning Center programs are required to document their sustainability efforts under federal law. This template provides existing 21st Century Community Learning Centers subgrantees with an opportunity to document the commitments of partners, including financial contributions, in-kind donations, volunteer time, and other goods and services.

Note: A lack of evidence of sustainability will be considered as a supplanting and will not be funded.

*Please describe your existing sustainability efforts, including how existing partners are engaged, how potential sustainability partners are identified and engaged, and how your program will ensure efforts at continued partner engagement. This section should summarize your past five-year sustainability plan. This should be reflected in your narrative and budget. **You must document some level of sustainability to avoid supplanting.***

Note: Only **previously funded** 21st-century subgrantees **must** fill out this form. If you had 21CCLC funding in the past, you must complete this form.

DIRECTIONS: Please note that the following three (3) sections. Step two should be copied and pasted if you have additional Partnerships.

STEP 1: Please answer the for questions below.

1. How many years of funding did you receive? ____ 10 years 5 years
2. Did you have a gap in funding before this application? ____ Yes No
3. If there was a gap in funding, at what level did you maintain your program for the children?
____ At the same level ____ At a reduced level ____ The program ended
4. Provide a summary narrative of your previous 21st Century Community Learning Centers Subgrant work:

STEP 2: Use the form below to **indicate the level of sustainability** committed by partners over the past five years. Continued support from partners should be reflected in your budget and budget narrative. *(Expand the form as needed to DOCUMENT your community partners from the previous subgrant.)*

Partner Name: _____ **Length of Partnership:** _____

Contribution Type	Quantity or Amount	Value	Details
Financial			<i>Does the program provide funding to the partner? Please provide the percentage. Please describe here:</i>
In-Kind			<i>Please describe the contribution being made in detail:</i>
Equipment and/or Supplies			<i>Please describe the contribution in detail:</i>
Facilities			<i>Please provide a description of the facilities contributed:</i>
Staff*			<i>Please describe what staff will be doing:</i>
Volunteers*			<i>Please describe what volunteers will be doing:</i>
Total Value of Partnership			

***REQUIRED BACKGROUND CHECK FOR STAFF AND VOLUNTEERS:** Staff and volunteers must have background checks. Who pays for the background checks? Please describe:

STEP 3: Please answer the for questions below.

1. What percentage of your previous subgrant funding were you able to sustain with community partners? _____
2. How many community partners did you secure in the past five years? _____
3. Explain any challenges you had with securing community partners.