Date: August 13, 2021

Re: How does a school district access its monthly Medicaid Eligibility Report from iowaidea.org?
From: Jim Donoghue, Iowa Department of Education phone 515-281-8505

What is the Eligibility Report?
In the web IEP system at iowaidea.org, in the RPTS (AEA/LEA) section is a Medicaid Eligibility report. That report is updated monthly from enrollment data provided by Iowa Medicaid. The iowaidea.org folks will receive the Medicaid Eligibility file on the fifth of the month and will import the data from that file into Iowa IDEA on the sixth of the month at 9 a.m. This will reflect eligibility for that month. Please wait until 10 a.m. or later on the 6th to pull the report. The report was revised in spring 2021. Now the only students on the list are those with current Medicaid and a health service on their IEP. In column P you will find the Medicaid ID number which comes from data submitted by Iowa Medicaid. In column S you will find the date of signature if the parent signed the Parent Consent for your district to release information to Iowa DHS Medicaid. In column T you will find the abbreviated terms for the billable services delivered by AEAs that are in that student's IEP: HS, NR, PP and TR.

How do I get the Eligibility Report for my District?
The district staff member is to contact the person listed below who is assigned this task at the Area Education Agency that serves their district. These names were confirmed summer 2021. I recommend starting with email and include your own phone number and title. Most AEAS help the LEA learn to access and run their own report. To confirm which AEA serves the district, go to https://educateiowa.gov/resources/directories, open the current Iowa Educational Directory, go to the Table of Contents and look for "Public School Districts and Nonpublic Schools by AEA". (pp 153-157 in the 2020-2021 Iowa Educational Directory).

Keystone AEA 1
Tiffany Kuhens   tkuhens@aea1.k12.ia.us   (563) 422-5678

Central Rivers AEA 267
Pam Kabela   pkabela@centralriversaea.org   (319) 268-7602

Prairie Lakes AEA 8
Tonia Hoch   thoch@plaea.org   (712) 335-6057

Mississippi Bend AEA 9
Lindsey Hall   lhall@mbaea.org   (563) 344-6418
Jennifer Coombes   jcoombes@mbaea.org   (563) 344-6420
Teresa Stabler   tstabler@mbaea.org   (563) 344-6247

Grant Wood AEA 10
Stacy Murphy   stmurphy@gwaea.org   (319) 399-6888

Heartland AEA 11
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Northwest AEA 12
Cheryl Aberson   caberson@nwaea.org   (712) 222-6015
Faye Holsing   fholsing@nwaea.org   (712) 222-6326

Green Hills AEA 13
Karen Schwenke   kschwenke@ghaea.org   (844) 366-0503 Ext. 4310

Great Prairie AEA 15
Julie Barwick   julie.barwick@gpaea.org   (800) 622-0027 Ext. 5371
Stacey Cochran   stacey.cochran@gpaea.org   (800) 622-0027 Ext. 5803