

# Work-Based Learning Course Naming & Coding

For District Recognition in Work-Based Learning Course Offerings

#### **Introduction**

Work-Based Learning Course Administration for Coding and Naming

Career Awareness, Exploration and Preparation Work-Based Learning Courses

Middle School Career Exploration

Appendix A

# Introduction

#### **Purpose**

This document is intended to provide support for districts in naming and coding work-based learning courses for credit to increase quality data collection practices.

The following course administration guidelines will be used when organizing collected statewide data on work-based learning courses for credit. Districts wishing to be recognized statewide for the work-based learning credit experiences available to students will need to follow the expectations outlined in this document.

# **District Course Review Request**

Districts offering work-based learning courses for credit:

- Review current offerings
  - Compare course administration guidelines outlined in this document to determine if your district needs or wishes to make changes to be recognized for offering workbased learning experiences for credit.

Districts adding work-based learning courses for credit:

- Review the work-based learning credit opportunities outlined in this document.
- Make local decisions on where to add work-based learning credit options.
  - Follow course administration guidelines outlined in this document to receive recognition.
  - Seek out resources to develop quality work-based learning programs.

# Why are SCED codes and keywords used for the data collection and organization?

- SCED codes are national codes with aligned course expectations. There are clear work-based learning SCED codes, but additional codes and keywords will need to be utilized to distinguish the difference between work-based learning courses.
- With lowa's advancement of many different work-based learning courses, keywords will be
  used to recognize districts offering quality worksite experiences with high school internships
  and apprenticeships. lowa-specific SCED codes have been added to provide additional
  distinction in work-based learning course offerings.
- By using the identified SCED codes and course titles/keywords, the data will automatically
  populate for reporting at the state level each year.

# Are districts required to make the suggested SCED code and course title/keyword changes?

No, districts are not required to make the changes outlined in this document. Districts wishing to be identified as offering these work-based learning experience courses will need to follow the recommendations in this document.

# **Additional Note for CNA Programs**

While CNA courses combine classroom instruction with the required clinical component, districts identifying the title as 'CNA Course' indicates the identified course is classroom instruction only with no clinical component. Without the clinical component, the course is not considered a work-based learning course. Courses wishing to be recognized for including the clinical component for the CNA course should title the course as CNA, CNA/Nurse Aide, Nurse Aide or Clinical. More information on CNA course reporting on page eight.

#### **Note for Non-CTE Courses**

If a non-CTE course is a work-based learning course for credit, please use the miscellaneous or general code provided in each section. The Department will monitor the use of the miscellaneous and general codes to add in additional core level course lowa-specific codes to meet the demand from the field. If you have questions, please contact the Department's work-based learning consultant.

# Work-Based Learning Course Administration for Coding and Naming

### Internships

Districts offering an internship experience should include "internship" in the course title.

#### **Definition of an Internship:**

Internships are a professional training experience that provides students the opportunity to gain professional and technical skills while under the supervision of an industry professional in a career path of interest. Internships are structured experiences for a set period of time that require student interns to complete real work to reach the specific learning goals. Internships provide student learners with the opportunity to participate in training while gaining experience in problem-solving, decision-making and skill-building projects at the internship site. Internships may be paid or unpaid opportunities.

Internship programs provide ample support from the work-based learning coordinator, including regular visits to the internship site, regular evaluations and program documentation with training agreements and student-individualized training plans. Work-based learning coordinators, including those with a multioccupations endorsement, work experience coordinator endorsement or work-based learning supervisor authorization, should place students in experiences that align with the student's career goals and regard the experience as an internship to prepare students for future career success.

The former program name, cooperative work education, with all of its intended outcomes should transition into an internship program. In an effort to ease communication with industry, the recommendation is to begin using "internship" as the program name to replace "cooperative work education."

The internship definition is located in the <u>lowa Work-Based Learning Guide</u> with expectations for high school internship programs outlined in the <u>lowa Internship Toolkit</u>.

**Note:** Using Internship as a keyword in the course title is required in order to identify the course as an internship course.

\* The following qualify under the Perkins V Secondary Performance Indicator

Internship Course Overseeing Placements	Keyword to Include in the Title of the Course	SCED Codes for the Course
All Career Paths	Internship	22998

If your district offers a year-long internship course and provides classroom learning around employability skills prior to internship placement, your district could code your course the following way:

#### **Year-Long Course Name: Internship**

Term	Content	SCED Codes for the Course
Fall Term	Employability Skills	22152
Spring Term	Internship Experience	22998*

<sup>\*</sup>Qualifies under the Perkins V Secondary Performance Indicator.

#### Important notes for districts offering an internship course with SCED Code 22998:

- If your district is offering an internship course with the instructor overseeing student
  internships in all career paths, then your district should view your internship course as a
  capstone experience. As a capstone experience, the internship course should be shared
  among all CTE programs. By sharing this course with all your CTE programs, CTE
  concentrators will be identified in all applicable CTE programs.
- All instructors overseeing internship programs under SCED code 22998 will need the multioccupations endorsement or the work-based learning supervisor authorization.
- During the secondary CTE reporting application period, a simple survey will be requested by the Department for a program to provide a numerical breakdown of the number of student internships in each career pathway. For example, two students in architecture and construction, four in business, management and administration, etc.

#### **College Credit for High School Internship Courses**

If your high school internship program is contracted as a postsecondary concurrent enrollment course, there are a few guidelines that need to be followed with regard to local program naming and SCED codes.

#### Naming

- Due to the different nature of the internship experience in high school versus college, the potential concurrent enrollment course title will most likely not read "internship."
- Your local high school course name/title can be different from the college course title
  as long as your district acknowledges the course as a college level course through the
  following:
  - Districts must clearly articulate within their school's registration handbook/course guide the college course name, course number and college credits earned if successfully completed.
  - Districts must clearly articulate through the college syllabus the college's name, course title, course number, course description and any additional policy elements required by the contracting community college.
- Districts currently utilizing the college course title to reflect their local course name/title, are encouraged to maintain this practice. However, the Department strongly recommends the addition of the identified keywords as outlined in this resource to ensure recognition for the work-based learning credit experiences available to students through the concurrent enrollment program.

#### SCED codes

 Districts will continue to utilize the SCED code aligned with the college course as outlined in the "SCED Codes and Contact Minutes for Community College Courses" document.

#### Career and Technical Education - Content Specific Internship Programs

**Note:** Using internship as a keyword in the course title is required in order to identify the course as an internship course.

\*The following qualify under the Perkins V Secondary Performance Indicator.

Internship Course Overseeing Placements	Keyword to Include in the Title of the Course	SCED Code for the Course
Agriculture	Internship	18998
Automotive	Internship	20148
Construction	Internship	17048
Business	Internship	12998
Information Solutions	Internship	10998
Health Science	Internship, Practicum or Clinical	14298
Family and Consumer Science	Internship	19298
Public, Protective & Government Service	Internship	15998
Restaurant, Food & Beverage Services	Internship or Practicum	16098
Education	Internship or Practicum	19198
Manufacturing	Internship	13998

If you are offering a work experience course that does not meet the criteria for internships, please refer to Appendix A for more details.

# **Apprenticeships**

If your district is offering credit for the on-the-job training portion of your registered apprenticeship, include "apprenticeship" in the course title. If your district prefers to use an abbreviation for apprenticeship, please use "apprent" to clearly indicate the course is an apprenticeship credit-bearing course. Please use the following coding and naming for the apprenticeships outlined below. If you have a course for an apprenticeship program that does not align with the list below, please reach out to the Department's work-based learning consultant.

#### **Definition of Apprenticeship:**

Apprenticeships are training experiences that provide on-the-job training or learning (OJT/OJL) with related technical or classroom instruction (RTI), enabling students to earn compensation while they learn a career or trade. Apprentices are employed by the employer/organization during an apprenticeship. An apprenticeship that meets certain requirements set forth by the United States

Department of Labor is called a Registered Apprenticeship (RA) program. A special feature of RAs is that they provide opportunities for apprentices-earned wages to increase as progression is made through the program. In addition, portable industry credentials are awarded to those who complete RAs. RAs can last between one and five years and a recommended minimum of 44 hours of RTI.

For more information on apprenticeships, reference the <u>lowa High School Registered Playbook 2.0</u>. The apprenticeship definition listed above is located in the <u>lowa Work-Based Learning Guide</u>.

**Note:** Using apprenticeship or apprent as keywords in the course title are required in order to identify the course as an apprenticeship course.

\*The following qualify under the Perkins V Secondary Performance Indicator.

Apprenticeship Course for On-the-Job-Training	Keyword to Include in the Title of the Course	SCED Code for the Course
Agricultural Service Worker Apprenticeship	Apprenticeship or Apprent	18248
Animal Technician	Apprenticeship or Apprent	18148
Aerospace Engineering (Engineering Assistant)	Apprenticeship or Apprent	21048
Automotive Tech Specialist	Apprenticeship or Apprent	13348
Carpenter	Apprenticeship or Apprent	17048
Childcare Development Specialist	Apprenticeship or Apprent	19198
Computer Support Specialist	Apprenticeship or Apprent	10298
CNC - Milling & Turning	Apprenticeship or Apprent	13098
Electrical	Apprenticeship or Apprent	17048
ЕМТ	Apprenticeship or Apprent	14055
Machinist	Apprenticeship or Apprent	13098
Meat Cutting	Apprenticeship or Apprent	18148 or 16098
Nursing Assistant	Apprenticeship or Apprent	14098
Software Engineer	Apprenticeship or Apprent	21998
Welder, Combination	Apprenticeship or Apprent	13248

#### **College Credit for High School Apprenticeship Courses**

If your high school apprenticeship program is contracted as a postsecondary concurrent enrollment course, there are a few guidelines that need to be followed with regards to local program naming and SCED codes.

#### Naming

- Your local high school course name/title can be different from the college course title
  as long as your district acknowledges the course as a college level course through the
  following:
  - Districts must clearly articulate within their school's registration handbook/course guide the college course name, course number and college credits earned if successfully completed.
  - Districts must clearly articulate through the college syllabus the college's name, course title, course number, course description and any additional policy elements required by the contracting community college.
- Districts currently utilizing the college course title to reflect their local course name/title, are encouraged to maintain this practice. However, the Department strongly recommends the addition of the identified keywords as outlined in this resource to ensure recognition for the work-based learning credit experiences available to students through the concurrent enrollment program.

#### SCED codes

 Districts will continue to utilize the SCED code aligned with the college course as outlined in the "SCED Codes and Contact Minutes for Community College Courses" document.

#### Pre-Apprenticeship Pathway Course

An Iowa-specific SCED code for a pre-apprenticeship pathway course has been created. A pre-apprenticeship pathway course blends classroom and worksite learning with a connection to an apprenticeship program.

#### **Pre-Apprenticeship Pathway Course Description:**

Pre-apprenticeship pathway courses develop skills in related career fields through a combination of classroom and worksite hands-on learning. Training modules are designed and implemented cooperatively by the instructor in the classroom and business at the worksite. The business partner involved in the pre-apprenticeship program also has their own registered apprenticeship program. Classroom instruction and activities support the employer training modules and may include career exploration, safety training and employability skills.

For more information on pre-apprenticeships, reference the <u>lowa High School Registered Playbook</u> 2.0.

\*The following qualifies under the Perkins V Secondary Performance Indicator.

Pathway	Keyword to Include in the Title of the Course	SCED Code for the Course
Identify career clusters in a pathway that makes sense. Include this as part of the course title.	Pre-Apprenticeship or Pre-App	22904

#### **CNA/Nurse Aide Programs**

A CNA/Nurse Aide program offers clinical experience alongside the classroom learning. If districts are embedding the clinical into the course, using a clear title to indicate the course is not only a classroom experience is important. If the district titles the course using the word "course" but does not include "clinical" in the title, it will be interpreted that the course does not contain the hands-on training piece and will not be included in the work-based learning data collection.

#### **CNA/Nurse Aide Course Description:**

Nursing courses place a special emphasis on the particular knowledge and skills required of nurses and/or nursing assistants and aides while covering general health care topics (i.e., patient care, anatomy and physiology, medical terminology, hygiene and disease prevention, first aid and CPR, and laboratory procedures). Topics covered typically include normal growth and development; bathing, feeding, dressing, and transporting patients; basic pharmacology; doctor, nurse, and patient relationships and roles; medical and professional ethics; death and dying; and care of various kinds of patients (e.g., chronically ill, children, new mothers, and so on).

\*The following qualifies under the Perkins V Secondary Performance Indicator.

Content	Keyword to Include in the Title of the Course	SCED Code for the Course
CNA or Nurse Aide	CNA or Nurse Aide  *If the word "course" is included in the title, the word "clinical" must be included to demonstrate the course is more than learning content from a text.	22904

# **School-Based Enterprises**

The national SCED code committee adopted national SCED codes to collect data on school-based enterprise courses. The new SCED codes for school-based enterprises are found on the <a href="Department's SRI webpage">Department's SRI webpage</a> under the subheading Course Coding and Supplementary Weighting in the latest SCED code resource. Use the following SCED codes for your school-based enterprise if it follows the course description.

#### **School-Based Enterprise SCED Course Description:**

School-based enterprise courses provide students the opportunity to learn about and manage an entrepreneurial operation related to [subject area] within a school setting. Students will develop interpersonal and professional skills. Topics may include operations, product services management, pricing, distribution, and marketing.

For more information on school-based enterprises, reference the <u>School-Based Enterprise Toolkit</u> found on the <u>Department's work-based learning webpage</u>.

\*The following qualify under the Perkins V Secondary Performance Indicator.

Content Area	Keyword to Include in the Title of the Course	SCED Code for the Course
Information Technology - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	10993
Communication and Audio/Visual Technology - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	11993
Business and Marketing - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	12993
Manufacturing - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	13993
Health Care Sciences - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	14993
Public, Protective, and Government Services - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	15993
Hospitality and Tourism - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	16993
Architecture and Construction - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	17993
Agriculture, Food, and Natural Resources - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	18993
Family and Consumer Sciences (Human Services)- School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	19993
Transportation, Distribution and Logistics - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	20993
Engineering and Technology - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	21993
Miscellaneous - School-Based Enterprises	Title the Course the Name of the Local School-Based Enterprise	22902*

<sup>\*</sup>Note: The Miscellaneous – School-Based Enterprise course code, 22902, is an Iowa-specific SCED code.

# **Career Project-Based Learning (Authentic Projects)**

The national SCED code committee adopted national SCED codes to collect data on courses structured to offer a series of projects with business and community partners with the title career project-based learning. The new SCED codes for career project-based learning are found on the <a href="Department's SRI webpage">Department's SRI webpage</a> under the subheading Course Coding and Supplementary Weighting in the latest SCED code resource. Use the following SCED code for your career project-based learning course if it follows the course description.

#### **Career Project-Based Learning (Authentic Projects) SCED Course Description:**

Career project-based learning courses provide students with an introduction to careers in the [subject area] field. Students will work in cooperation with local businesses, community organizations, or nonprofit agencies to develop and solve real-world problems that could arise in the workplace. These courses typically do not include work in the field.

**Note:** Projects are developed and supported under the supervision of an instructor.

\*The following qualify under the Perkins V Secondary Performance Indicator.

Content Area	Keyword to Include in the Title of the Course	SCED Code for the Course
Information Technology - Career Project-Based Learning	Local Decision on Course Title	10994
Communication and Audio/Visual Technology - Career Project-Based Learning	Local Decision on Course Title	11994
Business and Marketing - Career Project-Based Learning	Local Decision on Course Title	12994
Manufacturing - Career Project-Based Learning	Local Decision on Course Title	13994
Health Care Sciences - Career Project-Based Learning	Local Decision on Course Title	14994
Public, Protective, and Government Services - Career Project-Based Learning	Local Decision on Course Title	15994
Hospitality and Tourism - Career Project-Based Learning	Local Decision on Course Title	16994
Architecture and Construction - Career Project- Based Learning	Local Decision on Course Title	17994
Agriculture, Food, and Natural Resources - Career Project-Based Learning	Local Decision on Course Title	18994
Family and Consumer Sciences (Human Services) - Career Project-Based Learning	Local Decision on Course Title	19994
Transportation, Distribution, and Logistics - Career Project-Based Learning	Local Decision on Course Title	20994
Engineering and Technology - Career Project- Based Learning	Local Decision on Course Title	21994
Miscellaneous - Career Project-Based Learning	Local Decision on Course Title	22901*

<sup>\*</sup>Note: The Miscellaneous – Career Project-Based Learning course code, 22902, is an Iowa-specific SCED code.

With the expansion of entrepreneurship courses emerging following the course instructional delivery of projects with businesses, an lowa-specific code was developed to distinguish the different course learning outcomes from a business and marketing - career project-based learning course. This course is distinctly different from the traditional entrepreneurship SCED in that the entrepreneurship – career project-based learning course is structured to engage student learners with projects with local businesses while learning about entrepreneurship.

#### **Entrepreneurship – Career Project-based Learning Course:**

Entrepreneurship – Career Project-based Learning courses helps students develop the knowledge and skills necessary to own and operate their own businesses through a series of projects with industry. Students work in cooperation with local businesses, community organizations, or non-profit agencies to develop and solve real-world problems that develop skills and knowledge essential for entrepreneurship success. These projects provide foundational understanding on economics, marketing principles, human relations, finance, laws, communication and strategic management. Throughout the course and projects with industry, students are working to develop their own businesses.

**Note:** Projects are developed and supported under the supervision of an instructor.

\*The following qualify under the Perkins V Secondary Performance Indicator.

Content Area	Keyword to Include in the Title of the Course	SCED Code for the Course
Entrepreneurship	Entrepreneurship	12904

If your district is contracting the community college course as a concurrent enrollment course, work with your community college to ensure alignment with the appropriate postsecondary WBL course opportunity. Districts will continue to utilize the SCED code aligned with the college course as outlined in the "SCED Codes and Contact Minutes for Community College Courses" document.

# Career Awareness, Exploration and Preparation Work-Based Learning Courses

# **Exploring Careers**

#### **Course Description:**

Exploring careers will provide guidance in choosing a career goal and preparing for employment. Emphasis will be placed on identifying interests, abilities and values, and exploring options for careers. Students will learn how to access labor market information and employment trends. Additionally, students will develop the skills and aptitudes necessary to obtain employment, emphasizing the development of characteristics associated with job success.

**Note:** Using career or careers as keywords in the course title is required in order to identify the course as an exploring careers course.

Content Area	Keyword to Include in the Title of the Course	SCED Code for the Course
Exploring Careers: Agriculture, Food, and Natural Resources	Career or Careers	18001
Exploring Careers: Science, Technology, Engineering, and Mathematics	Career or Careers	21015
Exploring Careers: Family and Consumer Sciences (Human Services)	Career or Careers	19001
Exploring Careers: Health Sciences	Career or Careers	14001
Exploring Careers: Business, Finance, Marketing, and Management	Career or Careers	12001
Exploring Careers: Information Solutions	Career or Careers	10099
Exploring Careers: Applied Digital, Visual and Communication Arts	Career or Careers	11999
Exploring Careers: Industrial Technology	Career or Careers	13001
Exploring Careers: Government and Criminal Justice	Career or Careers	15001
Miscellaneous: Exploring Careers (All Career Paths)	Career or Careers	22151

If your district is contracting the exploring careers course as a concurrent enrollment course, work with your community college to ensure alignment with the appropriate postsecondary WBL course opportunity. Districts will continue to utilize the SCED code aligned with the college course as outlined in the "SCED Codes and Contact Minutes for Community College Courses" document.

# **Employability Skills**

#### **Course Description:**

Employability skills are designed to assist students in developing the skills necessary to obtain employment, and to learn and practice the skills and attitudes required for job success. Students will practice resume writing, job application completion, and interviewing techniques. Additionally, students will practice workplace problem solving strategies, and demonstrate skills required to work in a diverse environment.

Content	Keyword to Include in the Title of the Course	SCED Code for the Course
Employability Skills	Employability Skills  *If the curriculum is part of the high school internship course, please see the recommendation outlined in the internship section of this resource.	22152

\*If your district is contracting the employability skills course as a concurrent enrollment course, work with your community college to ensure alignment with the appropriate postsecondary WBL course opportunity. Districts will continue to utilize the SCED code aligned with the college course as outlined in the "SCED Codes and Contact Minutes for Community College Courses" document.

### **Job Shadowing**

#### **Course Description:**

Students in this course will explore a field of interest while developing research skills, professionalism, and building occupational knowledge. Students will visit workplaces of interest to learn about specific jobs and professional requirements, and to develop a basic knowledge of the organization's structure and values.

**Note:** Using job shadowing as keywords in the course title are required in order to identify the course as a job shadowing course.

Content Area	Keyword to Include in the Title of the Course	SCED Code for the Course
Job Shadowing: Agriculture, Food, and Natural Resources	Job Shadowing	18999
Job Shadowing: Science, Technology, Engineering, and Mathematics	Job Shadowing	21999
Job Shadowing: Family and Consumer Sciences (Human Services)	Job Shadowing	19999
Job Shadowing: Health Sciences	Job Shadowing	14999
Job Shadowing: Business, Finance, Marketing, and Management	Job Shadowing	12999
Job Shadowing: Information Solutions	Job Shadowing	10999
Job Shadowing: Applied Digital, Visual, and Communication Arts	Job Shadowing	11999
Job Shadowing: Industrial Technology	Job Shadowing	13999
Job Shadowing: Government and Criminal Justice	Job Shadowing	15999
Miscellaneous Job Shadowing (All Career Paths)	Job Shadowing	22153

<sup>\*</sup>If your district is contracting the job shadowing course as a concurrent enrollment course, work with your community college to ensure alignment with the appropriate postsecondary WBL course opportunity. Districts will continue to utilize the SCED code aligned with the college course as outlined in the "SCED Codes and Contact Minutes for Community College Courses" document.

# **Middle School Career Exploration**

With increased focus on providing middle school students the opportunity to explore careers to fully optimize their four-year plans, the Department is capturing the opportunities available to middle school students in lowa. The Department will use the middle school course codes outlined below to capture this data. By using common middle school course codes, schools will not need to complete additional reporting. Middle school students who are scheduled into courses coded with these SCED codes will be included in the district's SRI data.

Consider coding middle school career exploration courses as outlined on the next page.

Content Area	Course Subject	Subject Area Code	Course Title	Level	Filler	Grade Span
General Career Exploration Covering All Career Paths	Career Exploration	72	151	Х	000	Varies
	Employability Skills	72	152	Х	000	Varies
Agriculture, Food and Natural Resources	Intro to Ag and Natural Resources	68	001	X	000	Varies
Applied Science, Technology, Engineering and Manufacturing	Exploration of Manufacturing Occupations	63	001	х	000	Varies
	Industrial Technology	63	003	Х	000	Varies
	Construction Careers Exploration	67	001	X	000	Varies
	Engineering Applications	71	002	X	000	Varies
Business, Finance, Marketing and Management	Business/Office Career Exploration	62	001	x	000	Varies
	Introductory Business	62	051	Х	000	Varies
	Marketing - Career Exploration	62	151	Х	000	Varies
Family and Consumer Sciences (Human Services)	Exploration of Hospitality Careers	66	001	X	000	Varies
	Human Services Career Exploration	69	001	X	000	Varies
	FCS - Comprehensive	72	201	Х	000	Varies
Health Science	Health Education	58	051	Х	000	Varies
	Exploration of Health Care Occupations	64	001	х	000	Varies
Information Solutions	Computing Systems	60	002	Х	000	Varies
	Computer Applications	60	004	Х	000	Varies
	Computer Graphics	60	202	Х	000	Varies
	Photo Imaging	61	054	Х	000	Varies

The middle school career exploration codes were pulled from the Department's secondary course code document with the intention of focusing on codes relevant for middle school programming. If your district has an additional code used for middle school programming not represented in the table above, please reach out to the <u>Department's work-based learning consultant</u>.

# **Appendix A**

# **Work-Based Learning Program Names Not Identified in this Document**

As the state moves toward providing professional work-based learning experiences for students to decrease the skill gap and connect with careers of interest, districts are encouraged to move programming to professional experiences. If your district is currently offering credit for students working in industry that does not connect students to professional experiences, consider adjusting program expectations to increase the opportunities for students to gain professional skills in a career of interest as well as to showcase the great careers in the community. More information on offering professional work-based learning credit programs, such as internships, can be found on the <a href="Department's work-based learning webpage">Department's work-based learning webpage</a>.

If the work-based learning course credit does not meet the expectations outlined in the programming above but is coded with a SCED code ending in a \*48 or \*98, the work-based learning credit will be referenced as a general work-based learning credit opportunity. The general work-based learning credits will be compiled together, separate from identifying districts with credit opportunities outlined in this document.