

# Title III, Part A—Immigrant Students Application Content

## Consolidated Accountability and Support Application Collection

### Introduction

The document outlines the content for Title III, Part A—Immigrant Students program application in the Consolidated Accountability and Support Application's Consolidated Application. The program application consists of three required components: assurances, program questions, and a budget. For program guidance and contact information, visit the Department's [Every Student Succeeds Act \(ESSA\) Guidance and Allocations page](#).

### Program Assurances

- 1) **Parents Right-to-Know (ESEA § 3116(b)(4)(A))**. The eligible entity assures that each LEA that is included in the eligible entity is complying with section 1112(e) (Parents Right-to-Know; 20 U.S.C. § 6312(e)) prior to, and throughout, each school year as of the date of application. Such requirements for LEAs receiving Title I, Part A funds include but are not limited to:
  - **Teacher and Paraprofessional Qualifications:** At the beginning of the school year, LEAs must notify parents about their right to request information on the professional qualifications of their child's teachers, including whether the teacher meets State certification requirements, if they are teaching under provisional status, or if they are teaching in their certified discipline. LEAs must also provide information on paraprofessionals' qualifications if they work with the student.
  - **Academic Achievement:** LEAs must provide parents with information on their child's achievement levels and growth based on state assessments, and notify them if their child has been taught for four or more consecutive weeks by a teacher who does not meet certification requirements.
  - **Testing Transparency:** LEAs must provide parents with information about policies regarding student participation in mandated assessments, including any opt-out provisions. Details on assessments (subject matter, purpose, time required, and results dissemination) must be made available, typically via the LEA or school's website.
  - **Language Instruction Programs:** LEAs must inform parents of English learners (ELs) within 30 days of the school year about their child's placement in language instruction programs, including the reasons for placement, proficiency level, methods of instruction, and parental rights (e.g., opting out or choosing different programs). If a child is identified during the year, notice must be provided within two weeks. LEAs must actively engage parents of ELs in their child's education and hold regular meetings for feedback.
  - **Accessibility:** All notices and information must be provided in a clear, uniform format, and where practicable, in a language parents can understand. (Yes/No)
- 2) **Civil Rights (ESEA § 3116(b)(4)(B))**. The subgrantee assures it is not in violation of any State law, including State constitutional law, regarding the education of English learners, consistent with sections 3125 and 3126.

#### **SEC. 3125. [20 U.S.C. 6846] LEGAL AUTHORITY UNDER STATE LAW.**

*Iowa Department of Education guidance should be viewed as advisory unless it's specifically authorized by state statute, according to Iowa Code section 256.9A. This does not apply to administrative rules, declaratory orders, or materials required by federal law or courts.*

Nothing in this part shall be construed to negate or supersede State law, or the legal authority under State law of any State agency, State entity, or State public official, over programs that are under the jurisdiction of the State agency, entity, or official.

**SEC. 3126. [20 U.S.C. 6847] CIVIL RIGHTS.**

Nothing in this part shall be construed in a manner inconsistent with any Federal law guaranteeing a civil right. (Yes/No)

- 3) **Consultation with Stakeholders (ESEA § 3116(b)(4)(B)).** The eligible entity assures it consulted with teachers, researchers, school administrators, parents and family members, community members, public or private entities, and institutions of higher education, in developing and implementing its program application plan. (Yes/No)
- 4) **Coordination with Early Childhood Education Providers (ESEA § 3116(b)(4)(C)).** The eligible entity assures it will, if applicable, coordinate activities and share relevant data under the plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers).
- 5) **Effective Approaches for ELs and Immigrant Youth (ESEA § 3116(b)(4)(D)).** In carrying out Title IIIA activities, the eligible entity assures it will use effective approaches and methodologies for teaching ELs and immigrant children and youth for the following purposes:
  - Developing and implementing new language instruction educational programs and academic content instructional programs for ELs and immigrant children and youth, including early childhood education programs, elementary school programs, and secondary school programs.
  - Carrying out highly focused, innovative, locally designed activities to expand or enhance existing language instruction educational programs and academic content instructional programs for ELs and immigrant children and youth.
  - Implementing, within an individual school, schoolwide programs for restructuring, reforming, and upgrading all relevant programs, activities, and operations relating to language instruction educational programs and academic content instruction for ELs and immigrant children and youth.
  - Implementing, within the entire jurisdiction of a local educational agency, agencywide programs for restructuring, reforming, and upgrading all relevant programs, activities, and operations relating to language instruction educational programs and academic content instruction for ELs and immigrant children and youth.
- 6) **Enhanced Instructional Opportunities for Immigrant Children (ESEA § 3115(e)).** The eligible entity assures it will use funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include—
  - Family literacy, parent and family outreach, and training activities designed to assist parents and families to become active participants in the education of their children;
  - Recruitment of, and support for, personnel, including teachers and paraprofessionals who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
  - Provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth; Identification, development, and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with awarded funds;
  - Basic instructional services that are directly attributable to the presence of immigrant children and youth in the local educational agency involved, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instructional services;

- Other instructional services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and
  - Activities, coordinated with community-based organizations, institutions of higher education, private sector entities, or other entities with expertise in working with immigrants, to assist parents and families of immigrant children and youth by offering comprehensive community services. (Yes/No)
- 7) **Supplement, Not Supplant (ESEA § 3115(g)).** The eligible entity assures it will use Title IIIA funds to supplement the level of Federal, State, and local public funds that, in the absence of such availability, would have been expended for programs for ELs and immigrant children and youth and in no case to supplant such Federal, State, and local public funds). (Yes/No)
- 8) **Certification of Teacher English Fluency (ESEA § 3116(c)).** The eligible entity assures that all teachers in any language instruction educational program for ELs that is, or will be, funded under this program are fluent in English and any other language used for instruction, including having written and oral communications skills. (Yes/No)
- 9) **Biannual Report to the Department (ESEA § 3121(a)).** The eligible entity assures it will provide the Department, at the conclusion of every second fiscal year during which the subgrant is received, with a report on the activities conducted and children served under this program that includes—
- A description of the eligible entity’s programs and activities conducted with these funds during the two immediately preceding fiscal years, which includes a description of how the programs and activities supplemented programs funded primarily with State or local funds;
  - The number and percentage of ELs in the programs and activities who are making progress toward achieving English language proficiency in the aggregate and disaggregated, at a minimum, by ELs with a disability;
  - The number and percentage of ELs in the programs and activities attaining English language proficiency based on State English language proficiency standards by the end of each school year, as determined by the State’s English language proficiency assessment (i.e., English Language Proficiency Assessment for the 21st Century [ELPA21]);
  - The number and percentage of ELs who exit the language instruction educational programs based on their attainment of English language proficiency;
  - The number and percentage of ELs meeting challenging State academic standards for each of the four years after such children are no longer receiving Title IIIA services, in the aggregate and disaggregated, at a minimum, by ELs with a disability;
  - The number and percentage of ELs who have not attained English language proficiency within five years of initial classification as an EL and first enrollment in the LEA; and
  - Any other information that the Department may require. (Yes/No)
- 10) **Reporting (ESEA § 3121(b)).** The eligible entity assures it will use the biannual report to improve its immigrant student programs and activities. (Yes/No)

## Program Questions

- 1) **Enhanced Instructional Opportunities for Immigrant Children and Youth (ESEA § 3116(b)(1) & (f)).** Complete the following table to—
- Describe the effective programs and activities, including language instruction educational programs (LIEPs), the eligible entity proposes to develop, implement, and administer activities that provide enhanced instructional opportunities for English Learners and youth.

- Select one or more methods or forms of effective instruction to be used in the programs and activities undertaken by the entity to assist English learners to attain English language proficiency and meet challenging State academic standards.

Enhanced Instructional Program or Activity	Instructional Method	Description

- 2) **Assisting English Learners in Achieving Proficiency and Meeting State Academic Standards (ESEA § 3116(b)(2))**. Describe how the eligible entity will ensure that elementary schools and secondary schools receiving English Learner funds assist English learners in—
  - Achieving English proficiency based on the State's English language proficiency assessment under section 6311(b)(2)(G) of this title, consistent with the State's long-term goals, as described in section 6311(c)(4)(A)(ii) of this title; and
  - Meeting the challenging State academic standards.
- 3) **Parent, Family, and Community Engagement (ESEA § 3116(b)(3))**. Describe how the eligible entity will promote parent, family, and community engagement in the education of English learners.

## Program Budget

Requirements - The eligible entity must:

- Review and finalize each nonpublic consultation agreement (if applicable).
- Finalize and submit the Allocations and Transfers screen by October 1. It is important to note that transfers are in use only and funds do not move from their original source).
- Complete a program budget using the allowable activities presented in the law (see the following Crosswalk – Allowable Activity to Budget Line Item section).
- Mark the component as complete using the button in the bottom right-hand corner.
  - The budget cannot be marked complete until the superintendent or the school business official has marked transfers as complete.
- The eligible entity must:
  - Budget 100% of the total available funds.
  - Enter values for all required line items, which appear at the top and cannot be deleted.
  - The eligible entity may enter \$0 for some of these line items. Provide an explanation if selecting “Other” for a line item or object code.

3115(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH.— IN GENERAL.—An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include—

ESEA Citation	Allowable Activity	Budget Line Item
3115(e)(1)(A)	1) Family literacy, parent and family outreach, and training activities designed to assist parents and families to become active participants in the education of their children;	Provision of parent/family outreach and training

ESEA Citation	Allowable Activity	Budget Line Item
3115(e)(1)(B)	Recruitment of, and support for, personnel, including teachers and paraprofessionals who have been specifically trained, or are being trained, to provide services to immigrant children and youth;	Recruitment/support of educators with training specific to immigrant youth
3115(e)(1)(C)	Provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth;	Tutorials, mentoring, and academic/career counseling for immigrant youth
3115(e)(1)(D)	Identification, development, and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with awarded funds [for immigrant programs];	Curricular materials, software, and technologies for use by immigrant youth
3115(e)(1)(E)	Basic instructional services that are directly attributable to the presence of immigrant children and youth in the local educational agency involved, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instructional services;	Basic instructional services specifically for immigrant youth
3115(e)(1)(F)	Other instructional services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and	Instructional services to assist immigrant youth achievement
3115(e)(1)(G)	Activities, coordinated with community-based organizations, institutions of higher education, private sector entities, or other entities with expertise in working with immigrants, to assist parents and families of immigrant children and youth by offering comprehensive community services.	Comprehensive community services that are coordinated with other organizations
3115(b)	Direct administrative expenses  Each eligible entity receiving funds... for a fiscal year may use not more than 2 percent of such funds for the cost of administering this subpart.	Administration
3115(d)(9)	Carrying out other activities that are consistent with the purposes of this section.	Other