

## Appendix 6

### Sample Prior Work-Site Learning (WSL) Form

Directions: Please complete one form per employer. A minimum of 500 hours (0.5 credits) up to 2000 hours (2.0 credits) may be awarded prior to WSL credit.

#### **PARTICIPANT**

Name \_\_\_\_\_

Birthdate \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

#### **EMPLOYER**

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Work Supervisor's Name \_\_\_\_\_

Work Supervisor's Title \_\_\_\_\_

#### **EXPERIENCE**

Dates of Employment From \_\_\_\_\_ To \_\_\_\_\_

Type(s) of Work \_\_\_\_\_

Skills Acquired \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### **ASSESSMENT OF PRIOR WORK-SITE EXPERIENCE**

I have attached a written account of the work experience and learning that occurred while working for this employer. This written account (not to exceed one page) addresses how I felt my work experience advanced my skills in either the CORE subjects (Math, English, Science, Social Studies) or the 21st century skills (Civic literacy, Health literacy, Technology literacy, Financial literacy, or Employability skills).

## Appendix 6

### **TRAINING/WORK TIME DOCUMENTATION**

Attached is documentation from my hour/time & wage reports off paycheck stubs (copies okay) for the entire date of employment reported above.

### **CERTIFICATION**

I certify to the best of my knowledge, the above information & documentation regarding working hours is true.

Participant Signature/Date \_\_\_\_\_