**Site Information Sheet**

## School Name:

**Grade Levels**:

### School Population

| **Population** | **Amount** |
| --- | --- |
| Total student current enrollment |  |
| Teachers and Specialists |  |
| Administrators |  |
| Office support staff |  |
| Instructional assistants |  |
| Cafeteria staff |  |
| Maintenance and custodial staff |  |
| Transportation staff |  |
| Total student current enrollment |  |

*(A staff directory for each school may be included in the appendix or referenced if maintained in another location)*

### (Name) **School is committed to the safety of students with access and functional needs. This includes students and staff with:**

* Limited English proficiency
* Blindness or visual disabilities
* Cognitive or emotional disabilities
* Deafness or hearing loss
* Mobility/physical disabilities *(permanent or temporary)*
* Medically fragile health (including asthma and severe allergies)

### **Current enrollment of students and staff with access needs:**

Students:

Staff:

### **On-site law enforcement**

Number of on-site resource/school safety officers:

|  |  |
| --- | --- |
| **LAST NAME** | **FIRST NAME** |
|  |  |
|  |  |

### Building Information

| **Description** | **Amount** |
| --- | --- |
| Number of buildings |  |
| Approximate area of the school grounds |  |
| Approximate area of parking lots |  |
| Approximate area of sports fields/playground |  |
|  |  |
|  |  |

**Mapping Activity**

The following should be identified on building maps. Indicate “yes” if the information is provided as an attachment to this plan. If not, indicate “no” and provide a description.

| **Location Information** | **Attachments** | |
| --- | --- | --- |
|  | **Yes** | **No** |
| Primary Evacuation Route |  |  |
| Secondary Evacuation Route |  |  |
| Auditorium Location |  |  |
| Boiler Room Location |  |  |
| Fire Escape Location |  |  |
| Fire Escape Capacity (In Pounds) |  |  |
| Health Center Location |  |  |
| Loading Dock Location |  |  |
| Nurse Office Location |  |  |
| Ramp Location |  |  |
| Fire Safety System Location |  |  |
| Pull Station Location |  |  |
| Security System Location |  |  |
| Swimming Pool Location |  |  |
| Compresses Gas Location |  |  |
| Liquid Fuels Location |  |  |
| Natural Gas Shut Off |  |  |
| Electrical Shut Off |  |  |
| Other Utility Notes |  |  |
| Class Period Bell Interruption/Override |  |  |
| Commons |  |  |
| Gymnasium |  |  |
| Library |  |  |
| Safe Room |  |  |
| Roof Access Points |  |  |
| Athletic Complex |  |  |
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|  |  |  |
|  |  |  |

### Geographic Issues

Identify any geographic features that pose an increased threat or may impact response efforts such as proximity to water, power plants, railroad, chemical plants, etc. This should also include information regarding estimated EMS response time.

| **Geographic Issue** | **Description** | **Potential Impact** |
| --- | --- | --- |
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| **RISK ASSESSMENT MATRIX** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Threats and Hazards** | **Probability** | **Magnitude** | **Warning** | **Duration** | **Risk Priority** |
|  | 4. Highly likely  3. Likely  2. Possible  1. Unlikely | 4. Catastrophic  3. Critical  2. Limited  1. Negligible | 4. Minimal  3. 6-12 hrs.  2. 12-24 hrs.  1. 24+ hrs. | 4. 12+ hrs.  3. 6-12 hrs.  2. 3-6 hrs.  1. < 3 hrs. | High  Medium  Low |
|  | 4. Highly likely  3. Likely  2. Possible  1. Unlikely | 4. Catastrophic  3. Critical  2. Limited  1. Negligible | 4. Minimal  3. 6-12 hrs.  2. 12-24 hrs.  1. 24+ hrs. | 4. 12+ hrs.  3. 6-12 hrs.  2. 3-6 hrs.  1. < 3 hrs. | High  Medium  Low |
|  | 4. Highly likely  3. Likely  2. Possible  1. Unlikely | 4. Catastrophic  3. Critical  2. Limited  1. Negligible | 4. Minimal  3. 6-12 hrs.  2. 12-24 hrs.  1. 24+ hrs. | 4. 12+ hrs.  3. 6-12 hrs.  2. 3-6 hrs.  1. < 3 hrs. | High  Medium  Low |
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