## INJURED / MISSING STATUS REPORT FORM - BY ROOM

***Return this form to Incident Command Post***

**All Persons Accounted for:**  **Yes**  **No**

**Teacher’s Name**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Room \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Teaching Assistant’s Name**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_AM PM (circle one)**

**Missing or Unaccounted for**:

|  |  |
| --- | --- |
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

**Injured Persons**:

|  |  |
| --- | --- |
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

**Absent:**

|  |  |
| --- | --- |
| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

**Others not present (e.g. students who left early, sent elsewhere)**

|  |  |
| --- | --- |
| **Name** | **Where were they sent?** |
| 1 |  |
| 2 |  |
| 3 |  |

**Additional students PRESENT and accounted for – NOT normally with you:**

|  |  |
| --- | --- |
| **Name** | **Normal Location (Teacher name or assigned room number)** |
| 1. |  |
| 2. |  |
| 3. |  |