

*Child Development and Early Childhood Portfolio Artifact Guideline*s*

Category: Documentation of Experience: Any item that confirms that the work and education experiences you are claiming really happened, such as:

- Photos working in education and child care settings
- Work agreements/contracts
- Work evaluations
- Certificates of completion

Category: Evidence of Developmental Knowledge: Any item that shows you have an understanding of basic theories about child development and of characteristics of children at various ages, such as:

- Photos of a child as he/she learns/grows/develops
- Sample work of children at different ages
- Case study of a child
- Child observation reports
- Samples of developmentally appropriate activities/toys/games designed for individuals or age groups of children

Category: Evidence of Skills: Any item that shows your use of skills you claim to have; you in action using your skills, such as:

- Photos of a person using a skill
- Certificates for completion of training
- Test scores on skill tests
- Items produced using specific skills
- Letters from people who have seen a skill in action or benefited from its use in some way
- Letters or comments from people about your skill as seen in action
- Work samples that reflect your skills
- In each case above, specific skills should be identified and labeled

Category: Work samples: Actual items you have made, done, planned, constructed, designed, performed, or written, such as:

- Writing samples
- Lesson plans
- Bulletin boards
- Children's art and other work done by children under your direction

Additional items to consider:

- Resume/Career goal: brief, written account of personal, educational, and professional qualifications and experience
- Awards or certificates of achievement
- Letters of reference and recommendations
- Evaluations from observation sites: cooperating teacher, children, parents
- Original stories, poems, songs, fingerplays, puppets
- Community service projects completed
- Course or project reflection samples

*Based on North Carolina Early Childhood II Curriculum