# Iowa Department of Education5-12 Work Experience Coordinator Worksheet

**Endorsement 234 – Work Experience Coordinator.**

**An applicant will hold a special education endorsement—grades 5-12.**

A course in career-vocational programming for special education students

| **Course #** | **Course Title** | **Institution** | **Semester Hours** | **Year Completed** |
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A course in coordination of cooperative occupational education programs.

| **Course #** | **Course Title** | **Institution** | **Semester Hours** | **Year Completed** |
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A course in career-vocational assessment and guidance for those with disabilities.

| **Course #** | **Course Title** | **Institution** | **Semester Hours** | **Year Completed** |
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21.3(1) Adding an endorsement. To add an endorsement to an existing license, the applicant will follow one of these options:

a. Option 1. Receive the Iowa education institution’s recommendation that the current approved program requirements or state minimum requirements for the endorsement have been met.

b. Option 2. Apply for a review of transcripts, out-of-state licensure, or approved assessment score reports by the board of educational examiners’ staff to determine whether Iowa requirements have been met. Applicants will have achieved a C- grade or higher in the courses that will be considered for an endorsement. The methods course can be waived if the practitioner holds an endorsement in the same content area at a different level and teaches in the new content area successfully while holding a Class B license.