

1 **STATE OF IOWA**
2 **BOARD OF EDUCATIONAL EXAMINERS**
3 **400 E. 14th Street**
4 **Des Moines, Iowa 50319**

5
6 **Minutes**
7 **June 19, 2026**
8

9 The Board of Educational Examiners (Board or BoEE) held a meeting on June, 2026.
10 Kathy Behrens, Board vice-chair, called the meeting to order at 8:31 a.m. Members
11 attending were Miranda Brus, Dr. Davis Eidahl, Julie Lear, Chad Janzen (via Zoom),
12 Eric St Clair, Dr. Daniel Zylstra. Also in attendance was Mike Cavin, Executive
13 Director, Beth Myers, Attorney, Lori Lavorato, Diane Dennis, Matthew Barron, and
14 William Rector, Investigators, Lindsey Browning and Angela Stuedemann, Assistant
15 Attorneys General. Jennifer Sammons and Paige Thorson were unable to attend.

16
17 Director Cavin introduced new BoEE Board member, Julie Lear.

18
19 Daniel Zylstra moved, with a second by Eric St Clair, to approve the agenda. **MOTION**
20 **CARRIED UNANIMOUSLY**

21
22 Eric St Clair moved, with a second by Davis Eidahl to approve the consent agenda
23 (minutes for May 15, 2026). **MOTION CARRIED UNANIMOUSLY.**

24
25 Davis Eidahl moved, with a second by Eric St Clair, that the Board go into closed
26 session for the purpose of discussing closed session minutes whether to initiate
27 licensee disciplinary proceedings, the decision to be rendered in a contested case,
28 confidential health information, and mental health information, pursuant to Iowa
29 Code sections 21.5(1)(a), (d), and (f). Roll call vote: Behrens – yes; Brus- yes; Eidahl –
30 yes; Janzen – yes; Lear – yes; St Clair – yes; Zylstra – yes; **MOTION CARRIED**
31 **UNANIMOUSLY**

32
33 The Board returned to open session.

1
2 Miranda Brus moved, with a second by Eric St Clair that in **case number 25-249**, the
3 Board and find probable cause to establish a violation of the Code of Professional
4 Conduct and Ethics, 282 IAC rules 25.3(1) b, and order the Board staff to proceed
5 with the case. Roll call vote: Behrens – yes; Brus- yes; Eidahl – yes; Janzen – recused;
6 Lear – yes; St Clair – yes; Zylstra – yes; **MOTION CARRIED**

7
8 Miranda Brus moved, with a second by Davis Eidahl that in **case number 26-25**, the
9 Board finds that the evidence gathered in the investigation, including witness
10 statements and the documentary evidence, does not substantiate the allegations in the
11 complaint, and that the Board therefore lacks probable cause to proceed with this
12 matter. **MOTION CARRIED UNANIMOUSLY**

13
14 Davis Eidahl moved, with a second by Miranda Brus that in **case number 26-54**, the
15 Board find probable cause to establish a violation of the Code of Professional Conduct
16 and Ethics, 282 IAC rules 282 IAC rules 25.3(6) d, 25.3(8) a, and order the Board staff
17 to proceed with the case. **MOTION CARRIED UNANIMOUSLY**

18
19 Eric St Clair moved, with a second by Daniel Zylstra, that in **case number 26-69**, the
20 Board return the complaint and investigative report to the investigator to gather
21 further information, and return the case to the Board for further consideration.
22 **MOTION CARRIED UNANIMOUSLY**

23
24 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 26-88**, the
25 Board finds that the evidence gathered in the investigation, including witness
26 statements and the documentary evidence, does not substantiate the allegations in the
27 complaint, and that the Board therefore lacks probable cause to proceed with this
28 matter. **MOTION CARRIED UNANIMOUSLY**

29
30 Davis Eidahl moved, with a second by Daniel Zylstra, that in **case number 26-99**, the
31 Board find probable cause to establish a violation of the Code of Professional Conduct
32 and Ethics, 282 IAC rules 25.3(6) c, 25.3(8) b, and order the Board staff to proceed
33 with the case. **MOTION CARRIED UNANIMOUSLY**

1
2 Miranda Brus moved, with a second by Davis Eidahl, that in **case number 26-110**,
3 the Board find probable cause to establish a violation of the Code of Professional
4 Conduct and Ethics, 282 IAC rules 25.3(6) s, 25.3(8) b, and order the Board staff to
5 proceed with the case. **MOTION CARRIED UNANIMOUSLY**

6
7 Eric St Clair moved, with a second by Miranda Brus, that in **case number 26-79**, the
8 Board find probable cause to establish a violation of the Code of Professional Conduct
9 and Ethics, 282 IAC rules 25.3(2) b, and order the Board staff to proceed with the
10 case. **MOTION CARRIED UNANIMOUSLY**

11
12 Eric St Clair moved, with a second by Miranda Brus, that in **case number 26-87**, the
13 Board find probable cause to establish a violation of the Code of Professional Conduct
14 and Ethics, 282 IAC rules 25.3(2) b, and order the Board staff to proceed with the
15 case. **MOTION CARRIED UNANIMOUSLY**

16
17 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 26-101**,
18 the Board find probable cause to establish a violation of the Code of Professional
19 Conduct and Ethics, 282 IAC rule 25.3(2) b, and order the Board staff to proceed with
20 the case. **MOTION CARRIED UNANIMOUSLY**

21
22 Eric St Clair moved, with a second by Miranda Brus, that in **case number 26-38**, the
23 Board find probable cause to establish a violation of the Code of Professional Conduct
24 and Ethics, 282 IAC rule 25.3(3) e, and order the Board staff to proceed with the case.
25 **MOTION CARRIED UNANIMOUSLY**

26
27 Davis Eidahl moved, with a second by Daniel Zylstra that in **case number 26-65**, the
28 Board finds that the evidence gathered in the investigation, including witness
29 statements and the documentary evidence, does not substantiate the allegations in the
30 complaint, and that the Board therefore lacks probable cause to proceed with this
31 matter. Roll call vote: Behrens – no; Brus- yes; Eidahl – yes; Janzen – yes; Lear – yes;
32 St Clair – yes; Zylstra – yes; **MOTION CARRIED**

1 Davis Eidahl moved, with a second by Daniel Zylstra, that in **case number 26-109**,
2 the Board finds that the evidence gathered in the investigation, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaint, and that the Board therefore lacks probable cause to proceed with this
5 matter. Roll call vote: Behrens – yes; Brus- yes; Eidahl – yes; Janzen – yes; Lear – yes;
6 St Clair – no; Zylstra – yes; **MOTION CARRIED**

7
8 Davis Eidahl moved, with a second by Daniel Zylstra that in **case number 26-44**, the
9 Board finds that the evidence gathered in the investigation, including witness
10 statements and the documentary evidence, does not substantiate the allegations in the
11 complaint, and that the Board therefore lacks probable cause to proceed with this
12 matter. **MOTION CARRIED UNANIMOUSLY**

13
14 Eric St Clair moved, with a second by Miranda Brus, that in **case number 26-97**, the
15 Board finds probable cause to establish a violation of the Code of Professional Conduct
16 and Ethics, 282 IAC rule 25.3 (4) a & b, and order the Board staff to proceed with the
17 case. **MOTION CARRIED UNANIMOUSLY**

18
19 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 26-108**,
20 the Board finds probable cause to establish a violation of the Code of Professional
21 Conduct and Ethics, 282 IAC rule 25.3 (4) b, and order the Board staff to proceed with
22 the case. **MOTION CARRIED UNANIMOUSLY**

23
24 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 26-136**,
25 the Board finds probable cause to establish a violation of the Code of Professional
26 Conduct and Ethics, 282 IAC rule 25.3 (5) a (2), and order the Board staff to proceed
27 with the case. **MOTION CARRIED UNANIMOUSLY**

28
29 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 26-93**, the
30 Board finds that the evidence gathered in the investigation, including witness
31 statements and the documentary evidence, does not substantiate the allegations in the
32 complaint, and that the Board therefore lacks probable cause to proceed with this

1 matter. Roll call vote: Behrens – yes; Brus- yes; Eidahl – yes; Janzen – no; Lear – yes;
2 St Clair – no; Zylstra – yes; **MOTION CARRIED**

3
4 Miranda Brus moved, with a second by Daniel Zylstra, that in **case number 26-137**,
5 the Board finds that the evidence gathered in the investigation, including witness
6 statements and the documentary evidence, does not substantiate the allegations in the
7 complaint, and that the Board therefore lacks probable cause to proceed with this
8 matter. **MOTION CARRIED UNANIMOUSLY**

9
10 Davis Eidahl moved, with a second by Miranda Brus that in **case number 26-112**, the
11 Board finds that the evidence gathered in the investigation, including witness
12 statements and the documentary evidence, does not substantiate the allegations in the
13 complaint, and that the Board therefore lacks probable cause to proceed with this
14 matter. **MOTION CARRIED UNANIMOUSLY**

15
16 Eric St Clair moved, with a second by Miranda Brus, that in **case number 26-141**, the
17 Board finds that the evidence gathered in the investigation, including witness
18 statements and the documentary evidence, does not substantiate the allegations in the
19 complaint, and that the Board therefore lacks probable cause to proceed with this
20 matter. **MOTION CARRIED UNANIMOUSLY**

21
22 Daniel Zylstra moved, with a second by Miranda Brus, that in **case number 26-82**,
23 the Board finds that the evidence gathered in the investigation, including witness
24 statements and the documentary evidence, does not substantiate the allegations in the
25 complaint, and that the Board therefore lacks probable cause to proceed with this
26 matter. **MOTION CARRIED UNANIMOUSLY**

27
28 Daniel Zylstra moved, with a second by Eric St Clair, that in **case number 26-66**, the
29 Board finds probable cause to establish a violation of the Code of Professional Conduct
30 and Ethics, 282 IAC rule 25.3(7) c, and order the Board staff to proceed with the case.
31 **MOTION CARRIED UNANIMOUSLY**

1 Miranda Brus moved, with a second by Julie Lear, that in **case number 24-97**, the
2 Board grant the motion to dismiss with prejudice from the state. **MOTION CARRIED**
3 **UNANIMOUSLY**

4
5 Eric St Clair moved, with a second by Miranda Brus, that in **case number 26-123**, the
6 Board finds probable cause to establish a violation of the Code of Professional Conduct
7 and Ethics, 282 IAC rule 25.3(1) e (4) (2) & (3), 25.3(6) d, 25.3(8) a, and the Board
8 accept the respondent's waiver of hearing and voluntary surrender and that the Board
9 issue an order permanently revoking the license with no possibility of reinstatement.
10 **MOTION CARRIED UNANIMOUSLY**

11
12 Miranda Brus moved, with a second by Julie Lear, that the Board accept the
13 respondent's waiver of hearing and voluntary surrender in **case number 23-158** and
14 that the Board issue an order permanently revoking the license with no possibility of
15 reinstatement. **MOTION CARRIED UNANIMOUSLY**

16
17 Daniel Zylstra moved, with a second by Miranda Brus, that the Board accept the
18 respondent's waiver of hearing and voluntary surrender in **case number 25-184**, and
19 that the Board issue an order permanently revoking the license with no possibility of
20 reinstatement. **MOTION CARRIED UNANIMOUSLY**

21
22 Julie Lear moved, with a second by Eric St Clair, that the Board accept the
23 respondent's waiver of hearing and voluntary surrender in **case number 25-159** and
24 that the Board issue an order permanently revoking the license with no possibility of
25 reinstatement. **MOTION CARRIED UNANIMOUSLY**

26
27 Eric St Clair moved, with a second by Miranda Brus, that the Board accept the
28 respondent's waiver of hearing and voluntary surrender in **case number 24-243** and
29 that the Board issue an order permanently revoking the license with no possibility of
30 reinstatement. Roll call vote: Behrens – yes; Brus- yes; Eidahl – yes; Janzen –
31 recused; Lear – yes; St Clair – yes; Zylstra – yes; **MOTION CARRIED**

1 Davis Eidahl moved, with a second by Daniel Zylstra, that the Board accept the
2 respondent's waiver of hearing and voluntary surrender in **case number 26-91** and
3 that the Board issue an order permanently revoking the license with no possibility of
4 reinstatement. **MOTION CARRIED UNANIMOUSLY**

5
6 Miranda Brus moved, with a second by Julie Lear that in **case number 24-290**, the
7 Board accept the agreement submitted by the parties, and issue an Order
8 incorporating the agreement and imposing the agreed upon sanction. Roll call vote:
9 Behrens – yes; Brus- yes; Eidahl – no; Janzen – yes; Lear – yes; St Clair – no; Zylstra –
10 no; **MOTION CARRIED**

11
12 Davis Eidahl moved, with a second by Daniel Zylstra, that in **case number 24-89** the
13 Board accept the agreement submitted by the parties, and issue an Order
14 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
15 **CARRIED UNANIMOUSLY**

16
17 Eric St Clair moved, with a second by Miranda Brus, that in **case number 25-245**, the
18 Board accept the agreement submitted by the parties, and issue an Order
19 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
20 **CARRIED UNANIMOUSLY**

21
22 Daniel Zylstra moved, with a second by Miranda Brus, that in **case number 24-230**,
23 the Board accept the agreement submitted by the parties, and issue an Order
24 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
25 **CARRIED UNANIMOUSLY**

26
27 Eric St Clair moved, with a second by Miranda Brus, that in **case number 25-230**, the
28 Board accept the agreement submitted by the parties, and issue an Order
29 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
30 **CARRIED UNANIMOUSLY**

31
32 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 25-265** the
33 Board accept the agreement submitted by the parties, and issue an Order

1 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
2 **CARRIED UNANIMOUSLY**

3
4 Davis Eidahl moved, with a second by Miranda Brus, that in **case number 24-234**,
5 the Board accept the agreement submitted by the parties, and issue an Order
6 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
7 **CARRIED UNANIMOUSLY**

8
9 Daniel Zylstra moved, with a second by Eric St Clair, that in **case number 25-267**,
10 the Board accept the agreement submitted by the parties, and issue an Order
11 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
12 **CARRIED UNANIMOUSLY**

13
14 Daniel Zylstra moved, with a second by Miranda Brus, that in **case number 24-144**,
15 the Board accept the agreement submitted by the parties, and issue an Order
16 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
17 **CARRIED UNANIMOUSLY**

18
19 Eric St Clair moved, with a second by Miranda Brus, that the Board in **case numbers**
20 **23-208 & 23-223**, In the Matter of Joseph Vannatta allow the proposed decision to
21 become the final decision of the Board. **MOTION CARRIED UNANIMOUSLY**

22
23 Daniel Zylstra moved, with a second by Davis Eidahl to accept the signed consents to
24 waive the deadline in **case numbers 25-292, 25-298, 26-06, 26-07, 26-32, 26-33,**
25 **26-35, 26-37**, and issue an order extending the deadline. **MOTION CARRIED**
26 **UNANIMOUSLY**

27
28 Davis Eidahl moved, with a second by Miranda Brus, to extend the 180-day deadline
29 for issuance of the final decision in **case number 25-293**, based on the need to
30 schedule the hearing or negotiate settlement and conclude the contested case process.
31 The Respondent did not file an objection to the extension even though given an
32 opportunity to object. Retaining this pending licensing matter reinforces the

1 significance of due process for both the complainant and the respondent within the
2 licensing disciplinary system. **MOTION CARRIED UNANIMOUSLY**

3
4 Daniel Zylstra moved, with a second by Eric St Clair, to extend the 180-day deadline
5 for issuance of the final decision in **case number 25-295**, based on the need to
6 schedule the hearing or negotiate settlement and conclude the contested case process.
7 The Respondent does not object to the extension. Retaining this pending licensing
8 matter ensures that any potential threats or risks to students are thoroughly
9 evaluated while also guaranteeing the educator has the opportunity to dispute the
10 alleged ethical wrongdoing. **MOTION CARRIED UNANIMOUSLY**

11
12 Miranda Brus moved, with a second by Julie Lear, to extend the 180-day deadline for
13 issuance of the final decision in **case number 25-296**, based on the need to schedule
14 the hearing or negotiate settlement and conclude the contested case process. The
15 Respondent does not object to the extension. Retaining this pending licensing matter
16 ensures that any potential threats or risks to students are thoroughly evaluated while
17 also guaranteeing the educator has the opportunity to dispute the alleged ethical
18 wrongdoing. **MOTION CARRIED UNANIMOUSLY**

19
20 Daniel Zylstra moved, with a second by Davis Eidahl, to extend the 180-day deadline
21 for issuance of the final decision in **case number 25-297**. Although the respondent
22 has objected to the extended time, probable cause of an ethical violation has been
23 determined by the Board. Additional time is needed to schedule a hearing and
24 complete the contested case process. Retaining this pending licensing matter ensures
25 that any potential threats or risks to students are thoroughly evaluated while also
26 guaranteeing the educator has the opportunity to dispute the alleged ethical
27 wrongdoing. **MOTION CARRIED UNANIMOUSLY**

28
29 Davis Eidahl moved, with a second by Eric St Clair, to extend the 180-day deadline for
30 issuance of the final decision in **case number 26-02**, based on the need to schedule
31 the hearing or negotiate settlement and conclude the contested case process. The
32 Respondent does not object to the extension. Dismissal of the case would undermine

1 public trust in educational licenses and would result in disparate treatment of similar
2 ethical violations. **MOTION CARRIED UNANIMOUSLY**

3
4 Davis Eidahl moved, with a second by Miranda Brus, to extend the 180-day deadline
5 for issuance of the final decision in case number 26-03, based on the need to
6 schedule the hearing or negotiate settlement and conclude the contested case process.
7 The Respondent did not file an objection to the extension even though given an
8 opportunity to object. Dismissal of the case would undermine public trust in
9 educational licenses and would result in disparate treatment of similar ethical
10 violations. **MOTION CARRIED UNANIMOUSLY**

11
12 Daniel Zylstra moved, with a second by Miranda Brus, to extend the 180-day deadline
13 for issuance of the final decision in case number 26-04, based on the need to
14 schedule the hearing or negotiate settlement and conclude the contested case process.
15 The Respondent does not object to the extension. Dismissal of the case would
16 undermine public trust in educational licenses and would result in disparate
17 treatment of similar ethical violations. **MOTION CARRIED UNANIMOUSLY**

18
19 Eric St Clair moved, with a second by Julie Lear, to extend the 180-day deadline for
20 issuance of the final decision in case number 26-05, based on the need to schedule
21 the hearing or negotiate settlement and conclude the contested case process. The
22 Respondent does not object to the extension. Dismissal of the case would undermine
23 public trust in educational licenses and would result in disparate treatment of similar
24 ethical violations. **MOTION CARRIED UNANIMOUSLY**

25
26 Davis Eidahl moved, with a second by Miranda Brus, to extend the 180-day deadline
27 for issuance of the final decision in case number 26-08, based on the amount of time
28 needed to complete the investigation and conclude the contested case process. The
29 Respondent did not file an objection to the extension even though given an
30 opportunity to object. Justice would not be served by dismissing a pending complaint
31 concerning alleged ethical wrongdoing of an educator given the need to maintain safe
32 learning environments for Iowa students. **MOTION CARRIED UNANIMOUSLY**

1 Daniel Zylstra moved, with a second by Miranda Brus, to extend the 180-day deadline
2 for issuance of the final decision in **case number 26-09**, the need to schedule the
3 hearing or negotiate settlement and conclude the contested case process. Respondent
4 did not file an objection to the extension even though given an opportunity to object.
5 the Respondent would not be prejudiced by the additional time necessary to resolve
6 the pending complaint given that investigative information remains confidential
7 pending the final decision. **MOTION CARRIED UNANIMOUSLY**

8
9 Davis Eidahl moved, with a second by Eric St Clair, to extend the 180-day deadline for
10 issuance of the final decision in **case number 26-11**, based on the need to schedule
11 the hearing or negotiate settlement and conclude the contested case process. The
12 Respondent does not object to the extension, and the Respondent would not be
13 prejudiced by the additional time necessary to resolve the pending complaint given
14 that investigative information remains confidential pending the final decision.

15 **MOTION CARRIED UNANIMOUSLY**

16
17 Davis Eidahl moved, with a second by Julie Lear, to extend the 180-day deadline for
18 issuance of the final decision in **case number 26-12**, based on the need to schedule
19 the hearing or negotiate settlement and conclude the contested case process. The
20 Respondent did not file an objection to the extension even though given an
21 opportunity to object. Retaining this pending licensing matter reinforces the
22 significance of due process for both the complainant and the respondent within the
23 licensing disciplinary system. **MOTION CARRIED UNANIMOUSLY**

24
25 Daniel Zylstra moved, with a second by Eric St Clair, to extend the 180-day deadline
26 for issuance of the final decision in **case number 26-14**, based on the need to
27 schedule the hearing or negotiate settlement and conclude the contested case process.
28 The Respondent did not file an objection to the extension even though given an
29 opportunity to object. Retaining this pending licensing matter reinforces the
30 significance of due process for both the complainant and the respondent within the
31 licensing disciplinary system. **MOTION CARRIED UNANIMOUSLY**

1 Miranda Brus moved, with a second by Eric St Clair, to extend the 180-day deadline
2 for issuance of the final decision in **case number 26-15**, based on the need to
3 schedule the hearing or negotiate settlement and conclude the contested case process.
4 The Respondent did not file an objection to the extension even though given an
5 opportunity to object. Retaining this pending licensing matter reinforces the
6 significance of due process for both the complainant and the respondent within the
7 licensing disciplinary system. **MOTION CARRIED UNANIMOUSLY**

8
9 Julie Lear moved, with a second by Davis Eidahl, to extend the 180-day deadline for
10 issuance of the final decision in **case number 26-23**, based on the need to schedule
11 the hearing or negotiate settlement and conclude the contested case process. The
12 Respondent did not file an objection to the extension even though given an
13 opportunity to object. Justice would not be served by dismissing a pending complaint
14 concerning alleged ethical wrongdoing of an educator given the need to maintain safe
15 learning environments for Iowa students. **MOTION CARRIED UNANIMOUSLY**

16
17 Daniel Zylstra moved, with a second by Miranda Brus, to extend the 180-day deadline
18 for issuance of the final decision in **case number 26-24**. Although the respondent has
19 objected to the extended time, probable cause of an ethical violation has been
20 determined by the Board. Additional time is needed to schedule a hearing and
21 complete the contested case process based on the need to schedule the hearing or
22 negotiate settlement and conclude the contested case process. Dismissal of the case
23 would undermine public trust in educational licenses and would result in disparate
24 treatment of similar ethical violations. **MOTION CARRIED UNANIMOUSLY**

25
26 Eric St Clair moved, with a second by Daniel Zylstra, to extend the 180-day deadline
27 for issuance of the final decision in **case number 26-36**, based on the amount of time
28 needed to complete the investigation and conclude the contested case process. The
29 Respondent does not object to the extension. Retaining this pending licensing matter
30 ensures that any potential threats or risks to students are thoroughly evaluated while
31 also guaranteeing the educator has the opportunity to dispute the alleged ethical
32 wrongdoing. **MOTION CARRIED UNANIMOUSLY**

1 Davis Eidahl moved, with a second by Miranda Brus, to extend the 180-day deadline
2 for issuance of the final decision in **case number 26-38**, based on the need to
3 schedule the hearing or negotiate settlement and conclude the contested case process.
4 The Respondent did not file an objection to the extension, even though given an
5 opportunity to object. The Respondent would not be prejudiced by the additional time
6 necessary to resolve the pending complaint given that investigative information
7 remains confidential pending the final decision. **MOTION CARRIED UNANIMOUSLY**
8

9 Daniel Zylstra moved, with a second by Miranda Brus, to extend the 180-day deadline
10 for issuance of the final decision in **case number 26-39**. Although the Respondent
11 has objected to the extended time, additional investigative information was requested
12 by the Board to make a probable cause determination. Additional time is required to
13 complete a comprehensive investigation and conclude the contested case process. The
14 Respondent would not be prejudiced by the additional time necessary to resolve the
15 pending complaint given that investigative information remains confidential pending
16 the final decision. **MOTION CARRIED UNANIMOUSLY**
17

18 Davis Eidahl moved, with a second by Eric St Clair, to extend the 180-day deadline for
19 issuance of the final decision in **case number 26-43**. The seriousness of the accused
20 violation is of such a magnitude, additional time is required to complete a
21 comprehensive investigation and conclude the contested case process. The
22 Respondent does not object to the extension. Justice would not be served by
23 dismissing a pending complaint concerning alleged ethical wrongdoing of an educator
24 given the need to maintain safe learning environments for Iowa students. **MOTION**
25 **CARRIED UNANIMOUSLY**
26

27 Miranda Brus moved, with a second by Eric St Clair, to extend the 180-day deadline
28 for issuance of the final decision in **case number 26-46**, although the respondent has
29 objected to the extended time, additional investigative information was requested by
30 the Board to make a probable cause determination. Additional time is required to
31 complete a comprehensive investigation and conclude the contested case process.
32 Retaining this pending licensing matter ensures that any potential threats or risks to
33 students are thoroughly evaluated while also guaranteeing the educator has the

1 opportunity to dispute the alleged ethical wrongdoing. **MOTION CARRIED**
2 **UNANIMOUSLY**

3
4 Daniel Zylstra moved, with a second by Miranda Brus, to approve the closed session
5 minutes for May 15, 2026. **MOTION CARRIED UNANIMOUSLY**

6
7 Request for reinstatement: Case No. 23-230, In the Matter of Patrick Farley. Mr.
8 Farley reported to work under the influence of alcohol and he possessed alcohol in his
9 personal vehicle on school grounds. He received a sanction of: public reprimand, a
10 suspension that could be deferred once Mr. Farley submitted a negative PEth test,
11 completion of scheduled PEth test and random BAC Breath Tests during the deferred
12 suspension, and completion of an ethics class. Mr. Farley has submitted an
13 application and is eligible for full reinstatement. He has submitted evidence of all
14 requirements and also included additional information from his employer. The Board
15 noted that the timeline of the suspension period had been met. Eric St Clair moved,
16 with a second by Miranda Brus, that the Board grant the application for reinstatement
17 as the reason for the probation no longer exists and reinstatement is in the public
18 interest. St Clair further moved that the Board authorize the Executive Director to
19 sign the reinstatement order consistent with the Board's discussion. **MOTION**
20 **CARRIED UNANIMOUSLY**

21
22 Request for reinstatement: Case No. 24-290, In the Matter of Nicholas Duffy. Mr. Duffy
23 was charged with failure to demonstrate professionalism and professional boundaries
24 with other educators. Mr. Duffy agreed to a public reprimand, a suspension of his
25 license for sixty (60) days from April 17, 2026 to June 17, 2026, and successful
26 completion of an ethics class. He also agreed to have Count II dismissed. Mr. Duffy
27 submitted an affidavit, including documentation stating he will complete an ethics
28 class within a year. Mr. Duffy has not had any allegations of unethical allegations
29 during the term of the suspension. Currently Mr. Duffy is requesting that the Board
30 reinstate his license. The Board noted that Mr. Duffy had not yet taken the ethics
31 class. Eric St Clair moved, with a second by Daniel Zylstra, that the Board deny the
32 application for reinstatement as the reason for the suspension continues to exist and
33 reinstatement is not in the public interest. St. Clair further moved that the Board

1 authorize the Executive Director to sign an order consistent with the Board's
2 discussion. **MOTION CARRIED UNANIMOUSLY**

3
4 Communication from the Public

5 None

6
7 Board Member Report

8 This is Kathy Behrens last meeting as a Board member and Chad Janzen thanked her
9 for her service.

10
11 Executive Director's Report

12 Legislative Report:

13 Rules have been drafted from the bills that passed during the 2026 session and they
14 are being reviewed. A proposal has been put forth, by Iowa Code editors, that all state
15 agencies eliminate sections of Administrative Rules that are duplicative of statewide
16 unified code.

17
18 Agency Update:

19 The open position for the Special Education Program Consultant needed to be
20 reposted. A new list of candidates is available and are in the process of being reviewed.

21
22 Financial Report:

23 The elimination of a 25% contribution to general fund will assist in maintaining
24 positive cash flows for the next few years, notwithstanding any major expenditures or
25 modifications to income. FY 26 will finish financially strong.

26
27 License Report:

28 Applications for license conversions, Iowa graduates, new applicants, and renewals are
29 about 4-5 weeks out. Staff is working hard to correct the backlog. The use of SAVE will
30 begin on all applications beginning July 1.

1 The August Board meeting is expected to be longer than usual due to no board
2 meeting planned for July. Director Cavin thanked Kathy Behrens thanked her for her
3 eleven years of service as a BoEE Board member.

4
5 Reports and approvals:

6 A new Board Vice-Chair needed to be elected, due to the end of Kathy Behrens Board
7 membership. Davis Eidahl nominated Daniel Zylstra for Board Vice-Chair. Eric St
8 Clair seconded the nomination. **MOTION CARRIED UNANIMOUSLY**

9
10 There being no further business, and hearing no objection, Vice-Chair Kathy Behrens
11 declared the meeting adjourned at approximately 12:25 p.m.

1 **STATE OF IOWA**
2 **BOARD OF EDUCATIONAL EXAMINERS**
3 **400 E. 14th Street**
4 **Des Moines, Iowa 50319**

5
6 **Minutes**
7 **July 16, 2026**
8

9 The Board of Educational Examiners (Board or BoEE) held an unscheduled meeting
10 on July 16, 2026. Chad Janzen, Board vice-chair, (via Zoom) called the meeting to
11 order at 3:02 p.m. Members attending were Miranda Brus (via Zoom), Dr. Davis Eidahl
12 (via Zoom), Julie Lear (via Zoom), Jennifer Sammons (via Zoom), Eric St Clair, and
13 Paige Thorson (via Zoom). Also in attendance was Mike Cavin, Executive Director, Beth
14 Myers, (via Zoom) Attorney, Angela Stuedemann, Assistant Attorney General. Pam
15 Bleam, Daniel Zylstra and Dr. Kennesha Woods were unable to attend.

16
17 Eric St Clair moved, with a second by Davis Eidahl, to approve the agenda. **MOTION**
18 **CARRIED UNANIMOUSLY**

19
20 Eric St Clair moved, with a second by Jennifer Sammons, that the Board go into
21 closed session for the purpose of discussing closed session minutes whether to initiate
22 licensee disciplinary proceedings, the decision to be rendered in a contested case,
23 confidential health information, and mental health information, pursuant to Iowa
24 Code sections 21.5(1)(a), (d), and (f). Roll call vote: Brus- yes; Eidahl – yes; Janzen –
25 yes; Lear – yes; Sammons – yes; St Clair – yes; Thorson – yes; **MOTION CARRIED**
26 **UNANIMOUSLY**

27
28 The Board returned to open session at 3:18 p.m.

29
30 Eric St Clair moved, with a second by Paige Thorson, that the Board initiate review of
31 the proposed decision in **case number 24-81**, In the Matter of Julian Lira, to examine
32 the sanction. **MOTION CARRIED UNANIMOUSLY**
33

- 1 There being no further business, Paige Thorson moved, with a second by Julie Lear, to
- 2 adjourn the meeting at 3:21 p.m. **MOTION CARRIED UNANIMOUSLY**

IOWA BOARD OF EDUCATIONAL EXAMINERS

RECEIVED
EXECUTIVE DIRECTOR
BOARD OF EDUCATIONAL EXAMINERS
JUL 16 2026

PETITION FOR WAIVER

Chapter 6 – Waivers or Variances from Administrative Rules

General Directions:

- Please print clearly or type on the form. The information is provided in this format to the Board of Educational Examiners for review. If the information is not legible, the petition will not be submitted to the Board.
- The petition must be complete. If any criterion is left blank, the petition for a waiver will not be submitted to the Board.
- Provide clear and convincing evidence for all sections of the petition for a waiver.

Section A. PETITIONER'S INFORMATION.

Name: Paul Croghan Case No. 26-05
(to be completed by Board)

Address: [REDACTED]

Date: _____

Folder Number (if known): 310725

Home Phone with Area Code: [REDACTED]
Work Phone with Area Code: [REDACTED]

Section B. 282—6.4(17A) CRITERIA FOR WAIVER OR VARIANCE.

- Denial of application. In order for a petition for a waiver to be reviewed, the petitioner must have submitted an application to the Board of Educational Examiners and the determination has been provided to the petitioner that the petitioner is not eligible for the action to be completed based on a Board of Educational Examiners' rule. Please indicate when you submitted the application:

August 2025

- **Waiver rule.** In response to a petition completed pursuant to rule 6.6(17A), the board may in its sole discretion issue an order waiving in whole or in part the requirements of a rule if the board finds, based on clear and convincing evidence, all of the following:
 1. The application of the rule would impose an undue hardship on the person for whom the waiver is requested;
 2. The waiver from the requirements of the rule in the specific case would not prejudice the substantial legal rights of any person;
 3. The provisions of the rule subject to the petition for a waiver are not specifically mandated by statute or another provision of law; and
 4. Substantially equal protection of public health, safety, and welfare will be afforded by a means other than prescribed in the particular rule for which the waiver is requested.

Section C. BOARD DISCRETION. 282—6.10(1)

- **Board's decision.** The final decision on whether the circumstances justify the granting of a waiver shall be made at the sole discretion of the board, upon consideration of all relevant factors. Each petition for a waiver shall be evaluated by the board based on the unique, individual circumstances set out in the petition.
- **Appeal of Board's decision.** Once a decision is rendered by the Board, the decision is final. If you wish to contest the decision, you must do so in district court.

Section D. BURDEN OF PERSUASION. 282—6.10(2)

- **Be thorough.** Please complete the petition for a waiver in detail. This is the document that the Board will utilize in determining the outcome of your petition for a waiver. Do not assume that the Board will have any information that is not included on this waiver. If the information is not provided on the petition for a waiver, the information is not shared with the Board for its review.
- **Support.** You may attach additional pages to provide more documentation than what could be included in the spaces provided.
- **Burden of proof.** The burden of persuasion rests with the petitioner to demonstrate by clear and convincing evidence that the board should exercise its discretion to grant a waiver from a board rule.
- **Board meeting agenda.** Please be aware that if you wish to attend the Board meeting at which your petition for a waiver is included on the agenda, you are welcome to speak at the public comment time on the agenda. You do not present the information to the Board regarding your petition during the agenda time set aside for your petition. That is the time that the Board will review the written information you have provided. If the Board asks you a question, you may respond.
- **New information.** If new information is provided at the Board meeting that was not included in the petition for a waiver, please be aware that the Board may table the discussion on your petition while reviewing the new information provided.

Section E. RULE INFORMATION

- Cite the specific rule or rules that you are requesting the Board to waive. You may find the rules on the Board of Educational Examiners' website: www.boee.iowa.gov
Click on the link for "Rules and Code" and scroll to the rule that you wish to waive.

Citation: 282-22.3 (256) Career and technical authorization

22.3 (1) Requirements for the initial career and technical authorization

5 (b) Recent and relevant experience will have been accrued within ten years prior to the date of application.
Experience that doesn't meet these

2. Provide a description of the rule or rules that you are requesting the Board to waive:

Description:

"Recency" rule requires one to have 4000 hours of vocational experience within the last ten years.

Self-employment for the construction can be problematic as the verification of work doesn't come from an outside employer or company.

Section F. WAIVER INFORMATION

1. In your own words, provide a brief narrative of your specific request. Provide clear and convincing evidence.

My request is for the Board to waive the recency clause because the field of carpentry continues to rely on many of the same foundational principles, despite advancements in technology and construction materials. Through my ongoing work as a self-employed contractor and my involvement in Career and Technical Education (CTE), I remain actively engaged in the construction industry and continue to apply current industry practices. In addition, I have established professional relationships with licensed professionals in carpentry, electrical, plumbing, and HVAC trades to ensure students are exposed to current methods, safety standards, and industry expectations. These ongoing professional connections allow me to provide students with relevant and up-to-date instruction while meeting the workforce needs of the district. (see enclosed photos).

2. In your own words, provide a brief narrative of the hardship that the Board's rule(s) would impose upon you (not the school district, not the area education agency, nor the local board of directors):

I am a self-employed fence builder currently teaching part-time in both Career and Technical Education (CTE) and mathematics to help meet staffing needs in those areas. Compliance with the board's rule would require me to dedicate substantial time to additional coursework and/or work under a contractor. Balancing those requirements while continuing to operate my fencing business would create a significant hardship. Any reduction in time spent managing and performing work for my business would result in a considerable loss of income and place a financial burden on me and my family.

3. To your knowledge, would any substantial legal rights be affected for other individuals by waiving this rule(s)? If the rule is waived, what would be the consequences? If this decision would become a precedent for others, what would be the ramifications?

To my knowledge, waiving this rule would not affect any substantial legal rights of other individuals. If the recency requirement were waived, a potential consequence could be that students may have less exposure to the newest construction materials, products or methods currently being introduced within the industry. However, this concern can be addressed by requiring the instructor to maintain professional partnerships with local contractors and industry professionals who can verify that current practices, safety standards, and emerging technologies are being incorporated into classroom instruction.

If this decision were to become precedent for others, I believe the same safeguards and professional expectations could be applied on a case-by-case basis to ensure instructional quality and industry relevance are maintained while also helping schools address ongoing shortages in qualified Career and Technical Education instructors.

4. How would the equal protection of public health, safety and welfare be afforded if this waiver were granted? What are the benefits for your students if your waiver is granted? What are the benefits for other students? What are the benefits for the school district? How will you ensure that the welfare of your students will not be compromised if the waiver is granted? How will this decision protect the profession and the integrity of the licensure standards? How will this decision ensure the delivery of highly qualified content for enhanced student learning?

Equal protection of public, health, safety, and welfare would continue to be maintained through compliance with local and state building codes, industry safety standards, and classroom safety procedures. Safety is emphasized beginning on the first day of class, and I completed OSHA 10 certification alongside the 11th grade students this year to reinforce the importance of workplace safety and industry expectations.

My students benefit from this waiver by receiving real-life, hands-on experience in construction and exposure to industry standards, expectations, and career opportunities within the skilled trades. Students take an active role in the completion of projects, allowing them to develop practical skills, problem-solving, abilities, teamwork, and work ethic that directly apply to future employment and training opportunities.

Other students benefit from the continued availability of Career and Technical Education (CTE) opportunities within the district. The school district benefits by continuing to meet CTE program requirements while providing students with meaningful workforce preparation in a high-demand industry.

Student welfare would not be compromised if the waiver is granted because all projects continue to follow state and local building codes, safety requirements and industry practices. The evidence presented to the board demonstrates the progress made throughout the school year, as well as the quality and safety of the completed construction projects.

Granting this waiver would protect the profession and the integrity of licensure standards because students are being taught industry expectations, proper safety procedures, and quality workmanship. The completed project demonstrates the level of skill and professionalism students are capable of achieving under my instruction. My goal is to help strengthen the skilled trades by preparing students to become quality workers who are willing to learn, grow and contribute positively to the trade industry.

5. What time period are you requesting for this waiver?

I am requesting this waiver for a period of five years. This timeframe would allow me to obtain the additional 800 to 1,000 hours per year needed to satisfy the 4,000-hour requirement while continuing to teach and operate my business.

6. Does anyone else possess knowledge relevant to this waiver request? (If yes, list name, address and telephone number.) Your administrator/colleague/ other professional may submit a letter of support for your petition. Include the letter with the petition for a waiver.

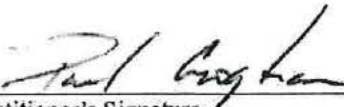
Attached letter of support by East Mills Community School District High School Principal building Dale Scott as well as contact information for General Contractor Matt Urban - Urban Developments, [REDACTED]

7. Please review the board waivers on the Board of Educational Examiners' website: www.boee.iowa.gov to determine if the board has reviewed a similar petition for a waiver and the outcome. Cite the similar petition(s) to support your request for a petition of a waiver of the rules.

I reviewed the Board of Educational Examiners, waiver information, and search resources available on the website. To the best of my knowledge, I was unable to locate substantially similar, petition or waiver decisions related to this specific request through the search tools provided on the website.

Section G. RELEASE OF INFORMATION: I authorize any persons with knowledge of the relevant or important facts relating to the requested waiver to release any information to the Iowa Board of Educational Examiners.

Section H. ACCURACY AND TRUTH: I certify that the information on this Petition for Waiver is true and complete to the best of my knowledge. I understand that any misrepresentation of facts may result in the denial of this Petition.



Petitioner's Signature

5/22/26

Date

This Petition is to be submitted to: Board of Educational Examiners, 701 E. Court Ave., Suite A, Des Moines, IA 50319-0147.

RECEIVED
EXECUTIVE DIRECTOR
BOARD OF EDUCATIONAL EXAMINERS
JUL 22 2026

IOWA BOARD OF EDUCATIONAL EXAMINERS

PETITION FOR WAIVER

Chapter 6 – Waivers or Variances from Administrative Rules

General Directions:

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- The petition must be complete. If any criterion is left blank, the petition for a waiver will not be submitted to the Board.
- Provide clear and convincing evidence for all sections of the petition for a waiver.

Section A. PETITIONER'S INFORMATION.

Name: Kelly Anne Mullins

Case No. 26-06
(to be completed by Board)

Address:



Date: July 16, 2026

Folder Number (if known): 1117830

Home Phone with Area Code:

Work Phone with Area Code:



Section B. 282—6.4(17A) CRITERIA FOR WAIVER OR VARIANCE.

- **Denial of application.** In order for a petition for a waiver to be reviewed, the petitioner must have submitted an application to the Board of Educational Examiners and the determination has been provided to the petitioner that the petitioner is not eligible for the action to be completed based on a Board of Educational Examiners' rule. Please indicate when you submitted the application:

- **Waiver rule.** In response to a petition completed pursuant to rule 6.6(17A), the board may in its sole discretion issue an order waiving in whole or in part the requirements of a rule if the board finds, based on clear and convincing evidence, all of the following:

1. The application of the rule would impose an undue hardship on the person for whom the waiver is requested;
2. The waiver from the requirements of the rule in the specific case would not prejudice the substantial legal rights of any person;
3. The provisions of the rule subject to the petition for a waiver are not specifically mandated by statute or another provision of law; and
4. Substantially equal protection of public health, safety, and welfare will be afforded by a means other than prescribed in the particular rule for which the waiver is requested.

Section C. BOARD DISCRETION. 282—6.10(1)

- **Board's decision.** The final decision on whether the circumstances justify the granting of a waiver shall be made at the sole discretion of the board, upon consideration of all relevant factors. Each petition for a waiver shall be evaluated by the board based on the unique, individual circumstances set out in the petition.
- **Appeal of Board's decision.** Once a decision is rendered by the Board, the decision is final. If you wish to contest the decision, you must do so in district court.

Section D. BURDEN OF PERSUASION. 282—6.10(2)

- **Be thorough.** Please complete the petition for a waiver in detail. This is the document that the Board will utilize in determining the outcome of your petition for a waiver. Do not assume that the Board will have any information that is not included on this waiver. If the information is not provided on the petition for a waiver, the information is not shared with the Board for its review.
- **Support.** You may attach additional pages to provide more documentation than what could be included in the spaces provided.
- **Burden of proof.** The burden of persuasion rests with the petitioner to demonstrate by clear and convincing evidence that the board should exercise its discretion to grant a waiver from a board rule.
- **Board meeting agenda.** Please be aware that if you wish to attend the Board meeting at which your petition for a waiver is included on the agenda, you are welcome to speak at the public comment time on the agenda. You do not present the information to the Board regarding your petition during the agenda time set aside for your petition. That is the time that the Board will review the written information you have provided. If the Board asks you a question, you may respond.
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Section E. RULE INFORMATION

- Cite the specific rule or rules that you are requesting the Board to waive. You may find the rules on the Board of Educational Examiners' website: www.boee.iowa.gov. Click on the link for "Rules and Code" and scroll to the rule that you wish to waive.

Citation:

282—22.3(4)(a) (272) – School Business Official Authorization – Specific requirements for an initial school business official authorization, Education.

2. Provide a description of the rule or rules that you are requesting the Board to waive:
Description:

I respectfully request a waiver of the educational requirement contained in 282—22.3(4)(a) requiring an associate's degree in business or accounting or 60 semester hours of coursework in business or accounting. While my bachelor's degree is in Education, I have completed nine semester hours of accounting coursework, successfully owned and operated a business for ten years, and have served in Cherokee Community School District since 2021. During the past year, I have worked directly under the mentorship of our School Business Official, performing school finance, budgeting, payroll, accounts payable, accounts receivable, human resources, and other district business operations. My education, accounting coursework, extensive business experience, and demonstrated competency provide qualifications that are substantially equivalent to the educational requirement, and I respectfully request that the Board waive this specific requirement so I may obtain my initial School Business Official authorization.

Section F. WAIVER INFORMATION

1. In your own words, provide a brief narrative of your specific request. Provide clear and convincing evidence.

- Please refer to the next page

2. In your own words, provide a brief narrative of the hardship that the Board's rule(s) would impose upon you (not the school district, not the area education agency, nor the local board of directors):

The application of this rule based solely on my 4-year degree creates an unreasonable hardship because I have already invested significant time and effort preparing to become a School Business Official. I hold a Bachelor of Science in Education, have completed nine credit hours of accounting coursework, owned and operated a successful business for ten years in Georgia, and have worked for Cherokee Community School District since 2021. During the past year, I have worked directly in the district's central office alongside our current School Business Official, gaining hands-on experience with school finance, budgeting, payroll, accounts payable, accounts receivable, human resources, and district operations.

I was under the understanding that my education and extensive experience qualified me to pursue authorization while completing any remaining coursework. Denying my authorization based solely on the title of my degree prevents me from continuing on the career path for which I have already demonstrated my competence and commitment. It also limits my ability to advance into a position where my district has identified a future need.

I wanted to thank the BOEE for taking the time to review my application for Initial School Business Official (SBO) Authorization. While I understand and respect the decision to deny my application based on the degree requirement, I would like to respectfully request that you reconsider my application.

I recognize that I do not hold a degree in accounting or business. When I began pursuing my SBO authorization, I mistakenly focused on completing the accounting coursework I was missing and overlooked the specific degree requirement.

Although I hold a Bachelor of Science degree in Education, my professional experience has prepared me well for this role as a future SBO. Throughout my career, I have learned that a degree is only one part of becoming successful in a profession. Many people earn degrees in one field and build successful careers in another through DEDICATION, continuous LEARNING, and HANDS-ON experience.

I have always been passionate about serving students and schools. I was fortunate to have a successful career as a business owner in Georgia. I owned and operated my own business for 10 years, which provided me with valuable experience in financial management, budgeting, organization, and business operations. I now have found that same passion in school business operations. I have been employed by our school district for the past five years. I served as elementary school secretary for four years before transitioning to the Central Office, where I have spent the last year working as Accounts Payable, Superintendent Secretary, and HR Director. I work closely with our SBO, Joyce Lundsgaard, who has faithfully served the Cherokee Community School District for 30+ years. Working alongside her each day provides me with invaluable real-world training that simply cannot be replicated in a classroom or holding a business/accounting degree. As she looks toward retirement in the coming years, I have the unique opportunity to learn directly from her, ensuring a smooth transition for our school district.

Because I already know our district, our staff, and our community, I believe I am in the best position to continue the work Joyce has built over the past three decades. My goal is to become the future School Business Official for Cherokee Community School District, and I am fully committed to investing the time and effort necessary to achieve that goal.

I am committed to completing the 2-year SBO program to become a highly qualified SBO. I am eager to continue learning, growing professionally, and serving the Cherokee Community School District for many years to come.

I respectfully ask the Board to reconsider my application in light of my professional experience, my commitment to this career path, and the unique opportunity I have to train under an experienced SBO before her retirement. I truly believe I have the dedication, work ethic, and passion to become an outstanding SBO for Cherokee Community School District.

Thank you for your time, consideration, and the opportunity to share my perspective. I sincerely appreciate your willingness to review my request.

3. To your knowledge, would any substantial legal rights be affected for other individuals by waiving this rule(s)? If the rule is waived, what would be the consequences? If this decision would become a precedent for others, what would be the ramifications?

Granting this waiver would not negatively affect the legal rights of any individual. My request is specific to my own qualifications and experience and does not prevent any other qualified individual from pursuing School Business Official authorization. I am asking for an individualized review based on my education, professional experience, demonstrated competency, and commitment to completing any additional requirements established by the Board.

4. How would the equal protection of public health, safety and welfare be afforded if this waiver were granted? What are the benefits for your students if your waiver is granted? What are the benefits for other students? What are the benefits for the school district? How will you ensure that the welfare of your students will not be compromised if the waiver is granted? How will this decision protect the profession and the integrity of the licensure standards? How will this decision ensure the delivery of highly qualified content for enhanced student learning?

Granting this waiver will not diminish the protection of the public, students, or taxpayers. I currently perform many of the financial and administrative responsibilities required within a school district while working under the guidance and supervision of our experienced School Business Official, who has over 30 years of experience. My work is subject to district policies, internal controls, state auditing requirements, and oversight by district leadership.

My experience has prepared me to responsibly manage school business operations while continuing to grow professionally. Allowing me to continue this pathway benefits the district by preparing a qualified successor while maintaining the same safeguards and accountability expected of every School Business Official.

5. What time period are you requesting for this waiver?

I am requesting that this waiver be granted immediately so I may begin the School Business Official authorization process while continuing to work under the mentorship and supervision of our current School Business Official. Granting the waiver now will allow me to complete any remaining requirements and continue gaining the experience necessary to be fully prepared to assume the School Business Official position upon her planned retirement.

6. Does anyone else possess knowledge relevant to this waiver request? (If yes, list name, address and telephone number.) Your administrator/colleague/ other professional may submit a letter of support for your petition. Include the letter with the petition for a waiver.

Yes. The following individuals have knowledge relevant to my waiver request and have firsthand knowledge of my qualifications, experience, and preparation to serve as a School Business Official. Letters of support are included with this petition.

- Joyce Lundsgaard, Current School Business Official, Cherokee Community School District
- Jeff Siebersma, Superintendent, Cherokee Community School District
- Tom Ryherd, Former Superintendent, Cherokee Community School District
 - Superintendent at Perry Community School District

Cherokee Community School District

600 W. Bluff Street

Cherokee, IA 51012

Phone: (712) 225-6767

Perry Community School District

1102 Willis Ave.

Perry, IA 50220

Phone: (515) 465-4656

7. Please review the board waivers on the Board of Educational Examiners' website: www.boee.iowa.gov to determine if the board has reviewed a similar petition for a waiver and the outcome. Cite the similar petition(s) to support your request for a petition of a waiver of the rules.

I reviewed the Board of Educational Examiners' published waiver petitions and found a similar School Business Official authorization waiver considered by the Board in April 2025. In that case (25-01), the Board granted a waiver to an applicant who had not yet completed all of the educational requirements. My request is similar in that I possess extensive practical experience in school business operations, have completed the required accounting coursework, am working under the mentorship of our current School Business Official. I respectfully request that the Board consider my petition under similar circumstances.

Section G. RELEASE OF INFORMATION: I authorize any persons with knowledge of the relevant or important facts relating to the requested waiver to release any information to the Iowa Board of Educational Examiners.

Section H. ACCURACY AND TRUTH: I certify that the information on this Petition for Waiver is true and complete to the best of my knowledge. I understand that any misrepresentation of facts may result in the denial of this Petition.


Petitioner's Signature

July 16, 2026
Date

This Petition is to be submitted to: Board of Educational Examiners, 701 E. Court Ave., Suite A, Des Moines, IA 50309-4941.