

Completion Instructions: FY27 Shared Visions Parent Support Application

General Information

- The description of the funding opportunity may be viewed without having a registered account in [IowaGrants](#) by selecting *View Current Funding Opportunities*. Hover over and select funding opportunity titled *FY27 Shared Visions Parent Support Program*. The next screen will outline the *Funding Opportunity Details* including the application information, requirements, resources and related web links.
- It is recommended that **one person** be designated to start an application to avoid duplicate copies of an application being created.
- Multiple people may contribute to the content of an application. To provide others access to an application once it has been started, select *General Information* from the list of application components and edit the form to add **Additional Contacts**.
- Once you have logged out of [IowaGrants](#), you may access a previously started application by following the below steps:
 - Login to [IowaGrants](#)
 - Select *Applications*.
 - Selecting the desired application will take you to the *Application Details*.
 - Select *Edit Application* to open and continue completion of the application.

Starting an Application

There are two options for starting an application.

Option One:

- If you are a registered user and have an [IowaGrants](#) account, you can login and select *Funding Opportunities* from the Main Menu.
- Then select the funding opportunity titled *FY27 Shared Visions Parent Support Program*.
- The next screen will open to show the *Funding Opportunity Details* outlining the description, attachments and associated websites.
- Select *Start New Application* at the top of the page.

Option Two:

- Without logging in, go to [IowaGrants](#) and select *View Current Funding Opportunities*.
- Hover over and select the funding opportunity titled *FY27 Shared Visions Parent Support Program*.
- The next screen will open to show the *Funding Opportunity Details* outlining the description, attachments and associated websites.
- To start an application from this page, select the *Login* option in the top right corner. This allows the following:
 - Registered users will be able to login and use the instructions in Option One to start an application.
 - New users will use the registration instructions to create an account; then login to use the instructions in Option One to start an application.

Completing an Application

- Once logged in to [IowaGrants](#), start an application using one of the options outlined above. Selecting [Start an Application](#) will open the *General Information* component.
 - Enter an *Application Title*. It is recommended the title include the applicant organization name and year of the application (FY27).
 - Select [Save Form Information](#).
 - Ensure the listed organization is accurate. Select [Save Form Information](#) at the top of the page.
 - The next screen will allow you to list other persons in your organization who should have access to the application. You will need to add them to the *Additional Contacts* section.
 - Select a name from the box titled *Additional Applicants*. Only those people who have registered in Iowa Grants under your organization will appear.
 - Select [Save Form Information](#). If at any time you need to make edits after saving, select [General Information](#) from the list of *Components*. Then select the [Edit Form](#) at the top of the page.
- The next screen will show a list of Application Details. Select each component of the application and complete the requested information.
- **Important:** To guide completion of the application, it is highly recommended that an applicant refer to the **Scoring Rubric: FY27 Shared Visions Parent Support**. It can be accessed as an attachment to the funding opportunity within [IowaGrants](#) or on the Iowa Department of Education [website](#).
- Application components to be completed include the following:
 - General Information (already completed as described above)
 - Minority Impact Statement (required of all grants submitted in [IowaGrants](#))
 - Cover Sheet – General Information (required of all grants submitted in [IowaGrants](#))
 - FY27 Shared Visions Parent Support – Program Summary
 - FY27 Shared Visions Parent Support – Documentation of Need
 - FY27 Shared Visions Parent Support – Program and Service Plan Information
 - FY27 Shared Visions Parent Support – Service Description Plan
 - FY27 Shared Visions Parent Support – Staff Certification and Development Plan
 - FY27 Shared Visions Parent Support – Letters of Support
 - FY27 Shared Visions Parent Support – Program Evaluation
 - FY27 Shared Visions Parent Support – Budget
 - FY27 Shared Visions Parent Support– Assurances
- Be sure to read the instructions at the top of each form carefully. Some forms require more than one step in order to complete and submit all the requested information.

Submitting the Application

- Ensure all application components are marked as complete by verifying a checkmark appears in the *Complete?* column.
- To review the application prior to submission, select [Preview Application](#).
- Select [Edit Application](#) to go back to the previous screen.
- Select [Submit Application](#).
- A confirmation will appear asking if you are ready to submit the application. Select [Submit](#).

Questions

All questions regarding the application and submission process must be submitted in writing via email to Marianne Adams, marianne.adams@iowa.gov, by February 27, 2026.