

# **Child Development Coordinating Council (CDCC) Minutes**

**November 5th, 2025**

9:00 am. – 12:00 pm

**Voting Members Present:** Kimberly Villotti, Tonya Krueger, Jessica Burger, Dawn Mollenkopf, Cherie Cerveny, Heather Rouse

**Voting Members Absent:** Shelley Horak

**Non-Voting Members Present:** None

**Non-Voting Members Absent:** Ami Leath, Teri Orr, Sharon Burke

**Staff to Council:** Marianne Adams, Monica Shuey, Amy Stegeman

## **INFORMATION/DISCUSSION Item**

### **Welcome and Roll Call**

Chair Tonya Krueger called the meeting to order at 9:00 am and introduced the two new members: Dawn Mollenkopf and Cherie Cerveny.

## **INFORMATION/DISCUSSION ITEM**

### **Public Comment**

No members of the public offered any comment.

## **ACTION ITEM**

### **Sept. 9, 2025 Meeting Minutes**

### **Sept. 18, 2025 Meeting Minutes**

The group reviewed the September 9, 2025 CDCC minutes. Jessica Burger made a motion to approve the minutes and it was seconded by Kimberly Villotti. The motion passed unanimously. The group then reviewed the September 18, 2025 CDCC minutes. Kimberly Villotti made a motion to approve the minutes. It was seconded by Heather Rouse. The motion passed unanimously.

## **INFORMATION/DISCUSSION ITEM**

### **CDCC Annual Legislative Report review**

Marianne Adams shared the CDCC Legislative Report with the group. During the September 2025 meeting, the Council reviewed the content in the draft annual report. After suggestions were offered, members were asked to choose success stories to be included in the report by responding on a Google spreadsheet.

Marianne asked for further comments or any additional changes to be made. None were received from the Council. She also shared the submission timeline with the Council. Upon Council approval, the report will go through department processing, then it will go to the legislature and Governor as part of a larger document holding many reports.

## **ACTION ITEM**

### **CDCC Legislative Report Approval**

A motion was made by Dawn Mollenkopf to approve the CDCC Legislative Report changes. It was seconded by Kimberly Villotti. It passed unanimously.

## **INFORMATION/DISCUSSION ITEM:**

### **CDCC Vice-Chair**

Tonya noted the Council still needs a vice-chair. Tonya reminded the group the position is required by code. Dawn Mollenkopf volunteered for this position. This item will be voted on at the next meeting.

## **INFORMATION/DISCUSSION ITEM**

### **Staff Updates**

#### **Preschool and Parent Support Programs & Year-end reports, carry-forward funding**

Marianne Adams noted year-end reports have been completed. Some grantees did have carry-forward funding. Monica Shuey said the government shutdown paused the grant processing and funding cycle for Head Start which impacted two Shared Visions programs.

Marianne shared Shared Visions Preschool programs need to complete three checkpoints in GOLD® according to the state-determined dates. The first checkpoint is Nov. 24. Staff will complete a monitoring check to ensure grantees are meeting this requirement. She also shared, each year \$5,000 is held by the CDCC for program evaluation or staff development. She asked the Council for a direction or to make a recommendation the CDCC use it to supplement evaluation. Kimberly Villotti shared it is a role of the Council and part of the normal budgeting process. Tonya asked for suggestions and noted there is precedence and this is a typical process. There was no feedback and Tonya indicated this signals an agreement on the recommendation to use the \$5,000 for program evaluation by Council.

## **INFORMATION/DISCUSSION ITEM**

### **Group Updates**

Heather Rouse shared there is an upcoming Early Childhood Iowa board meeting this Friday. She reminded the group those meetings are open and members of the Council are welcome to join.

Kimberly Villotti shared updates on Early Childhood Bureau staffing and positions within the Department noting open positions. She then shared an update on the Iowa Early Learning Standards revision, stressing the importance of this work, noting the revision group is approaching the third meeting of six. The next session will be Thursday, December 6. She also shared the Department of Education has been sponsoring professional development regarding GOLD® (or SmartTeach) across all skill-levels and cohorts. This is available to all Shared Visions grantees and many have taken the opportunity to participate.

Heather Rouse shared updated information on I2D2. Heather also shared Iowa State has an Early Childhood and Family Certificate which is built for working professionals. It is asynchronous and a certificate can be achieved all online. She asked the Council to continue to advertise and share this opportunity.

Dawn Mollenkopf said the University of Northern Iowa is taking a look at their early childhood programs and revisioning what content these programs need to contain.

Jessica Burger shared the [IA AEA Statewide Strategic Plan](#) with the Council. She noted this was an effort to streamline the AEA message.

## **INFORMATION/DISCUSSION ITEM**

### **FY27 Grant Work**

Grant work continued on the preschool grant application.

Marianne reviewed next steps for the upcoming meeting for the Council to approve the final version of the Preschool application and scoring rubric and advise the Department to release the Preschool application.

### **Adjourn**

Tonya thanked the group and adjourned the meeting at 11:00 am.