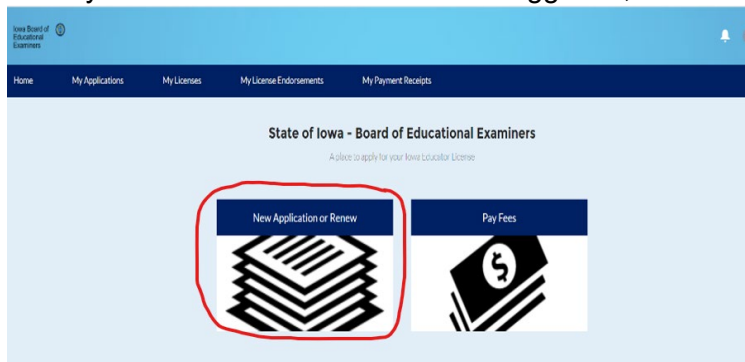


Directions to Renew a Standard or Master Educator Teaching License

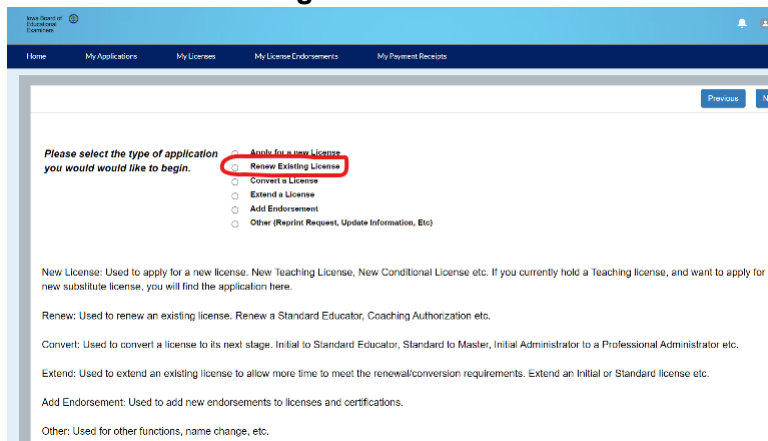
- Documents you need before you begin to confirm requirements are met:
 - 6 credits (standard) or 4 credits (master educator) (or 2 renewal credits if the applicant holds a doctor's or specialist's degree)
 - Current [mandatory reporter training](#) for child abuse.
- Go to the [Apply/Renew/Convert webpage](#) under Educator Licensure.
 - Have your folder number ready if you already hold a license.
 - Use the [License Search](#) if you are unsure of your folder number or unsure if you have one.
- From the Apply/Renew/Convert webpage, select either:
 - [Create a new account](#) (if you have never used our online application system)

or

 - [Log In](#) (if you already have an account)
- Once you have created an account or logged in, select **New Application or Renew**.



- Confirm your profile information and select **Next**
- Select **Renew Existing License**



7. Select the License you are renewing:
Standard
or
Master Educator
8. Select Application Type:
Renew Standard License
or
Renew Master Educator License
9. The system will now have you
 - a. Agree to creating an application, read through the instructions and scroll to the red X's.
 - b. Complete a checklist
 - c. Upload the required documents.
 - d. Pay the fees/Submit application.