

## ACHIEVE FBA and BIP Updates: *Impact to Current FBAs and BIPs*

*September 2025*

Effective the evening of September 17, 2025, updates will take effect in the Functional Behavior Assessment (FBA) and Behavior Intervention Plan (BIP) sections within the IEP system in ACHIEVE.

**The purpose of this guidance document is to explain how these updates will affect existing FBAs and BIPs based on their current status at rollout and offer practical advice for the team to address each scenario proactively, minimizing confusion when the changes go live.**

### **If a learner currently has a draft FBA and/or draft BIP, what should I do by September 17?**

- If possible, finalize any draft FBAs and/or draft BIPs before the changes take effect on September 18.
- If finalizing the draft FBA and/or BIP is not a possibility, teams are *highly encouraged* to download and save the draft and/or copy the information to be used later and re-entered after the launch.
- If the team is starting a new draft IEP before Sept. 18, consider waiting to update the Special Factors page until after Sept. 18 or consider meeting with the IEP team and finalizing the IEP before Sept. 18.

### **How will *current* FBAs and BIPs be affected by the changes on September 18?**

- Any FINALIZED FBA and BIP documents (PDFs) will not be impacted by these changes.
- Any DRAFT FBAs and BIPs may have some information that carries over on ACHIEVE screens post-launch; however, because some components of FBA and BIP are changing, draft information may not carry over exactly as intended or may be incomplete. See the previous question for actions to take BEFORE Sept. 18.

### **How will *draft* IEPs with Social Emotional Behavior (SEB) marked as a special factor be affected by the changes on September 18?**

- The SEB special factor in the draft IEP will lose all previous SEB special factor selections. Social Emotional Behavior will need to be selected again as a special factor post-launch.
- A new IDR will provide a prompt to make a selection for both the FBA and BIP in the SEB special factor section of the PLAAFP.

### **If a learner currently has a *draft* FBA and/or a *draft* BIP, what should I do on or after September 18?**

- Verify that **ALL** information from the draft FBA and/or draft BIP have been carried over. If any information is missing, re-enter the information based on the backup copy or saved draft.
- Due to the changes in fields and system logic, **teams may find it easier to cancel the draft BIP or draft FBA after Sept. 18, start a new draft, and re-enter information from the saved backup copy into the new draft.**