

## Your ACHIEVE Family Portal Account

The Individuals with Disabilities Education Act, commonly called IDEA, provides protections for children with disabilities and their families. IDEA defines who can make educational decisions for a child with a disability. Educational decision-makers who have provided consent for services on behalf of their child are eligible to access the ACHIEVE Family Portal. If you are eligible, you will receive an email inviting you to create an account. Each parent must have a unique email address. See the [Quick Start Guide](#) for help.

### Who can create an ACHIEVE Family Portal account?

#### *Educational Decision Makers as Defined by IDEA*

- Parent (Biological or Adoptive)
- Relative acting as Parent (an individual authorized to act as the child's parent)
- Legal Guardian (an individual person appointed by the court to make decisions)
- Court Designee (an individual named by a court order to make educational decisions for a child)
- Power of Attorney
- Surrogates
- Special Education Learners
  - **Prior to age 18:** May be invited to create an account with view-only access by IDEA Parent
  - **Upon turning 18 or Date of Rights Transfer:** Automatically invited if valid email address is stored in ACHIEVE

### Who cannot create an ACHIEVE Family Portal Account?

- Parent (Other): This may include stepparents who are not an adoptive parent NOR serving as a relative acting in the place of a biological or adoptive parent.
- Foster Parent (foster parents may be eligible if another IDEA parent criterion is met)
- Relative (not acting in the place of a biological or adoptive parent)
- Friend (not acting in the place of a biological or adoptive parent)

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You can find more information about the ACHIEVE Family Portal at:  
<https://educate.iowa.gov/achieve-family-portal>

