

**STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS**

2024-2025 BoEE Goals

- Goal 1: Explore options for conditional licensure for non-prepared individuals enrolled in preparation programs.
- Goal 2: Expand remediation trainings available for ethical violations.
- Goal 3: Expansion of ethics and grooming presentations to LEA's.

BOARD MEETING AGENDA

Tuesday, October 22, 2024

This meeting will be conducted electronically.

To access the meeting:

<https://us02web.zoom.us/j/84325714215?pwd=oas0s4nsEwXMM7ljT6G6PZlb8th4K.1>

TIMES ARE APPROXIMATE

- 4:00 p.m.**
- Call Meeting to Order and Roll Call**
 - Approve the Agenda** TAB A
 - Approve the Consent Agenda**
 - a. Minutes for September 13, 2024 board meeting TAB B
 - Professional Practices - Licensee Discipline - Closed Session - Board Members Only (roll call)**
 - Open Session**
 - a. Results of closed session announced
 - b. Approve closed session minutes for September 13, 2024
 - c. Reinstatement(s)
 - 1. Case No. 23-235 Cody Nelson
 - 2. Case No. 24-57 Chandra Clark
 - 3. Case No. 21-44 Kathryn Schmidt
 - Communication from the Public**
 - Rules [Iowa Administrative Code – Chapter 282 (272)]**
 - a. *Adopt*
 - 1. None
 - b. *ARRC Review Pending*
 - 1. None
 - c. *Notice*
 - 1. Red Tape Review TAB C
 - d. *Items for Discussion*
 - 1. None
- 6:00 p.m.**
- Adjournment**

UPCOMING MEETINGS:

Friday, November 15, 2024
Friday, December 13, 2024
Friday, January 17, 2025

1 **STATE OF IOWA**
2 **BOARD OF EDUCATIONAL EXAMINERS**
3 **701 E. Court Ave., Suite A**
4 **Des Moines, Iowa 50309**

5
6 **Minutes**
7 **September 13, 2024**
8

9 The Board of Educational Examiners (Board or BoEE) held a meeting on September
10 13, 2024. Chad Janzen, Board Chair, called the meeting to order at 8:30 a.m.
11 Members attending were Kathy Behrens, Davis Eidahl, Ryan Weldon, Daniel Zylstra
12 Michael Lock and Miranda Brus. Also in attendance was Mike Cavin, Executive
13 Director, Beth Myers, Attorney/Investigator, Diane Dennis and Lori Lavorato,
14 Investigators, Lindsey Browning, Assistant Attorney General. Tim Bower, Pam Bleam
15 and Eric St Clair were unable to attend.
16

17 Ryan Weldon moved, with a second by Daniel Zylstra, to approve the agenda.

18 **MOTION CARRIED UNANIMOUSLY**
19

20 Kathy Behrens with a second by Ryan Weldon to approve the consent agenda (minutes
21 for August 9, 2024). **MOTION CARRIED UNANIMOUSLY.**
22

23 Kathy Behrens moved, with a second by Daniel Zylstra that the Board go into closed
24 session for the purpose of discussing closed session minutes whether to initiate
25 licensee disciplinary proceedings, the decision to be rendered in a contested case,
26 confidential health information, and mental health information, pursuant to Iowa
27 Code sections 21.5(1)(a), (d), and (f). Roll call vote: Behrens – yes; Eidahl – yes; Janzen
28 – yes; Weldon – yes; Zylstra – yes; Lock – yes; Brus – yes; **MOTION CARRIED**

29 **UNANIMOUSLY**
30

31 The Board returned to open session at 11:39 a.m.
32

1 Michael Lock moved, with a second by Davis Eidahl, that in **case number 24-93**, the
2 Board find probable cause to establish a violation the Code of Professional Conduct
3 and Ethics, 282 IAC rule 25.3(1)e(4), and order this case set for hearing. **MOTION**
4 **CARRIED UNANIMOUSLY**

5
6 Davis Eidahl moved, with a second by Kathy Behrens that in **case number 24-145**,
7 the Board finds that the evidence gathered in the investigation, including witness
8 statements and the documentary evidence, does not substantiate the allegations in the
9 complaint, and that the Board therefore lacks probable cause to proceed with this
10 matter. **MOTION CARRIED UNANIMOUSLY**

11
12 Daniel Zylstra moved, with a second by Kathy Behrens, that in **case number 24-124**,
13 the Board find probable cause to establish a violation of the Code of Professional
14 Conduct and Ethics, 282 IAC rules 25.3(4)b, and order this case set for hearing.
15 **MOTION CARRIED UNANIMOUSLY**

16
17 Davis Eidahl moved, with a second by Miranda Brus, that in **case number 24-90** the
18 Board find probable cause to establish a violation of the Code of Professional Conduct
19 and Ethics, 282 IAC rule 25.3(5)a(2), 25.3(6)m, 25.3(8)a & b, and order this case set
20 for hearing. **MOTION CARRIED UNANIMOUSLY**

21
22 Miranda Brus moved, with a second by David Eidahl, that in **case number 24-91**, the
23 find probable cause to establish a violation of the Code of Professional Conduct and
24 Ethics, 282 IAC rule 25.3(5)a(2), 25.3(6)m, 25.3(8)a & b, and order this case set for
25 hearing. **MOTION CARRIED UNANIMOUSLY**

26
27 Miranda Brus moved, with a second by Davis Eidahl, that in **case number 24-24**, the
28 board find probable cause to establish a violation of the Code of Professional Conduct
29 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
30 **CARRIED UNANIMOUSLY**

31
32 Davis Eidahl moved, with a second by Miranda Brus, that in **case number 24-72**, the
33 Board find probable cause to establish a violation of the Code of Professional Conduct

1 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
2 **CARRIED UNANIMOUSLY**

3
4 Daniel Zylstra moved, with a second by Miranda Brus, that in **case number 24-97**,
5 the Board find probable cause to establish a violation of the Code of Professional
6 Conduct and Ethics, 282 IAC rule 25.3(6)c & d, 25.3(8)a & b, and order this case set
7 for hearing. Roll call vote: Behrens – no; Eidahl – yes; Janzen – yes; Weldon – yes;
8 Zylstra – yes; Lock – yes; Brus – yes. **MOTION CARRIED**

9
10 Ryan Weldon moved, with a second by Kathy Behrens, that in **case number 24-107**,
11 the Board find probable cause to establish a violation of the Code of Professional
12 Conduct and Ethics, 282 IAC rule 25.3(6)c, d, & 25.3(8)a, and order this case set for
13 hearing. **MOTION CARRIED UNANIMOUSLY**

14
15 Davis Eidahl moved, with a second by Kathy Behrens, that in **case number 24-143**,
16 the Board finds that the evidence gathered in the investigation, including witness
17 statements and the documentary evidence, does not substantiate the allegations in the
18 complaint, and that the Board therefore lacks probable cause to proceed with this
19 matter. **MOTION CARRIED UNANIMOUSLY**

20
21 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 24-154**,
22 the Board find probable cause to establish a violation of the Code of Professional
23 Conduct and Ethics, 282 IAC rule 25.3(6)c & d and 25.3(8)a and order this case set for
24 hearing. **MOTION CARRIED UNANIMOUSLY**

25
26 Michael Lock moved, with a second by Ryan Weldon, that in **case number 24-165**, the
27 Board find that, although one or more of the allegations in the complaint may be
28 substantiated by the witnesses interviewed in the course of the investigation [and/or]
29 the documents gathered in the course of the investigation, and the allegations may
30 constitute a technical violation of the board’s statute or administrative rules; the
31 evidence before the board indicates that the alleged violation is not of sufficient
32 magnitude to warrant a hearing and adequate steps have been taken to remedy the
33 violation and to ensure that incidents of a similar nature do not occur in the future.

1 The Board will not pursue formal disciplinary action in this matter. **MOTION**
2 **CARRIED UNANIMOUSLY**

3

4 Kathy Behrens moved, with a second by Daniel Zylstra, to combine **cases 24-83, 24-**
5 **136, and 24-150** and the Board find probable cause to establish a violation of the
6 Code of Professional Conduct and Ethics, 282 IAC rule 25.3(2)b, 25.3(6)c, 25.3(8)a,
7 and order this case set for hearing. Roll call vote: Behrens – yes; Eidahl – yes; Janzen
8 – recused; Weldon – yes; Zylstra – yes; Lock – yes; Brus – yes. **MOTION CARRIED**

9

10 Kathy Behrens moved, with a second by Miranda Brus, to combine cases **24-87, 24-**
11 **139, and 24-147,** and find probable cause to establish a violation of the Code of
12 Professional Conduct and Ethics, 282 IAC rule 25.3(2)b, 25.3(6)c, 25.3(8)a & b, and
13 order this case set for hearing. Roll call vote: Behrens – yes; Eidahl – yes; Janzen –
14 recused; Weldon – yes; Zylstra – yes; Lock – yes; Brus – yes. **MOTION CARRIED**

15

16 Kathy Behrens moved, with a second by Daniel Zylstra, to combine cases **24-86 24-**
17 **138, and 24-148,** and find probable cause to establish a violation of the Code of
18 Professional Conduct and Ethics, 282 IAC rule 25.3(6)c, 25.3(8)a & b, and order this
19 case set for hearing. Roll call vote: Behrens – yes; Eidahl – yes; Janzen – recused;
20 Weldon – yes; Zylstra – yes; Lock – yes; Brus – yes. **MOTION CARRIED**

21

22 Kathy Behrens moved, with a second by Daniel Zylstra, to combine cases **24-84, 24-**
23 **137, and 24-151** and find probable cause to establish a violation of the Code of
24 Professional Conduct and Ethics, 282 IAC rule, 25.3(6)c, 25.3(8)a & b, and order this
25 case set for hearing. Roll call vote: Behrens – yes; Eidahl – yes; Janzen – recused;
26 Weldon – yes; Zylstra – yes; Lock – yes; Brus – yes. **MOTION CARRIED**

27

28 Kathy Behrens moved, with a second by Miranda Brus, to combine **cases 24-85 24-**
29 **135, and 24-149,** and find probable cause to establish a violation of the Code of
30 Professional Conduct and Ethics, 282 IAC rule 25.3(6)c, 25.3(8)a & b, and order this
31 case set for hearing. Roll call vote: Behrens – yes; Eidahl – yes; Janzen – recused;
32 Weldon – yes; Zylstra – yes; Lock – yes; Brus – yes. **MOTION CARRIED**

33

1 Director Cavin recused during closed session discussion of case 24-71.

2 Miranda Brus moved, with a second by Michael Lock, that in **case number 24-71**, the
3 Board find probable cause to establish a violation of the Code of Professional Conduct
4 and Ethics, 282 IAC rule 25.3(6)t, and order this case set for hearing. **MOTION**
5 **CARRIED UNANIMOUSLY**

6

7 Director Cavin recused during closed session discussion of case 24-96.

8 Daniel Zylstra moved, with a second by Ryan Weldon, that in **case number 24-96**, the
9 Board find probable cause to establish a violation of the Code of Professional Conduct
10 and Ethics, 282 IAC rule 25.3(6)t, and order this case set for hearing. **MOTION**
11 **CARRIED UNANIMOUSLY**

12

13 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 24-78**, the
14 Board finds that the evidence gathered in the investigation, including witness
15 statements and the documentary evidence, does not substantiate the allegations in the
16 complaint, and that the Board therefore lacks probable cause to proceed with this
17 matter. **MOTION CARRIED UNANIMOUSLY**

18

19 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 24-79**, the
20 Board finds that the evidence gathered in the investigation, including witness
21 statements and the documentary evidence, does not substantiate the allegations in the
22 complaint, and that the Board therefore lacks probable cause to proceed with this
23 matter. **MOTION CARRIED UNANIMOUSLY**

24

25 Daniel Zylstra moved, with a second by Davis Eidahl, that in **case number 24-80**, the
26 Board finds that the evidence gathered in the investigation, including witness
27 statements and the documentary evidence, does not substantiate the allegations in the
28 complaint, and that the Board therefore lacks probable cause to proceed with this
29 matter. **MOTION CARRIED UNANIMOUSLY**

30

31 Kathy Behrens moved, with a second by Michael Lock, that the Board accept the
32 respondent's waiver of hearing and voluntary surrender in **case number 21-150** and

1 issue an order permanently revoking the license with no possibility of reinstatement.

2 **MOTION CARRIED UNANIMOUSLY**

3
4 Davis Eidahl moved, with a second by Ryan Weldon, that in **case number 23-176** the
5 Board accept the agreement submitted by the parties, and issue an Order
6 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

7 **CARRIED UNANIMOUSLY**

8
9 Kathy Behrens moved, with a second by Miranda Brus, that in **case number 23-179**
10 the Board accept the agreement submitted by the parties, and issue an Order
11 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

12 **CARRIED UNANIMOUSLY**

13
14 Ryan Weldon moved, with a second by Michael Lock, that in **case number 24-60** the
15 Board accept the agreement submitted by the parties, and issue an Order
16 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

17 **CARRIED UNANIMOUSLY**

18
19 Ryan Weldon moved, with a second by Miranda Brus, that in **case number 24-130,**
20 the Board accept the agreement submitted by the parties, and issue an Order
21 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

22 **CARRIED UNANIMOUSLY**

23
24 Daniel Zylstra moved, with a second by Kathy Behrens, that in **case number 24-129**
25 the Board accept the agreement submitted by the parties, and issue an order
26 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

27 **CARRIED UNANIMOUSLY**

28
29 Michael Lock moved, with a second by Ryan Weldon, that in **case number 24-41** the
30 Board accept the agreement submitted by the parties, and issue an Order
31 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

32 **CARRIED UNANIMOUSLY**

1 Kathy Behrens moved, with a second by Miranda Brus, that in **case number 23-97**
2 the Board accept the agreement submitted by the parties, and issue an Order
3 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
4 **CARRIED UNANIMOUSLY**

5
6 Daniel Zylstra moved, with a second by Michael Lock, that in **case number 23-164**
7 the Board accept the agreement submitted by the parties, and issue an Order
8 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
9 **CARRIED UNANIMOUSLY**

10
11 Ryan Weldon moved, with a second by Miranda Brus, that in **case number 24-01** the
12 Board accept the agreement submitted by the parties, and issue an Order
13 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
14 **CARRIED UNANIMOUSLY**

15
16 Kathy Behrens moved, with a second by Miranda Brus that the Board deny the motion
17 to dismiss for **Case 24-178**, and instruct the staff to continue the investigation. Roll
18 call vote: Behrens – yes; Eidahl – yes; Janzen – yes; Weldon – yes; Zylstra – recused;
19 Lock – yes; Brus – yes. **MOTION CARRIED**

20
21 Ryan Weldon moved, with a second by Miranda Brus, that the Board not initiate
22 review of the proposed decision in **case number 24-46** and allow the proposed
23 decision to become the default decision consistent with 282 IAC rule 11.23 unless an
24 appeal is taken by one of the parties within the time allowed by rule. **MOTION**
25 **CARRIED UNANIMOUSLY**

26
27 Kathy Behrens moved, with a second by Daniel Zylstra, to accept the signed consents
28 to waive the deadline in **cases 24-81, 24-94 and 24-107**, and issue orders extending
29 the deadline. **MOTION CARRIED UNANIMOUSLY**

30
31 Kathy Behrens moved, with a second by Daniel Zylstra, to accept the signed consents
32 to waive the deadline in **cases 24-83; 24-85 and 24-87**, and issue orders extending

1 the deadline. Roll call vote: Behrens – yes; Eidahl – yes; Janzen – recused; Weldon –
2 yes; Zylstra – yes; Lock – yes; Brus – yes. **MOTION CARRIED**

3

4 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
5 deadline for issuance of the final decision in **case number 24-84** base upon that
6 although the respondent has objected to the extended time, probable cause of an
7 ethical violation has been determined by the Board. Additional time is needed to
8 schedule a hearing and complete the contested case process, and dismissal of the case
9 would undermine public trust in educational licenses and would result in disparate
10 treatment of similar ethical violations. Roll call vote: Behrens – yes; Eidahl – yes;
11 Janzen – recused; Weldon – yes; Zylstra – yes; Lock – yes; Brus – yes. **MOTION**
12 **CARRIED**

13

14 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
15 deadline for issuance of the final decision in **case number 24-86** because although
16 the respondent has objected to the extended time, probable cause of an ethical
17 violation has been determined by the Board. Additional time is needed to schedule a
18 hearing and complete the contested case process, and dismissal of the case would
19 undermine public trust in educational licenses and would result in disparate
20 treatment of similar ethical violations. Roll call vote: Behrens – yes; Eidahl – yes;
21 Janzen – recused; Weldon – yes; Zylstra – yes; Lock – yes; Brus – yes. **MOTION**
22 **CARRIED**

23

24 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
25 deadline for issuance of the final decision in **case number 24-89** based upon the
26 amount of time needed to complete the investigation and conclude the contested case
27 process and respondent does not object to the extension. **MOTION CARRIED**
28 **UNANIMOUSLY**

29

30 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
31 deadline for issuance of the final decision in **case number 24-90** based upon the need
32 to schedule the hearing and conclude the contested case process, and respondent did

1 not file an objection to the extension even though given an opportunity to object.

2 **MOTION CARRIED UNANIMOUSLY**

3

4 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
5 deadline for issuance of the final decision in **case number 24-91** due to the need to
6 schedule the hearing and conclude the contested case process, and respondent does
7 not object to the extension. **MOTION CARRIED UNANIMOUSLY**

8

9 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
10 deadline for issuance of the final decision in **case number 24-93** based upon
11 the need to schedule the hearing and conclude the contested case process, and
12 allowing more time for resolution of the complaint assures due process for the
13 Respondent. **MOTION CARRIED UNANIMOUSLY**

14

15 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
16 deadline for issuance of the final decision in **case number 24-95** based upon the
17 amount of time needed to complete the investigation and conclude the contested case
18 process, and respondent does not object to the extension. **MOTION CARRIED**
19 **UNANIMOUSLY**

20

21 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
22 deadline for issuance of the final decision in **case number 24-96** based upon the need
23 to schedule the hearing and conclude the contested case process, and respondent did
24 not file an objection to the extension even though given an opportunity to object.
25 **MOTION CARRIED UNANIMOUSLY**

26

27 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
28 deadline for issuance of the final decision in **case number 24-97** based upon the need
29 to schedule the hearing and conclude the contested case process, and justice would
30 not be served by dismissing a pending complaint concerning alleged ethical
31 wrongdoing of an educator given the need to maintain safe learning environments for
32 Iowa students. **MOTION CARRIED UNANIMOUSLY**

33

1 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
2 deadline for issuance of the final decision in **case number 24-98** based upon the
3 amount of time needed to complete the investigation and conclude the contested case
4 process, and respondent does not object to the extension. **MOTION CARRIED**

5 **UNANIMOUSLY**

6
7 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
8 deadline for issuance of the final decision in **case number 24-104** based upon the
9 amount of time needed to complete the investigation and conclude the contested case
10 process, respondent does not object to the extension, and dismissal of the case would
11 undermine public trust in educational licenses and would result in disparate
12 treatment of similar ethical violations. **MOTION CARRIED UNANIMOUSLY**

13
14 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
15 deadline for issuance of the final decision in **case number 24-108** based upon the
16 amount of time needed to complete the investigation and conclude the contested case
17 process, and respondent did not file an objection to the extension even though given
18 an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

19
20 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
21 deadline for issuance of the final decision in **case number 24-109** based upon
22 the amount of time needed to complete the investigation and conclude the contested
23 case process. The seriousness of the accused violation is of such a magnitude,
24 additional time is required to complete a comprehensive investigation and conclude
25 the contested case process. The respondent did not file an objection to the extension
26 even though given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

27
28 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
29 deadline for issuance of the final decision in **case number 24-110** based upon the
30 amount of time needed to complete the investigation and conclude the contested case
31 process. The seriousness of the accused violation is of such a magnitude, additional
32 time is required to complete a comprehensive investigation and conclude the contested
33 case process. Retaining this pending licensing matter ensures that any potential

1 threats or risks to students are thoroughly evaluated while also guaranteeing the
2 educator has the opportunity to dispute the alleged ethical wrongdoing. **MOTION**
3 **CARRIED UNANIMOUSLY**

4
5 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
6 deadline for issuance of the final decision in **case number 24-82** based upon the need
7 to schedule the hearing and conclude the contested case process, and respondent
8 does not object to the extension. **MOTION CARRIED UNANIMOUSLY**

9
10 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
11 deadline for issuance of the final decision in **case number 24-88** based upon
12 the need to schedule the hearing and conclude the contested case process, and
13 respondent did not file an objection to the extension even though given an opportunity
14 to object. **MOTION CARRIED UNANIMOUSLY**

15
16 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
17 deadline for issuance of the final decision in **case number 24-92** based upon the need
18 to schedule the hearing and conclude the contested case process, and respondent did
19 not file an objection to the extension even though given an opportunity to object.

20 **MOTION CARRIED UNANIMOUSLY**

21
22 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
23 deadline for issuance of the final decision in **case number 24-99** based upon
24 the need to schedule the hearing and conclude the contested case process, and
25 retaining this pending licensing matter ensures that any potential threats or risks to
26 students are thoroughly evaluated while also guaranteeing the educator has the
27 opportunity to dispute the alleged ethical wrongdoing. **MOTION CARRIED**

28 **UNANIMOUSLY**

29
30 Daniel Zylstra moved with a second by Kathy Behrens, to extend the 180-day deadline
31 for issuance of the final decision in **case number 24-101** based upon the need to
32 schedule the hearing and conclude the contested case process, and respondent did

1 not file an objection to the extension even though given an opportunity to object.

2 **MOTION CARRIED UNANIMOUSLY**

3

4 Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline
5 for issuance of the final decision in **case number 24-102** based upon the need to
6 schedule the hearing and conclude the contested case process, and respondent did
7 not file an objection to the extension even though given an opportunity to object.

8 **MOTION CARRIED UNANIMOUSLY**

9

10 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
11 deadline for issuance of the final decision in **case number 24-103** based upon the
12 need to schedule the hearing and conclude the contested case process, respondent did
13 not file an objection to the extension even though given an opportunity to object, and
14 justice would not be served by dismissing a pending complaint concerning alleged
15 ethical wrongdoing of an educator given the need to maintain safe learning
16 environments for Iowa students. **MOTION CARRIED UNANIMOUSLY**

17

18 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
19 deadline for issuance of the final decision in **case number 24-106** based upon
20 the need to schedule the hearing and conclude the contested case process, and
21 allowing more time for resolution of the complaint assures due process for the
22 Respondent. **MOTION CARRIED UNANIMOUSLY**

23

24 Davis Eidahl moved, with a second by Michael Lock, to approve the closed session
25 minutes for August 9, 2024. **MOTION CARRIED UNANIMOUSLY**

26

27 Communication from the Public:

28 None

29

30 Board Member Reports:

31 None

32

33 Executive Director's Report

1 Legislative Report:

2 The EO10 Review has been submitted and the first public comment period has been
3 completed. All rules are available for review on the Iowa Department of Education
4 EO10 tab.

5

6 Agency Update:

7 A third investigator, William Rector, will be starting next week. Interviews are also
8 scheduled for next week for the fourth investigator candidate. The investigators have
9 been working hard to clear out the backlog and August was a record month for
10 completing investigations. Director Cavin and Beth Myers have had discussions with
11 the Attorney General's office regarding future hearings and settlements. Director
12 Cavin has reached out regarding additional Board Member appointments, but there is
13 no update available. Director Cavin was recently in Minneapolis for Midwest State
14 Director's meetings and it was a great opportunity to generate and share ideas.

15

16 Financial Report

17 July Financials have been included and August will be available next month. Director
18 Cavin requested how frequently the Board would like discussion and overview of
19 financials. Monthly financial will continue to be provided for the time being.

20

21 License Report

22 Renewal processing time is around three weeks. Requests to begin the year with a
23 substitute teacher are down with 187 so far this year, compared to the 291 at this
24 time last year.

25

26 Rules:

27 The Red Tape Review was a discussion item with no action taken.

28

29 Petition for Waiver

30 NONE

31

32 Reports

33 NONE

1

2 There being no further business, Kathy Behrens moved, with a second by Ryan

3 Weldon , to adjourn the meeting at 12:27 p.m. **MOTION CARRIED UNANIMOUSLY.**

ADOPTION MEMO

Date: October 18, 2024

To: Board Members

From: Mike Cavin, Executive Director

RE: Rescind and promulgate all chapters as per EO 10.

EO 10 requires the board to rescind and promulgate new chapters with word count and restrictive term reductions. The proposed revisions reduce word counts by 40%.