

# Waiver Request for Off-site Monitoring Attestation Form

State agency must complete all fields

**Name of State agency:** Iowa Department of Education

**Name and Title of State Director:** Kala Shipley, Bureau Chief

**Contact E-mail:** [kala.shipley@iowa.gov](mailto:kala.shipley@iowa.gov)

I, Kala Shipley, Bureau Chief attest that the Iowa Department of Education is not requesting any additional requirements to be added to the waiver requested on December 14, 2023, submitted on December 21, 2023, and approved on January 11, 2024. Iowa Department of Education has notified the public of this waiver extension request here:

<https://educate.iowa.gov/pk-12/operation-support/nutrition-programs/child-adult-care-food-program>.

Iowa Department of Education understands that FNS is renewing my current waiver request for the upcoming fiscal year (FY) 2025. Iowa Department of Education understands that the current waiver request is to waive only, one or two based on approved waiver for FY 2024 of the three on-site monitoring portions of the annual requirements listed at 7 CFR 226.16(d)(4)(iii). Therefore, Iowa Department of Education understands that all other monitoring requirements apply, including compliance with conducting an on-site meal observation review as required at 7 CFR 226.16(d)(4). Additionally, Iowa Department of Education understands that a written report quantifying the impact of the waiver extension for FY'25 must be provided to FNS no later than one-year from the date of extension approval. Iowa Department of Education understands that the written report must include:

- A description of how the waiver impacted meal service operations and eligible participants' access to nutritious meals and snacks;
- A description of how the waiver has facilitated sponsoring organizations' oversight abilities and responsibilities;
- A summary of how many sponsoring organizations were recruited or retained as a result of the waiver approval;
- A summary of how many DCHs were monitored offsite during the waiver period;
- A summary of the State-approved sponsor specifications for conducting virtual monitoring reviews, and procedures for video/photographic reviews, addressing missed unannounced reviews, and serious deficiency determinations;
- A summary comparison of common findings for onsite and offsite monitoring reviews, including serious deficiencies;
- A summary of program integrity measures taken to identify any misuse of Federal funds and identify fraudulent activities, and, if anything was identified, any actions taken;
- A description of how the waiver impacted the quantity of paperwork necessary to administer the Program(s); and,
- A summary of any technical assistance measures that were provided.

**Director Signature:** \_\_\_\_\_

**Date:** Oct. 9, 2024