Nonpublic Reporting Data Elements

StudentStateId (Column A)

Unique 10-digit number assigned to a student in the Iowa Student State ID System.

User Notes

1. Required for all PK-12 students.
2. The Student State ID remains the same from year to year and follows the student within the state. A Student State ID could be assigned at birth.
3. The Student State ID does not change when a student's name changes or birthdate is corrected.
4. A State ID will never start with zero

LegalFirstName (Column B)

Legal first name of the student.

User Notes

1. Required for all PK-12 students
2. Enter the legal first name. Do not use a preferred or nickname.

LegalLastName (Column C)

Legal last name of the student.

User Notes

1. Required for all PK-12 students.
2. Enter the legal last name. Do not use a preferred name.
3. If a student has two legal last names, be sure to include both. The names can be separated by a space or hyphen.

BirthDate (Column D)

Date of birth of the student

MM/DD/CCYY

User Notes

1. Required for all PK-12 students.
2. The maximum age for a student is 21. If a student's 21st birthday occurs before August 23rd of the current school year, the student must be exited with a code of 6 (Reached Maximum Age).
   - EXCEPTION: An agency may continue the special education and related services of an IEP student for up to three years beyond the individual's 21st birthday if the person had an accident or prolonged illness that resulted in delays in the initiation of or interruption in that individual's special education. The agency must request approval from the department in accordance with Iowa Code section 256B.8.

Sex (Column E)

Sex of the student

"Sex" shall refer to an individual's immutable biological classification as either male or female. "Sex" is not a synonym for and does not include the concept of "gender identity".

Code	Description	Definition
M	Male	
F	Female	

User Notes

1. Required for all PK-12 students.
2. Value must be UPPERCASE

Race_White (Column F)

Is the student of the White race?

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.
2. At least one of the five races must be marked 1. Multiple races may be marked 1.
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White.
4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. Self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

Race_Black (Column G)

Is the student of the Black or African American race?

A person having origins in any of the black racial groups of Africa

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.
2. At least one of the five races must be marked 1. Multiple races may be marked 1.
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White.
4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. Self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

Race_Asian (Column H)

Is the student of the Asian race?

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.
2. At least one of the five races must be marked 1. Multiple races may be marked 1.
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White.
4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. Self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

Race_AmericanIndian (Column I)

Is the student of the American Indian or Alaska Native race?

> A person having origins in any of the original peoples of North and South American (including Central America), and who maintains tribal affiliation or community attachment.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.
2. At least one of the five races must be marked 1. Multiple races may be marked 1.
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White.
4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. Self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

Race_NativeHawaiian (Column J)

Is the student of the Native Hawaiian or Other Pacific Islander race?

> A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.
2. At least one of the five races must be marked 1. Multiple races may be marked 1.
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White.
4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. Self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

Ethnicity_Hispanic (Column K)

Is the student Hispanic / Latino?

> A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.
2. At least one of the five races must be marked 1. Multiple races may be marked 1.
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White.
4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. Self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

GradeLevel (Column L)

Grade level of the student during the current school year.

Code	Description	Definition
PK	Pre-Kindergarten / Preschool	
KG	Kindergarten	
01-12	First through twelfth grade	

User Notes

1. Required for all PK-12 students.
2. PK and KG must be UPPERCASE
3. Grade level needs to be 2 digits
4. Kindergarten students must be 5 years of age on or before September 15
5. 4+ year seniors are to be considered grade 12

ESAStudent (Column M)

Is the student funded by an Education Savings Account?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all KG-12 students.
2. Must be 0 for PK students.
3. Must be 0 for students that turn 20 and are not yet graduated

Legal Reference: Iowa Code 257.11B

EntryDate (Column N)

The beginning date of this enrollment period.

MM/DD/CCYY

User Notes

1. Required for all PK-12 students.
2. Students will have an entry date of your first day of school if starting at the beginning of the school year.
3. New students into your school after day 1 will have an Entry Date of the first date for which they are both enrolled and attending classes.

EntryCode (Column O)

The entry code for the enrollment period.

Code	Description	Definition
10	Tuitioned In Nonresident out-of-state	Nonresident student whose resident district is outside of Iowa
81	Enrolled in Nonpublic School	The student must be a resident of Iowa.

User Notes

1. Required for all PK-12 students.
2. Entry Code '81' only valid for accredited nonpublic schools.
3. If a student is in foster care, has an instructional IEP, and either the parental rights have been terminated, the parents have moved out of state, or the parents cannot be found, entry code '15' (Tuitioned In State Paid) can be used.

ResidentDistrict (Column P)

State assigned code of the district where the student is making a home.

Four-digit district code

User Notes

1. Required for all PK-12 students.
2. "Resident" means a child who is physically present in a district, whose residence has not been established in another district by operation of law, and who meets any of the following conditions:
   a. Is in the district for the purpose of making a home not solely for school purposes;
   b. Meets the definitional requirements of the term "homeless individual" under 42 U.S.C. § 11302(a) and (c). (IC 282.1)
3. A student's true resident district should be where the child physically resides not the district of where the nonpublic school is located. Use the following resources to assist in determining resident district:
   a. [Iowa Public Schools District Boundaries](): Choose the latest version and use the magnifying glass to type in an address to locate the public district
   b. [School District Lookup](): Use the magnifying glass to type in an address to locate the public district
   c. [Iowa Tax Mapper]()
   d. [Iowa Public District Directory]() - Provides a listing of all Iowa public districts along with contact information and district code
   e. [Addendum A1: Resident District]() – Provides a list of Iowa public districts and four-digit code associated.
4. For students with Entry Code 10 (Tuitioned In Non-Resident Out-of-State), the resident district is Illinois - 9004, Kansas – 9006, Minnesota – 9002, Missouri – 9005, Nebraska – 9007, South Dakota – 9001, Wisconsin – 9003, other state – 9099. The resident county is 00.

ResidentCounty (Column Q)

State assigned code of the county in which the student resides.

Two-digit county code

User Notes

1. Required for all PK-12 students.
2. Use the student's true resident county.
3. The Resident County for Non-Iowa residents is '00'.
4. An Iowa public district may have multiple counties associated with it.
5. Refer to [Addendum B: Iowa County Codes]() on the IDOE website.

DaysEnrolled (Column R)

Number of days a student was enrolled during the current school year expressed to the hundredth.

0.00 to xxx.00

User Notes

1. Required for all PK-12 students.
2. Only count active school days or days in session. Exclude school designated days off such as breaks, in service days, as well as any for inclement weather.
3. Total number of days for each submission will vary.
   - Fall: Total days school in session from student's first day of school through October 1.
   - Winter: Total days school in session from student's first day of school through January 10.
   - Spring: Total days school in session from student's first day of school through the last day of school.

DaysPresent (Column S)

Number of days a student was present during the current school year counted to the nearest hundredth.

0.00 to xxx.00

User Notes

1. Required for all PK-12 students.
2. Can use whole, half or quarter days to correctly report a student's days present.

Diploma (Column T)

Did the student receive a diploma by meeting a set of board approved graduation requirements / credits?

Code	Description	Definition
1	Yes	A District Diploma is given to a student who meets minimum local district graduation requirements. These students are graduates.
0	No	The student completes high school but does not meet district graduation requirements. This would include students receiving a Certificate of Attendance, a Certificate of Completion, or an Honorary Diploma. These students may walk the stage but are not counted as graduates.
99	Not Applicable	

User Notes

1. Only applicable to schools with grades 9-12.
2. Must be 1 or 0 for students who have completed high school.
3. Any student who successfully completes district requirements for a diploma should be given an Exit Code 8 (Graduated from High School) on the last day of attendance.

BilitSeal2ndLanguage (Column U)

A language (other than English) that a student is fluent in reading, writing, speaking, and listening.

This data element applies only to schools who are participating in the Biliteracy Seal program per Fall BEDS reporting.

Code	Description	Definition
	Three letter Biliteracy Seal Language Code	Biliteracy Seal Language Codes are in Addendum C

User Notes

1. The student has demonstrated proficiency in English and in this language on a state approved assessment.
2. Biliteracy Languages not listed in Addendum C should use the parent language from https://www.ethnologue.com/
3. Three-letter code must be in lowercase.
4. If a high school will be participating, this needs to be indicated in Fall BEDS.

BilitSeal3rdLanguage (Column V)

A language (other than English) that a student is fluent in reading, writing, speaking, and listening.

This data element applies only to schools who are participating in the Biliteracy Seal program per Fall BEDS reporting.

Code	Description	Definition
	Three letter Biliteracy Seal Language Code	Biliteracy Seal Language Codes are in Addendum C

User Notes

1. The student has demonstrated proficiency in English and in this language on a state approved assessment.
2. Biliteracy Languages not listed in Addendum C should use the parent language from https://www.ethnologue.com/
3. Three-letter code must be in lowercase.
4. If a high school will be participating, this needs to be indicated in Fall BEDS.

ExitDate (Column W)

The ending date of this enrollment period.

MM/DD/CCYY

User Notes

1. Required for all PK-12 students with an Exit Code.
2. The Exit Date is the last date of a student's attendance.
3. Exit Date will have an impact on Days Enrolled and Days Present.
4. Graduating students will have an exit date of their last day of attendance.
5. If a non-gradating student completes the school year but will be transferring the following; DO NOT enter an end date.

ExitCode (Column X)

The exit code for the enrollment period.

Code	Description	Definition
1	Transferred	Student has transferred to a public school, another nonpublic school, the state training school, a regent school, another state or country, competent private instruction (home schooling), or prison.
4	Dropout	Student is considered to be a dropout according to federal definitions. See Addendum F: Dropout Definitions.
5	Expelled	Student is removed from the rolls of the school/district due to board action.
6	Reached Maximum Age	Student has reached maximum age prior to 8/23 without completing district requirements for graduation from high school. The student will be considered a dropout. The maximum age for a student is 21. For a special education student, approval may be granted by the department to continue the program for up to three years or until the student's 24th birthday.
7	Deceased	Student is deceased and did not complete graduation requirements.
8	Graduated from High School	Student has met district requirements for graduating from high school and met IEP goals, if applicable.
13	No Show	Student intended to attend this year but did not show
30	Withdrawn at the parent's request	Only applicable for PK or KG student.
31	Withdrawn at the school's request	Only applicable for PK or KG student.
32	Stopped attending; no record request	Student has stopped attending and there is no request for records.

User Notes

1. Required for all PK-12 students with an Exit Date within the current school year.
2. PK or KG students who started school but then a decision is made that they aren't ready to attend, are Exit Code 30 or 31, Destination Code is 99 and there is no Destination Location.
3. 7-12 students who have stopped attending for unknown reasons must be exited as a 4 or 32 until your school receives a request of records or the family has provided a written statement indicating the student will be homeschooled.
4. To transfer a student to homeschool, a written statement from the parent is required. Use Exit Code 1 (Transferred) and Destination Code 10 (Home school / non-accredited school). Without a written statement from the parent the student would be a dropout.
5. A student who transfers to a high school equivalency program (e.g. HiSET) or pursues a community college diploma is considered to be a Dropout (Exit Code 4).
6. Students who transfer to a Job Corps program are to be exited with Exit Code 1 (Transferred) and a Destination Code 14 (Job Corps). If the student does not enroll in an Iowa Public school, the student will be a dropout.
7. Students who are charged as adults and are serving a jail or prison term are considered to be Exit Code 1 (Transferred) and a Destination Code 11 (Incarcerated).
8. If a student's 21st birthday occurs prior to August 23rd of the current school year, the student must be exited with a code of 6 (Reached Maximum Age).

EXCEPTION: An agency may continue the special education and related services of an IEP student for up to the three years beyond the individual's 21st birthday if the person had an accident or prolonged illness that resulted in delays in the initiation of or interruption in the individual's special education. The agency must request approval from the department in accordance with Iowa Code Section 256B.8.

9. 8th grade students who, for religious reasons, do not continue into high school should use Exit Code 1 (Transferred) and Destination Code 10 (Home school / non-accredited school). (Iowa Code 299.24 Religious groups exempted from school standards.)

DestinationCode (Column Y)

The type of destination location.

Code	Description	Definition
1	Iowa public district	
2	Iowa accredited nonpublic school	
6	DHS program or Board of Regents school	Includes Eldora Training School (Midland Park High School), Center for Disabilities and Development, Cherokee Mental Health Institute, Independence Mental Health Institute, and Iowa School of the Deaf.
8	Out-of-State	
9	Out-of-Country	
10	Homeschool / non-accredited school	
11	Incarcerated	
13	Unknown	
14	Job Corps	
15	Bucksbaum Academy	Located in Iowa City
16	Independent Charter School	
99	Not applicable	

User Notes

1. Must be 1, 2, 6, 8-11, or 13-16 for all transferred students.
2. Must be 99 for Exit Codes 4-8,13, and 30-32.
3. Students who have been sentenced as an adult should be given Exit Code 1 (Transferred) and Destination Code 11.
4. For students transferring to Midland Park High School in Eldora (State Training School) use Exit Code 1 (Transferred), Destination Code 6, and Destination Location 20079601.
5. When transferring to 10 (Homeschool), a written statement (e.g. email, letter, etc) of home schooling from the parent or guardian is highly recommended. If there is no signed statement, the student will have an Exit Code 1 (Transferred) and Destination Code 13 or Exit Code 4 (Dropout).

DestinationLocation (Column Z)

The state assigned code for the specific destination.

>Two-character alpha code for a non-Iowa state; eight-digit code for an Iowa location

User Notes

1. Required for all students with Destination Codes 1, 2, 6, 8, 14, or 16.
2. Refer to Addendum A for a list of destination locations.
3. No Destination Location is to be used if the Destination Code is 9-11, 13, 15, or 99.
4. The Destination Location cannot be your own school.
5. When the Destination Code is 8 (Out-of-state), use the two-character alpha designation for the state.
6. Destination Locations for Job Corps: Denison 17019601, Ottumwa 50499601, Out-of-state 90999601
7. Destination Location for Connections Academy is 09140000; Iowa Virtual Academy is 27630000

FreeLunch (Column AA)

Does the student meet income guidelines for free lunch at the time of submission?

>The federal government-sponsored lunch program where the full cost of school meals is provided by the government.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Any school participating in the National School Lunch Program (NSLP) should report.
2. A student may meet incoming guidelines (yes) and not participate.
3. All students, in all buildings (regardless of CEP status) are defined as meeting income guidelines through Direct Certification and/or a free or reduced priced lunch application.
4. At the beginning of a new school year, the Free Lunch status continues for 30 business days. New status takes effect when determined. If no new qualification within 30 days, status becomes 0 (No).

ReducedLunch (Column AB)

Does the student meet income guidelines for reduced lunch at the time of submission?

>The federal government-sponsored lunch program where the partial cost of school meals is provided by the government.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Any school participating in the National School Lunch Program (NSLP) should report.
2. A student may meet incoming guidelines (yes) and not participate.
3. All students, in all buildings (regardless of CEP status) are defined as meeting income guidelines through Direct Certification and/or a free or reduced priced lunch application.

4. At the beginning of a new school year, the Free Lunch status continues for 30 business days. New status takes effect when determined. If no new qualification within 30 days, status becomes 0 (No).

SpecialEducationStatus (Column AC)

Does the student currently have an active IEP and receiving services?

IEP's include not only instructional IEPs, but also those for support services only (for example Speech or Language, Occupational or Physical Therapy, School Social Work, and Special Education Nursing Services).

Code	Description	Definition
Y	Yes	
N	No	

User Notes

1. ACHIEVE (special education system) would provide detailed IEP information if a student has an active IEP.

Immigrant (Column AD)

Is the student considered an immigrant?

The term "eligible immigrant student" is defined as an individual student who (a) is aged three through twenty-one; (b) was not born in any state (each of the 50 states, the District of Columbia, and the Commonwealth of Puerto Rico); and (c) has not been attending any one or more schools in the United States for more than three full school years. (20 U.S.C. § 7011[6])

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Immigrant status remains for the entire year.
2. A child adopted at age 3-21 who meets the criteria is an immigrant.
3. In the educational environment, a student is classified as an immigrant only until the student has attended US schools for a cumulative period of three years. Once the three years of eligibility for immigrant status have been met, the immigrant indicator should be updated at the end of the school term. Example: An immigrant student attended one year of school in Texas before arriving in Iowa and would be eligible for immigrant status for two additional years.
4. Immigrants (adults and children) come to the U.S. with the intention of making this country their permanent home and have no intention of returning to their countries of origin. Schools may not question immigrant students as to their "legal" status and may not demand their "documentation." Pursuant to Plyler v. Doe, public school districts shall provide these students, assuming they meet residency requirements, with tuition-free education.

EnglishLearner (Column AE)

Current EL status of a K-12 student

Code	Description	Definition
Y	Yes	
N	No	

User Notes

1. All students marked as reported as Y must take the ELPA21 annually as part of a demonstration of English language proficiency.
2. Students that have been identified as EL but choose to waive services should be reported as N. A parental waiver must be signed in the current school year.
3. Students marked as Y should have the students Native Language indicated.
4. An Iowa student's last reported Native Language and EL information may be found on the Iowa Education Portal by selecting EdInsight and then the EL Statewide search.

NativeLanguage (Column AF)

The native language of a student

Three letter Language Code (ISO 639-2 Codes)

User Notes

1. Value must be lowercase
2. Refer to Addendum C for a list of languages and codes
3. "Native language," when used with respect to an individual who is limited English proficient, means either of the following:
   a. The language normally used by that individual, or in the case of a child, the language normally used by the parents of the child.
   b. The language normally used by the child in the home or learning environment; this language shall be considered "native language" in all direct contact with a child, including evaluation of the child.
4. Native Language, when used in reference to an adopted or foster care school age child from a foreign country, is the language used by the child prior to entering the United States.
5. Students who transfer to you from another Iowa school/district will have completed the Iowa Home Language Survey. Please contact the prior school/district for Home Language Survey and EL information (if applicable).
6. Students who transfer into your school from out of state must complete an Iowa Home Language survey regardless of information in their permanent record.
7. An EL student must have a Native Language other than English.
8. An Iowa student's last reported Native Language and EL information may be found on the Iowa Education Portal by selecting EdInsight and then the EL Statewide search.