

Date: 9/11/2024

To: Regional Special Education Director, AEA Special Education Administrators & Data Personnel

From: John Lee

#### State and Federal Child Counts for 2024-25

The IDEA Part B count of children served, IDEA Part C count of children served, and State Special Education Weighted Enrollment Count, will all take place on the last Friday in October. This year the count date falls on October 25. This memo will provide an overview of the IDEA Part B, IDEA Part C and Weighted Enrollment Counts for 2024.

The schedule for the October Special Education enrollment count will be established and placed on [Iowa Department of Education website](#). The schedule includes the file upload schedule that begins on September 9, 2024 with the finalization of exit data pertaining to 2023-24 and details the process through the final count adjustment date of Thursday, November 14, 2024 at 7:00 PM. Revised reports reflecting changes should be requested and received in the AEA by Friday, December 6, 2024 for forwarding to the Department.

All children should be included in the October count if their eligibility is determined and an IEP/IFSP is in place by the end of business on the last Friday of October.

Dates posted for the certification and editing of data are to be considered final and not be adjusted except in cases of natural disaster and/or data system failure. The Department of Education requires the timely and accurate submission of all data, and we appreciate your cooperation in achieving this outcome. AEAs and/or districts who fail to submit data in a timely and accurate fashion may be cited for noncompliance with the requirements of IDEA.

If you have questions relating to DE policies, procedures regarding data collection or about the 2024 count, you may contact John Lee at [john.lee@iowa.gov](mailto:john.lee@iowa.gov) or 515.281.5733.