

1 **STATE OF IOWA**  
2 **BOARD OF EDUCATIONAL EXAMINERS**  
3 **701 E. Court Ave., Suite A**  
4 **Des Moines, Iowa 50309**

5  
6 **Minutes**  
7 **August 9, 2024**  
8

9 The Board of Educational Examiners (Board or BoEE) held a meeting on August 9,  
10 2024. Chad Janzen, Board Chair, called the meeting to order at 8:30 a.m. Members  
11 attending were Kathy Behrens, Pam Bleam, Davis Eidahl, Eric St Clair, Michael Lock  
12 and Daniel Zylstra. Also in attendance was Mike Cavin, Executive Director, Beth  
13 Myers, Attorney/Investigator, Diane Dennis and Lori Lavorato, Investigators, Kristi  
14 Traynor, Assistant Attorney General. Tim Bower, Ryan Weldon and Miranda Brus  
15 were unable to attend.

16  
17 Eric St Clair moved, with a second by Kathy Behrens, to approve the agenda.

18 **MOTION CARRIED UNANIMOUSLY**

19  
20 Daniel Zylstra, with a second by Eric St Clair to approve the consent agenda (minutes  
21 for June 21, 2024). **MOTION CARRIED UNANIMOUSLY.**

22  
23 Eric St Clair moved, with a second by Kathy Behrens that the Board go into closed  
24 session for the purpose of discussing closed session minutes whether to initiate  
25 licensee disciplinary proceedings, the decision to be rendered in a contested case,  
26 confidential health information, and mental health information, pursuant to Iowa  
27 Code sections 21.5(1)(a), (d), and (f). Roll call vote: Behrens – yes; Bleam – yes; Eidahl  
28 – yes; Janzen – yes; St Clair – yes; Zylstra – yes; Lock – yes; **MOTION CARRIED**

29 **UNANIMOUSLY**

30  
31 The Board returned to open session at 12: 30 p.m.  
32

1 Michael Lock moved, with a second by Kathy Behrens, that in **case number 24-123**,  
2 the Board find that the evidence gathered in the investigations, including witness  
3 statements and the documentary evidence, does not substantiate the allegations in the  
4 complaints, and that the Board therefore lacks probable cause to proceed with this  
5 matter. **MOTION CARRIED UNANIMOUSLY**

6

7 Davis Eidahl moved, with a second by Daniel Zylstra, that in **case number 24-125**,  
8 the Board finds that the evidence gathered in the investigation, including witness  
9 statements and the documentary evidence, does not substantiate the allegations in the  
10 complaint, and that the Board therefore lacks probable cause to proceed with this  
11 matter. Roll call vote: Behrens – recused; Bleam – yes; Eidahl – yes; Janzen – yes; St  
12 Clair – yes; Zylstra – yes; Lock – yes; **MOTION CARRIED**

13

14 Daniel Zylstra moved, with a second by Eric St Clair, that in **case number 24-113** the  
15 Board find probable cause to establish a violation of the Code of Professional Conduct  
16 and Ethics, 282 IAC rules 25.3(1)e(1) & 25.3(6)c, and order this case set for hearing.  
17 **MOTION CARRIED UNANIMOUSLY**

18

19 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 24-131**,  
20 the Board find probable cause to establish a violation of the Code of Professional  
21 Conduct and Ethics, 282 IAC rule 25.3(2)b and order this case set for hearing.  
22 **MOTION CARRIED UNANIMOUSLY**

23

24 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 24-130**,  
25 the Board find probable cause to establish a violation of the Code of Professional  
26 Conduct and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing.  
27 **MOTION CARRIED UNANIMOUSLY**

28

29 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 24-129**,  
30 the Board find probable cause to establish a violation of the Code of Professional  
31 Conduct and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing.  
32 **MOTION CARRIED UNANIMOUSLY**

33

1 Pam Bleam moved, with a second by Davis Eidahl, that in **case number 23-189**, the  
2 Board finds that the evidence gathered in the investigation, including witness  
3 statements and the documentary evidence, does not substantiate the allegations in the  
4 complaint, and that the Board therefore lacks probable cause to proceed with this  
5 matter. **MOTION CARRIED UNANIMOUSLY**

6  
7 Kathy Behrens moved, with a second by Pam Bleam, that in **case number 24-141**, the  
8 Board find probable cause to establish a violation of the Code of Professional Conduct  
9 and Ethics, 282 IAC rule 25.3(1)e(4), 25.3(6)c, and order this case set for hearing.

10 **MOTION CARRIED UNANIMOUSLY**

11  
12 Michael Lock moved, with a second by Eric St Clair, that in **case number 23-220**, the  
13 Board finds that the evidence gathered in the investigation, including witness  
14 statements and the documentary evidence, does not substantiate the allegations in the  
15 complaint, and that the Board therefore lacks probable cause to proceed with this  
16 matter. **MOTION CARRIED UNANIMOUSLY**

17  
18 Pam Bleam moved, with a second by Kathy Behrens that in **case number 23-221**, the  
19 Board find probable cause to establish a violation of the Code of Professional Conduct  
20 and Ethics, 282 IAC rule 25.3(3)e, and order this case set for hearing. **MOTION**

21 **CARRIED UNANIMOUSLY**

22  
23 Davis Eidahl moved, with a second by Pam Bleam, that in **case number 23-232**, the  
24 Board find probable cause to establish a violation of the Code of Professional Conduct  
25 and Ethics, 282 IAC rule 25.3(3)e, and order this case set for hearing. **MOTION**

26 **CARRIED UNANIMOUSLY**

27  
28 Daniel Zylstra moved, with a second by Kathy Behrens, that in **case number 24-06**,  
29 the Board find probable cause to establish a violation of the Code of Professional  
30 Conduct and Ethics, 282 IAC rule 25.3(1)e(1), and order this case set for hearing.

31 **MOTION CARRIED UNANIMOUSLY**

1 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 24-08**, the  
2 Board find probable cause to establish a violation of the Code of Professional Conduct  
3 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**  
4 **CARRIED UNANIMOUSLY**

5  
6 Davis Eidahl moved, with a second by Daniel Zylstra, that in **case number 24-17**, the  
7 Board finds that the evidence gathered in the investigation, including witness  
8 statements and the documentary evidence, does not substantiate the allegations in the  
9 complaint, and that the Board therefore lacks probable cause to proceed with this  
10 matter. **MOTION CARRIED UNANIMOUSLY**

11  
12 Kathy Behrens moved, with a second by Eric St Clair, that **in case number 24-18**, the  
13 Board find probable cause to establish a violation of the Code of Professional Conduct  
14 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**  
15 **CARRIED UNANIMOUSLY**

16  
17 Eric St Clair moved, with a second by Pam Blead that in **case numbers 24-24**, the  
18 Board return the complaints and investigative reports to the investigator to gather  
19 further information, and return the cases to the Board for further consideration.  
20 **MOTION CARRIED UNANIMOUSLY**

21  
22 Davis Eidahl moved, with a second by Pam Blead, that in **case number 24-32**, the  
23 board, find probable cause to establish a violation of the Code of Professional Conduct  
24 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**  
25 **CARRIED UNANIMOUSLY**

26  
27 Kathy Behrens moved, with a second by Daniel Zylstra, that in **case number 24-39**,  
28 the Board the Board finds that the evidence gathered in the investigation, including  
29 witness statements and the documentary evidence, does not substantiate the  
30 allegations in the complaint, and that the Board therefore lacks probable cause to  
31 proceed with this matter. **MOTION CARRIED UNANIMOUSLY**

32

1 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 24-42**, the  
2 Board find probable cause to establish a violation of the Code of Professional Conduct  
3 and Ethics, 282 IAC rule 25.3(3)e, and order this case set for hearing. **MOTION**  
4 **CARRIED UNANIMOUSLY**

5  
6 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-60**, the  
7 Board find probable cause to establish a violation of the Code of Professional Conduct  
8 and Ethics, 282 IAC rule 25.3(2) b, and order this case set for hearing. **MOTION**  
9 **CARRIED UNANIMOUSLY**

10  
11 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-59**, the  
12 Board find probable cause to establish a violation of the Code of Professional Conduct  
13 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**  
14 **CARRIED UNANIMOUSLY**

15  
16 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-57**, the  
17 Board find probable cause to establish a violation of the Code of Professional Conduct  
18 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**  
19 **CARRIED UNANIMOUSLY**

20  
21 Kathy Behrens moved, with a second by Pam Bleam, that in **case number 24-72** the  
22 Board return the complaint and investigative report to the investigator to gather  
23 further information, and return the case to the Board for further consideration.  
24 **MOTION CARRIED UNANIMOUSLY**

25  
26 Davis Eidahl moved, with a second by Pam Bleam, that in **case number 24-73**, the  
27 Board find probable cause to establish a violation of the Code of Professional Conduct  
28 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**  
29 **CARRIED UNANIMOUSLY**

30  
31 Daniel Zylstra moved, with a second by Kathy Behrens, that in **case number 24-81**,  
32 the Board find probable cause to establish a violation of the Code of Professional

1 Conduct and Ethics, 282 IAC rule 25.3(1)e(3) & (4), and order this case set for hearing.

2 **MOTION CARRIED UNANIMOUSLY**

3  
4 Kathy Behrens moved, with a second by Pam Bleam, that in **case number 24-58**, the  
5 Board find probable cause to establish a violation of the Code of Professional Conduct  
6 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**

7 **CARRIED UNANIMOUSLY**

8  
9 Eric St Clair moved with a second by Kathy Behrens, that in **case number 24-47**, the  
10 Board find probable cause to establish a violation of the Code of Professional Conduct  
11 and Ethics, 282 IAC rule 25.3(1)e(1), 25.3(6)c, 25.3(8)b and order this case set for  
12 hearing. **MOTION CARRIED UNANIMOUSLY**

13  
14 Michael Lock moved, with a second by Kathy Behrens, that in **case number 24-48**,  
15 the Board finds that the evidence gathered in the investigation, including witness  
16 statements and the documentary evidence, does not substantiate the allegations in the  
17 complaint, and that the Board therefore lacks probable cause to proceed with this  
18 matter. **MOTION CARRIED UNANIMOUSLY**

19  
20 Daniel Zylstra moved, with a second by Kathy Behrens that in **case number 24-25**,  
21 the Board finds that the evidence gathered in the investigation, including witness  
22 statements and the documentary evidence, does not substantiate the allegations in the  
23 complaint, and that the Board therefore lacks probable cause to proceed with this  
24 matter. **MOTION CARRIED UNANIMOUSLY**

25  
26 Pam Bleam moved, with a second by Daniel Zylstra, that in **case number 24-37**, the  
27 Board finds that the evidence gathered in the investigation, including witness  
28 statements and the documentary evidence, does not substantiate the allegations in the  
29 complaint, and that the Board therefore lacks probable cause to proceed with this  
30 matter. **MOTION CARRIED UNANIMOUSLY**

31  
32 Kathy Behrens moved, with a second by Pam Bleam, that in **case number 24-43**, the  
33 Board finds that the evidence gathered in the investigation, including witness

1 statements and the documentary evidence, does not substantiate the allegations in the  
2 complaint, and that the Board therefore lacks probable cause to proceed with this  
3 matter. **MOTION CARRIED UNANIMOUSLY**

4  
5 Kathy Behrens moved, with a second by Pam Bleam, that in case number 23-119 the  
6 Board finds that the evidence gathered in the investigation, including witness  
7 statements and the documentary evidence, does not substantiate the allegations in the  
8 complaint, and that the Board therefore lacks probable cause to proceed with this  
9 matter. **MOTION CARRIED UNANIMOUSLY**

10  
11 Eric St Clair moved, with a second by Pam Bleam that in case number 23-199, the  
12 Board find probable cause to establish a violation of the Code of Professional Conduct  
13 and Ethics, 282 IAC rule 25.3(3)b, and order this case set for hearing. **MOTION**  
14 **CARRIED UNANIMOUSLY**

15  
16 Davis Eidahl moved, with a second by Kathy Behrens, that in case number 23-210,  
17 the Board finds that the evidence gathered in the investigation, including witness  
18 statements and the documentary evidence, does not substantiate the allegations in the  
19 complaint, and that the Board therefore lacks probable cause to proceed with this  
20 matter. **MOTION CARRIED UNANIMOUSLY**

21  
22 Davis Eidahl moved, with a second by Kathy Behrens, that in case number 23-209  
23 the Board finds that the evidence gathered in the investigation, including witness  
24 statements and the documentary evidence, does not substantiate the allegations in the  
25 complaint, and that the Board therefore lacks probable cause to proceed with this  
26 matter. **MOTION CARRIED UNANIMOUSLY**

27  
28 Davis Eidahl moved, with a second by Kathy Behrens, that in case number 24-05, the  
29 Board find probable cause to establish a violation of the Code of Professional Conduct  
30 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**  
31 **CARRIED UNANIMOUSLY**

1 Michael Lock moved, with a second by Daniel Zylstra, that in **case number 23-211**,  
2 the Board finds that the evidence gathered in the investigation, including witness  
3 statements and the documentary evidence, does not substantiate the allegations in the  
4 complaint, and that the Board therefore lacks probable cause to proceed with this  
5 matter. **MOTION CARRIED UNANIMOUSLY**

6  
7 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-20**, the  
8 Board finds that the evidence gathered in the investigation, including witness  
9 statements and the documentary evidence, does not substantiate the allegations in the  
10 complaint, and that the Board therefore lacks probable cause to proceed with this  
11 matter. **MOTION CARRIED UNANIMOUSLY**

12  
13 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-21**, the  
14 Board finds that the evidence gathered in the investigation, including witness  
15 statements and the documentary evidence, does not substantiate the allegations in the  
16 complaint, and that the Board therefore lacks probable cause to proceed with this  
17 matter. **MOTION CARRIED UNANIMOUSLY**

18  
19 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-22**, the  
20 Board finds that the evidence gathered in the investigation, including witness  
21 statements and the documentary evidence, does not substantiate the allegations in the  
22 complaint, and that the Board therefore lacks probable cause to proceed with this  
23 matter. **MOTION CARRIED UNANIMOUSLY**

24  
25 Davis Eidahl moved, with a second by Daniel Zylstra, that in **case number 24-15**, the  
26 Board find probable cause to establish a violation of the Code of Professional Conduct  
27 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**  
28 **CARRIED UNANIMOUSLY**

29  
30 Pam Bleam moved, with a second by Michael Lock, that in **case number 23-224**, the  
31 Board find that, although one or more of the allegations in the complaint may be  
32 substantiated by the witnesses interviewed in the course of the investigation [and/or]  
33 the documents gathered in the course of the investigation, and the allegations may



1 constitute a technical violation of the board’s statute or administrative rules; the  
2 evidence before the board indicates that the alleged violation was an isolated incident,  
3 and adequate steps have been taken to remedy the violation and to ensure that  
4 incidents of a similar nature do not occur in the future. The Board will not pursue  
5 formal disciplinary action in this matter. **MOTION CARRIED UNANIMOUSLY**

6  
7 Davis Eidahl moved, with a second by Kathy Behrens, that in **case number 23-129**,  
8 the Board find probable cause to establish a violation of the Code of Professional  
9 Conduct and Ethics, 282 IAC rule 25.3(1)e(1), 25.3(6)b, c, u & 25.3(8)b, and order this  
10 case set for hearing. **MOTION CARRIED UNANIMOUSLY**

11  
12 Davis Eidahl moved, with a second by Kathy Behrens, that in **case numbers 23-137**  
13 **& 23-146**, the Board consolidates the cases and finds probable cause to establish a  
14 violation of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)c,  
15 25.3(6)b, c, e, m, s, t, & 25.3(8) a & b and order these cases set for hearing. **MOTION**  
16 **CARRIED UNANIMOUSLY**

17  
18 Davis Eidahl moved, with a second by Kathy Behrens, that in **case number 23-141**,  
19 the Board find probable cause to establish a violation of the Code of Professional  
20 Conduct and Ethics, 282 IAC rule 25.3(3)c, 25.3(6) b, c, & 25.3(8)a, and order this  
21 case set for hearing. **MOTION CARRIED UNANIMOUSLY**

22  
23 Davis Eidahl moved, with a second by Kathy Behrens, that in **case number 23-142**,  
24 the Board find probable cause to establish a violation of the Code of Professional  
25 Conduct and Ethics, 282 IAC rule 25.3(3)c, 25.3(6)b, c, s, & 25.3(8)a & b, and order  
26 this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

27  
28 Kathy Behrens moved, with a second by Pam Bleam, that the Board accept the  
29 respondent’s waiver of hearing and voluntary surrender in **case number 21-136** and  
30 issue an order permanently revoking the license with no possibility of reinstatement.  
31 **MOTION CARRIED UNANIMOUSLY**

1 Daniel Zylstra moved, with a second by Pam Bleam, that in **case number 24-33**, the  
2 Board accept the agreement submitted by the parties, and issue an Order  
3 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
4 **CARRIED UNANIMOUSLY**

5  
6 Eric St Clair moved, with a second by Pam Bleam, that in **case numbers 23-20** the  
7 Board accept the agreement submitted by the parties, and issue an Order  
8 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
9 **CARRIED UNANIMOUSLY**

10  
11 Kathy Behrens moved, with a second by Pam Bleam, that in **case numbers 23-37**, the  
12 Board accept the agreement submitted by the parties, and issue an Order  
13 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
14 **CARRIED UNANIMOUSLY**

15  
16 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 22-195**,  
17 the Board accept the agreement submitted by the parties, and issue an Order  
18 incorporating the agreement and imposing the agreed upon sanction. Roll call vote:  
19 Behrens – yes; Bleam – yes; Eidahl – yes; Janzen – yes; St Clair – yes; Zylstra –  
20 recused; Lock – yes; **MOTION CARRIED**

21  
22 Davis Eidahl moved, with a second by Daniel Zylstra that in **case number 23-92**, the  
23 Board accept the agreement submitted by the parties, and issue an order  
24 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
25 **CARRIED UNANIMOUSLY**

26  
27 Pam Bleam moved, with a second by Michael Lock, that in **case number 23-127**, the  
28 Board accept the agreement submitted by the parties, and issue an Order  
29 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
30 **CARRIED UNANIMOUSLY**

31  
32 Pam Bleam moved, with a second by Eric St Clair, that in **case number 24-74**, the  
33 Board accept the agreement submitted by the parties, and issue an Order

1 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
2 **CARRIED UNANIMOUSLY**

3

4 Kathy Behrens moved, with a second by Pam Blead, that in **case number 22-119**, the  
5 Board accept the agreement submitted by the parties, and issue an Order  
6 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
7 **CARRIED UNANIMOUSLY**

8

9 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 23-47**, the  
10 Board accept the agreement submitted by the parties, and issue an Order  
11 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
12 **CARRIED UNANIMOUSLY**

13

14 Kathy Behrens moved, with a second by Pam Blead, that in **case number 24-111**, the  
15 Board accept the agreement submitted by the parties, and issue an Order  
16 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
17 **CARRIED UNANIMOUSLY**

18

19 Daniel Zylstra moved, with a second by Michael Lock, that in **case number 23-104**,  
20 the Board accept the agreement submitted by the parties, and issue an Order  
21 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
22 **CARRIED UNANIMOUSLY**

23

24 Pam Blead moved, with a second by Davis Eidahl, that in **case number 23-42** the  
25 Board accept the agreement submitted by the parties, and issue an Order  
26 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
27 **CARRIED UNANIMOUSLY**

28

29 Kathy Behrens moved, with a second by Michael Lock, that in **case number 24-04** the  
30 Board accept the agreement submitted by the parties, and issue an Order  
31 incorporating the agreement and imposing the agreed upon sanction. **MOTION**  
32 **CARRIED UNANIMOUSLY**

33

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33

Eric St Clair moved, with a second by Pam Bleam, that in **case number 23-02**, the Board accept the agreement submitted by the parties, and issue an Order incorporating the agreement and imposing the agreed upon sanction. **MOTION CARRIED UNANIMOUSLY**

Eric St Clair moved, with a second by Davis Eidahl, that in **case number 23-76** the Board accept the agreement submitted by the parties, and issue an Order incorporating the agreement and imposing the agreed upon sanction. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Pam Bleam, that the Board not initiate review of the proposed decision in **case number 23-162** and allow the proposed decision to become the default decision of the Board. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Pam Bleam, that the Board not initiate review of the proposed decision in **case number 23-184** and allow the proposed decision to become the default decision consistent with 282 IAC rule 11.23. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Daniel Zylstra, to accept the signed consents to waive the deadline in **case numbers 24-71, 24-69, 24-75, 24-76, and 24-77**, and issue orders extending the deadline. Roll call vote: Behrens – yes; Bleam – yes but recused on case no. 24-69; Eidahl – yes; Janzen – yes; St Clair – yes; Zylstra – recused; Lock – yes; **MOTION CARRIED**

Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day deadline for issuance of the final decision in **case number 24-45** based upon the seriousness of the accused violation is of such a magnitude, additional time is required to complete a comprehensive investigation and conclude the contested case process. Justice would not be served by dismissing a pending complaint concerning alleged ethical wrongdoing of an educator given the need to maintain safe learning environments for Iowa students. **MOTION CARRIED UNANIMOUSLY**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32

Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day deadline for issuance of the final decision in **case number 24-47** based upon the need to schedule the hearing and conclude the contested case process. Retaining this pending licensing matter ensures that any potential threats or risks to students are thoroughly evaluated while also guaranteeing the educator has the opportunity to dispute the alleged ethical wrongdoing. **MOTION CARRIED UNANIMOUSLY**

Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline for issuance of the final decision in **case number 24-57** based upon the need to schedule the hearing and conclude the contested case process and respondent did not file an objection to the extension even though given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline for issuance of the final decision in **case number 24-58** based upon the need to schedule the hearing and conclude the contested case process. The Respondent did not file an objection to the extension even though given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline for issuance of the final decision in **case number 24-59** based upon the need to schedule the hearing and conclude the contested case process. Dismissal of the case would undermine public trust in educational licenses and would result in disparate treatment of similar ethical violations. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Daniel Zylstra to extend the 180-day deadline for issuance of the final decision in **case number 24-60** based upon the need to schedule the hearing and conclude the contested case process. Allowing more time for resolution of the complaint assures due process for the Respondent. **MOTION CARRIED UNANIMOUSLY**

1 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day  
2 deadline for issuance of the final decision in case number 24-72 based upon  
3 additional investigative information was requested by the Board to make a probable  
4 cause determination. Additional time is required to complete a comprehensive  
5 investigation and conclude the contested case process. Additionally, the Respondent  
6 did not file an objection to the extension even though given an opportunity to object.

7 **MOTION CARRIED UNANIMOUSLY**

8  
9 Kathy Behrens moved, with a second by Daniel Zylstra to extend the 180-day deadline  
10 for issuance of the final decision in case number 24-73 based upon the need to  
11 schedule the hearing and conclude the contested case process. Additionally, the  
12 Respondent did not file an objection to the extension even though given an  
13 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

14  
15 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day  
16 deadline for issuance of the final decision in case number 24-78 based upon the  
17 amount of time needed to complete the investigation and conclude the contested case  
18 process and respondent does not object to the extension. **MOTION CARRIED**

19 **UNANIMOUSLY**

20  
21 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day  
22 deadline for issuance of the final decision in case number 24-79 based upon the  
23 amount of time needed to complete the investigation and conclude the contested case  
24 process. Additionally, the Respondent does not object to the extension. **MOTION**

25 **CARRIED UNANIMOUSLY**

26  
27 Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline  
28 for issuance of the final decision in case number 24-80 based upon the amount of  
29 time needed to complete the investigation and conclude the contested case process.  
30 Additionally, the Respondent did not file an objection to the extension even though  
31 given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

1 Kristi Traynor recused during the closed session discussion of the following 180-day  
2 cases:

3

4 Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline  
5 for issuance of the final decision in **case number 24-46** based upon the need to hold  
6 the hearing and conclude the contested case process. Additionally, the Respondent  
7 does not object to the extension. **MOTION CARRIED UNANIMOUSLY**

8

9 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day  
10 deadline for issuance of the final decision in **case number 24-49** based upon the need  
11 to schedule the hearing and conclude the contested case process. The Respondent  
12 does not object to the extension and retaining this pending licensing matter reinforces  
13 the significance of due process for both the Complainant and the Respondent within  
14 the licensing disciplinary system. Roll call vote: Behrens – yes; Bleam – yes; Eidahl –  
15 yes; Janzen – recused; St Clair – yes; Zylstra – yes; Lock – yes; **MOTION CARRIED**

16

17 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day  
18 deadline for issuance of the final decision in **case number 24-50** based upon the need  
19 to schedule the hearing and conclude the contested case process. The Respondent  
20 does not object to the extension and retaining this pending licensing matter reinforces  
21 the significance of due process for both the complainant and the respondent within  
22 the licensing disciplinary system. Roll call vote: Behrens – yes; Bleam – yes; Eidahl –  
23 yes; Janzen – recused; St Clair – yes; Zylstra – yes; Lock – yes; **MOTION CARRIED**

24

25 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day  
26 deadline for issuance of the final decision in **case number 24-51** based upon  
27 the need to schedule the hearing and conclude the contested case process. The  
28 Respondent did not file an objection to the extension even though given an  
29 opportunity to object and retaining this pending licensing matter reinforces the  
30 significance of due process for both the complainant and the respondent within the  
31 licensing disciplinary system. Roll call vote: Behrens – yes; Bleam – yes; Eidahl – yes;  
32 Janzen – recused; St Clair – yes; Zylstra – yes; Lock – yes; **MOTION CARRIED**

33

1 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day  
2 deadline for issuance of the final decision in **case number 24-66** based upon the need  
3 to schedule the hearing and conclude the contested case process. The Respondent did  
4 not file an objection to the extension even though given an opportunity to object and  
5 dismissal of the case would undermine public trust in educational licenses and would  
6 result in disparate treatment of similar ethical violations. **MOTION CARRIED**  
7 **UNANIMOUSLY**

8  
9 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day  
10 deadline for issuance of the final decision in **case number 24-67** based upon  
11 the need to schedule the hearing and conclude the contested case process. The  
12 Respondent did not file an objection to the extension even though given an  
13 opportunity to object. Justice would not be served by dismissing a pending complaint  
14 concerning alleged ethical wrongdoing of an educator given the need to maintain safe  
15 learning environments for Iowa students. **MOTION CARRIED UNANIMOUSLY**

16  
17 Eric St Clair moved, with a second by Kathy Behrens, to approve the closed session  
18 minutes for June 21, 2024. **MOTION CARRIED UNANIMOUSLY**

19  
20 Request for Reinstatement: **Case no. 22-111** In the matter of Hallie Eller. Ms. Eller  
21 was alleged to have engaged in inappropriate communication with students after  
22 consuming alcohol in light of the professional boundaries required of the  
23 Respondent. She received a sanction of: a written reprimand, a deferred suspension  
24 for six months, completion of a 15-hour ethics course, completion a mental health  
25 evaluation and completion of a substance abuse evaluation. The deferred suspension  
26 period began September 8, 2023. Ms. Eller applied for reinstatement on July 1, 2024,  
27 has met the timeline of the suspension and fulfilled the requirements of the  
28 disciplinary order. Ms. Eller was not present before the board. Daniel Zylstra moved,  
29 with a second by Pam Bleam, that the board approve reinstatement of the license in  
30 **case number 22-111** because the need for the suspension no longer exists and it is in  
31 the public interest to reinstate the license. **MOTION CARRIED UNANIMOUSLY**

32  
33 Communication from the Public:



1 None

2

3 Board Member Reports:

4 Chad Janzen thanked the BoEE staff for the work done to prepare today's agenda and

5 Kathy Behrens stated changes to agenda format and committees appear to increase  
6 efficiency.

7

8 Executive Director's Report

9 Legislative Report:

10

11 The EO10 Review has been submitted and the first public comment period is  
12 approaching. All rules are available for review on the Iowa Department of Education  
13 EO10 tab.

14

15 Agency Update

16 The Education Program Consultant for the BoEE, Josh Moser, will begin working on  
17 August 19th. A second interview will be conducted August 12<sup>th</sup> for one of the new  
18 investigator positions. The other position was re-opened to gather new applicants.  
19 The Investigators have been working hard to clear out our backlog of cases. This  
20 August was a record month for completing investigations. The next few months have  
21 been plotted out and they look a little more manageable than this month.

22

23 Financial Report

24 Financials have been included and we are behind about 14% for FY 24.

25

26 License Report

27 Renewals are about 3 ½ weeks out. May was a good month and the highest of the  
28 year with over 3,300 applications. We issued 583 conditional licenses since May 2024  
29 and are down from 649 at this same time in 2023.

30

31 Rules:

32 Eric St. Clair moved, with a second by Kathy Behrens, to adopt the amendment to IAD  
33 282 Chapter 22- Authorizations. **MOTION CARRIED UNANIMOUSLY**

34

1 The Red Tape Review was a discussion item with no action taken.

2

3 Petition for Waiver

4 NONE

5

6 Reports

7 None

8

9 There being no further business, Eric St Clair moved, with a second by Kathy

10 Behrens, to adjourn the meeting at 1:36 p.m. **MOTION CARRIED UNANIMOUSLY.**