

STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS
Grimes State Office Building, State Board Room
400 E. 14th Street
Des Moines, IA

2024-2025 BoEE Goals

- Goal 1: Explore options for conditional licensure for non-prepared individuals enrolled in preparation programs.
- Goal 2: Expand remediation trainings available for ethical violations.
- Goal 3: Expansion of ethics and grooming presentations to LEA's.

BOARD MEETING AGENDA
Friday, September 13, 2024

TIMES ARE APPROXIMATE

8:30 a.m.

Call Meeting to Order and Roll Call

Approve the Agenda

TAB A

Approve the Consent Agenda

- a. Minutes for August 9, 2024 board meeting

TAB B

Professional Practices - Licensee Discipline - Closed Session - Board Members Only (roll call)

Open Session

- a. Results of closed session announced
- b. Approve closed session minutes for August 9, 2024
- c. Reinstatement(s)
 - 1. None

Communication from the Public

Board Communications

- a. Board Member Reports
- b. Executive Director's Report
 - 1. Legislative Update
 - 2. Agency Update
 - 3. Licensure Update
 - 4. Financial Update
 - a. FY24 July 2024

TAB C

12:00 p.m.

Lunch for Board Members

12:30 p.m.

Rules [Iowa Administrative Code – Chapter 282 (272)]

- a. *Adopt*
 - 1. None

b. *ARRC Review Pending*

- 1. None

c. Notice

1. None

d. Items for Discussion

1. Red Tape Review

TAB D

Waivers

1. None

Reports/Approvals

1. None

1:30 p.m.

Adjournment

UPCOMING MEETINGS

Friday, October 18, 2024

Friday, November 15, 2024

Friday, December 13, 2024

1 Michael Lock moved, with a second by Kathy Behrens, that in **case number 24-123**,
2 the Board find that the evidence gathered in the investigations, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaints, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY**

6

7 Davis Eidahl moved, with a second by Daniel Zylstra, that in **case number 24-125**,
8 the Board finds that the evidence gathered in the investigation, including witness
9 statements and the documentary evidence, does not substantiate the allegations in the
10 complaint, and that the Board therefore lacks probable cause to proceed with this
11 matter. Roll call vote: Behrens – recused; Bleam – yes; Eidahl – yes; Janzen – yes; St
12 Clair – yes; Zylstra – yes; Lock – yes; **MOTION CARRIED**

13

14 Daniel Zylstra moved, with a second by Eric St Clair, that in **case number 24-113** the
15 Board find probable cause to establish a violation of the Code of Professional Conduct
16 and Ethics, 282 IAC rules 25.3(1)e(1) & 25.3(6)c, and order this case set for hearing.
17 **MOTION CARRIED UNANIMOUSLY**

18

19 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 24-131**,
20 the Board find probable cause to establish a violation of the Code of Professional
21 Conduct and Ethics, 282 IAC rule 25.3(2)b and order this case set for hearing.
22 **MOTION CARRIED UNANIMOUSLY**

23

24 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 24-130**,
25 the Board find probable cause to establish a violation of the Code of Professional
26 Conduct and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing.
27 **MOTION CARRIED UNANIMOUSLY**

28

29 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 24-129**,
30 the Board find probable cause to establish a violation of the Code of Professional
31 Conduct and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing.
32 **MOTION CARRIED UNANIMOUSLY**

33

1 Pam Bleam moved, with a second by Davis Eidahl, that in **case number 23-189**, the
2 Board finds that the evidence gathered in the investigation, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaint, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY**

6
7 Kathy Behrens moved, with a second by Pam Bleam, that in **case number 24-141**, the
8 Board find probable cause to establish a violation of the Code of Professional Conduct
9 and Ethics, 282 IAC rule 25.3(1)e(4), 25.3(6)c, and order this case set for hearing.

10 **MOTION CARRIED UNANIMOUSLY**

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12 Michael Lock moved, with a second by Eric St Clair, that in **case number 23-220**, the
13 Board finds that the evidence gathered in the investigation, including witness
14 statements and the documentary evidence, does not substantiate the allegations in the
15 complaint, and that the Board therefore lacks probable cause to proceed with this
16 matter. **MOTION CARRIED UNANIMOUSLY**

17
18 Pam Bleam moved, with a second by Kathy Behrens that in **case number 23-221**, the
19 Board find probable cause to establish a violation of the Code of Professional Conduct
20 and Ethics, 282 IAC rule 25.3(3)e, and order this case set for hearing. **MOTION**

21 **CARRIED UNANIMOUSLY**

22
23 Davis Eidahl moved, with a second by Pam Bleam, that in **case number 23-232**, the
24 Board find probable cause to establish a violation of the Code of Professional Conduct
25 and Ethics, 282 IAC rule 25.3(3)e, and order this case set for hearing. **MOTION**

26 **CARRIED UNANIMOUSLY**

27
28 Daniel Zylstra moved, with a second by Kathy Behrens, that in **case number 24-06**,
29 the Board find probable cause to establish a violation of the Code of Professional
30 Conduct and Ethics, 282 IAC rule 25.3(1)e(1), and order this case set for hearing.

31 **MOTION CARRIED UNANIMOUSLY**

1 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 24-08**, the
2 Board find probable cause to establish a violation of the Code of Professional Conduct
3 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
4 **CARRIED UNANIMOUSLY**

5
6 Davis Eidahl moved, with a second by Daniel Zylstra, that in **case number 24-17**, the
7 Board finds that the evidence gathered in the investigation, including witness
8 statements and the documentary evidence, does not substantiate the allegations in the
9 complaint, and that the Board therefore lacks probable cause to proceed with this
10 matter. **MOTION CARRIED UNANIMOUSLY**

11
12 Kathy Behrens moved, with a second by Eric St Clair, that **in case number 24-18**, the
13 Board find probable cause to establish a violation of the Code of Professional Conduct
14 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
15 **CARRIED UNANIMOUSLY**

16
17 Eric St Clair moved, with a second by Pam Blead that in **case numbers 24-24**, the
18 Board return the complaints and investigative reports to the investigator to gather
19 further information, and return the cases to the Board for further consideration.
20 **MOTION CARRIED UNANIMOUSLY**

21
22 Davis Eidahl moved, with a second by Pam Blead, that in **case number 24-32**, the
23 board, find probable cause to establish a violation of the Code of Professional Conduct
24 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
25 **CARRIED UNANIMOUSLY**

26
27 Kathy Behrens moved, with a second by Daniel Zylstra, that in **case number 24-39**,
28 the Board the Board finds that the evidence gathered in the investigation, including
29 witness statements and the documentary evidence, does not substantiate the
30 allegations in the complaint, and that the Board therefore lacks probable cause to
31 proceed with this matter. **MOTION CARRIED UNANIMOUSLY**

32

1 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 24-42**, the
2 Board find probable cause to establish a violation of the Code of Professional Conduct
3 and Ethics, 282 IAC rule 25.3(3)e, and order this case set for hearing. **MOTION**
4 **CARRIED UNANIMOUSLY**

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6 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-60**, the
7 Board find probable cause to establish a violation of the Code of Professional Conduct
8 and Ethics, 282 IAC rule 25.3(2) b, and order this case set for hearing. **MOTION**
9 **CARRIED UNANIMOUSLY**

10
11 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-59**, the
12 Board find probable cause to establish a violation of the Code of Professional Conduct
13 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**
14 **CARRIED UNANIMOUSLY**

15
16 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-57**, the
17 Board find probable cause to establish a violation of the Code of Professional Conduct
18 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**
19 **CARRIED UNANIMOUSLY**

20
21 Kathy Behrens moved, with a second by Pam Bleam, that in **case number 24-72** the
22 Board return the complaint and investigative report to the investigator to gather
23 further information, and return the case to the Board for further consideration.
24 **MOTION CARRIED UNANIMOUSLY**

25
26 Davis Eidahl moved, with a second by Pam Bleam, that in **case number 24-73**, the
27 Board find probable cause to establish a violation of the Code of Professional Conduct
28 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
29 **CARRIED UNANIMOUSLY**

30
31 Daniel Zylstra moved, with a second by Kathy Behrens, that in **case number 24-81**,
32 the Board find probable cause to establish a violation of the Code of Professional

1 Conduct and Ethics, 282 IAC rule 25.3(1)e(3) & (4), and order this case set for hearing.

2 **MOTION CARRIED UNANIMOUSLY**

3
4 Kathy Behrens moved, with a second by Pam Bleam, that in **case number 24-58**, the
5 Board find probable cause to establish a violation of the Code of Professional Conduct
6 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**

7 **CARRIED UNANIMOUSLY**

8
9 Eric St Clair moved with a second by Kathy Behrens, that in **case number 24-47**, the
10 Board find probable cause to establish a violation of the Code of Professional Conduct
11 and Ethics, 282 IAC rule 25.3(1)e(1), 25.3(6)c, 25.3(8)b and order this case set for
12 hearing. **MOTION CARRIED UNANIMOUSLY**

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14 Michael Lock moved, with a second by Kathy Behrens, that in **case number 24-48**,
15 the Board finds that the evidence gathered in the investigation, including witness
16 statements and the documentary evidence, does not substantiate the allegations in the
17 complaint, and that the Board therefore lacks probable cause to proceed with this
18 matter. **MOTION CARRIED UNANIMOUSLY**

19
20 Daniel Zylstra moved, with a second by Kathy Behrens that in **case number 24-25**,
21 the Board finds that the evidence gathered in the investigation, including witness
22 statements and the documentary evidence, does not substantiate the allegations in the
23 complaint, and that the Board therefore lacks probable cause to proceed with this
24 matter. **MOTION CARRIED UNANIMOUSLY**

25
26 Pam Bleam moved, with a second by Daniel Zylstra, that in **case number 24-37**, the
27 Board finds that the evidence gathered in the investigation, including witness
28 statements and the documentary evidence, does not substantiate the allegations in the
29 complaint, and that the Board therefore lacks probable cause to proceed with this
30 matter. **MOTION CARRIED UNANIMOUSLY**

31
32 Kathy Behrens moved, with a second by Pam Bleam, that in **case number 24-43**, the
33 Board finds that the evidence gathered in the investigation, including witness

1 statements and the documentary evidence, does not substantiate the allegations in the
2 complaint, and that the Board therefore lacks probable cause to proceed with this
3 matter. **MOTION CARRIED UNANIMOUSLY**

4
5 Kathy Behrens moved, with a second by Pam Bleam, that in case number 23-119 the
6 Board finds that the evidence gathered in the investigation, including witness
7 statements and the documentary evidence, does not substantiate the allegations in the
8 complaint, and that the Board therefore lacks probable cause to proceed with this
9 matter. **MOTION CARRIED UNANIMOUSLY**

10
11 Eric St Clair moved, with a second by Pam Bleam that in case number 23-199, the
12 Board find probable cause to establish a violation of the Code of Professional Conduct
13 and Ethics, 282 IAC rule 25.3(3)b, and order this case set for hearing. **MOTION**
14 **CARRIED UNANIMOUSLY**

15
16 Davis Eidahl moved, with a second by Kathy Behrens, that in case number 23-210,
17 the Board finds that the evidence gathered in the investigation, including witness
18 statements and the documentary evidence, does not substantiate the allegations in the
19 complaint, and that the Board therefore lacks probable cause to proceed with this
20 matter. **MOTION CARRIED UNANIMOUSLY**

21
22 Davis Eidahl moved, with a second by Kathy Behrens, that in case number 23-209
23 the Board finds that the evidence gathered in the investigation, including witness
24 statements and the documentary evidence, does not substantiate the allegations in the
25 complaint, and that the Board therefore lacks probable cause to proceed with this
26 matter. **MOTION CARRIED UNANIMOUSLY**

27
28 Davis Eidahl moved, with a second by Kathy Behrens, that in case number 24-05, the
29 Board find probable cause to establish a violation of the Code of Professional Conduct
30 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
31 **CARRIED UNANIMOUSLY**

1 Michael Lock moved, with a second by Daniel Zylstra, that in **case number 23-211**,
2 the Board finds that the evidence gathered in the investigation, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaint, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY**

6
7 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-20**, the
8 Board finds that the evidence gathered in the investigation, including witness
9 statements and the documentary evidence, does not substantiate the allegations in the
10 complaint, and that the Board therefore lacks probable cause to proceed with this
11 matter. **MOTION CARRIED UNANIMOUSLY**

12
13 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-21**, the
14 Board finds that the evidence gathered in the investigation, including witness
15 statements and the documentary evidence, does not substantiate the allegations in the
16 complaint, and that the Board therefore lacks probable cause to proceed with this
17 matter. **MOTION CARRIED UNANIMOUSLY**

18
19 Eric St Clair moved, with a second by Pam Bleam, that in **case number 24-22**, the
20 Board finds that the evidence gathered in the investigation, including witness
21 statements and the documentary evidence, does not substantiate the allegations in the
22 complaint, and that the Board therefore lacks probable cause to proceed with this
23 matter. **MOTION CARRIED UNANIMOUSLY**

24
25 Davis Eidahl moved, with a second by Daniel Zylstra, that in **case number 24-15**, the
26 Board find probable cause to establish a violation of the Code of Professional Conduct
27 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**
28 **CARRIED UNANIMOUSLY**

29
30 Pam Bleam moved, with a second by Michael Lock, that in **case number 23-224**, the
31 Board find that, although one or more of the allegations in the complaint may be
32 substantiated by the witnesses interviewed in the course of the investigation [and/or]
33 the documents gathered in the course of the investigation, and the allegations may

1 constitute a technical violation of the board's statute or administrative rules; the
2 evidence before the board indicates that the alleged violation was an isolated incident,
3 and adequate steps have been taken to remedy the violation and to ensure that
4 incidents of a similar nature do not occur in the future. The Board will not pursue
5 formal disciplinary action in this matter. **MOTION CARRIED UNANIMOUSLY**

6
7 Davis Eidahl moved, with a second by Kathy Behrens, that in **case number 23-129**,
8 the Board find probable cause to establish a violation of the Code of Professional
9 Conduct and Ethics, 282 IAC rule 25.3(1)e(1), 25.3(6)b, c, u & 25.3(8)b, and order this
10 case set for hearing. **MOTION CARRIED UNANIMOUSLY**

11
12 Davis Eidahl moved, with a second by Kathy Behrens, that in **case numbers 23-137**
13 **& 23-146**, the Board consolidates the cases and finds probable cause to establish a
14 violation of the Code of Professional Conduct and Ethics, 282 IAC rules 25.3(3)c,
15 25.3(6)b, c, e, m, s, t, & 25.3(8) a & b and order these cases set for hearing. **MOTION**
16 **CARRIED UNANIMOUSLY**

17
18 Davis Eidahl moved, with a second by Kathy Behrens, that in **case number 23-141**,
19 the Board find probable cause to establish a violation of the Code of Professional
20 Conduct and Ethics, 282 IAC rule 25.3(3)c, 25.3(6) b, c, & 25.3(8)a, and order this
21 case set for hearing. **MOTION CARRIED UNANIMOUSLY**

22
23 Davis Eidahl moved, with a second by Kathy Behrens, that in **case number 23-142**,
24 the Board find probable cause to establish a violation of the Code of Professional
25 Conduct and Ethics, 282 IAC rule 25.3(3)c, 25.3(6)b, c, s, & 25.3(8)a & b, and order
26 this case set for hearing. **MOTION CARRIED UNANIMOUSLY**

27
28 Kathy Behrens moved, with a second by Pam Bleam, that the Board accept the
29 respondent's waiver of hearing and voluntary surrender in **case number 21-136** and
30 issue an order permanently revoking the license with no possibility of reinstatement.
31 **MOTION CARRIED UNANIMOUSLY**

1 Daniel Zylstra moved, with a second by Pam Bleam, that in **case number 24-33**, the
2 Board accept the agreement submitted by the parties, and issue an Order
3 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
4 **CARRIED UNANIMOUSLY**

5
6 Eric St Clair moved, with a second by Pam Bleam, that in **case numbers 23-20** the
7 Board accept the agreement submitted by the parties, and issue an Order
8 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
9 **CARRIED UNANIMOUSLY**

10
11 Kathy Behrens moved, with a second by Pam Bleam, that in **case numbers 23-37**, the
12 Board accept the agreement submitted by the parties, and issue an Order
13 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
14 **CARRIED UNANIMOUSLY**

15
16 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 22-195**,
17 the Board accept the agreement submitted by the parties, and issue an Order
18 incorporating the agreement and imposing the agreed upon sanction. Roll call vote:
19 Behrens – yes; Bleam – yes; Eidahl – yes; Janzen – yes; St Clair – yes; Zylstra –
20 recused; Lock – yes; **MOTION CARRIED**

21
22 Davis Eidahl moved, with a second by Daniel Zylstra that in **case number 23-92**, the
23 Board accept the agreement submitted by the parties, and issue an order
24 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
25 **CARRIED UNANIMOUSLY**

26
27 Pam Bleam moved, with a second by Michael Lock, that in **case number 23-127**, the
28 Board accept the agreement submitted by the parties, and issue an Order
29 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
30 **CARRIED UNANIMOUSLY**

31
32 Pam Bleam moved, with a second by Eric St Clair, that in **case number 24-74**, the
33 Board accept the agreement submitted by the parties, and issue an Order

1 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
2 **CARRIED UNANIMOUSLY**

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4 Kathy Behrens moved, with a second by Pam Blead, that in **case number 22-119**, the
5 Board accept the agreement submitted by the parties, and issue an Order
6 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
7 **CARRIED UNANIMOUSLY**

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9 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 23-47**, the
10 Board accept the agreement submitted by the parties, and issue an Order
11 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
12 **CARRIED UNANIMOUSLY**

13

14 Kathy Behrens moved, with a second by Pam Blead, that in **case number 24-111**, the
15 Board accept the agreement submitted by the parties, and issue an Order
16 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
17 **CARRIED UNANIMOUSLY**

18

19 Daniel Zylstra moved, with a second by Michael Lock, that in **case number 23-104**,
20 the Board accept the agreement submitted by the parties, and issue an Order
21 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
22 **CARRIED UNANIMOUSLY**

23

24 Pam Blead moved, with a second by Davis Eidahl, that in **case number 23-42** the
25 Board accept the agreement submitted by the parties, and issue an Order
26 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
27 **CARRIED UNANIMOUSLY**

28

29 Kathy Behrens moved, with a second by Michael Lock, that in **case number 24-04** the
30 Board accept the agreement submitted by the parties, and issue an Order
31 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
32 **CARRIED UNANIMOUSLY**

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Eric St Clair moved, with a second by Pam Bleam, that in **case number 23-02**, the Board accept the agreement submitted by the parties, and issue an Order incorporating the agreement and imposing the agreed upon sanction. **MOTION CARRIED UNANIMOUSLY**

Eric St Clair moved, with a second by Davis Eidahl, that in **case number 23-76** the Board accept the agreement submitted by the parties, and issue an Order incorporating the agreement and imposing the agreed upon sanction. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Pam Bleam, that the Board not initiate review of the proposed decision in **case number 23-162** and allow the proposed decision to become the default decision of the Board. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Pam Bleam, that the Board not initiate review of the proposed decision in **case number 23-184** and allow the proposed decision to become the default decision consistent with 282 IAC rule 11.23. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Daniel Zylstra, to accept the signed consents to waive the deadline in **case numbers 24-71, 24-69, 24-75, 24-76, and 24-77**, and issue orders extending the deadline. Roll call vote: Behrens – yes; Bleam – yes but recused on case no. 24-69; Eidahl – yes; Janzen – yes; St Clair – yes; Zylstra – recused; Lock – yes; **MOTION CARRIED**

Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day deadline for issuance of the final decision in **case number 24-45** based upon the seriousness of the accused violation is of such a magnitude, additional time is required to complete a comprehensive investigation and conclude the contested case process. Justice would not be served by dismissing a pending complaint concerning alleged ethical wrongdoing of an educator given the need to maintain safe learning environments for Iowa students. **MOTION CARRIED UNANIMOUSLY**

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Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day deadline for issuance of the final decision in **case number 24-47** based upon the need to schedule the hearing and conclude the contested case process. Retaining this pending licensing matter ensures that any potential threats or risks to students are thoroughly evaluated while also guaranteeing the educator has the opportunity to dispute the alleged ethical wrongdoing. **MOTION CARRIED UNANIMOUSLY**

Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline for issuance of the final decision in **case number 24-57** based upon the need to schedule the hearing and conclude the contested case process and respondent did not file an objection to the extension even though given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline for issuance of the final decision in **case number 24-58** based upon the need to schedule the hearing and conclude the contested case process. The Respondent did not file an objection to the extension even though given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline for issuance of the final decision in **case number 24-59** based upon the need to schedule the hearing and conclude the contested case process. Dismissal of the case would undermine public trust in educational licenses and would result in disparate treatment of similar ethical violations. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Daniel Zylstra to extend the 180-day deadline for issuance of the final decision in **case number 24-60** based upon the need to schedule the hearing and conclude the contested case process. Allowing more time for resolution of the complaint assures due process for the Respondent. **MOTION CARRIED UNANIMOUSLY**

1 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
2 deadline for issuance of the final decision in **case number 24-72** based upon
3 additional investigative information was requested by the Board to make a probable
4 cause determination. Additional time is required to complete a comprehensive
5 investigation and conclude the contested case process. Additionally, the Respondent
6 did not file an objection to the extension even though given an opportunity to object.

7 **MOTION CARRIED UNANIMOUSLY**

8
9 Kathy Behrens moved, with a second by Daniel Zylstra to extend the 180-day deadline
10 for issuance of the final decision in **case number 24-73** based upon the need to
11 schedule the hearing and conclude the contested case process. Additionally, the
12 Respondent did not file an objection to the extension even though given an
13 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

14
15 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
16 deadline for issuance of the final decision in **case number 24-78** based upon the
17 amount of time needed to complete the investigation and conclude the contested case
18 process and respondent does not object to the extension. **MOTION CARRIED**

19 **UNANIMOUSLY**

20
21 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
22 deadline for issuance of the final decision in **case number 24-79** based upon the
23 amount of time needed to complete the investigation and conclude the contested case
24 process. Additionally, the Respondent does not object to the extension. **MOTION**

25 **CARRIED UNANIMOUSLY**

26
27 Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline
28 for issuance of the final decision in **case number 24-80** based upon the amount of
29 time needed to complete the investigation and conclude the contested case process.
30 Additionally, the Respondent did not file an objection to the extension even though
31 given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

1 Kristi Traynor recused during the closed session discussion of the following 180-day
2 cases:

3

4 Daniel Zylstra moved, with a second by Kathy Behrens to extend the 180-day deadline
5 for issuance of the final decision in **case number 24-46** based upon the need to hold
6 the hearing and conclude the contested case process. Additionally, the Respondent
7 does not object to the extension. **MOTION CARRIED UNANIMOUSLY**

8

9 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
10 deadline for issuance of the final decision in **case number 24-49** based upon the need
11 to schedule the hearing and conclude the contested case process. The Respondent
12 does not object to the extension and retaining this pending licensing matter reinforces
13 the significance of due process for both the Complainant and the Respondent within
14 the licensing disciplinary system. Roll call vote: Behrens – yes; Bleam – yes; Eidahl –
15 yes; Janzen – recused; St Clair – yes; Zylstra – yes; Lock – yes; **MOTION CARRIED**

16

17 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
18 deadline for issuance of the final decision in **case number 24-50** based upon the need
19 to schedule the hearing and conclude the contested case process. The Respondent
20 does not object to the extension and retaining this pending licensing matter reinforces
21 the significance of due process for both the complainant and the respondent within
22 the licensing disciplinary system. Roll call vote: Behrens – yes; Bleam – yes; Eidahl –
23 yes; Janzen – recused; St Clair – yes; Zylstra – yes; Lock – yes; **MOTION CARRIED**

24

25 Kathy Behrens moved, with a second by Daniel Zylstra, to extend the 180-day
26 deadline for issuance of the final decision in **case number 24-51** based upon
27 the need to schedule the hearing and conclude the contested case process. The
28 Respondent did not file an objection to the extension even though given an
29 opportunity to object and retaining this pending licensing matter reinforces the
30 significance of due process for both the complainant and the respondent within the
31 licensing disciplinary system. Roll call vote: Behrens – yes; Bleam – yes; Eidahl – yes;
32 Janzen – recused; St Clair – yes; Zylstra – yes; Lock – yes; **MOTION CARRIED**

33

1 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
2 deadline for issuance of the final decision in **case number 24-66** based upon the need
3 to schedule the hearing and conclude the contested case process. The Respondent did
4 not file an objection to the extension even though given an opportunity to object and
5 dismissal of the case would undermine public trust in educational licenses and would
6 result in disparate treatment of similar ethical violations. **MOTION CARRIED**
7 **UNANIMOUSLY**

8
9 Daniel Zylstra moved, with a second by Kathy Behrens, to extend the 180-day
10 deadline for issuance of the final decision in **case number 24-67** based upon
11 the need to schedule the hearing and conclude the contested case process. The
12 Respondent did not file an objection to the extension even though given an
13 opportunity to object. Justice would not be served by dismissing a pending complaint
14 concerning alleged ethical wrongdoing of an educator given the need to maintain safe
15 learning environments for Iowa students. **MOTION CARRIED UNANIMOUSLY**

16
17 Eric St Clair moved, with a second by Kathy Behrens, to approve the closed session
18 minutes for June 21, 2024. **MOTION CARRIED UNANIMOUSLY**

19
20 Request for Reinstatement: **Case no. 22-111** In the matter of Hallie Eller. Ms. Eller
21 was alleged to have engaged in inappropriate communication with students after
22 consuming alcohol in light of the professional boundaries required of the
23 Respondent. She received a sanction of: a written reprimand, a deferred suspension
24 for six months, completion of a 15-hour ethics course, completion a mental health
25 evaluation and completion of a substance abuse evaluation. The deferred suspension
26 period began September 8, 2023. Ms. Eller applied for reinstatement on July 1, 2024,
27 has met the timeline of the suspension and fulfilled the requirements of the
28 disciplinary order. Ms. Eller was not present before the board. Daniel Zylstra moved,
29 with a second by Pam Bleam, that the board approve reinstatement of the license in
30 **case number 22-111** because the need for the suspension no longer exists and it is in
31 the public interest to reinstate the license. **MOTION CARRIED UNANIMOUSLY**

32
33 Communication from the Public:

1 None

2

3 Board Member Reports:

4 Chad Janzen thanked the BoEE staff for the work done to prepare today's agenda and
5 Kathy Behrens stated changes to agenda format and committees appear to increase
6 efficiency.

7

8 Executive Director's Report

9 Legislative Report:

10

11 The EO10 Review has been submitted and the first public comment period is
12 approaching. All rules are available for review on the Iowa Department of Education
13 EO10 tab.

14

15 Agency Update

16 The Education Program Consultant for the BoEE, Josh Moser, will begin working on
17 August 19th. A second interview will be conducted August 12th for one of the new
18 investigator positions. The other position was re-opened to gather new applicants.
19 The Investigators have been working hard to clear out our backlog of cases. This
20 August was a record month for completing investigations. The next few months have
21 been plotted out and they look a little more manageable than this month.

22

23 Financial Report

24 Financials have been included and we are behind about 14% for FY 24.

25

26 License Report

27 Renewals are about 3 ½ weeks out. May was a good month and the highest of the
28 year with over 3,300 applications. We issued 583 conditional licenses since May 2024
29 and are down from 649 at this same time in 2023.

30

31 Rules:

32 Eric St. Clair moved, with a second by Kathy Behrens, to adopt the amendment to IAD
33 282 Chapter 22- Authorizations. **MOTION CARRIED UNANIMOUSLY**

34

1 The Red Tape Review was a discussion item with no action taken.

2

3 Petition for Waiver

4 NONE

5

6 Reports

7 None

8

9 There being no further business, Eric St Clair moved, with a second by Kathy

10 Behrens, to adjourn the meeting at 1:36 p.m. **MOTION CARRIED UNANIMOUSLY.**

To: BoEE - Executive Director, Mike Cavin
 cc: Mirela Jusic

From: Mike Cornelison

Date: August 2, 2024

Re: **FY 2024 FINANCIAL ANALYSIS
 Period 13 -July 2024**

NOTE 1: Cash Balance Review

Unit	Current Cash Balance	Projected FYE Carry Forward
9397 - BoEE	\$1,409,596	\$1,509,596
	<u>\$1,409,596</u>	<u>\$1,509,596</u>

Areas to Monitor:

RED:

YELLOW:

GREEN: Partial Y-E Cash Carry Forward to FY2025 completed in July.

Outstanding issues that may affect the financial statements

Questions and review of financials:

Accounting conventions:

Financial statements have been prepared on the cash basis.
 For Fiscal 2024, October & April are "3 Payroll" months.
 Budget or forecast updates will be discussed during the monthly financial review meetings and will be included in the next months financials.

Other Information:

mike.cornelison@iowa.gov 515-336-9435

Fund: 0001 General Fund

Unit: 9397
Sub Unit: Blank

Appropriation: 154 Board of Educational Examiners

FY 2024

eDAS Customer Number: 1100
Percent of Year Complete 108%

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD	End of Year Forecast	Annual Budget	Percent of Budget	Percent of Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Actual	(C=A+B)	(D)	To Date
	Balance Brought Forward from Prior Year	100,000	1,596,717	-													1,696,717	1,696,717	1,637,177		
	Balance Carried Forward to Next Year													(100,000)	(1,409,596)		(100,000)	(1,509,596)	(1,222,273)		
Revenue Collected																					
234	Gov Transfer In Other Agencies	-	-	-	-	120	-	120	74	-	-	-	-	-	-	-	314	314	6,500	5%	5%
401	Fees, Licenses & Permits	155,033	198,935	141,664	122,289	103,442	107,060	143,671	119,445	114,367	138,334	200,738	177,830	40	-	-	1,722,847	1,722,847	1,950,000	88%	88%
501	Refunds & Reimbursements	-	-	-	765	-	-	-	-	-	-	-	-	-	-	-	765	765	-	0%	0%
704	Other	54,965	57,355	53,168	42,250	40,345	40,103	54,790	40,655	41,715	49,350	54,602	50,500	(2)	-	-	579,796	579,796	680,000	85%	85%
Total Revenues:		309,998	1,853,007	194,832	165,304	143,907	147,163	198,581	160,173	156,082	187,684	255,340	228,330	(99,962)	(1,409,596)	-	3,900,439	2,490,843	3,051,404	128%	82%
Expenditures																					
101	Personal Services	55,300	151,311	128,220	201,762	131,840	112,002	138,959	139,306	138,040	226,509	119,104	147,684	46,951	-	-	1,736,989	1,736,989	1,643,026	106%	106%
202	In State Travel	-	1,817	47	1,609	661	2,516	-	1,024	1,727	2,141	1,375	1,173	170	-	-	14,260	14,260	20,000	71%	71%
205	Out Of State Travel	-	20	525	505	(525)	530	-	870	-	-	-	-	-	-	-	1,925	1,925	20,000	10%	10%
301	Office Supplies	-	4,500	62	1,500	299	155	262	305	405	128	6,000	97	277	-	-	13,989	13,989	10,000	140%	140%
302	Facility Maintenance Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	0%	0%
308	Other Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	400	0%	0%
309	Printing & Binding	-	-	-	-	-	-	-	-	-	-	-	-	231	-	-	231	231	3,500	7%	7%
311	Food	-	17	-	-	-	-	-	-	-	-	-	-	-	-	-	17	17	1,000	2%	2%
313	Postage	-	365	492	368	347	309	425	487	508	422	542	455	337	-	-	5,057	5,057	12,500	40%	40%
401	Communications	-	1,614	1,614	1,615	1,616	1,616	1,616	1,616	1,616	1,616	1,615	1,616	1,615	-	-	19,384	19,384	20,000	97%	97%
402	Rentals	4,917	6,527	4,917	4,917	-	5,759	5,250	5,250	5,250	10,500	5,250	-	5,250	-	-	63,785	63,785	71,500	89%	89%
403	Utilities	196	186	195	137	172	252	316	-	309	453	166	-	174	-	-	2,557	2,557	4,000	64%	64%
405	Prof & Scientific Services	-	150	200	311	161	561	473	-	250	523	661	161	250	-	-	3,703	3,703	5,000	74%	74%
406	Outside Services	346	346	653	346	595	360	552	10	728	724	360	10	360	-	-	5,389	5,389	6,000	90%	90%
408	Advertising & Publicity	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	200	0%	0%
409	Outside Repairs/Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	0%	0%
414	Reimbursements To Other Agency	-	2,917	3,297	2,840	1,809	2,026	2,576	1,335	2,250	2,285	2,536	1,543	1,859	-	-	27,275	27,275	25,000	109%	109%
416	ITD Reimbursements	-	177,061	1,987	1,942	1,614	1,621	1,595	1,633	1,514	2,635	2,000	2,301	2,807	-	-	198,710	198,710	550,000	36%	36%
418	IT Outside Services	-	1,305	655	82,719	650	16,681	1,298	3,603	1,305	1,305	1,305	1,305	1,305	-	-	113,440	113,440	35,000	324%	324%
432	Attorney General Reimbursement	-	-	-	-	-	-	21,478	8,597	4,296	-	4,296	4,296	-	-	-	47,257	47,257	85,000	56%	56%
434	Gov Transfer Other Agencies	-	16,692	21,034	11,155	17,534	8,940	15,381	12,834	10,070	15,813	10,264	-	37,066	-	-	176,782	176,782	455,000	39%	39%
501	Equipment	-	-	-	-	-	-	6,282	-	161	(161)	-	-	-	-	-	6,282	6,282	6,500	97%	97%
502	Office Equipment	-	-	-	-	-	-	-	-	(415)	-	-	-	-	-	-	(415)	(415)	250	-166%	-166%
503	Equipment-Non Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,500	0%	0%
510	IT Equipment & Software	-	1,486	-	-	43	423	-	-	22	1,049	-	9,929	-	-	-	12,952	12,952	12,000	108%	108%
602	Other Expenses & Obligations	130	-	4,123	4,958	2,625	2,809	2,596	2,630	3,325	2,876	2,838	3,029	8,553	-	-	40,492	40,492	42,000	96%	96%
702	Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30	0%	0%
705	Refunds-Other	-	-	85	75	-	-	85	85	-	310	-	-	145	-	-	785	785	5,000	16%	16%
Total Expenditures:		60,889	366,314	168,106	316,760	159,441	156,559	199,141	179,584	171,776	268,713	158,313	173,600	111,646	-	-	2,490,843	2,490,843	3,051,405	82%	82%
Current Month Operations		249,108	1,486,692	26,726	(151,456)	(15,534)	(9,396)	(560)	(19,411)	(15,694)	(81,029)	97,027	54,730	(211,608)	(1,409,596)	-	1,409,596	(0)	(1)		
Encumbrances								6,282													
Cash Balance		249,108	1,735,801	1,762,527	1,611,071	1,589,255	1,579,859	1,585,581	1,566,170	1,550,475	1,469,446	1,566,473	1,621,204	1,409,596	(0)	(0)				(1)	

FOOTNOTES

Revenues

234 Gov Transfer In Other Agencies - Includes WebSpec Reimbursement.

Expenditures

- 101 Personal Services** - October & April have 3 payroll warrants written.
- 202 In State Travel** - Employee travel and Board Meeting expense.
- 301 Office Supplies** - May is National Association of State Directors moved in HO13 to FY25.
- 401 Communication** - Cell phone and ICN Voice, Data & Internet usage.
- 402 Rentals** - Facility lease & exhibit booths for trade events. April contains facility lease payments for 2 months.
- 405 Prof & Scientific Services** - payments to school districts for Board Member per diem & substitute reimbursements.
- 406 Outside Services** - Includes the office cleaning service.
- 414 Reimbursements to Other Agencies** - DAS services. HO13 includes the quarterly Workers Comp allocation of \$901.
- 416 ITD Reimbursements** - April expense includes maintenance fees to US Bank for Jan & Feb.
- 434 Gov Transfer Other Agencies** - DCI criminal history & background checks & DIA services.
- 502 Office Equipment** - April credit is a rebate for the new copier.
- 503 Equipment-Non Inventory** - Budget includes the purchase of 12 Chromebooks.
- 510 IT Equipment & Software** - April expense is for the annual Zoom license fee. June expense is for the purchase of 15 laptops.
- 602 Other Expenses & Obligations** - TOS credit card processing fees.

Job Class	Board Members
105263 14000	vacant
105264 14000	Timothy W Bower
105265 14000	Miranda R Brus
105266 14000	Michael C Lock
105267 14000	Kathy J Behrens
105268 14000	Davis L Eidahl
139184 14000	Pam Bleam
139185 14000	vacant
139186 14000	Chad W Janzen
133187 14000	Kristen M Rickey
139188 14000	Daniel J Zylstra
139189 14000	Ryan M Weldon
	<i>Eric A St Clair DOE</i>
Total	13

Job Class	Employee Name	Budgeted	Filled
105254 00018 Clerk-Specialist	Jessica Kurtz Naylor	1.00	1.00
105255 00018 Clerk-Specialist	Sharon S Jensen	1.00	1.00
105256 00018 Clerk-Specialist	Danielle N Brookes	1.00	1.00
142330 00018 Clerk-Specialist	Alivia Bullis	1.00	1.00
105257 00121 Info Tech Specialist 4	Jeff S Debruin	1.00	1.00
105258 00697 Investigator 3	Cynthia D Dennis	1.00	1.00
147733 00696 Investigator 2	Lori L Lavorato	0.00	1.00
105259 01071 Education Program Consultant	Kelly Jo Krogh Faga	1.00	1.00
105260 01071 Education Program Consultant	vacant (Horstmann)	1.00	1.00
144601 01071 Education Program Consultant	Geri McMahon	1.00	1.00
105262 01071 Education Program Consultant	David D Wempen	1.00	1.00
105269 31038 Executive Director/BOEE	Michael D Cavin	1.00	1.00
105270 31513 Admin Consultant	Joanne K Tubbs	1.00	1.00
144600 00645 Attorney 3	Beth A Myers	1.00	1.00
105272 95002 Secretary 3	Meredith Hawk	1.00	1.00
Total FTEs		14.00	15.00

Fund: 0001 General Fund
 Unit: 9397
 Sub Unit: Blank
 Appropriation: I54

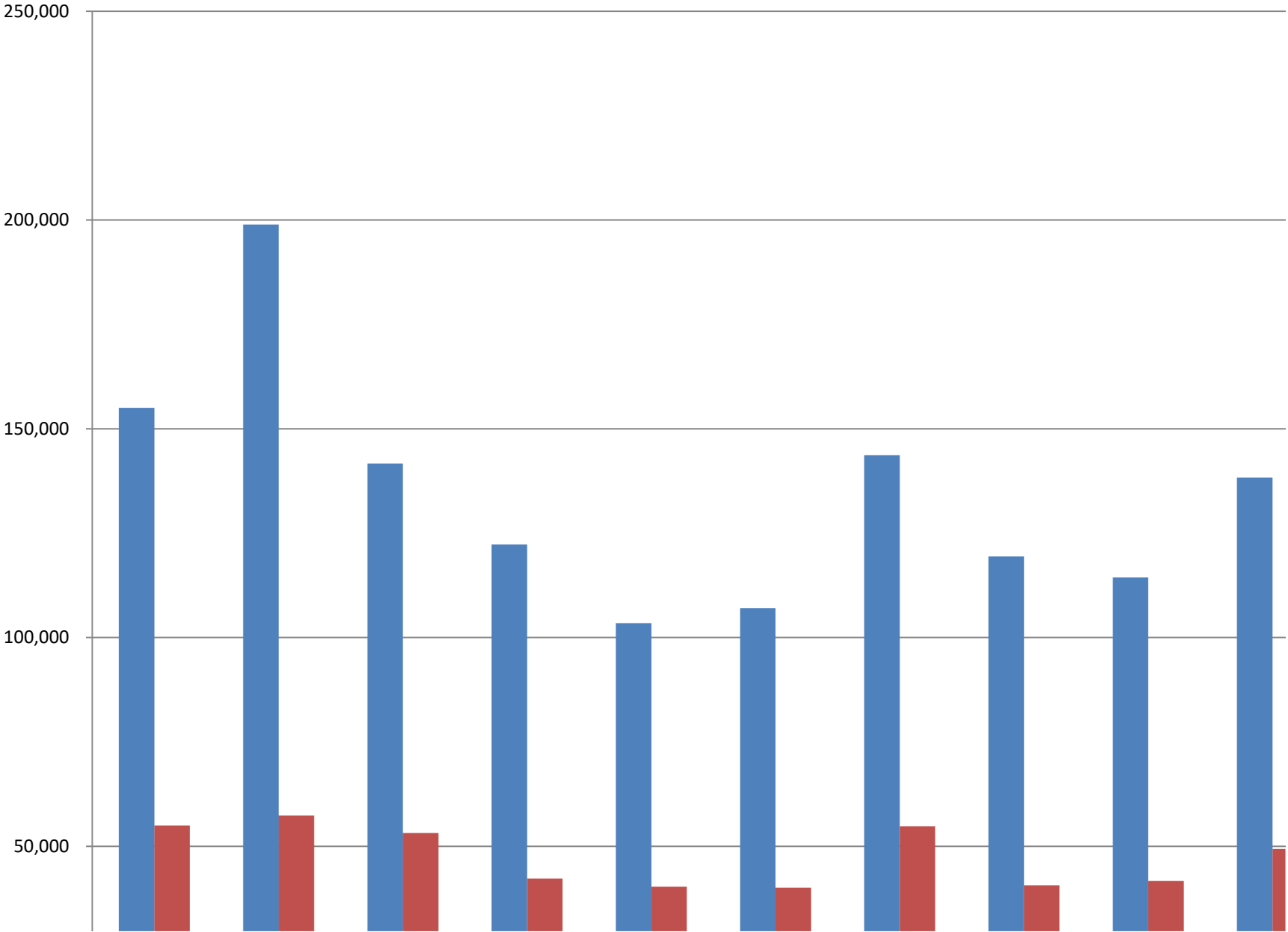
Board of Educational Examiners

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Actual
Appropriation																	
BBF																	
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	0	0	120	0	120	74	0	0	0	0	0	0	0	314
401	Licensure Fees	155,033	198,935	141,664	122,289	103,442	107,060	143,671	119,445	114,367	138,334	200,738	177,830	40	0	0	1,722,847
501	Refunds & Reimbursements	0	0	0	765	0	0	0	0	0	0	0	0	0	0	0	765
704	DCI Check Fees	54,965	57,355	53,168	42,250	40,345	40,103	54,790	40,655	41,715	49,350	54,602	50,500	(2)	0	0	579,796
Total Revenues:		209,998	256,290	194,832	165,304	143,907	147,163	198,581	160,173	156,082	187,684	255,340	228,330	38	-	-	2,303,722
234 Gen Fund	Licensure Fees % - Other Agcy								21								21
401 Gen Fund	Licensure Fees	48,808	62,606	44,609	38,545	32,554	33,686	45,171	37,654	35,996	43,543	63,244	56,129	9	0	0	542,553
Total General Fund		48,808	62,606	44,609	38,545	32,554	33,686	45,171	37,675	35,996	43,543	63,244	56,129	9	0	0	542,574
Total Receipts		258,805	318,896	239,441	203,849	176,461	180,849	243,752	197,848	192,078	231,227	318,584	284,459	47	-	-	2,846,296
	YTD vs Prior Year	-13%	-19%	-16%	-15%	-17%	-16%	-16%	-15%	-17%	-15%	-11%	-14%	-15%			

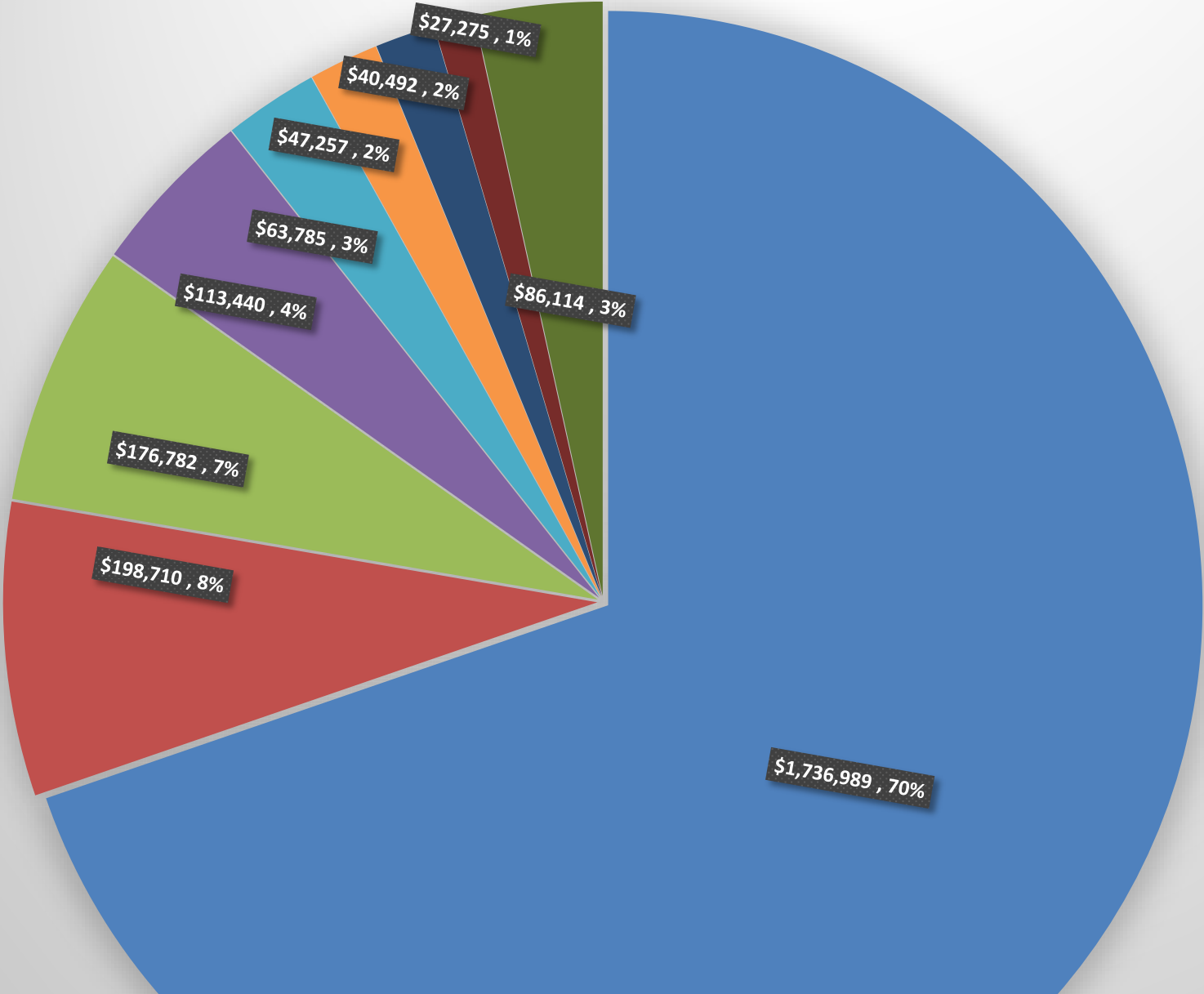
Note -
 General Fund 0001-996-2820

Obj/Rev Class	Obj/Rev Class Name	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	HO13	HO14	HO15	YTD
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Appropriation																	
BBF																	
Revenue Collected																	
234	Gov Transfer In Other Agencies	0	0	6,480	0	0	0	0	86	94	0	0	0	0	14,095	0	20,755
401	Licensure Fees	182,210	251,971	133,519	129,308	146,325	116,068	171,526	128,579	161,010	137,246	140,916	277,678	19,641	0	0	1,995,997
704	DCI Check Fees	58,735	79,675	74,390	57,195	59,250	47,235	62,905	44,640	57,105	45,750	42,075	61,105	4,460	0	0	694,520
Total Revenues:		240,945	331,646	214,388	186,503	205,575	163,303	234,431	173,305	218,208	182,996	182,991	338,783	24,101	14,095	0	2,711,271
234 Gen Fund	Licensure Fees % - Other Agcy			21					29	6							56
401 Gen Fund	Licensure Fees	57,934	80,056	42,561	41,151	46,495	36,871	54,509	40,871	51,189	43,608	44,769	88,245	6,265	0	0	634,524
Total General Fund		57,934	80,056	42,583	41,151	46,495	36,871	54,509	40,900	51,195	43,608	44,769	88,245	6,265	0	0	634,580
Total Receipts		298,879	411,702	256,971	227,654	252,070	200,174	288,940	214,205	269,403	226,604	227,760	427,028	30,366	14,095	0	3,345,851

Receipts July 2023-June 2024



Expenditures July 2023-June 2024



Obligations vs. Budget Report

Budget Fiscal Year: 2024

	Actual To-Date	FY-Encumbered	Total Obligations FY-To-Date	FY 24 Budget	Budget Balance	Percent of Budget Received /Spent
Resources -						
Balance Forward	1,696,717		1,696,717	1,637,177		
234 Gov Transfer In Other Agencies	314		314	6,500		
401 Fees, Licenses & Permits	1,722,847		1,722,847	1,950,000		
704 Other	579,796		579,796	680,000		
Total Resources	\$3,999,674	\$0	\$3,999,674	\$4,273,677		
(Total Revenues)	<u>\$2,302,957</u>	<u>\$0</u>	<u>\$2,302,957</u>	<u>\$2,636,500</u>	\$333,543	87%
Expenditures -						
101 Personal Services	1,736,989		1,736,989	1,643,026	(93,963)	106%
202 In State Travel	14,260		14,260	20,000	5,740	71%
205 Out Of State Travel	1,925		1,925	20,000	18,075	10%
301 Office Supplies	13,989		13,989	10,000	(3,989)	140%
302 Facility Maintenance Supplies	0		0	1,000	0	0%
308 Other Supplies	0		0	400	400	0%
309 Printing & Binding	231		231	3,500	3,269	7%
311 Food	17		17	1,000	983	2%
313 Postage	5,057		5,057	12,500	7,443	40%
401 Communications	19,384		19,384	20,000	617	97%
402 Rentals	63,785		63,785	71,500	7,715	89%
403 Utilities	2,557		2,557	4,000	1,444	64%
405 Prof & Scientific Services	3,703		3,703	5,000	1,297	74%
406 Outside Services	5,389		5,389	6,000	611	90%
408 Advertising & Publicity	0		0	200	200	0%
409 Outside Repairs/Service	0		0	1,000	1,000	0%
414 Reimbursements To Other Agency	27,275		27,275	25,000	(2,275)	109%
416 ITD Reimbursements	198,710		198,710	550,000	351,290	36%
418 IT Outside Services	113,440		113,440	35,000	(78,440)	324%
432 Attorney General Reimbursement	47,257		47,257	85,000	37,743	56%
434 Gov Transfer Other Agencies	176,782		176,782	455,000	278,218	39%
501 Equipment	6,282		6,282	6,500	218	97%
502 Office Equipment	(415)		(415)	250	665	-166%
503 Equipment-Non Inventory	0		0	16,500	16,500	0%
510 IT Equipment & Software	12,952		12,952	12,000	(952)	108%
602 Other Expenses & Obligations	40,492		40,492	42,000	1,508	96%
702 Fees	0		0	30	30	0%
705 Refunds-Other	785		785	5,000	4,215	16%
Total Expenditures	<u>\$2,490,843</u>	<u>\$0</u>	<u>\$2,490,843</u>	<u>\$3,051,405</u>	<u>\$559,562</u>	<u>82%</u>
CY Revenue Less Expenditures	<u>(\$187,886)</u>					
Estimated Carry Forward	<u>\$1,508,831</u>					

EO 10 Summary - [BoEE Draft Chapter Revisions](#)

Chapter	Content changes	Org. Word Count	New Word Count	Reduction	Shall/Must reduction
Chapter 1 – Organization and Operation	Removed redundant language - mirrors DE language	660	330	-330	Shall: 8 to zero Must: 1 to zero
Chapter 2 – Agency Procedures and Petitions for Rulemaking	Removed redundant language - mirrors DE language	195	198	+3	Shall: none Must: none
Chapter 3 – Declaratory Orders	Removed redundant language - mirrors DE language	241	173	-68	Shall: none Must: none
Chapter 4 – Reserved.	Moved to Chapter 2	295	0	-295	Shall: none Must: none
Chapter 5 – Public Records and Fair Information Practices	Removed redundant language	2435	1368	-1067	Shall: 2 to zero Must: none
Chapter 6 - Waivers	Removed redundant language	1938	1325	-613	Shall: 27 to zero Must: 1 to zero
Chapter 7 – Proof of Legal Presence	Removed redundant language – refer to federal policy	953	230	-723	Shall: 2 to zero Must: none
Chapter 8 – Debts to State and Local Government	Removed shall/must	1026	996	-30	Shall: 21 to zero Must: 4 to zero
Chapter 9 – Background Checks and Issuance	New chapter to eliminate redundant language – all background check and accreditation language here	0	578	+578	Shall: ----- Must: -----
Chapter 10 – Child Support Non-Compliance	Removed shall/must	1057	1019	-38	Shall: 21 to zero Must: 2 to zero
Chapter 11 – Complaints	<ul style="list-style-type: none"> -Added “in person hearing” definition -Updated jurisdiction timeline to match new code -Added school human resource directors to those who can file complaints -Added typed signatures and electronic filings as acceptable -Clarified that a complaint resolution can be agreed to prior to a finding of PC unless it is a required reporting area -Allows illegal acts to be reported to proper authorities -Corrected discovery language -Adds abuse as a required reporting area and moves non-licensed staff suspected felony reporting to BoEE -Removed redundant code language 	12398	10495	-1903	Shall: 150 to 1 Must: 35 to 30
Chapter 12 – Fees	Removed redundant language	1520	781	-739	Shall: 23 to zero

					Must: 3 to zero
Chapter 13 – Teacher Licenses and Endorsements	Removed redundant code language Eliminated exchange license Added temporary initial license Moved early childhood inclusive to Ch. 14	20,325	9437	-10,888	Shall: 31 to zero Must: 42 to zero
Chapter 14 – Special Education Endorsements	Added special ed (instructional) to Ch. 14	7739	7669	-70	Shall: 2 to zero Must: 52 to zero
Chapter 15 – Reserved.	Moved to Ch. 14	911	0	-911	Shall: 1 to zero Must: 10 to zero
Chapter 16 – Statements of Professional Recognition (SPR)	Removed redundant language	2489	528	-1961	Shall: 11 to zero Must: 31 to zero
Chapter 17 – Reserved.	-----	-----			-----
Chapter 18 – Administrator Licenses and Endorsements	Removed redundant code language Eliminated exchange license Updated Director of Special Education endorsement	4186	1788	-2398	Shall: 12 to zero Must: 20 to zero
Chapter 19 – Evaluator License and Endorsement	Removed redundant language	750	156	-594	Shall: 6 to zero Must: 6 to zero
Chapter 20 – Renewals and Extensions	Removed redundant language Removed dependent adult abuse training Added all renewal options to this chapter	4035	1279	-2756	Shall: 33 to zero Must: 26 to zero
Chapter 21 – Conditional Endorsements	Moved conditional license language to one chapter Added options for adding endorsement based on code changes (reciprocity and alt. prep)	0	735	+735	Shall: none Must: none
Chapter 22 – Limited Authorizations	Removed redundant code language Added CTE cluster option from code directive	9125	3292	-5833	Shall: 74 to zero Must: 96 to zero
Chapter 23 – Behind the Wheel Authorization	Removed redundant language	501	179	-322	Shall: 6 to zero Must: 3 to zero
Chapter 24 – Paraeducator Certificates	Removed redundant language	3820	3167	-653	Shall: 20 to zero Must: 5 to zero
Chapter 25 – Code of Professional Conduct and Ethics	Removed redundant language Added clarifying language from code	2593	2349	-244	Shall: 6 to zero Must: none
Chapter 26 – Code of Rights and Responsibilities	Removed redundant language	593	576	-17	Shall: 13 to zero Must: none
Chapter 27 – Professional Service Licenses	Removed redundant language	3890	1519	-2371	Shall: 7 to zero Must: 25 to zero
	Totals:	83,675	50,167	-33,508 (-40%)	Shall: 470 to 1 Must: 367 to 30

Chapter 11 changes:

<p>Added "in person hearing" definition</p> <p>Updated jurisdiction timeline to match new code HF2487 – Division IV</p> <p>Added school human resource directors to those who can file complaints</p> <p>Clarified that a complaint resolution can be agreed to prior to a finding of PC unless it is a required reporting area</p> <p>Allows illegal acts to be reported to proper authorities HF2487 – Division III</p> <p>-Corrected discovery language</p>	<p><i>"In-person hearing"</i> means an appeal hearing where the administrative law judge and appellant are physically present in the same location but witnesses are not required to be physically present.</p> <p>11.3(5) The complaint must be filed within three years of the occurrence of the conduct upon which it is based or discovery of the conduct by the complainant unless good cause can be shown for extension of this limitation, or unless the conduct constitutes conduct described in section 256.160, subsection 1, paragraph "a", subparagraph (1), subparagraph division (a).</p> <p>11.4(1) <i>Who may initiate.</i> The following entities may initiate a complaint:</p> <ol style="list-style-type: none">a. Licensed practitioners.b. School human resource directors. <p>11.4(4) <i>Amendment or withdrawal of complaint.</i> A complaint or any specification thereof may be amended or withdrawn by the complainant at any time, unless the complaint was filed in accordance with the mandatory required reporting requirements set forth in Iowa Code sections 256.146, 256.160, and 279.73. The parties to a complaint may mutually agree to the resolution of the complaint at any time in the proceeding prior to issuance of a final order by the board prior to a finding of probable cause, unless the complaint was filed in accordance with the required reporting requirements set forth in Iowa Code sections 256.146, 256.160, and 279.73.</p> <p>11.4(9) <i>Confidentiality.</i> Confidentiality requirements are set forth in Iowa Code 256.158. Records related to written complaints will be collected and retained and will be evaluated if a similar complaint has been filed against the same licensed practitioner. A finding of probable cause, a final written decision, and a finding of fact by the board in a disciplinary proceeding constitute a public record.</p> <p>282—11.15(17A,256) Discovery.</p>
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<p>Adds abuse as a required reporting area and moves non-licensed staff suspected felony reporting to BoEE HF2487 – Division I and Division III</p> <p>Adds probation as a disciplinary action</p>	<p>11.15(1) The following Iowa Rules of Civil Procedure applicable to discovery are available for use in contested cases: 1.1701, 1.507, 1.509, 1.510, 1.511 and 1.512.</p> <p>11.15(2) A party may file a motion to compel or other motion related to discovery in accordance with this subrule. Any motion filed with the presiding officer relating to discovery shall allege that the moving party has previously made a good-faith attempt to resolve the discovery issues involved with the opposing party. Motions in regard to discovery shall be ruled upon by the presiding officer. Opposing parties shall be afforded the opportunity to respond within ten days of the filing of the motion unless the time is lengthened or shortened by the presiding officer. The presiding officer may rule on the basis of the written motion and any response or may order argument on the motion</p> <p>11.15(3) Evidence obtained in such discovery may be used in contested case proceedings if the evidence would otherwise be admissible in the contested case proceedings.</p> <p>282—11.37(256) Mandatory Required reports. Reports are required to be made pursuant to Iowa Code sections 256.146, 256.160, and 279.73.</p> <p>282—11.33(256) Methods of discipline. The board has the authority to impose the following disciplinary sanctions:</p> <p>4. Probation.</p>
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Chapter 13 changes:

<p>Added temporary initial license HF 255</p>	<p>282—13.2(256) Initial license.</p> <p>13.2(1) Temporary initial license. A temporary initial license valid for a minimum of two years with an expiration date of June 30 may be issued to an applicant who meets the requirements set forth in Iowa Code section 256.166 and rule 282—13.1(256).</p>
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Chapter 20 changes:

Removed dependent adult abuse training (not required - 235B.16).	No new language – removed from rules.
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Chapter 21 changes:

Added options for adding endorsement based on code changes (reciprocity and alt. prep) HF 614 and HF 255	21.3(1) Adding an endorsement. To add an endorsement to an existing license, the applicant will follow one of these options: b. Option 2. Apply for a review of transcripts, out of state licensure, or approved assessment score reports by the board of educational examiners' staff to determine if Iowa requirements have been met.
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Chapter 22 changes:

Added CTE cluster option from code SF2411	(6) For a career and technical cluster endorsement, meet one of the above qualifications and at least 2,000 hours of recent and relevant experience or 9 semester hours each in two additional areas within the cluster endorsement. Combinations of experience and education may be approved by the executive director.
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Chapter 25 changes:

Added clarifying language from code HF2487 – Division I	(4) Soliciting, encouraging, or consummating any of the following: 1. A sexual or physical relationship with a student. 2. Grooming behavior toward a student. 3. An otherwise inappropriate relationship with a student.
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