



Department of Education

Certified Enrollment via Student Reporting in Iowa (SRI)

2024-25

August 2024

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OVERVIEW

General Information:

- Supporting detail for students' enrollment for Certified Enrollment must be retained by the district for a minimum of five years. This information must be kept on file for use by the auditor to verify the numbers reported.
- Not all students included in SRI reports are included on the certified enrollment count for funding through the school aid foundation formula.
- Throughout this document, per IAC 281-12.2 (256), 'enrolled' means officially registered and taking part in a district's educational program.
- NOTE: The weighted count date for special education students is the last Friday in October and reported through a different process. Not all students included on the special education count are included on the certified enrollment count.

Dates to Remember:

September 3: SRI and Certified Enrollment test sites open

September 27: SRI and Certified Enrollment test sites close (all test data will be deleted)

October 1: Count Date for Certified Enrollment

October 1 thru October 14: Verify district data and work with other districts to resolve duplicates, residency issues, etc.

October 15: Final date to certify district data (IAC 257.6.1a(7c))

After Certified Enrollment closes, changes can only be made through the district's auditor. Give all information regarding the proposed change to your auditor when financial records are audited next summer. The auditor will review the proposed change and the enrollment records. The auditor will contact the Department of Management and the Department of Education if the enrollment records support the adjustment.

NOTE: All coding notes and test in *gray italics print* and/or enclosed in boxes on the following pages indicate students whose records are NOT eligible for Certified Enrollment.

STUDENTS ELIGIBLE FOR CERTIFIED ENROLLMENT

Resident Public Students Attending Your District and Reported by Your District

Weighting = 1.0 for Resident District

Description	Student Count
Resident Public Students Attending your District (1)	Details
Resident Public Students Attending another Iowa Public School (2, 3)	Details
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	Details
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	Details
Actual Enrollment (7)	Details
Non-Resident Public Students Attending your District (8, 9)	Details
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	Details
Supplementary Weighting (12)	Details
Limited English Proficient Weighting (13)	Details
ESA Funded Students	Details
Summary Comparison	Details

Resident Full Time Public Resident Students

Student Categories	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Independent Charter School (1.0)	Total
Resident public students for whom your district provides all, or a major portion of, the instructional program within your district.	826	8	0	0	0	834
Weighted Totals (Number of Students * Weighting)	826.00	0.80	0.00	0.00	0.00	826.80

Resident students, regular and special education, enrolled and participating in the district's program OR for whom the district has a valid contract to pay tuition to a community college or AEA (IAC 257.6.1a(1)), who are not CPI, PI or IPI students.

1. REGULARY ENROLLED IN YOUR DISTRICT

- a. All resident students that were at least 5 years old on September 15 and 20 or younger as of August 22, actively enrolled in a regular school program with established curriculum and taught by a certified teacher as of Count Date. This includes resident students enrolled less than full-time, and resident students enrolled in an alternative school or program or at-risk program in your district.

This DOES NOT include CPI, IPI, non-public shared or public-shared time students, or 5-year old students being served in a Preschool program.

Entry Code = '1' (Enrolled)
 and Grade level = 'KG' thru '12'
 and Resident District is yours

NOTE: Students living in your district for purposes other than 'to make a home' CANNOT be funded through Certified Enrollment. Such students would include, but are not limited to...

- a. Students staying in your district with sole purpose of attending your district. Includes those staying with friends/relatives during the school week but returning home (in another district) on weekends and breaks.
- b. Students staying in your district for purpose of athletic training and/or participating in sports outside of the school realm

These students should be coded with Entry Code = '3' (Tuitioned In Parent Paid)

- b. Resident PK students at least 3 years old on September 15 actively enrolled in a **special education**

program (served pursuant to an instructional IEP) (IAC 257.6.1a(1)) as of Count Date.

NOTE: Weighted counts for special education students will be taken on the last Friday in October thru a different data collection.

*Entry Code = '1' (Enrolled)
and IEP Level = '1', '2', or '3' as of Count Date and
Grade Level = 'PK'
and Resident District is yours*

2. FOREIGN STUDENTS: Foreign students residing in and actively enrolled in your district who are **not** participating in a foreign exchange program and have a visa other than an F-1 or J-1.

*Entry Code = '19' (Foreign Student on Visa) and
Resident District is yours*

NOTE: Foreign students on J-1 or F-1 Visas are NOT included in CE count. These students are coded as follows:

*J-1 Visa Holders:
Entry Code = '11' (Foreign Exchange Student)
F-1 Visa Holders:
Entry Code = '3' (Tuitioned In Parent Paid)*

3. PROGRAM AT COMMUNITY COLLEGE: Resident students actively enrolled in a high school program offered by a community college for whom your district pays tuition (IAC 257.6.1a(2)) as of Count Date.

This includes, but is not limited to **special education** students 20 or younger on August 22, whose IEPs specify continuation after completion of a high school program in a special education program, and dropout prevention programs offered by a community college.

*Entry Code = '1' (Enrolled) or '19' (Foreign student on Visa)
and Service Provider/Facility Code = 6-digit code for Community College and
Service Type = '4' (Transition Services) or '5' (Dropout Prevention) and
Resident District is yours*

NOTE: Students pursuing a HiSET (or other high school diploma equivalent), a community college "high school diploma", or an adult diploma through a community college are NOT included in your CE count.
Exit Code = '4' (Dropout).

4. EXPELLED STUDENTS: Resident **special education** KG-12 students previously enrolled in your district, including those off-site (IAC 257.6.1a), whose expulsion period includes Count Date, and to whom instructional services are being provided.

*Entry Code = '1' (Enrolled) or '60' for Hamburg Charter School or '19' (Foreign student on Visa) and
IEP Level = '1', '2', or '3' as of Count Date
and Exit Code = '5' (Expelled) OR '29' (Expulsion Continuing from Previous Year) and
Receiving Educational Services = '1' (Yes)
and Destination Code = '99' (Not Applicable) and
Destination Location is NULL
and Resident District is yours*

NOTE: If the school board has ruled a regular education student expelled, that student needs to be reported as expelled, whether or not the student is receiving educational services during the expulsion

5. HOSPITAL OR HOME BOUND: Resident students medically fragile or otherwise unable to attend school and to whom instructional services are being provided. These students are reported as actively enrolled.

Entry Code = '1' (Enrolled) or '60' for Hamburg Charter School or '19' (Foreign student on Visa) and

*Service Type = '11' (Homebound)
and Service Provider/Facility is NULL*

- 6. YOUTH SHELTER OR JUVENILE DETENTION CENTER:** Resident students in an AEA Juvenile Detention or Shelter Care program who will be returning to school with you or moved to another facility when they are released. These students are reported as actively enrolled.

*Entry Code = '1' (Enrolled) or '60' for Hamburg Charter School or '19' (Foreign student on Visa) and
Service Provider/Facility = 8-digit code for Shelter or Detention Center
and Service Type = '6' (Shelter Care) or '10' (Detention Center)
and Resident District is yours*

- 7. AEA OR OTHER SPONSORED PROGRAM:** Resident **special education** students actively enrolled and attending an AEA or other sponsored program geared at helping students complete IEP goals (does NOT include youth shelters or detention centers) or dropout prevention (valid for AEAs only).

*Entry Code = '1' (Enrolled) or '19' (Foreign student on Visa)
and Service Provider/Facility Code = 8-digit code for AEA Program
and Service Type = '4' (Transition Services) or '5' (Dropout Prevention) and
Resident District is yours*

- 8. STUDENTS PARTICIPATING IN A FOREIGN EXCHANGE PROGRAM:** Resident students who are temporarily not physically attending your district classes but are being provided instructional services by your district through correspondence or Internet-based coursework as they participate in the foreign exchange program abroad. These students are reported as actively enrolled.

*Entry Code = '1' (Enrolled) or '19' (Foreign student on Visa) and
Diploma = '99' (Not Applicable)
and Service Provider/Facility Code is NULL
and Service Type = '14' (Study Abroad) and
Resident District is yours*

NOTE: If these students are not being provided any instructional services by your district while abroad they are NOT included in your CE count and are coded as follows:

*Exit Code = '1' (Transferred Out)
and Destination Code = '9' (Out of
Country)
and Destination Location is NULL*

NOTE: Students given homework assignments to complete while VACATIONING out of the country, including students visiting their home country, should NOT be exited. They should be kept actively enrolled and marked absent for the duration of their trip.

9. OUT-OF-STATE FACILITY

Resident **Special Education** students, for whom parental rights have NOT been terminated, who have been placed in a residential facility out-of-state by the Iowa court system, Iowa DHS, or IEP team. These students are reported as actively enrolled

*Entry Code = '1' (Enrolled) or '19' (Foreign student on Visa) and
Service Provider/Facility Code = 2-letter code for state and
Service Type = '3' (Non-PMIC Residential)
and Resident District is yours*

NOTE: Regular education students placed in an out-of-state residential facility are NOT part of your CE count and are coded as follows:

Exit Code = '1' (Transferred Out of District) OR '11' (Tuitioned Out Parent Paid) and Destination Code = '8' (Out of State)
and Destination Location = 2-letter code for state housing the facility

10. JR/SR RULE:

Regular Education non-resident 11th and 12th grade students who were residents of your district during 10th grade or the preceding school year, who were not, and are not under open enrollment, who are still residents of the state of Iowa, and who are enrolled in your district until graduation (IAC 257.6.1a(4)).

Entry Code = '1' (Enrolled) or '19' (Foreign student on Visa) and
Grade Level = '11' or '12'
and Jr/Sr Rule = '1' (Yes) and
Resident District is yours

NOTE: The Jr-Sr Rule does not apply to students who have moved out of state but still attending with you. These students are coded as follows:

Entry Code = '10' (Tuitioned In NonResident Out of State)
and Resident District is 4-digit code for student's state of residence

11. PSYCHIATRIC MEDICAL INSTITUTE FOR CHILDREN (PMIC) RESIDENTIAL FACILITIES

Resident students living in a psychiatric unit of a hospital or a PMIC **located in your district**, not operated by the state (IAC 282.27), and are enrolled in the education program of the public school district as of Count Date

Entry Code = '1' (Enrolled) or '19' (Foreign student on Visa)
and Service Provider/Facility = 8-digit code for facility and
Service Type = '2' (PMIC Residential)
and Resident District is yours

- 12. NON-PMIC RESIDENTIAL FACILITIES:** Includes foster care facilities, licensed foster single-family homes, and other residential treatment facilities **in your district**. Does NOT include facilities operated by the state, PMICs, MHIs, AEA Juvenile Shelters or Detention Centers (IAC 282.31(1b) and (2a)).

NOTE: Your district will need to get the list of these students from the student enrollment forms maintained by the facility. Lists provided by DHS include special education students, students younger or older than school age, out-of-state students, and/or students who have completed their high school program or received a HiSET (or other high school diploma equivalent) - none of which can be included in your certified enrollment.

ALL REGULAR EDUCATION - RESIDENT AND NON-RESIDENT

Entry Code = '1' (Enrolled)

and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date and Foster Care = '1' (Yes and would not live in the current district if not in foster care)
OR '2' (Yes and would live in the current district if not in foster care)
and Service Provider/Facility = 8-digit code of facility (if applicable)
and Service Type = '3' (Non-PMIC Residential) (if applicable)
and Resident District is your district (NOTE: upon placement, all regular education students become residents of the district that houses the non-PMIC residential facility)

RESIDENT SPECIAL EDUCATION – PARENTAL RIGHTS HAVE NOT BEEN TERMINATED:

Entry Code = '1' (Enrolled)

and IEP Level = '1', '2', or '3' as of Count Date

and Foster Care = '2' (Yes and would live in the current district if not in foster care) and

Service Provider/Facility = 8-digit code of facility (if applicable)

and Service Type = '3' (Non-PMIC Residential) (if applicable) and

Resident District is your district

- 13. RESIDENT STUDENTS AWAITING TRIAL:** Students charged with a crime, not yet sentenced, awaiting trial in a county jail or other facility. These students are reported as actively enrolled.

Entry Code = '1' (Enrolled) or '60' for Hamburg Charter School or '19' (Foreign student on Visa) and

Service Provider/Facility Code is NULL

and Service Type = '13' (Awaiting Trial) and

Resident District is your district

NOTE: Although special education services may be provided to IEP students while serving their sentence (which may make them eligible for your **special education count**), the date of sentencing ends a student's eligibility for certified enrollment funds and is coded as follows:

Exit Code = '1' (Transfer)

and Destination Code = '11'

(Incarcerated)

and Destination Location is NULL

- 14. RESIDENT CONSORTIUM AND THERAPEUTIC PROGRAM STUDENTS:** Students actively enrolled in a multi-district consortium /educational program or therapeutic program/classroom that may, or may not, be housed in your district.

Entry Code = '1' (Enrolled) or '19' (Foreign student on Visa)

and Service Provider/Facility Code is 8-digit code of Consortium or Respective provider for Therapeutic Program (xxxx8666)

and Service Type = '9' (Consortium) or '15' (Therapeutic Program) and

Resident District is your district

- 15. RESIDENT STUDENTS ATTENDING ANOTHER STATE BASED ON BORDER AGREEMENT:**

Applies only if your district has a border agreement with the other state.

Entry Code = '1' (Enrolled) or '19' (Foreign student on Visa)

and Service Provider/Facility Code = 2 letter postal code of attending state

and Service Type = '8' (Border Agreement)

and Resident District is your district

Resident KG-8 CPI Dual Enrolled Students and 9-12 CPI Students CPI Dual Enrolled for Activities

Weighting =0.1 for Resident District

Resident KG-8 CPI students, regular and special education, enrolled in public schools within your district, including those off-site within your district (IAC 257.6.1a(6)) and resident 9-12 CPI students who request dual- enrollment for student activities.

NOTE: Since state assessments do not qualify as a student activity, homeschooled students that participate in state assessments only and/or receive support services only from the AEA are not eligible for Certified Enrollment.

Description	Student Count
Resident Public Students Attending your District (1)	Details
Resident Public Students Attending another Iowa Public School (2, 3)	Details
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	Details
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	Details
Actual Enrollment (7)	Details
Non-Resident Public Students Attending your District (8, 9)	Details
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	Details
Supplementary Weighting (12)	Details
Limited English Proficient Weighting (13)	Details
ESA Funded Students	Details
Summary Comparison	Details

Resident Full Time Public Resident Students

Student Categories	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Independent Charter School (1.0)	Total
Resident public students for whom your district provides all, or a major portion of, the instructional program within your district.	826	8	0	0	0	834
Weighted Totals (Number of Students * Weighting)	826.00	0.80	0.00	0.00	0.00	826.80

CPI DUAL ENROLLED

Resident KG-8 CPI students dual enrolled for academics and/or extracurricular activities in your district and 9-12 CPI students dual enrolled for extracurricular activities as of Count Date.

*Entry Code = '6' (CPI Dual Enrolled) and CPI Dual Enrollment =
 Grade KG-8: '1' (Academic activities) OR '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities)
 Grade 9-12: '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities)
 and Resident District is yours*

Resident KG-12 CPI Home School Assistance Students

Weighting=0.3 for Resident District

Resident CPI students, regular and special education, enrolled in public schools within your district (IAC 257.6.1a(5)) in grades KG-12, including those off-site within your district who are enrolled in HSAP

Resident Full Time Public Resident Students						
Student Categories	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Independent Charter School (1.0)	Total
Resident public students for whom your district provides all, or a major portion of, the instructional program within your district.	826	8	0	0	0	834
Weighted Totals (Number of Students * Weighting)	826.00	0.80	0.00	0.00	0.00	826.80

CPI HOME SCHOOL ASSISTANCE PROGRAM: Resident CPI students enrolled in public schools within your district in grades KG-12 who are enrolled in HSAP as of Count Date.

Grades KG-12:

Entry Code = '7' (CPI Home School Assistance) or '30' (28E Out for HSAP)
and CPI Dual Enrollment = '99' (Not Applicable) and Resident District is yours
OR

Grades KG-8

Entry Code = '9' (CPI Home School Assistance and Dual Enrolled) or '31' (28E Out for HSAP and CPI Dual)
and CPI Dual Enrollment = '4' (Testing only) or '5' (Special Education support services) and Resident District is yours
OR

Grades 9-12:

Entry Code = '9' (CPI Dual Enrolled and CPI HSAP) or '31' (28E Out for HSAP and CPI Dual Enrolled)
and CPI Dual Enrollment = '1' (Academic activities), '4' (Testing Only), or '5' (Special Education support services)
and Resident District is yours

Resident KG-8 CPI Dual Enrolled and HSAP Students and 9-12 CPI HSP Students Dual Enrolled for Activities

Weighting=0.4 for Resident District

Resident KG-8 CPI students, regular and special education, enrolled in public schools within your district, including those off-site within your district (IAC 257.6.1a(6)) and resident 9-12 CPI dual enrolled students who are participating student activities and HSAP (IAC 257.6.1a(5)).

Student Categories	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Independent Charter School (1.0)	Total
Resident public students for whom your district provides all, or a major portion of, the instructional program within your district.	826	8	0	0	0	834
Weighted Totals (Number of Students * Weighting)	826.00	0.80	0.00	0.00	0.00	826.80

CPI DUAL ENROLLED AND CPI HOME SCHOOL ASSISTANCE PROGRAM:

Resident CPI students enrolled in public schools within your district in grades KG - 12 who are enrolled in HSAP and dual-enrolled for student activities as of Count Date.

Entry Code = '9' (CPI Dual Enrolled and CPI HSAP) or '31' (28E Out for HSAP and CPI Dual Enrolled) and CPI Dual Enrollment =

Grade KG-8: '1' (Academic activities) OR '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities)

Grade 9-12: '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities) and Resident District is yours

Hamburg Resident Students Enrolled in Hamburg Charter School

Weighting = 1.0 for Hamburg District

Student Categories	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Independent Charter School (1.0)	Total
Resident public students for whom your district provides all, or a major portion of, the instructional program within your district.	826	8	0	0	0	834
Weighted Totals (Number of Students * Weighting)	826.00	0.80	0.00	0.00	0.00	826.80

Hamburg resident students attending Hamburg Charter School as of Count Day

Entry Code = '60' for Hamburg Charter School

and Grade level = 'KG' thru '12'

and Resident District is '2772'

Resident Public Students Attending another Iowa Public School

NOTE: Your resident Open Enrolled Out, Tuition Out, Whole Grade Shared Out, and students attending an Independent Charter School are reported by the attending district and will flow into this grid of your district's Certified Enrollment.

Description	Student Count
Resident Public Students Attending your District (1)	Details
Resident Public Students Attending another Iowa Public School (2, 3)	Details
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	Details
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	Details
Actual Enrollment (7)	Details
Non-Resident Public Students Attending your District (8, 9)	Details
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	Details
Supplementary Weighting (12)	Details
Limited English Proficient Weighting (13)	Details
ESA Funded Students	Details
Summary Comparison	Details

Resident Public Students Attending another Iowa Public School District

Total FTE is 139.20

	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Total
Open Enrolled Out	137	0	6	1	144
	137.00	0.00	1.80	0.40	139.20
Tuitioned Out	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00
Whole Grade Sharing Out	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00
Independent Charter School	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00

These are students for whom your district will receive funding. You should verify the residency of these students.

NOTE: YOUR RECORDS OF THE FOLLOWING STUDENTS WILL BE USED ON CERTIFIED ENROLLMENT TO FILTER THE STUDENTS BACK TO THEIR RESPECTIVE RESIDENT DISTRICT

Non-Resident Public Students Attending Your District and reported by Your District

Weighting=1.0 for Resident District

Description	Student Count
Resident Public Students Attending your District (1)	Details
Resident Public Students Attending another Iowa Public School (2, 3)	Details
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	Details
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	Details
Actual Enrollment (7)	Details
Non-Resident Public Students Attending your District (8, 9)	Details
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	Details
Supplementary Weighting (12)	Details
Limited English Proficient Weighting (13)	Details
ESA Funded Students	Details
Summary Comparison	Details

Non-Resident Public Students Attending your District

Total FTE is 99.10

	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Total
Open Enrolled In	98	1	0	0	99
	98.00	0.10	0.00	0.00	98.10
Tuitioned In	1	0	0	0	1
	1.00	0.00	0.00	0.00	1.00
Whole Grade Sharing In	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00
Independent Charter School	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00

Open Enrolled In

Approved Open Enrollment papers have been filed for regular education or special education student

1. Open Enrolled In –

- a. Non-resident students (KG-12). This does NOT include CPI students

Entry Code = '2' (Open Enrolled In) and Grade level = 'KG' thru '12' and Resident District is not yours

- b. Non-resident PK students at least 3 years old on Sept. 15 in a special education program

Entry Code = '2' (Open Enrolled In) and IEP Level = '1', '2', or '3' as of Count Date and Grade level = 'PK' and Resident District is not yours

2. OPEN ENROLLED IN - ATTENDING PROGRAM AT COMMUNITY COLLEGE

*Entry Code = '2' (Open Enrolled In)
and Grade level = PKIEP, 'KG' thru '12'
and Service Provider/Facility Code = 6-digit code for Community College
and Service Type = '4' (Transition Services) or '5' (Dropout Prevention)
and Resident District is not yours*

3. OPEN ENROLLED IN – EXPELLED

*Entry Code = '2' (Open Enrolled In)
and Grade level = PKIEP, 'KG' thru '12'
and Exit Code = '5' (Expelled) OR '29' (Expulsion Continuing from Previous Year) and Receiving Educational Services = '1' (Yes)
and Destination Code = '99' (Not Applicable)
and Destination Location is NULL
and Resident District is not yours*

4. OPEN ENROLLED IN - HOSPITAL OR HOME BOUND

*Entry Code = '2' (Open Enrolled In)
and Grade level = PKIEP, 'KG' thru '12'
and Service Type = '11' (Homebound)
and Service Provider/Facility is NULL*

5. OPEN ENROLLED IN - JUVENILE DETENTION CENTER OR YOUTH SHELTER

*Entry Code = '2' (Open Enrolled In)
and Grade level = PKIEP, 'KG' thru '12'
and Service Provider/Facility = 8-digit code for Shelter or Detention Center
and Service Type = '6' (Shelter Care) or '10' (Detention Center)
and Resident District is not yours*

6. OPEN ENROLLED IN - ATTENDING AN AEA OR OTHER SPONSORED PROGRAM

*Entry Code = '2' (Open Enrolled In)
and Grade level = PKIEP, 'KG' thru '12'
and Service Provider/Facility Code = 8-digit code for AEA Program
and Service Type = '4' (Transition Services), or '5' (Dropout Prevention)
and Resident District is not yours*

7. OPEN ENROLLED IN - AWAITING TRIAL

*Entry Code = '2'
and Service Provider/Facility is NULL
and Service Type = '13' (Awaiting Trial)
and Resident District is not your district*

Tuition In District Paid

1. TUITION IN

- a. Non-resident students (KG-12), attending school in your district for whom the resident district pays tuition. This does NOT include CPI students
 - i. *Entry Code = '4' (Tuitioned In District Paid)*
 - ii. *and Grade level = 'KG' thru '12'*
 - iii. *and Resident District is not yours*

- b. Non-resident PK student attending at least 3 years old on Sept 15 in a special education program
 - i. *Entry Code = '4' (Tuitioned In District Paid)*
 - ii. *and IEP Level = '1', '2', or '3' as of Count Date and Grade level = 'PK'*
 - iii. *and Resident District is not yours*

2. TUITIONED IN - ATTENDING PROGRAM AT COMMUNITY COLLEGE

- i. *Entry Code = '4' (Tuitioned In District Paid)*
- ii. *and Grade level = 'PKIEP', 'KG' thru '12'*
- iii. *and Service Provider/Facility Code = 6-digit code for Community College*
- iv. *and Service Type = '4' (Transition Services) or '5' (Dropout Prevention)*
- v. *and Resident District is not yours*

3. TUITIONED IN – EXPELLED

- i. *Entry Code = '4' (Tuitioned In District Paid)*
- ii. *and Grade level = 'PKIEP', 'KG' thru '12'*
- iii. *and Exit Code = '5' (Expelled) OR '29' (Expulsion Continuing from Previous Year) and Receiving Educational Services = '1' (Yes)*
- iv. *and Destination Code = '99' (Not Applicable)*
- v. *and Destination Location is NULL*
- vi. *and Resident District is not yours*

4. TUITIONED IN - DAY TREATMENT OR DISTRICT CONTRACTED SERVICE: All non-resident students coming into your district for Day Treatment Program or District Contracted Services

- i. *Entry Code = '4' (Tuitioned In District Paid)*
- ii. *and Grade level = 'PKIEP', 'KG' thru '12'*
- iii. *and Service Provider/Facility = 8-digit code for Day Treatment or District Contracted Service*
- iv. *and Service Type = '1' (Day Treatment Services/District Contracted Service)*
- v. *and Resident District is not yours*

5. TUITIONED IN - JUVENILE DETENTION CENTER OR YOUTH SHELTER

- a. *IF your district reports this student:*
 - i. *Entry Code = '4' (Tuitioned In District Paid)*
 - ii. *and Grade level = 'PKIEP', 'KG' thru '12'*
 - iii. *and Service Provider/Facility = 8-digit code for Shelter or Detention Center*
 - iv. *and Service Type = '6' (Shelter Care) or '10' (Detention Center)*
 - v. *and Resident District is not yours and Exit Code is NULL*

6. TUITIONED IN - ATTENDING AN AEA OR OTHER SPONSORED PROGRAM

- i. *Entry Code = '4' (Tuitioned In District Paid)*
- ii. *and Grade level = 'PKIEP', 'KG' thru '12'*

- iii. and Service Provider/Facility Code = 8-digit code for Program
- iv. and Service Type = '4' (Transition Services), or '5' (Dropout Prevention)
- v. and Resident District is not yours
- vi. and Exit Code is NULL

7. TUITIONED IN - OUT OF STATE FACILITY

NOTE: Since the resident district is financially responsible for these students, they should be transferred back to the resident district for the duration of treatment.

8. TUITIONED IN – JR/SR RULE

Special Education non-resident 11th and 12th grade students who were residents of your district during the preceding school year, who were not, and are not under open enrollment, who will continue enrollment in your district until graduation.

- i. Entry Code '4' (Tuitioned In District Paid)
- ii. and Grade level = '11' or '12'
- iii. and Jr/Sr Rule = '1'
- iv. and IEP Level = '1', '2', or '3' as of as of Count Date
- v. and Resident District is not yours

9. TUITIONED IN – PMIC RESIDENTIAL FACILITIES

Non-resident **regular education or special education** students living in a psychiatric unit of a hospital or a PMIC not operated by the state and which is **located in your district** (IAC 282.27), and are enrolled in the education program of the public school district on Count Date

- i. Entry Code '4' (Tuitioned In District Paid)
- ii. and Grade level = 'PKIEP', 'KG' thru '12'
- iii. and Service Provider/Facility = 8-digit code for facility
- iv. and Service Type = '2' (PMIC Residential) and Resident District is not yours

10. TUITIONED IN – NON-PMIC RESIDENTIAL FACILITIES

Nonresident **special education students** whose parental rights HAVE NOT been terminated – living in your district only because they are in foster care or a non-PMIC residential treatment facility

- i. Entry Code = '4' (Tuitioned In District Paid)
- ii. and Grade level = 'PKIEP', 'KG' thru '12'
- iii. and Foster Care = '1' (Yes and would not live in the current district if not in foster care)
- iv. and Resident District = District student would live in if not in foster care
- v. and Service Provider/Facility (if applicable) = 8-digit code of facility
- vi. and Service Type = '3' (Non-PMIC Residential) if applicable

Special education foster care students whose parental rights HAVE been terminated or whose parents cannot be found or reside out of state, are not part of your CE count and are coded as follows:

Entry Code = '15' (Tuitioned In State Paid)
 and IEP Level = '1', '2', or '3' as of Count Date
 and Foster Care = '1' (Yes, and would not live in the current district if not in foster care) and Resident District = '9888' (if parental rights have been terminated) or '9889' (if parents cannot be found or reside out of state) and Resident County = '00'(Other) and Residential Facility (if applicable) = 8-digit code of facility and Service Type = '3' (Non-PMIC Residential) if applicable

11. TUITIONED IN - AWAITING TRIAL

- i. Entry Code = 4' (Tuitioned In District Paid)*
- ii. and Service Provider/Facility Code is NULL*
- iii. and Service Type = '13' (Awaiting Trial)*
- iv. and Resident District is not your district*

12. TEMPORARY RESIDENCY: Non-resident students attending school and living in your district temporarily (e.g., students in protective custody, children with a parent that is caring for an ill relative, students displaced by disaster) and will return to their resident district (Iowa Code 282.1)

- v. Entry Code '4' (Tuitioned In District Paid)*
- vi. and Resident District is not yours*

Whole Grade Sharing (WGS) In

1. NON-RESIDENT STUDENTS ATTENDING YOUR DISTRICT UNDER A WGS AGREEMENT

*Entry Code '5' (Whole Grade Sharing In)
and Grade level = 'KG' thru '12'
and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date
and Resident District is not yours*

*Entry Code '4' (Tuitioned In District Paid)
and Grade level = 'KG' thru '12'
and IEP Level = '1', '2', or '3' as of Count Date
and Resident District is not yours*

2. WGS IN - COMMUNITY COLLEGE PROGRAM

*Entry Code '5' (Whole Grade Sharing In)
and Grade level = 'KG' thru '12'
and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date
and Service Provider/Facility Code = 6-digit code for Community College
and Service Type = '4' (Transition Services) or '5' (Dropout Prevention)
and Resident District is not yours*

3. WGS IN - HOSPITAL OR HOME BOUND

*Entry Code = '5' (Whole Grade Sharing In)
and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date
and Service Type = '11' (Homebound)
and Service Provider/Facility is NULL*

4. WGS IN - RECEIVING DAY TREATMENT OR DISTRICT CONTRACTED SERVICE in your district

*Entry Code = '5' (Whole Grade Sharing In)
and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date
and Service Provider/Facility = 8-digit code for Day Treatment or District Contracted Service
and Service Type = '1' (Day Treatment Services/District Contracted Service)
and Resident District is not yours*

5. WGS IN - IN JUVENILE DETENTION CENTER OR YOUTH SHELTER

*Entry Code = '5' (Whole Grade Sharing In)
and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date
and Service Provider/Facility = 8-digit code for Shelter or Detention Center
and Service Type = '6' (Shelter Care) or '10' (Detention Center)
and Resident District is not yours*

6. WGS IN AND AWAITING TRIAL

*Entry Code = '5' (Whole Grade Sharing In)
and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date
and Service Provider/Facility Code is NULL
and Service Type = '13' (Awaiting Trial)
and Resident District is not your district*

Independent Charter School Students

Weighting = 1.0 for Resident District

Non-resident students (KG-12) attending an Independent Charter School.
This does NOT include CPI students.

Non-Resident Public Students Attending your District					
Total FTE is 167.00					
	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Total
Open Enrolled In	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00
Tuitioned In	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00
Whole Grade Sharing In	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00
Independent Charter School	167	0	0	0	167
	167.00	0.00	0.00	0.00	167.00

*Entry Code '60' (Independent Charter School)
and Grade level = 'KG' thru '12'
and Resident District is not your district*

Students reported by an Independent Charter School will flow into the resident district's Certified Enrollment.

Non-Resident KG-8 CPI Dual Enrolled Students and 9-12 CPI Students Dual Enrolled for Activities

Weighting = 0.1 for Resident District

Non-Resident Public Students Attending your District					
Total FTE is 192.00					
	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Total
Open Enrolled In	187	0	0	0	187
	187.00	0.00	0.00	0.00	187.00
Tuitioned In	5	0	0	0	5
	5.00	0.00	0.00	0.00	5.00
Whole Grade Sharing In	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00
Independent Charter School	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00

1. OPEN ENROLLED IN AND CPI DUAL ENROLLED

Entry Code '12' (OE and CPI Dual Enrolled)
and CPI Dual Enrollment =

Grade KG-8: '1' (Academic activities) OR '2' (Extracurricular activities) OR '3'
(Both academic and extracurricular activities)

Grade 9-12: '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities) and Resident District is not yours

2. TUITIONED IN AND CPI DUAL ENROLLED

Entry Code '21' (Tuitioned In and CPI Dual Enrolled)
and CPI Dual Enrollment =

Grade KG-8: '1' (Academic activities) OR '2' (Extracurricular activities) OR '3'
(Both academic and extracurricular activities)

Grade 9-12: '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities) and Resident District is not yours

3. WGS IN AND CPI DUAL ENROLLED

Entry Code '27' (WGS In and CPI Dual Enrolled)
and CPI Dual Enrollment =

Grade KG-8: '1' (Academic activities) OR '2' (Extracurricular activities) OR '3'
(Both academic and extracurricular activities)

Grade 9-12: '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities) and Resident District is not yours

Non-Resident KG-12 CPI Home School Assistance Students (HSAP)

Weighting = 0.3 for Resident District

Non-Resident Public Students Attending your District					
Total FTE is 192.00					
	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Total
Open Enrolled In	187	0	0	0	187
	187.00	0.00	0.00	0.00	187.00
Tuitioned In	5	0	0	0	5
	5.00	0.00	0.00	0.00	5.00
Whole Grade Sharing In	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00
Independent Charter School	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00

1. OPEN ENROLLED IN - HSAP

Grades KG-12:

Entry Code '13' (OE and CPI HSAP)
and CPI Dual Enrollment = '99' (Not Applicable)
and Resident District is not yours
OR

Grades KG-8:

Entry Code '14' (OE CPI Dual Enrolled and CPI HSAP)
and CPI Dual Enrollment = '4' (Testing Only) or '5' (Special Ed Support Services)
and Resident District is not yours
OR

Grades 9-12:

Entry Code '14' (OE and CPI Dual Enrolled and CPI HSAP)
and CPI Dual Enrollment = '1' (Academic Activities), 4' (Testing Only) or '5' (Special Ed Support Services)
and Resident District is not yours

2. WHOLE GRADE SHARING IN - HSAP

Grades KG-12:

Entry Code = '28' (WGS In and CPI HSAP)
and CPI Dual Enrollment = '99' (Not Applicable)
and Resident District is not yours
OR

Grades KG-8:

Entry Code '29' (WGS In and CPI HSAP)
and CPI Dual Enrollment = '4' (Testing Only) or '5' (Special Ed Support Services)
and Resident District is not yours
OR

Grades 9-12:

Entry Code = '29' (WGS In and CPI Dual Enrolled and CPI HSAP)
and Dual Enrollment = '1' (Academic Activities), 4' (Testing Only) or '5' (Special Ed Support Services)
and Resident District is not yours

Non-Resident KG-8 CPI HSAP and CPI Dual Enrolled Students and 9-12 CPI HSAP Students Dual Enrolled for Activities

Weighting = 0.4 or Resident District

Non-Resident Public Students Attending your District					
Total FTE is 192.00					
	Full-time K-12 (1.0)	Dual Enrolled K-8 or 9-12 Enrolled for Activity Program (0.1)	Home School Assistance K-12 (0.3)	Dual Enrolled and Home School Assistance K-8 or 9-12 Enrolled for Activity Program (0.4)	Total
Open Enrolled In	187	0	0	0	187
	187.00	0.00	0.00	0.00	187.00
Tuitioned In	5	0	0	0	5
	5.00	0.00	0.00	0.00	5.00
Whole Grade Sharing In	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00
Independent Charter School	0	0	0	0	0
	0.00	0.00	0.00	0.00	0.00

1. OPEN ENROLLED IN – CPI DUAL ENROLLED AND HSAP

Entry Code '14' (OE and CPI Dual Enrolled and CPI HSAP)
and CPI Dual Enrollment =

Grade KG-8: '1' (Academic activities) OR '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities)

Grade 9-12: '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities)
and Resident District is not yours

2. WHOLE GRADE SHARING IN – CPI DUAL ENROLLED AND HSAP

Entry Code '29' (WGS In and CPI Dual Enrolled and CPI HSAP)
and CPI Dual Enrollment =

Grade KG-8: '1' (Academic activities) OR '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities)

Grade 9-12: '2' (Extracurricular activities) OR '3' (Both academic and extracurricular activities)
and Resident District is not yours

NOTE: Courses taken by non-resident 9-12 CPI students are included in the Attending District's Certified Enrollment. There is no billing for these courses

Statewide Voluntary Preschool Program Funded Students

Weighting = 0.5 for Attending District

Description	Student Count
Resident Public Students Attending your District (1)	Details
Resident Public Students Attending another Iowa Public School (2, 3)	Details
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	Details
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	Details
Actual Enrollment (7)	Details
Non-Resident Public Students Attending your District (8, 9)	Details
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	Details
Supplementary Weighting (12)	Details
Limited English Proficient Weighting (13)	Details
ESA Funded Students	Details
Summary Comparison	Details

All Iowa **regular education** pre-school students and special education pre-school students with **IEPs for Support Services only** (no instructional services) enrolled and served by a department-approved statewide voluntary 4-year-old preschool program within your district boundaries for ten or more hours per week.

Students must be 4 years of age on September 15 (IAC 256 C.2-C.3).

*Entry Code = '1' (Enrolled) OR '19' (Foreign Student on Visa)
 and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date
 and Grade = 'PK4'
 and Preschool Program 1 Type or Preschool Program 2 Type = '3' (SWVPP)
 and Hours per week in SWVPP >= 10.0
 and PK Funded by SWVPP = '1' (Yes)*

Language Instruction Educational Program (LIEP) Students

Weighting = 0.21 or 0.26 for Resident District

Description	Student Count
Resident Public Students Attending your District (1)	Details
Resident Public Students Attending another Iowa Public School (2, 3)	Details
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	Details
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	Details
Actual Enrollment (7)	Details
Non-Resident Public Students Attending your District (8, 9)	Details
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	Details
Supplementary Weighting (12)	Details
Limited English Proficient Weighting (13)	Details
ESA Funded Students	Details
Summary Comparison	Details

The purpose of Language Instruction Educational Program (LIEP) weighting is to provide additional funding for the excess costs of instruction of LIEP KG-12 students above the cost of instruction of students in regular curriculum (IAC 280.4). Years of funding eligibility (of a possible five) is based on districts' reporting of students in past years. Weighting level is determined by proficiency level on student's most recent ELPA screener or summative assessment.

Funding for Attending District:

Entry Code = '1', '6', '8', '9', '19', '31' (Resident Student) or '60 for Hamburg Charter School
 and Grade Level in ('KG' - '12')
 and CPI Dual Enrollment = '1' or '3' (if applicable)
 and EL Status = '1' (Student is in a Language Instruction Educational Program)
 and years funded is less than 5 (calculated at DE)

Funding for Resident District:

Entry Code = '2', '12', '14', (Open Enrolled In) or '60' for Independent Charter Schools
 and Grade Level in ('KG' - '12')
 and CPI Dual Enrollment = '1' or '3' (if applicable)
 and EL Status = '1' (Student is in a Language Instruction Educational Program)
 and years funded is less than 5 (calculated at DE)

Resident and Nonresident CPI and Nonpublic 9-12 Students Enrolled for Classes and/or PSEO Courses

Weighting = *Variable* for Attending District

NOTE: Your district does not bill the resident districts of CPI students for the portion of those students' enrollment which is dual enrolled for PSEO classes or dual enrolled for classes offered by your district

Description	Student Count
Resident Public Students Attending your District (1)	Details
Resident Public Students Attending another Iowa Public School (2, 3)	Details
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	Details
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	Details
Actual Enrollment (7)	Details
Non-Resident Public Students Attending your District (8, 9)	Details
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	Details
Supplementary Weighting (12)	Details
Limited English Proficient Weighting (13)	Details
ESA Funded Students	Details
Summary Comparison	Details

1. RESIDENT CPI DUAL ENROLLED: Resident CPI 9-12 students enrolled for district classes (including concurrent enrollment) or PSEO courses (IAC 257.6.1a(7))

For High School Courses and Concurrent Enrollment Courses:

Entry Code = '6' (CPI Dual Enrolled) OR '9' (CPI Dual Enrolled and HSAP) OR '31' (28E Out for HSAP and CPI Dual Enrolled)
 and FTE > '0.00'
 and CPI Dual Enrollment = '1' (Academic Activities) OR '3' (Academic and Extracurricular Activities)
 and SCED Code is populated with Carnegie unit > 0.00
 and Course Origination <> '2' (PSEO), '8' (Other), '12' (College Credit Course offered by Another District)
 '51' (Transfer in Course)

For IPI Students enrolled in Concurrent Enrollment Courses

Entry Code = '40' (IPI)
 and FTE > '0.00'
 and SCED Code is populated with Carnegie unit > 0.00
 and Course Origination = '3' (Concurrent Enrollment)

For PSEO Courses:

Entry Code = '6' (CPI Dual Enrolled) OR '9' (CPI Dual Enrolled and HSAP) OR '31' (28E Out for HSAP and CPI Dual Enrolled)
 and FTE > '0.00'
 and CPI Dual Enrollment = '1' (Academic Activities) or '3' (Academic and Extracurricular Activities)
 and SCED Code is populated with Carnegie unit > 0.00
 and Course Origination = '2' (PSEO)

2. NONRESIDENT CPI: Nonresident CPI 9-12 students enrolled in your district for classes (including concurrent enrollment) or PSEO

For High School Courses and Concurrent Enrollment Courses:

Entry Code = '12', '21', '27' OR '14', or '29'

and Resident District is not yours

and FTE > '0.00' (see Appendix II for guide to calculating FTE)

and CPI Dual Enrollment = '1' (Academic Activities) or '3' (Academic and Extracurricular Activities)

and SCED Code is populated with Carnegie unit > 0.00

and Course Origination <> '2' (PSEO), '8' (Other), '12' (College Credit Course offered by Another District)

'51' (Transfer in Course)

For PSEO Courses:

Entry Code = '12', '21', '27' OR '14', or '29'

and FTE > '0.00' (see Appendix II for guide to calculating FTE)

and CPI Dual Enrollment = '1' (Academic Activities) or '3' (Academic and Extracurricular Activities)

and SCED Code is populated with Carnegie unit > 0.00

and Course Origination = '2' (PSEO)

3. NONPUBLIC KG-8 SHARED TIME STUDENTS: Resident and nonresident K- 8 students who are enrolled in accredited nonpublic school(s) located in your district (IAC 256.12(1)), and who participate in public school classes (which public school students are also attending) provided by a public school district.

Entry Code = '8' (Nonpublic Shared Time)

and FTE > '0.00'

and Nonpublic School Number reflects the nonpublic school in your district

4. NONPUBLIC SHARED TIME STUDENTS IN HIGH SCHOOL COURSES AND/OR PSEO COURSES:

Resident and nonresident 9-12 students who are enrolled in an accredited nonpublic school(s) located in your district (IAC 257.6.1a(7)), and who participate in public school classes (which public school students are also attending) provided by a public school district (including concurrent enrollment) or who are enrolled in eligible PSEO classes.

For High School Courses and Concurrent Enrollment Courses:

Entry Code = '8' (Nonpublic Shared Time)

and FTE > '0.00' (see Appendix II for guide to calculating FTE)

and SCED Code is populated with Carnegie unit > 0.00

and Course Origination <> '2' (PSEO), '8' (Other), '12' (College Credit Course offered by Another District)

'51' (Transfer in Course)

and Nonpublic School Number reflects the nonpublic school in your district

For PSEO Courses:

Entry Code = '8' (Nonpublic Shared Time)

and FTE > '0.00' (see Appendix II for guide to calculating FTE).

and SCED Code is populated with Carnegie unit > 0.00

and Course Origination = '2' (PSEO)

and Nonpublic School Number reflects the nonpublic school in your district


Note: Easton Valley has been approved by the Department of Education to serve Marquette Catholic High School students that want to enroll in their district courses

5. **DENISON AND OTTUMWA: Regular education** students, resident and nonresident who reside at Job Corps and are enrolled in classes in your district which are not available to them at the Job Corps site are counted for the fraction of time they are enrolled in those **regular** education classes in your district

*Entry Code = '1' (Enrolled)
 and Service Provider/Facility = '17019601 (Denison) OR '50499601' (Ottumwa)
 and Service Type = '99' (Not Applicable)
 and FTE > '0.00' and < '1.00'
 and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date
 and SCED Level <> 'S'
 and SCED Code is populated with Carnegie unit > 0.00
 and Course Origination <> '2' (PSEO), '8' (Other), '12' (College Credit Course offered by Another District)
 '51' (Transfer in Course)*

ESA Funded Students

Resident students who are attending an accredited nonpublic school using ESA funds (Iowa Code 257.10)

Summary	
Description	Student Count
Resident Public Students Attending your District (1)	Details
Resident Public Students Attending another Iowa Public School (2, 3)	Details
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	Details
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	Details
Actual Enrollment (7)	Details
Non-Resident Public Students Attending your District (8, 9)	Details
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	• Details
Supplementary Weighting (12)	Details
Limited English Proficient Weighting (13)	Details
ESA Funded Students	Details 
Summary Comparison	Details

Resident students reported by an accredited nonpublic as attending using an educational savings account.

STUDENTS NOT ELIGIBLE FOR CERTIFIED ENROLLMENT

Includes Regular and Special Education students unless otherwise noted

1. **Regular Education** students who are 21 years as of August 23
Exit Code = '6' (Reached Maximum Age)
2. **Regular education** PK 4 students who were not enrolled in a department-approved statewide voluntary preschool program.

*Entry Code = '1' (Enrolled)
and Grade level = 'PK'
and IEP Level = '0' (Support Services only) or '99' (Not Applicable) as of Count Date
and Preschool Program 1Type <> '3'
and Preschool Program 2 Type <> '3'*
3. **Special education** students less than 3 years of age as of September 15. These students are eligible for special education funding, but not 1.0 funding.
4. **5-year-olds** that are being served in a district's preschool program. This includes 5-year-olds participating in SWVPP.
5. Students who are not both enrolled and participating in classes on count date (includes dropouts and students you anticipate will enroll after count date). If a student enrolls on Count Date, the student must also be served on Count Date in order to be included in certified enrollment.
6. Students who moved into your district after the count date or who withdrew prior to count date even if they have not yet enrolled in another district. The exit date, for certified enrollment purposes, is the last day of attendance.
7. Students who have received a high school diploma or its equivalent (e.g., HiSET) (282.6)
8. Resident students enrolled in a HiSET program (or other high school diploma equivalent) at a community college. In order for students to participate in this type of program they must be a high school dropout
9. Resident students enrolled in an adult diploma program at a community college UNLESS your high school will be honoring the credits earned and applying them toward a high school diploma.
10. **Home-schooled students** under PI, IPI or CPI who have requested **testing only** from a district or AEA. These students are provided testing at no cost to the parent or guardian but are NOT eligible to be included in Certified Enrollment.
11. **Home-schooled students** under PI, IPI or CPI who have requested **special education support services** only from the AEA. Since these students are not being served by the district, thus they are NOT eligible to be included in Certified Enrollment

12. Resident students being home schooled or students enrolled in non-accredited nonpublic schools if the students are not CPI students participating in HSAP, public school activities or courses. In other words, students that receive no services from your district
13. Resident or nonresident students enrolled in nonpublic schools, accredited or non-accredited, if the classes or services provided to them are also provided at the nonpublic school (e.g., Title I and special education services)
14. Students confined to a prison or other correctional facility or/and Iowa State Training School (Eldora)

Exit Code = '1' (Transferred Out of District)

TO PRISON:

and Destination Code = '11' (Incarcerated)

and Destination Location is NULL

TO STATE TRAINING SCHOOL:

and Destination Code = '6' (DHS Program)

and Destination Location = '20079601' (State Training School in Eldora)

15. Students confined to Cherokee or Independence Mental Health Institutes. NOTE: Districts do not pay tuition for these students because MHIs are state-funded (IAC 282.33).

Exit Code = '1' (Transfer Out of District)

and Destination Code = '6' (DHS Program or Board of Regents School))

and Destination Location = '11529611' (Cherokee MHI) OR '31059611' (Independence MHI)

16. Students going to the Job Corps program in Denison, Ottumwa, or Out of State

Exit Code = '1' (Transferred Out of District)

and Destination Code = '14' (Job Corps)

and Destination Location = '17019601' (Denison) or '50499601' (Ottumwa) or '90999601' (Out of State)

17. Students going to the Iowa School for the Deaf (ISD)

Exit Code = '1' (Transferred Out of District)

and Destination Code = '6' (Board of Regent School)

and Destination Location = '36459610' (ISD)

18. Resident **regular education** students in non-PMIC facilities or receiving Day Treatment Services outside of your district who were not placed there by the court system, DHS, or by the school district

Exit Code = '11' (Tuitioned Out Parent Paid)

and Destination Code = '1' (Iowa Public School District)

and Destination Location = the 8-digit code for the Attending District

19. **Regular education** students who have been placed in a facility out-of-state for any reason other than your district making the placement (e.g., the Iowa court system, Iowa DHS, or parental choice)

Exit Code = '1' (Transferred Out of District)

and Destination Code = '8' (Out of State)

and Destination Location = the 2-character abbreviation for the state

20. **Special education** foster care students whose parental rights HAVE been terminated or whose parents cannot be located or reside out of state

*Entry Code = '15' (Tuitioned In State Paid)
and IEP Level = '1', '2', or '3' as of Count Date
and Foster Care = '1' (Yes, and would not live in the district if not in foster care) OR '2' (Yes, and would live in the district if not in foster care)
and Resident District = '9888' (if parental rights have been terminated) or '9889' (if parents cannot be located or if parents live out of state)
and Resident County = '00'(Other)*

21. **Regular education** students who were eligible to receive a diploma with the class in which that student was enrolled, the class has graduated, and the student continues enrollment in the district to take courses provided by the district, or offered by a community college, or to take PSEO courses

22. Resident students for whom the **state or a state agency** (e.g., the Board of Regents) **pays tuition** (262.43). NOTE: The most common example of this would be students whose parents reside on University property

*Entry Code = '15' (Tuitioned In State Paid)
and Resident District = '0225' (Ames), '1044' (Cedar Falls), '3141' (Iowa City), '3645' (Lewis Central)*

23. **Tuitioned In Nonresident Out-of State:** Residency means where the child is physically present for the purpose of making a home and not solely for school purposes, that place where the student mainly and substantially performs those acts which characterize a home, such as sleeping, sitting, eating, and receiving visitors (OAG #46-9-5(L), Iowa Code section 282.2, 1 D/P.I. Declaratory Ruling 1, 1 D.P.I Declaratory Ruling 8, and 1 D.P.I. Declaratory Ruling 80, Mt. Hope School District v Henderickson 1971 Iowa 191, 193)]. Guardianship does not establish residency for certified enrollment purposes. Those students are coded as follows:

*Entry Code = '10' (Tuitioned In Nonresident Out-of-State)
and Resident District is 4-digit Code for State of Residence*

24. Students attending Bucksbaum Academy

25. Nonresident students except as specifically authorized by code

APPENDIX I

GLOSSARY

Resident Student: a child who is physically present in the district, whose residence has not been established in another district by law, or lives in a juvenile detention center, foster care facility, or residential facility in the district (IAC 282.1). No student can be a resident of more than one school district at the same time, and no student can be reported as more than 1.0 FTE.

Residency means where the child is physically present for the purpose of making a home and not solely for school purposes, that place where the student mainly and substantially performs those acts which characterize a home, such as sleeping, sitting, eating, and receiving visitors (OAG #46-9-5(L), Iowa Code section 282.2, 1 D/P.I. Declaratory Ruling 1, 1 D.P.I Declaratory Ruling 8, and 1 D.P.I. Declaratory Ruling 80, Mt. Hope School District v Henderickson 1971 Iowa 191, 193)]. Guardianship does not establish residency for certified enrollment purposes

Nonpublic Shared Time: regardless of their districts of residence, who are enrolled in public school classes, in which public school students are also enrolled, or are provided public school services in the public schools of your district that are not available to them in the accredited non-public schools they attend. The nonpublic MUST be located in your district (256.12(1)).

Nonpublic students must actually enroll in the public school for courses to be counted, and all services must be on the public school district premises to be counted for certified enrollment shared-time. Certain district-offered services provided in the district's building are eligible to be included as if they were classes, but the FTE of class periods divided by total class periods available in a school year is limited to 0.04 for guidance/counselors and 0.01 for health/school nurses. Your district will not bill the resident district for the 1.0 money portion of the special education tuition. Do not include nonpublic students in classes or for whom services are provided at the nonpublic school location rather than in the public school. Special education students served at nonpublic school sites are included in the special education count by their resident districts but not certified enrollment.

The following services may be offered on nonpublic school premises, but the students are not included on the certified enrollment as share time:

- a. *Special education health services*
- b. *Title I/ remedial education programs*
- c. *Special education diagnostic services for speech, hearing, and psychological purposes*
- d. *Assistance with physical and communication needs of special education students with physical disabilities*
- e. *Services of a special education interpreter*
- f. *Other special education services provided at the discretion of the school district with the permission of the nonpublic school*

*The following do **NOT** fit under this definition...*

- a. *Attend non-accredited nonpublic schools*
- b. *Are under competent private instructions, dual enrollment, or participating in a home school assistance program*
- c. *Attend courses taught by teachers shared with a nonpublic school*
- d. *Attend courses taken during the summer months when school is not in session*
- e. *Attend classes or receive services for which your district is paid tuition or otherwise reimbursed*
- f. *Receive technology services or textbook services rather than enrolled in classes*