

1 Operating Guidelines Committee and 180-day Committee. Mike Cavin and Chad
2 Janzen will determine/assign Board members to the various committees.

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4 The work session ended at 4:48 p.m.

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6 The Board of Educational Examiners (Board or BoEE) held its board meeting meeting
7 on June 21, 2024. Dr. Davis Eidahl, Board Member, called the meeting to order at
8 8:36 a.m. due to technical difficulties. Members attending were Kathy Behrens, Pam
9 Bleam, Kristen Rickey, Eric St Clair, Ryan Weldon, Daniel Zylstra and Miranda Brus.
10 Also in attendance was Mike Cavin, Executive Director, Beth Myers,
11 Attorney/Investigator, Diane Dennis, and Lori Lavorato, Investigators, and Andrew
12 Steffensmeier, Assistant Attorney General. Tim Bower, Chad Janzen and Dr. Michael
13 Lock were unable to attend.

14
15 Daniel Zylstra moved, with a second by Kristen Rickey, to approve the agenda.

16 **MOTION CARRIED UNANIMOUSLY**

17
18 Kristen Rickey moved, with a second by Kathy Behrens to approve the consent agenda
19 (minutes for May 17, 2024). **MOTION CARRIED UNANIMOUSLY.**

20
21 Kristen Rickey moved, with a second by Eric St Clair, that the Board go into closed
22 session for the purpose of discussing closed session minutes whether to initiate
23 licensee disciplinary proceedings, the decision to be rendered in a contested case,
24 confidential health information, and mental health information, pursuant to Iowa
25 Code sections 21.5(1)(a), (d), and (f). Roll call vote: Behrens – yes; Bleam – yes; Eidahl
26 – yes; Rickey – yes; St Clair – yes; Weldon – yes; Zylstra – yes; Brus – yes. **MOTION**
27 **CARRIED UNANIMOUSLY**

28
29 The Board returned to open session at 12:07 p.m.

30
31 Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 24-105**
32 the Board find that the evidence gathered in the investigations, including witness
33 statements and the documentary evidence, does not substantiate the allegations in the

1 complaints, and that the Board therefore lacks probable cause to proceed with this
2 matter. **MOTION CARRIED UNANIMOUSLY**

3
4 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 24-122**,
5 the Board find probable cause to establish a violation of the Code of Professional
6 Conduct and Ethics, 282 IAC rule 25.3(6)c & s, and order this case set for hearing.

7 **MOTION CARRIED UNANIMOUSLY**

8
9 Pam Blead moved, with a second by Kathy Behrens, that in **case number 24-66**, the
10 Board find probable cause to establish a violation of the Code of Professional Conduct
11 and Ethics, 282 IAC rules 25.3(1)b(1)4, 25.3(6)c, and order this case set for hearing.

12 **MOTION CARRIED UNANIMOUSLY**

13
14 Kathy Behrens moved, with a second by Kristen Rickey, that in **case number 23-225**,
15 **23-226, and 23-227**, the Board accept the motion to dismiss and dismiss the matter
16 for lack of jurisdiction and that the Executive Director issue an order consistent with
17 the Board's discussion. **MOTION CARRIED UNANIMOUSLY**

18
19 Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 23-193**,
20 the Board finds that the evidence gathered in the investigation, including witness
21 statements and the documentary evidence, does not substantiate the allegations in the
22 complaint, and that the Board therefore lacks probable cause to proceed with this
23 matter. **MOTION CARRIED UNANIMOUSLY**

24
25 Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 23-194**
26 the Board finds that the evidence gathered in the investigation, including witness
27 statements and the documentary evidence, does not substantiate the allegations in the
28 complaint, and that the Board therefore lacks probable cause to proceed with this
29 matter. **MOTION CARRIED UNANIMOUSLY**

30
31 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 24-106**
32 the Board find probable cause to establish a violation of the Code of Professional

1 Conduct and Ethics, 282 IAC rule 25.3(3)e, and order this case set for hearing.

2 **MOTION CARRIED UNANIMOUSLY**

3
4 Pam Blead moved, with a second by Eric St Clair, that in **case number 24-111**, the
5 Board find probable cause to establish a violation of the Code of Professional Conduct
6 and Ethics, 282 IAC rule 25.3(2)b, and order this case set for hearing. **MOTION**

7 **CARRIED UNANIMOUSLY**

8
9 Eric St Clair moved, with a second by Kristen Rickey, that in **case number 23-201**,
10 the Board finds that the evidence gathered in the investigation, including witness
11 statements and the documentary evidence, does not substantiate the allegations in the
12 complaint, and that the Board therefore lacks probable cause to proceed with this
13 matter. **MOTION CARRIED UNANIMOUSLY**

14
15 Pam Blead moved, with a second by Kathy Behrens, that in **case number 23-202** the
16 Board finds that the evidence gathered in the investigation, including witness
17 statements and the documentary evidence, does not substantiate the allegations in the
18 complaint, and that the Board therefore lacks probable cause to proceed with this
19 matter. **MOTION CARRIED UNANIMOUSLY**

20
21 Pam Blead moved, with a second by Kristen Rickey, that in **case number 23-203**, the
22 Board finds that the evidence gathered in the investigation, including witness
23 statements and the documentary evidence, does not substantiate the allegations in the
24 complaint, and that the Board therefore lacks probable cause to proceed with this
25 matter. **MOTION CARRIED UNANIMOUSLY**

26
27 Kristen Rickey moved, with a second by Pam Blead, that in **case number 23-206** the
28 Board finds that the evidence gathered in the investigation, including witness
29 statements and the documentary evidence, does not substantiate the allegations in the
30 complaint, and that the Board therefore lacks probable cause to proceed with this
31 matter. **MOTION CARRIED UNANIMOUSLY**

1 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 24-103**,
2 the Board find probable cause to establish a violation of the Code of Professional
3 Conduct and Ethics, 282 IAC rule 25.3(1)e(1), 25.3(6)c & m, and order this case set for
4 hearing. **MOTION CARRIED UNANIMOUSLY**

5
6 Pam Blead moved, with a second by Kristen Rickey, that in **case number 23-182**, the
7 Board, find probable cause to establish a violation of the Code of Professional Conduct
8 and Ethics, 282 IAC rule 25.3(6)m and 25.3(8)a, and order this case set for hearing.

9 **MOTION CARRIED UNANIMOUSLY**

10
11 Kathy Behrens moved, with a second by Kristen Rickey, that the Board deny the
12 motion to strike the amendments to the initial complaint in **case number 23-191** and
13 find that the evidence gathered in the investigation, including witness statements and
14 the documentary evidence, does not substantiate the allegations in the complaint, and
15 that the Board therefore lacks probable cause to proceed with this matter. **MOTION**

16 **CARRIED UNANIMOUSLY**

17
18 Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 23-204**,
19 the Board find probable cause to establish a violation of the Code of Professional
20 Conduct and Ethics, 282 IAC rule 25.3(6)o, and order this case set for hearing.

21 **MOTION CARRIED UNANIMOUSLY**

22
23 Kristen Rickey moved, with a second by Pam Blead, that in **case number 23-205**, the
24 Board find probable cause to establish a violation of the Code of Professional Conduct
25 and Ethics, 282 IAC rule 25.3(5)a(3) & 25.3(6)j and order this case set for hearing.

26 **MOTION CARRIED UNANIMOUSLY**

27
28 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 23-213**,
29 the Board finds that the evidence gathered in the investigation, including witness
30 statements and the documentary evidence, does not substantiate the allegations in the
31 complaint, and that the Board therefore lacks probable cause to proceed with this
32 matter. **MOTION CARRIED UNANIMOUSLY**

1 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 23-212**
2 the Board finds that the evidence gathered in the investigation, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaint, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY**

6
7 Pam Blead moved, with a second by Eric St Clair, that in **case number 23-218**, the
8 Board find that, although one or more of the allegations in the complaint may be
9 substantiated by the witnesses interviewed in the course of the investigation and/or
10 the documents gathered in the course of the investigation, and the allegations may
11 constitute a technical violation of the Board's statute or administrative rules; the
12 evidence before the Board indicates that adequate steps have been taken to remedy
13 the violation and to ensure that incidents of a similar nature do not occur in the
14 future. The Board will not pursue formal disciplinary action in this matter. **MOTION**
15 **CARRIED UNANIMOUSLY**

16
17 Kathy Behrens moved, with a second by Pam Blead, that in **case number 24-102**, the
18 Board find probable cause to establish a violation of the Code of Professional Conduct
19 and Ethics, 282 IAC rule 25.3(5)a(2), and order this case set for hearing. **MOTION**
20 **CARRIED UNANIMOUSLY**

21
22 Pam Blead moved, with a second by Kathy Behrens, that in **case number 23-231**, the
23 Board finds that the evidence gathered in the investigation, including witness
24 statements and the documentary evidence, does not substantiate the allegations in the
25 complaint, and that the Board therefore lacks probable cause to proceed with this
26 matter. **MOTION CARRIED UNANIMOUSLY**

27
28 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 23-216**,
29 the Board find probable cause to establish a violation of the Code of Professional
30 Conduct and Ethics, 282 IAC rule 25.3(8) a & b, and order this case set for hearing.
31 **MOTION CARRIED UNANIMOUSLY**

1 Kristen Rickey moved, with a second by Kathy Behrens, that the Board accept the
2 respondent's waiver of hearing and voluntary surrender in **case number 24-115**, and
3 issue an order permanently revoking the license with no possibility of reinstatement.

4 **MOTION CARRIED UNANIMOUSLY**

5
6 Kathy Behrens moved, with a second by Eric St Clair, that the Board accept the
7 respondent's waiver of hearing and voluntary surrender in **case number 24-55** and
8 issue an order permanently revoking the license with no possibility of reinstatement.

9 **MOTION CARRIED UNANIMOUSLY**

10
11 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 23-175** the
12 Board accept the agreement submitted by the parties, and issue an Order
13 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

14 **CARRIED UNANIMOUSLY**

15
16 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 23-235**
17 the Board accept the agreement submitted by the parties, and issue an Order
18 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

19 **CARRIED UNANIMOUSLY**

20
21 Kathy Behrens moved, with a second by Pam Bleam, that in **case numbers 23-147 &**
22 **185** the Board accept the agreement submitted by the parties, and issue an Order
23 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

24 **CARRIED UNANIMOUSLY**

25
26 Kristen Rickey moved, with a second by Pam Bleam, that in **case number 23-215**, the
27 Board accept the agreement submitted by the parties, and issue an Order
28 incorporating the agreement and imposing the agreed upon sanction. **MOTION**

29 **CARRIED UNANIMOUSLY**

30
31 Eric St Clair moved, with a second by Kathy Behrens, that in **case number 23-140**,
32 the Board accept the agreement submitted by the parties, and issue an order
33 incorporating the agreement and imposing the agreed upon sanction. Roll call vote:

1 Behrens – yes; Blead – yes; Eidahl – recused; Rickey – yes; St Clair – yes; Weldon –
2 yes; Zylstra – yes; Brus – yes. **MOTION CARRIED**

3
4 Kristen Rickey moved, with a second by Kathy Behrens, that in **case number 23-187**,
5 the Board reject the agreement submitted by the parties, and return the case for
6 further proceedings consistent with this decision. **MOTION CARRIED**
7 **UNANIMOUSLY**

8
9 Kathy Behrens moved, with a second by Eric St Clair, that in **case number 24-19** the
10 Board accept the agreement submitted by the parties, and issue an Order
11 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
12 **CARRIED UNANIMOUSLY**

13
14 Pam Blead moved, with a second by Kristen Rickey, that in **case number 24-35** the
15 Board accept the agreement submitted by the parties, and issue an Order
16 incorporating the agreement and imposing the agreed upon sanction. **MOTION**
17 **CARRIED UNANIMOUSLY**

18
19 Kristen Rickey moved, with a second by Eric St Clair, that in **case number 23-57** the
20 Board accept the agreement submitted by the parties, and issue an Order
21 incorporating the agreement and imposing the agreed upon sanction. Roll call vote:
22 Behrens – yes; Blead – yes; Eidahl – yes; Rickey – yes; St Clair – yes; Weldon – yes;
23 Zylstra – recused; Brus – yes. **MOTION CARRIED**

24
25 Kristen Rickey moved, with a second by Kathy Behrens, to accept the signed consents
26 to waive the deadline in **case numbers 24-20, 24-21, 24-22, 24-37, and 24-43**, and
27 issue an order extending the deadline. **MOTION CARRIED UNANIMOUSLY**

28
29 Kathy Behrens moved, with a second by Eric St Clair, to extend the 180-day deadline
30 for issuance of the final decision in **case number 24-03** based upon the amount of
31 time needed to complete the investigation and conclude the contested case process.
32 The Respondent did not file an objection to the extension even though given an
33 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

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Kathy Behrens moved, with a second by Pam Bleam, to extend the 180-day deadline for issuance of the final decision in **case number 24-05** based upon based upon the amount of time needed to complete the investigation and conclude the contested case process. The Respondent did not file an objection to the extension even though given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

Kristen Rickey moved, with a second by Eric St Clair, to extend the 180-day deadline for issuance of the final decision in **case number 24-06** based upon based upon the amount of time needed to complete the investigation and conclude the contested case process. The Respondent did not file an objection to the extension even though given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

Kristen Rickey moved, with a second by Pam Bleam to extend the 180-day deadline for issuance of the final decision in **case number 24-08** based upon the amount of time needed to complete the investigation and conclude the contested case process. The Respondent did not file an objection to the extension even though given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

Kathy Behrens moved, with a second by Eric St Clair, to extend the 180-day deadline for issuance of the final decision in **case number 24-15** based upon the amount of time needed to complete the investigation and conclude the contested case process. The Respondent did not file an objection to the extension even though given an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

Eric St Clair moved, with a second by Pam Bleam, to extend the 180-day deadline for issuance of the final decision in **case number 24-17** based upon the amount of time needed to complete the investigation and conclude the contested case process. Respondent does not object to the extension. Roll call vote: Behrens – yes; Bleam – yes; Eidahl – yes; Rickey – recused; St Clair – yes; Weldon – yes; Zylstra – yes; Brus – yes. **MOTION CARRIED**

1 Kristen Rickey moved, with a second by Kathy Behrens, to extend the 180-day
2 deadline for issuance of the final decision in case number 24-18 based upon the
3 amount of time needed to complete the investigation and conclude the contested case
4 process. The Respondent did not file an objection to the extension even though given
5 an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

6
7 Eric St Clair moved, with a second by Pam Bleam, to extend the 180-day deadline for
8 issuance of the final decision in case number 24-24 based upon the amount of time
9 needed to complete the investigation and conclude the contested case process. The
10 Respondent did not file an objection to the extension even though given an
11 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

12
13 Kathy Behrens moved, with a second by Kristen Rickey, to extend the 180-day
14 deadline for issuance of the final decision in case number 24-25 based upon the
15 amount of time needed to complete the investigation and conclude the contested case
16 process. The Respondent does not object to the extension. **MOTION CARRIED**
17 **UNANIMOUSLY**

18
19 Kristen Rickey moved, with a second by Pam Bleam, to extend the 180-day deadline
20 for issuance of the final decision in case number 24-30 based upon the amount of
21 time needed to complete the investigation and conclude the contested case process.
22 The Respondent did not file an objection to the extension even though given an
23 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

24
25 Eric St Clair moved, with a second by Kathy Behrens, to extend the 180-day deadline
26 for issuance of the final decision in case number 24-32 based upon the amount of
27 time needed to complete the investigation and conclude the contested case process.
28 The Respondent did not file an objection to the extension even though given an
29 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

30
31 Pam Bleam moved, with a second by Kristen Rickey, to extend the 180-day deadline
32 for issuance of the final decision in case number 24-39 based upon the amount of
33 time needed to complete the investigation and conclude the contested case process.

1 The Respondent did not file an objection to the extension even though given an
2 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

3
4 Kathy Behrens moved, with a second by Eric St Clair, to extend the 180-day deadline
5 for issuance of the final decision in case number 24-42 based upon the amount of
6 time needed to complete the investigation and conclude the contested case process.
7 The Respondent did not file an objection to the extension even though given an
8 opportunity to object. **MOTION CARRIED UNANIMOUSLY**

9
10 Andrew Steffensmeier recused during the closed session discussion of the
11 following 180-day cases:

12
13 Eric St Clair moved, with a second by Kristen Rickey to extend the 180-day deadline
14 for issuance of the final decision in case number 24-04 based upon the need to hold
15 the hearing and conclude the contested case process. The respondent did not file an
16 objection to the extension even though given an opportunity to object. **MOTION**
17 **CARRIED UNANIMOUSLY**

18
19 Kathy Behrens moved, with a second by Pam Bleam, to extend the 180-day deadline
20 for issuance of the final decision in case number 24-33 based upon the need to hold
21 the hearing and conclude the contested case process. The Respondent does not object
22 to the extension. **MOTION CARRIED UNANIMOUSLY**

23
24 Kathy Behrens moved, with a second by Pam Bleam to extend the 180-day deadline
25 for issuance of the final decision in case number 23-234 based upon the need to
26 schedule the hearing and conclude the contested case process. The Respondent does
27 not object to the extension. **MOTION CARRIED UNANIMOUSLY**

28
29 Kristen Rickey moved, with a second by Eric St Clair, to extend the 180-day deadline
30 for issuance of the final decision in case number 24-23 based upon the need to
31 schedule the hearing and conclude the contested case process. The Respondent
32 would not be prejudiced by the additional time necessary to resolve the pending
33 complaint given that investigative information remains confidential pending the final

1 decision. The respondent did not file an objection to the extension even though given
2 an opportunity to object. **MOTION CARRIED UNANIMOUSLY**

3
4 Pam Bleam moved, with a second by Kathy Behrens, to extend the 180-day deadline
5 for issuance of the final decision in **case number 24-01** based upon the need to
6 schedule the hearing and conclude the contested case process. The Respondent did
7 not file an objection to the extension even though given an opportunity to object.
8 Allowing more time for resolution of the complaint assures due process for the
9 Respondent. **MOTION CARRIED UNANIMOUSLY**

10
11 Kristen Rickey moved, with a second by Eric St Clair to extend the 180-day deadline
12 for issuance of the final decision in **case number 24-40** based upon the need to
13 schedule the hearing and conclude the contested case process. The Respondent did
14 not file an objection to the extension even though given an opportunity to object.
15 Retaining this pending licensing matter reinforces the significance of due process for
16 both the complainant and the respondent within the licensing disciplinary system.
17 **MOTION CARRIED UNANIMOUSLY**

18
19 Kathy Behrens moved, with a second by Pam Bleam to extend the 180-day deadline
20 for issuance of the final decision in **case number 24-41** based upon the need to
21 schedule the hearing and conclude the contested case process. The Respondent did
22 not file an objection to the extension even though given an opportunity to object.
23 Justice would not be served by dismissing a pending complaint concerning alleged
24 ethical wrongdoing of an educator given the need to maintain safe learning
25 environments for Iowa students. **MOTION CARRIED UNANIMOUSLY**

26
27 Kristen Rickey moved, with a second by Eric St Clair to approve the closed
28 session minutes for May 17, 2024. **MOTION CARRIED UNANIMOUSLY**

29
30 Request for Reinstatement: **Case no. 23-93, In the matter of Brandon Lessenger.**
31 Mr. Lessenger admitted to possessing alcohol while at the State Bowling Tournament
32 and while being responsible for supervising the District's student-athletes. His
33 sanction included: a written reprimand, a deferred suspension of three months,

1 completion of a substance abuse evaluation. Mr. Lessenger applied for reinstatement
2 on June 4, 2024, has met the timeline of the suspension and fulfilled the
3 requirements of the disciplinary order. Mr. Lessenger was not present before the
4 Board. Kristen Rickey moved, with a second by Kathy Behrens, that the Board grant
5 the reinstatement of the license in **case number 23-93** as the reason for the
6 suspension no longer exists and reinstatement is in the public interest, and further
7 move that the Board authorize the Executive Director to sign the reinstatement order
8 consistent with the Board’s discussion. **MOTION CARRIED UNANIMOUSLY**

9
10 Request for Reinstatement: **Case no. 23-230, In the matter of Patrick Farley**. Mr.
11 Farley reported to work under the influence of alcohol and possessed alcohol in his
12 personal vehicle on school grounds. His sanction included: a written reprimand, a
13 two-year suspension that could become deferred once the Respondent submits a
14 negative PEth test. During the deferred suspension the Respondent will submit
15 quarterly, negative PEth test results and unscheduled BAC breath tests each month
16 and must complete an ethics course. Mr. Farley applied for reinstatement on June 3,
17 2024, has submitted a negative PEth test, and has completed the ethics course. He is
18 eligible for the deferred suspension. Mr. Farley was not present before the Board.
19 Kristen Rickey moved, with a second by Pam Bleam, that the Board grant the
20 reinstatement of the license in **case number 23-230** as the reason for the suspension
21 no longer exists and reinstatement is in the public interest, and further move that the
22 Board authorize the Executive Director to sign the reinstatement order consistent with
23 the Board’s discussion. **MOTION CARRIED UNANIMOUSLY**

24
25 Communication from the Public:

26 A parent spoke to the Board about a school event that happened to her son.

27
28 Board Member Reports:

29 None

30
31 Executive Director’s Report

32 Legislative Report:

1 Joanne has completed the first run through of all Rules to be submitted under
2 Executive Order 10. Please review and be ready to discuss in August. Code change
3 suggestions are being evaluated for FY 25.

4

5 Agency Update:

6 There were 56 applicants for the Education Program Consultant position that has
7 been advertised. The first stage of the application evaluations are being worked
8 through with interviews to follow. Two investigators may be hired and the positions
9 have been posted.

10

11 Financial Report

12 Financials have been included. For FY 24, finances are currently behind about 13%.
13 Last month finances were behind by 17%.

14

15 License Report

16 Renewals are about 4 weeks out. May was the highest month of the year with over
17 3,300 applications. 1052 initial licenses were issued in May from Iowa Preparation
18 programs, which was down just a little compared to 2023, when 1132 were issued.

19

20 Dr. Kristen Ricky is retiring this month. Director Cavin thanked Dr. Rickey for her
21 years of service and acknowledged that her commitment to the profession, experience
22 and knowledge has been a critical asset to this Board. Director Cavin wished her well
23 in her retirement and presented her with a plaque and certificate of recognition.

24

25 Director Cavin thanked the Board for their work this last year and their support to
26 him, as well as Joanne Tubbs during her service as Interim Executive Director.

27

28 Rules

29 Amend IAC 282 Chapter 22- Authorizations is Pending for ARRC Review.

30

31 Red Tape Review: Executive Order 10 directs agencies to review all administrative
32 rules and directs removal of redundant language and restrictive terms. All BoEE rule

1 chapters have been revised and Joanne Tubbs presented an overview of the first draft
2 of the changes.

3

4 Petition for Waiver

5 NONE

6

7 Reports

8 NONE

9

10 There being no further business Kristen Rickey moved, with a second by Eric St Clair,
11 to adjourn the meeting at 1:27 p.m. **MOTION CARRIED UNANIMOUSLY.**