

# Iowa College Student Aid Commission Meeting

July 12, 2024

Iowa Department of Education State Board Room  
400 E. 14th Street, 2nd Floor  
Des Moines, IA 50319

# Meeting Book - July Commission Meeting

## July 2024 Agenda

---

1. Director's Update	Action: <b>NO</b>	Director Snow
2. Bureau Chief's Report	Action: <b>NO</b>	Chief Ford
3. Meeting Minutes (Mar 22; May 17)	Action: <b>YES</b>	Commissioner Stork
4. Administrative Rules	Action: <b>YES</b>	Section Chief Brown
a. Administrative Rules for Adoption (AIOS, ITGp, IVTG, SWTG)		
b. Notice of Intended Action (ITGnp)		
5. FY25 Meeting Dates	Action: <b>YES</b>	Chief Ford
6. Commissioner Updates	Action: <b>YES</b>	Commissioner Stork
a. Board composition; membership/voting changes (SF2385)		
b. Election of Officers (Action)		
c. Committee Assignments (Action)		
d. Board Handbook		
7. Staff Reports	Action: <b>NO</b>	
Iowa Postsecondary Readiness Report	Administrative Consultant Crowley, Bureau of Information and Analysis Services	
Scholarship & Grants State Authorization	Section Chief Brown	
LCAN FAFSA	Section Chief Sibaouih	
Financial Report	Bureau Chief Ford	
8. Audit & Finance Committee Report	Action: <b>NO</b>	Commissioner Fitzgibbon
9. Commissioner Comments	Action: <b>NO</b>	Commissioner Stork
10. Adjournment	Action: <b>YES</b>	Commissioner Stork

---

Next Meeting: September, 2024

# **IOWA COLLEGE STUDENT AID COMMISSION**

## **Director's Update**

Iowa Department of Education Director, Commissioner Snow, will provide department updates.

# IOWA COLLEGE STUDENT AID COMMISSION

## Executive Director and Bureau Chief's Update

### Scholarships and Grants

The Bureau of Iowa College Aid has released 2024-25 award authorizations for almost all scholarship and grant programs the Bureau administers. Institutions are now authorized to add the corresponding scholarship and grant awards to students' 2024-25 financial aid award letters.

July 1 was the FAFSA completion deadline for many of the Bureau's scholarship and grant programs for the 2024-25 academic year. This deadline is one of the many eligibility criteria for the more than \$100 million in financial aid offered through our programs. Bureau staff also sent renewal reminder notices to previous recipients to remind them to reapply and complete the FAFSA annually to maintain eligibility.

### Course to College Coaching

Last month, we announced that the Bureau received \$330,843 in competitive grant funding from AmeriCorps to continue and bolster our successful Course to College Coaching program.

The grant supports AmeriCorps members serving as Student Leaders and Course to College Coaches, as well as Iowa high school counselors serving as Summer Transition Associates during the summer months. Those three roles provide in-person and virtual assistance to help students navigate the college application and financing process.

Those Summer Transition Associates are busy helping students access financial aid and transition to postsecondary education. Our 13 summer transition associates are high school counselors recruited to serve eight weeks during the summer to engage with students, families and communities to expand the college-going culture within Iowa. Their 100-hour service term concludes Aug. 1 and builds upon the more than 17,500 service hours our student leaders and college coaches completed during the school year.

The 13 summer transition associates are serving at the following 12 high schools:

- Alta-Aurelia High School
- Belle Plaine High School
- Carroll High School
- Clarion-Goldfield-Dows High School
- Fort Dodge Senior High
- Iowa Valley High School
- Lisbon High School
- Marshalltown High School

# IOWA COLLEGE STUDENT AID COMMISSION

## Executive Director and Bureau Chief's Update

- Muscatine High School
- North Scott High School
- Waukee High School (x2)
- Westwood School

### Local College Access Networks

The Bureau of Iowa College Aid's Local College Access Network (LCAN) staff awarded nine communities with an FY25 award, including five sustaining grants, two Year IV, 1 Year III, and one newly awarded community in Northeast Iowa.

Our staff looks forward to working with those communities to create partnerships with local colleges, school districts, area education agencies, business groups, elected officials, employers and community organizations to increase college attainment and meet workforce needs.

### GEAR UP Iowa

GEAR UP Iowa successfully qualified for its continuation grant for GEAR UP Iowa 3.0. Staff have reviewed and approved required implementation plans and budgets from all partner districts participating in the 3.0 and Future Ready cohorts. Director Snow signed each of the 23 Grant Award Notices, effective July 1, 2024 through June 30, 2025. Additionally, the program hit its goal of 70 percent completion for the GEAR UP Iowa student survey.

### Postsecondary Authorization

The Bureau's postsecondary authorization team is in the midst of its annual invoicing process for all registered schools and NC-SARA participants. Paid invoices are due July 15, and each institution's annual invoice amount is based on its registered fall enrollment from the fall of 2022.

### Staff Update

We're excited to announce that longtime educator and school counselor Karey Hawkins joined the Bureau of Iowa College Aid as a Program Planner 2 last month. She will be instrumental in leading our AmeriCorps program, which includes student leaders,

# IOWA COLLEGE STUDENT AID COMMISSION

## Executive Director and Bureau Chief's Update

college coaches, and summer transition associates, while assisting in a wide array of other community engagement initiatives.

Hawkins joins the Bureau after more than two decades as a school counselor at Muscatine High School, where she became familiar with many of our programs, having served as an AmeriCorps summer associate last summer and active participant in the Aligned Impact Muscatine LCAN. The University of Northern Iowa graduate also previously taught social studies in California for three years before returning to Iowa.

Liz Yaddof recently presented at the MHEC Midwest FAFSA Summit. She collaborated with colleagues from Kentucky and Michigan to present 'Effective FAFSA Completion Initiative Implementation and Student Support.' The session featured successful FAFSA completion initiatives those states have undertaken and the critical components of those initiatives.

Bureau of Iowa College Aid's staff also joined the Iowa College Access Network (ICAN) to present at the MIDWest Association for College Admission Counseling (ACAC) Conference.

### FAFSA Update

As of July 3, 48.8 percent of Iowa's high school seniors from the Class of 2024 have filed the FAFSA, down just 3.1 percentage points from this time last year.

Despite the challenges this year's FAFSA cycle has presented, 28 Iowa high schools have achieved double-digit percentage point increases in FAFSA completion rates this year. Additionally, of the high schools that set FAFSA completion goals, 44 have met or exceeded their FAFSA completion goals.

# **IOWA COLLEGE STUDENT AID COMMISSION**

## **Meeting Minutes**

Recommended Action: Approve the meeting minutes for March 22, 2024 and May 17, 2024 Commission Meetings.

# IOWA COLLEGE STUDENT AID COMMISSION

## Meeting Minutes

March 22, 2024

### Call to Order

The Iowa College Student Aid Commission met March 22, 2024 at the Iowa Department of Education offices in the Grimes Building. Commission Chair Stork called the meeting to order at 9:10 a.m. with roll call. A quorum was not present. It was decided the meeting would continue without voting items.

### Director's Updates

Director Snow provided an update about a presentation that the Department of Education provided at a recent Iowa House Education Appropriations Subcommittee meeting alongside Bureau Chief Ford and Section Chief Brown. A number of core bodies of work were presented.

Senator Quirnbach mentioned the National Guard Scholarship to consider mentioning living expenses to those who are on those appropriations.

### Bureau Chief's Report

David Ford provided the Bureau Chief's Report and discussed how he met with each of the ICA staff members along with Section Chiefs about how to be forward thinking with the bureau's post alignment; He met with each staff member regarding needs, feedback, structure and going forward post alignment how we are best able to do that efficiently and effectively.

The Bureau has two sections – The first section is Financial Aid which Section Chief Todd Brown oversees and includes Postsecondary Registration and Scholarships and Grant programs. Section Chief Christina Sibaouih oversees Community Engagement.

There is a third group, Program Evaluation and Reporting, also overseen by Bureau Chief David Ford.

The Bureaus of Accounting, IT and Communications shares our processes across the board within the Department of Education.

David Ford pauses for Roll call to include Jeremy Swink.



# IOWA COLLEGE STUDENT AID COMMISSION

## Meeting Minutes

March 22, 2024

Ty Patton conducted the roll call. 7 voting members were present

### **Members Present**

Emily Stork

Jeremy Swink

Doug Shull

Tim Fitzgibbon

Katie Mulholland

Mark Putnam

McKenzie Snow

Herman Quirnbach

### **Members Absent**

Sherry Bates

Rylie Maliszewski

Terry Murrell

Barbara Sloniker

Molly Buck

Taylor Collins

Jeff Taylor

### **AG's Office**

Andrew Ewing

### **Staff Present**

David Ford

Julie Ntem

Todd Brown

Keyli Kieffer

Lisa Pundt

Christina Sibaouih

Ty Patton

Victoria Archer

### **Meeting Minutes Continued**

Emily Stork presented the minutes from the March 1, 2024 board meeting.

Motion: Commissioner Shull moved to approve the meeting minutes as written.

Motion: Commissioner Mulholland seconded the motion, which passed unanimously.

### **Administrative Rules**

Section Chief Todd Brown presented the recommended action

- Move to rescind Section 8 Iowa Opportunity Scholarship and adopt a new chapter 8 Iowa Opportunity Scholarship in lieu thereof;
- Move to rescind chapter 11 Iowa Tuition Grant Program for profit institutions and adopt new chapter 11 Iowa Tuition Grant for profit institutions in lieu thereof;
- Move to rescind chapter 13 Iowa Vocational Technical Grant and adopt new chapter 13 Iowa Vocational Technical Grant in lieu thereof;
- Move to rescind chapter 23 Skilled Workforce Shortage Tuition Grant and adopt new chapter 23 Skilled Workforce Shortage Tuition Grant in lieu thereof.

The Bureau is rescinding and re-promulgating these rules in line with executive order 10. The intent of executive order 10 is to eliminate outdated and obsolete rules, streamline rules, and reduce word counts.

# IOWA COLLEGE STUDENT AID COMMISSION

## Meeting Minutes

These four packages are part of Phase 2 of in our work toad meeting executive order 10 in which we are rescinding and re-promulgating any administrative rules that contain referenced to the expected family contributions as that terminology will be obsolete during the 2024-2025 academic year.

Phase I implemented a consistent set of definitions as seen in these rule chapters where we are leveraging all those consistent definitions within all four of these rule chapters and the word counts across all these chapters have been reduced in some cases drastically, moving to a consistent format.

Regulatory analysis for these rules was published on January 10th, 2024 which contains a public comment period; in addition, a public hearing was held on January 31, 2024. There were no public comments received during either opportunity.

The rules were reviewed by the legislative committee meeting in the January and February meeting and approval was received from the Governor's office on March 1, 2024.

Emily Stork inquired about a motion to rescind.

Motion: Commissioner Shull moved to rescind.

Motion: Commissioner Mulhollan seconded the motion, the rules were unanimously rescinded and adopted.

Emily Stork continues back to the Bureau Chief's report.

Bureau Chief David Ford presented the remainder of his report

Commissioner Fitzgibbons, Bureau Chief Ford, Commissioner Putnam and Senator Quirnbach discussed the impact of the FAFSA delays on students and families.

Director Show shared information from the State Board of Education and stakeholders regarding joint enrollment with a focus on equitable enrollment and completion across student groups, the Board's interest in the Gear Up and Iowa College Aid and future presentations profiling the college access work.

### **Staff Reports**

Lisa Pundt shared the Postsecondary Authorization report of schools that were approved, are under review or pending review. The 3rd and final US Dept of Education negotiated rulemaking ended March 7, 2024. There were 6 issues presented; the postsecondary authorization team was most interested in the program integrity and institutional quality committee session which affects state authorization and federal programs.

Section Chief Todd Brown shared research conducted about why the Iowa Work Study Program was defunded. Intel included history of the Iowa Work Study Program and details on the current state of student employment in colleges and universities. Senator Quirnbach shared the importance of the Work Study Program.

# IOWA COLLEGE STUDENT AID COMMISSION

## Meeting Minutes

Bureau Chief David Ford discussed the change from using Board Effects to a Google doc process for Bureau of Iowa College Aid Board meetings and materials.

Section Chief Todd Brown shared that the US Department of Education last week sent out processed FAFSAs (aka ISIRS) to both institutions and states. The Bureau has received about 20,000 Iowa resident FAFSA results. Last year at this time 80,000 were received.

Section Chief Christina Sibaouih reported technical issues related to FAFSA completion.

### **Annual Report**

An overview of the Annual Report was provided by Bureau Chief David Ford, Section Chief Christina Sibaouih and Section Chief Todd Brown.

Senator Quirnbach and Bureau Chief Snow discussed if data was available yet regarding student retention from those who left college in 2021 that may have returned in 2023.

Bureau Chief Julie Ntem shared the financial report: Federal support remains the same. Total revenues are at 44.88% and total expenditures at 42.6%, interest is coming in at \$80,000 a month.

### **Committee Reports**

Commissioner Fitzgibbon reports there is no Audit & Finance Committee Report as the last meeting was 3 weeks prior.

Commissioner Mulholland Legislative Committee Report is a reminder that the second funnel date was last Friday. The last day of the legislative session is just over 3 weeks away.

### **Commissioner Comments and Adjournment**

Emily Stork shared that the next board meeting will be May 17, 2024 from 10:00 a.m. to 12:00 p.m. at the Iowa Department of Education, 400 E. 14th Street, Des Moines, Iowa; Room B100 (a basement conference room).

The next Postsecondary Attainment Institute Board Meeting will follow that meeting from 12:00 noon to 12:30pm in the same location.

Emily Stork moved to adjourn.

Motion: Commissioner Shull seconded the motion, the meeting adjourned at 10:38am

# IOWA COLLEGE STUDENT AID COMMISSION

## Meeting Minutes

May 17, 2024

### Members Present

Tim Fitzgibbon  
Barbara Sloniker

Katie Mulholland  
McKenzie Snow

Herman Quirnbach  
Emily Stork

### Members Absent

David Barker  
Molly Buck  
Mark Putnam

Rylie Maliszewski  
Taylor Collins  
Doug Shull

Terry Murrell  
Jeff Taylor  
Jeremy Swink

### AG's Office

No one present

### Staff Present

David Ford  
Keyli Keiffer  
Ty Patton

Todd Brown  
Elizabeth Yaddof  
Victoria Archer

Christina Sibaouih  
Danielle Sampson  
Aubrianna Woody

### Call to Order

The Iowa College Student Aid Commission met May 17, 2024 at the Iowa Department of Education offices in the Grimes Building. Commission Chair Stork called the meeting to order at 10:04 a.m. with roll call. A quorum was not present. It was decided the meeting would continue without voting items.

### Director's Updates

Director Mackenzie Snow thanked the Bureau for their efforts with AmeriCorps and other grants and asked Commissioners to continue to help amplify student's important choices during the Iowa decision throughout the rest of the month. She shared an update on the Credential to Career grant opportunity that made 20 initial awards totaling \$1.7 million and there was overwhelming interest in that grant option leading to additional award of \$2.5 million toward the alignment of the CTE program.

Director Snow reported about the Bureau's presentations to the Department of Education regarding Gear Up and finalizing the postsecondary readiness report.

### Executive Director and Bureau Chief's Report

Executive Director Bureau Chief David Ford shared that the Board of Regents appointed a new member, David Barker. Presented was a Decision Day video that the

# IOWA COLLEGE STUDENT AID COMMISSION

## Meeting Minutes

team put together. Also mentioned were various team achievements, conference presentations and updates regarding Gear Up, Future Ready 3.0 for 7<sup>th</sup> graders, LCA applications and FAFSA events with feedback from all over the state. Ford reported the percentage of students who completed FAFSA this year is just over 5% below this time last year and Iowa has one of the lowest year over year gaps in the country.

Commissioner Quirnbach discussed the Scholarship and Grant team's health related award programs with Commissioner Fitzgibbons and Todd Brown.

### Administrative Rules

Commissioner Stork reports there is no quorum and nothing to approve while the Commission awaits word from the Governor's office. Stork said there will be a special virtual meeting within the next two weeks to approve the meeting minutes and any administrative rules at that time. Commissioner Quirnbach and Section Chief Brown discussed consolidation of executive order 10. Commissioner Stork shared the tentative board meeting dates and meeting time for FY2025.

### Staff Reports

Section Chief Todd Brown shared that the backlog of FAFSA applications has been completed and that Federal Student Aid announced recently that the reprocessing of incorrectly calculated student indexes completed last week. FSA will not have access to make corrections until the end of June. Paper FAFSA's account for half of a percent of all the submitted FAFSA applications submitted to date. Iowa resident submissions are down 13.5% compared to last year at the same point in time.

Commissioner Fitzgibbons and Quirnbach discussed parts of the FAFSA processing.

Keyli Kiefer shared that the postsecondary team utilized a grant from the National Council for State Authorization Reciprocity Agreement to attend a NASASPS conference in Charleston, South Carolina. The team is entering a busy season of SARA and annual applications in June through August as well as annual school invoices.

Executive Director and Bureau Chief Ford shared additional comments.

Section Chief Christina Sibaouih shared the individual roles of the various community engagement team members.

Elizabeth Yaddof covered highlights of the Course to College Coaching program and those funded through the AmeriCorp program and projections for next year.

# IOWA COLLEGE STUDENT AID COMMISSION

## Meeting Minutes

Aubrianna Woody, a current college coach, presented about her work across Iowa.

Elizabeth Yaddof presented a video from Student Leaders about their impact in Iowa and community engagement team contacts.

Commissioner Quirnbach and Yaddof discussed the types of colleges that students indicate on the FAFSA. Yaddof shared the FAFSA completion and support strategies for the year.

Executive Director and Bureau Chief David Ford presented the financial report. Revenues have increased over \$2.1 million since the last meeting and shared details on individual programs and projections moving forward.

Commissioner Quirnbach and Fitzgibbons commented about current interest rates on assets. Director Mackenzie Snow thanked the leadership team for their strong focus on budget development and management.

### **Financial Committee Report**

Commissioner Fitzgibbons reported that the state auditor completed a final audit of the Iowa College Aid financials.

### **Legislature Committee Report**

Commissioner Mulholland shared a summary of the effects of House File 2153, File 2385 and Senate File 2435 on the Iowa College Aid.

Commissioner Quirnbach commented about communicating with senate leadership about the oversight of appropriations.

### **Commissioner Comments and Adjournment**

Commissioner Stork and Director Snow discussed the impact of the new Iowa Boards and Commissions law that goes into effect July 1<sup>st</sup> and to seek counsel from Thomas Mayes on whether there are members that satisfy the new requirements that can take any actions before July 1st.

Commissioner Quirnbach and Section Chief Todd Brown discussed upcoming FAFSA data needed to determine how the equity of farm income was counted and its impact on the number of students affected.

# **IOWA COLLEGE STUDENT AID COMMISSION**

## **Meeting Minutes**

Commissioner Quirnbach shared his discussions with parents at a Special Olympics event in Ames regarding legislative initiatives impacting their children in special education.

Commissioner Stork moved to adjourn; the meeting was adjourned at 11:21am

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

### Recommended Action:

- Rescind Chapter 8, “All Iowa Opportunity Scholarship,” and adopt new Chapter 8, “All Iowa Opportunity Scholarship” in lieu thereof;
- Rescind Chapter 11, “Iowa Tuition Grant Program – For-Profit Institutions,” and adopt new Chapter 11, “Iowa Tuition Grant Program – For-Profit Institutions” in lieu thereof;
- Rescind Chapter 13, “Iowa Vocational-Technical Tuition Grant,” and adopt new Chapter 13, “Iowa Vocational-Technical Tuition Grant” in lieu thereof;
- Rescind Chapter 23, “Skilled Workforce Shortage Tuition Grant,” and adopt new Chapter 23, “Skilled Workforce Shortage Tuition Grant” in lieu thereof.



# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

### COLLEGE STUDENT AID COMMISSION[283]

Adopted and Filed

#### Rulemaking related to all Iowa opportunity scholarships

The College Student Aid Commission hereby rescinds Chapter 8, "All Iowa Opportunity Scholarship," Iowa Administrative Code, and adopts a new chapter with the same title.

#### *Legal Authority for Rulemaking*

This rulemaking is adopted under the authority provided in Iowa Code section 256.178.

#### *State or Federal Law Implemented*

This rulemaking implements, in whole or in part, Iowa Code section 256.212.

#### *Purpose and Summary*

The rulemaking rescinds and adopts a new Chapter 8 for the All Iowa Opportunity Scholarship. The existing chapter is proposed to be rescinded and a new chapter promulgated in lieu thereof under Executive Order 10 (January 10, 2023) to ensure that outdated and obsolete provisions are eliminated. The rulemaking includes a standard that is adopted by reference that aligns to Title IV of the federal Higher Education Act of 1965. The standard referenced is the cost of attendance, which generally includes tuition and fees, books, supplies, transportation and miscellaneous personal expenses, and an allowance for food and housing costs.

#### *Public Comment and Changes to Rule Making*

Notice of Intended Action for this rulemaking was published in the Iowa Administrative Bulletin on April 17, 2024, as **ARC 7851C**. No public comments were received during the public comment period and no public comments were received at either of two scheduled public hearings. No changes from the Notice have been made.

#### *Adoption of Rule Making*

This rulemaking was adopted by the Commission on July 12, 2024.

#### *Fiscal Impact*

This rulemaking has no fiscal impact to the State of Iowa.

#### *Jobs Impact*

After analysis and review of this rulemaking, no impact on jobs has been found.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

### *Waivers*

Any person who believes that the application of the discretionary provisions of this rulemaking would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283—Chapter 7.

### *Review by Administrative Rules Review Committee*

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rulemaking by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rulemaking at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

### *Effective Date*

This rulemaking became effective on September 11, 2024.

The following rulemaking actions are adopted:

ITEM 1. Rescind 283—Chapter 8 and adopt the following new chapter in lieu thereof:

## CHAPTER 8

### ALL IOWA OPPORTUNITY SCHOLARSHIP PROGRAM

**283—8.1(256) Basis of aid.** Assistance available under the all Iowa opportunity scholarship program is based on the financial metric and financial need of Iowa residents enrolled at eligible institutions.

**283—8.2(256) Definitions.** Additional terms not defined in this chapter are defined in Iowa Code section 256.212.

*"Eligible foster care student"* means the same as defined in Iowa Code section 256.212(1).

*"Eligible surviving-child student"* means the same as defined in Iowa Code section 256.212(1).

*"Financial metric"* means the same as defined in rule 283—10.2(256).

*"Financial need"* means the same as defined in rule 283—10.2(256).

*"Full-time"* means the same as defined in rule 283—10.2(256).

*"Iowa resident"* means the same as defined in rule 283—10.2(256).

*"Part-time"* means the same as defined in rule 283—10.2(256).

*"Program of study"* means the same as defined in rule 283—10.2(256).

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

*“Satisfactory academic progress”* means the same as defined in rule 283—10.2(256).

**283—8.3(256) Eligible Applicant.** An eligible applicant is an Iowa resident who enrolls at least part-time in a program of study at an eligible institution and who meets the award eligibility criteria and the following provisions:

1. Begins attendance in a program of study at an eligible institution within two academic years of graduation from an Iowa high school, completion of an Iowa home school program, or receipt of a high school equivalency diploma under Iowa Code chapter 259A and continuously receives the scholarship during the fall and spring semester, or the equivalent; or is an eligible foster care student.

2. Completes the applications the commission deems necessary on or before the date established by the commission, establishes financial need, has a financial metric at or below the average undergraduate tuition and fee rate for regent university students in the academic year prior to the year for which awards are being made, meets satisfactory academic progress standards, and does not meet a condition in 283—subrule 10.3(1).

### **283—8.4(256) Awarding of funds.**

**8.4(1) Selection criteria.** All eligible applicants will be considered for an award.

**8.4(2) Maximum award and extent of award.** Eligible applicants may receive no more than the equivalent of eight full-time awards.

a. The maximum award for full-time students will be the lesser of:

(1) The student’s financial need, or

(2) One-half of the average tuition and mandatory fees for Iowa resident regent university students in the year prior to the academic year in which awards are being made.

b. The maximum award for a full-time student will not be affected by the ranking system used to prioritize grants. A part-time student will receive a prorated award, as defined by the commission, which is calculated by dividing the number of hours for which the student is enrolled by the required number of hours for full-time enrollment and multiplying the quotient by the maximum award.

**8.4(3) Priority for awards among eligible applicants.** Awards will be made in the order of the following priority categories. If all eligible applicants within a priority category cannot be funded, awards will be made to eligible applicants with the lowest financial metrics. If all eligible applicants with a given financial metric cannot be funded, those eligible applicants will be ranked according to the date the Free Application for Federal Student Aid was completed.

a. All new and renewal eligible foster care students will receive first priority for funding.

b. All new and renewal eligible surviving-child students will receive second priority for funding.

c. All eligible renewal applicants not awarded in paragraphs “a” and “b” will receive third priority for funding.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

d. If funding remains after all eligible foster care students, eligible surviving-child students, and renewal students have been awarded, fourth priority will be given to students who participated in federal TRIO programs, participated in alternative programs in high school, or graduated from alternative high schools.

e. If funding remains after each of the previous priority categories has been awarded, fifth priority will be given to students who participated in federal GEAR UP programs.

f. If funding is available, funding will be awarded to remaining eligible applicants.

### **8.4(4) Awarding process.**

a. The commission will verify the eligibility and priority category of eligible applicants.

b. The commission will designate eligible applicants for awards and provide eligible institutions with rosters of designated eligible applicants.

c. The commission will notify recipients and eligible institutions of the awards. Eligible institutions will notify the student of the award amount and the state program from which funding is being provided and will state that the award is contingent on the availability of state funds.

d. Eligible institutions will apply awards directly to student accounts to cover items included in the cost of attendance, as defined in Title IV, Part B, of the federal Higher Education Act of 1965, as of July 1, 2023.

e. Eligible institutions will provide information about eligible applicants to the commission in a format specified by the commission. Eligible institutions will make necessary changes to awards due to a change in enrollment or financial situation and promptly report those changes to the commission.

f. Eligible institutions are responsible for completing necessary verification and for coordinating other aid to ensure compliance with student eligibility requirements and allowable award amounts. Eligible institutions will report changes in student eligibility to the commission.

g. The commission will periodically investigate and review compliance of eligible institutions participating in this program with the criteria established in Iowa Code section 256.212 and this rule.

**283—8.5(256) Exceptions.** Individuals may delay the initial period of participation in the program in 283—subrule 8.3(1) for an additional two years or suspend participation for up to two years due to military deployment; due to a temporary medical incapacity; in relation to the declaration of a national or state emergency; due to service in AmeriCorps, Volunteers in Service to America, or the federal Peace Corps; due to a period of religious missionary work conducted by an organization exempt from federal income taxation pursuant to section 501(c)(3) of the Internal Revenue Service; or due to other exceptional circumstances approved by the commission. The individual must complete an application for award deferral or suspension. The application for award deferral or suspension will be provided by the eligible institution upon request. If the application is approved, the recipient is not required to continuously receive the scholarship during the period covered.

These rules are intended to implement Iowa Code section 256.212.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

### COLLEGE STUDENT AID COMMISSION[283]

Adopted and Filed

#### Rulemaking related to for-profit Iowa tuition grants

The College Student Aid Commission hereby rescinds Chapter 11, “Iowa Tuition Grant Program – For-Profit Institutions,” Iowa Administrative Code, and adopts a new chapter with the same title.

#### *Legal Authority for Rulemaking*

This rulemaking is adopted under the authority provided in Iowa Code section 256.178.

#### *State or Federal Law Implemented*

This rulemaking implements, in whole or in part, Iowa Code section 256.191.

#### *Purpose and Summary*

This proposed rulemaking rescinds and adopts a new Chapter 11 related to the Iowa Tuition Grant for For-Profit Institutions. The existing chapter is proposed to be rescinded and a new chapter promulgated in lieu thereof under Executive Order 10 (January 10, 2023) to ensure that outdated and obsolete provisions are eliminated.

#### *Public Comment and Changes to Rule Making*

Notice of Intended Action for this rulemaking was published in the Iowa Administrative Bulletin on April 17, 2024, as **ARC 7852C**. No public comments were received during the public comment period and no public comments were received at either of two scheduled public hearings. No changes from the Notice have been made.

#### *Adoption of Rule Making*

This rulemaking was adopted by the Commission on July 12, 2024.

#### *Fiscal Impact*

This rulemaking has no fiscal impact to the State of Iowa.

#### *Jobs Impact*

After analysis and review of this rulemaking, no impact on jobs has been found.

#### *Waivers*

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

Any person who believes that the application of the discretionary provisions of this rulemaking would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283—Chapter 7.

### *Review by Administrative Rules Review Committee*

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rulemaking by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rulemaking at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

### *Effective Date*

This rulemaking became effective on September 11, 2024.

The following rulemaking actions are adopted:

ITEM 1. Rescind 283—Chapter 11 and adopt the following new chapter in lieu thereof:

## CHAPTER 11

### IOWA TUITION GRANT PROGRAM – FOR-PROFIT INSTITUTIONS

**283—11.1(256) Basis of aid.** Assistance available under the for-profit Iowa tuition grant program is tuition-restricted and is also based on the financial metric and financial need of Iowa residents enrolled at for-profit eligible institutions.

#### **283—11.2(256) Definitions.**

*“Eligible institution”* is a for-profit private institution that meets the criteria in Iowa Code section 256.183(3), and rule 283—11.5(256).

*“Financial metric”* means the same as defined in rule 283—10.2(256).

*“Financial need”* means the same as defined in rule 283—10.2(256).

*“Full-time”* means the same as defined in rule 283—10.2(256).

*“Iowa resident”* means the same as defined in rule 283—10.2(256).

*“Located in Iowa”* means a postsecondary for-profit institution that has made a substantial investment in a permanent Iowa campus and staff, and that offers a full range of courses leading to the credentials offered by the institution as well as a full range of student services.

*“Part-time”* means the same as defined in rule 283—10.2(256).

*“Program of study”* means a sequence of educational courses that prepares the student for licensure as a barber or a cosmetology arts and sciences program of study that prepares the student for licensure in the state of Iowa as provided in Iowa Code chapter 157.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

*“Satisfactory academic progress”* means the same as defined in rule 283—10.2(256).

**283—11.3(256) Eligible applicant.** An eligible applicant is an Iowa resident who is enrolled at least part-time in a program of study at an eligible institution, meets the award eligibility criteria, and meets the following provisions:

1. Completes the applications the commission deems necessary on or before the date established by the commission.

2. Establishes financial need, has an eligible financial metric, meets satisfactory academic progress standards, and does not meet a condition in 283—subrule 10.3(1).

### **283—11.4(256) Awarding of funds.**

**11.4(1) Selection criteria.** All eligible applicants will be considered for an award.

**11.4(2) Maximum award and extent of award.** Eligible applicants may receive no more than the equivalent of four full-time awards.

a. The maximum award for full-time students will not exceed the student’s financial need, and will be the lesser of:

(1) \$3,000 per semester, or the equivalent, during the fall, spring and summer semesters.

(2) The award established by the commission that allows all eligible applicants to receive an award.

b. When awarded in combination with other tuition-restricted funds, the total amount of tuition-restricted funding including an Iowa tuition grant cannot exceed the total tuition and mandatory fees charged to the recipient.

c. A part-time student will receive a prorated award, as defined by the commission, which is calculated by dividing the number of hours for which the student is enrolled by the required number of hours for full-time enrollment and multiplying the quotient by the maximum award.

### **11.4(3) Awarding process.**

a. The commission will provide notice of the eligibility criteria and maximum award to participating eligible institutions annually to authorize awarding.

b. The commission will designate eligible applicants for awards, and provide eligible institutions with rosters of designated eligible applicants.

c. Eligible institutions will notify recipients of the awards, clearly indicating the award amount and the state program from which funding is being provided and stating that the award is contingent on the availability of state funds.

d. Eligible institutions will apply awards directly to student accounts to cover tuition and mandatory fees.

e. Eligible institutions will provide information about eligible applicants to the commission in a format specified by the commission. Eligible institutions will make necessary changes to awards

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

due to a change in enrollment or financial situation, and promptly report those changes to the commission.

f. Eligible institutions are responsible for completing necessary verification and for coordinating other aid to ensure compliance with student eligibility requirements and allowable award amounts. Eligible institutions will report changes in student eligibility to the commission.

### **283—11.5(256) Institution eligibility.**

**11.5(1) Application.** An eligible institution that is located in Iowa may request participation in the Iowa tuition grant program using the commission's designated application. The institution will meet the eligibility criteria in Iowa Code section 256.183(3) at the time the application is submitted.

**11.5(2) Deadline to apply.** Eligible institutions seeking to participate in the Iowa tuition grant program will submit applications on or before October 1 of the year prior to the beginning of the academic year for which they are applying for participation.

**11.5(3) Ongoing eligibility.** An eligible institution that is participating in the Iowa tuition grant program will immediately notify the commission if its national accreditation is lost, or if it will fail to meet the necessary institutional match. Failure to meet any provision in Iowa Code section 256.183(3), Iowa Code section 256.191, or this rule may result in the immediate cessation of the institution's participation in the Iowa tuition grant and in the institution's returning Iowa tuition grant funds to the commission.

**11.5(4) Compliance audits.** The commission will periodically investigate and review compliance of eligible institutions participating in this program with the criteria established in Iowa Code section 256.183(3), Iowa Code section 256.191, and this rule.

These rules are intended to implement Iowa Code chapter 256.



# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

### COLLEGE STUDENT AID COMMISSION[283]

Adopted and Filed

#### Rulemaking related to Iowa vocational-technical tuition grants

The College Student Aid Commission hereby rescinds Chapter 13, "Iowa Vocational-Technical Tuition Grant Program," Iowa Administrative Code, and adopts a new chapter with the same title.

#### *Legal Authority for Rulemaking*

This rulemaking is adopted under the authority provided in Iowa Code section 256.178.

#### *State or Federal Law Implemented*

This rulemaking implements, in whole or in part, Iowa Code section 256.192.

#### *Purpose and Summary*

The proposed rulemaking rescinds and adopts a new Chapter 13 related to the Iowa Vocational-Technical Tuition Grant. The existing chapter is proposed to be rescinded and a new chapter promulgated in lieu thereof under Executive Order 10 (January 10, 2023) to ensure that outdated and obsolete provisions are eliminated.

#### *Public Comment and Changes to Rule Making*

Notice of Intended Action for this rulemaking was published in the Iowa Administrative Bulletin on April 17, 2024, as **ARC 7853C**. No public comments were received during the public comment period and no public comments were received at either of two scheduled public hearings. No changes from the Notice have been made.

#### *Adoption of Rule Making*

This rulemaking was adopted by the Commission on July 12, 2024.

#### *Fiscal Impact*

This rulemaking has no fiscal impact to the State of Iowa.

#### *Jobs Impact*

After analysis and review of this rulemaking, no impact on jobs has been found.

#### *Waivers*

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

Any person who believes that the application of the discretionary provisions of this rulemaking would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283—Chapter 7.

### *Review by Administrative Rules Review Committee*

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rulemaking by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rulemaking at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

### *Effective Date*

This rulemaking became effective on September 11, 2024.

The following rulemaking actions are adopted:

ITEM 1. Rescind 283—Chapter 13 and adopt the following new chapter in lieu thereof:

## CHAPTER 13

### IOWA VOCATIONAL-TECHNICAL TUITION GRANT PROGRAM

**283—13.1(256) Basis of aid.** Assistance available under the Iowa vocational-technical tuition grant program is tuition-restricted and is also based on the financial metric and financial need of Iowa residents enrolled in eligible programs of study at Iowa community colleges.

#### **283—13.2(256) Definitions.**

*“Financial metric”* means the same as defined in rule 283—10.2(256).

*“Financial need”* means the same as defined in rule 283—10.2(256).

*“Full-time”* means the same as defined in rule 283—10.2(256).

*“Iowa resident”* means the same as defined in rule 283—10.2(256).

*“Part-time”* means the same as defined in rule 283—10.2(256).

*“Program of study”* means the same as defined in rule 283—10.2(256).

*“Satisfactory academic progress”* means the same as defined in rule 283—10.2(256).

**283—13.3(256) Eligible applicant.** An eligible applicant is an Iowa resident who is enrolled at least part-time in a program of study that is classified as a career and technical education program by the Iowa department of education; meets the award eligibility criteria; and meets the following provisions:

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

1. Completes the applications the commission deems necessary on or before the date established by the commission.

2. Establishes financial need, has an eligible financial metric, meets satisfactory academic progress standards, and does not meet a condition in 283—subrule 10.3(1).

### **283—13.4(256) Awarding of funds.**

**13.4(1)** *Selection criteria.* All eligible applicants will be considered for an award.

**13.4(2)** *Extent of award and maximum award.* Eligible applicants may receive no more than the equivalent of four full-time awards. If the program of study cannot be completed by the eligible applicant within the extent of the award, the eligible applicant may qualify for the equivalent of one additional full-time award. These limits reset after two years of no postsecondary enrollment, pursuant to Iowa Code section 256.192(3)“b”.

a. The maximum award for full-time students will not exceed the student’s financial need and may be the lesser of:

(1) The difference between the cost of tuition, mandatory fees, books and supplies, as determined by the commission, and the amount of the federal pell grant for which the student qualifies,

(2) \$1,200,

(3) An award amount established by the commission that allows all eligible applicants to receive an award.

b. When awarded in combination with other tuition-restricted funds, the total amount of tuition-restricted funding including an Iowa vocational-technical tuition grant cannot exceed the total tuition and mandatory fees charged to the recipient.

c. A part-time student will receive a prorated award, as defined by the commission, which is calculated by dividing the number of hours for which the student is enrolled by the required number of hours for full-time enrollment and multiplying the quotient by the maximum award.

### **13.4(3)** *Awarding process.*

a. The commission will provide notice of the eligibility criteria and maximum award to participating Iowa community colleges annually to authorize awarding.

b. The commission will designate eligible applicants for awards and provide Iowa community colleges with rosters of designated eligible applicants.

c. Iowa community colleges will notify recipients of the awards, clearly indicating the award amount and the state program from which funding is being provided and stating that the award is contingent on the availability of state funds.

d. Iowa community colleges will apply awards directly to student accounts to cover tuition and mandatory fees.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

e. Iowa community colleges will provide information about eligible applicants to the commission in a format specified by the commission. Iowa community colleges will make necessary changes to awards due to a change in enrollment, program of study, and financial situation, and promptly report those changes to the commission.

f. Iowa community colleges are responsible for completing necessary verification and for coordinating other aid to ensure compliance with student eligibility requirements and allowable award amounts. Iowa community colleges will report changes in student eligibility to the commission.

g. The commission will periodically investigate and review compliance of Iowa community colleges participating in this program with the criteria established in Iowa Code section 256.192 and this rule.

These rules are intended to implement Iowa Code chapter 256.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

### COLLEGE STUDENT AID COMMISSION[283]

Adopted and Filed

#### Rulemaking related to skilled workforce shortage tuition grants

The College Student Aid Commission hereby rescinds Chapter 23, “Skilled Workforce Shortage Tuition Grant Program,” Iowa Administrative Code, and adopts a new chapter with the same title.

#### *Legal Authority for Rulemaking*

This rulemaking is adopted under the authority provided in Iowa Code section 256.178.

#### *State or Federal Law Implemented*

This rulemaking implements, in whole or in part, Iowa Code section 256.227.

#### *Purpose and Summary*

The proposed rulemaking rescinds and adopts a new Chapter 23 related to the Skilled Workforce Shortage Tuition Grant. The existing chapter is proposed to be rescinded and a new chapter promulgated in lieu thereof under Executive Order 10 (January 10, 2023) to ensure that outdated and obsolete provisions are eliminated.

#### *Public Comment and Changes to Rule Making*

Notice of Intended Action for this rulemaking was published in the Iowa Administrative Bulletin on April 17, 2024, as **ARC 7854C**. No public comments were received during the public comment period and no public comments were received at either of two scheduled public hearings. No changes from the Notice have been made.

#### *Adoption of Rule Making*

This rulemaking was adopted by the Commission on July 12, 2024.

#### *Fiscal Impact*

This rulemaking has no fiscal impact to the State of Iowa.

#### *Jobs Impact*

After analysis and review of this rulemaking, no impact on jobs has been found.

#### *Waivers*

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

Any person who believes that the application of the discretionary provisions of this rulemaking would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283—Chapter 7.

### *Review by Administrative Rules Review Committee*

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rulemaking by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rulemaking at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

### *Effective Date*

This rulemaking became effective on September 11, 2024.

The following rulemaking actions are adopted:

ITEM 1. Rescind 283—Chapter 23 and adopt the following new chapter in lieu thereof:

## CHAPTER 23

### SKILLED WORKFORCE SHORTAGE TUITION GRANT PROGRAM

**283—23.1(256) Basis of aid.** Assistance available under the Iowa skilled workforce shortage tuition grant program is tuition-restricted, and is also based on the financial metric and financial need of Iowa residents enrolled in eligible programs of study at Iowa community colleges.

### **283—23.2(256) Definitions.**

*“Financial metric”* means the same as defined in rule 283—10.2(256).

*“Financial need”* means the same as defined in rule 283—10.2(256).

*“Full-time”* means the same as defined in rule 283—10.2(256).

*“Iowa resident”* means the same as defined in rule 283—10.2(256).

*“Part-time”* means the same as defined in rule 283—10.2(256).

*“Program of study”* means the same as defined in rule 283—10.2(256).

*“Satisfactory academic progress”* means the same as defined in rule 283—10.2(256).

**283—23.3(256) Eligible applicant.** An eligible applicant is an Iowa resident who is enrolled at least part-time in a program of study that is classified as a career and technical education program by the Iowa department of education and aligns with a high-demand job identified by the department of workforce development or an Iowa community college as specified in rule 283—23.5(256); meets the award eligibility criteria; and the following provisions:

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

1. Completes the applications the commission deems necessary on or before the date established by the commission.
2. Establishes financial need, has an eligible financial metric, meets satisfactory academic progress standards, and does not meet a condition in 283—subrule 10.3(1).

### **283—23.4(256) Awarding of funds.**

**23.4(1)** *Selection criteria.* All eligible applicants will be considered for an award.

**23.4(2)** *Extent of award and maximum award.* Eligible applicants may receive no more than the equivalent of four full-time awards. If the program of study cannot be completed by the eligible applicant within the extent of the award, the eligible applicant can qualify for the equivalent of one additional full-time award. These limits reset after two years of no postsecondary enrollment, pursuant to Iowa Code section 256.227(5)“b”.

a. The maximum award for full-time students will not exceed the student’s financial need and will not exceed one-half of the average community college tuition and fee rate.

b. The award is calculated in conjunction with the federal pell grant and the Iowa vocational-technical tuition grant, with the goal of providing awards to as many eligible applicants as possible.

c. When awarded in combination with other tuition-restricted funds, the total amount of tuition-restricted funding including a skilled workforce shortage tuition grant cannot exceed the total tuition and mandatory fees charged to the recipient.

d. A part-time student will receive a prorated award, as defined by the commission, which is calculated by dividing the number of hours for which the student is enrolled by the required number of hours for full-time enrollment and multiplying the quotient by the maximum award.

### **23.4(3)** *Awarding process.*

a. The commission will provide notice of the eligibility criteria and maximum award to participating Iowa community colleges annually to authorize awarding.

b. The commission will designate eligible applicants for awards and provide Iowa community colleges with rosters of designated eligible applicants.

c. Iowa community colleges will notify recipients of the awards, clearly indicating the award amount and the state program from which funding is being provided and stating that the award is contingent on the availability of state funds.

d. Iowa community colleges will apply awards directly to student accounts to cover tuition and mandatory fees.

e. Iowa community colleges will provide information about eligible applicants to the commission in a format specified by the commission. Iowa community colleges will make necessary changes to awards due to a change in enrollment, program of study, and financial situation and promptly report those changes to the commission.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rules for Adoption

f. Iowa community colleges are responsible for completing necessary verification and for coordinating other aid to ensure compliance with student eligibility requirements and allowable award amounts. Iowa community colleges will report changes in student eligibility to the commission.

g. The commission will periodically investigate and review compliance of Iowa community colleges participating in this program with the criteria established in Iowa Code section 256.227 and this rule.

### **283—23.5(256) Determination of programs of study aligned with high-demand jobs.**

**23.5(1) *Statewide high-demand jobs.*** The commission will utilize the department of workforce development's most recent list of statewide high-demand jobs pursuant to Iowa Code section 84A.1B(14) and align those jobs to eligible programs of study. Programs aligned with new statewide high-demand jobs will be added to the list of eligible programs to the extent that funding allows. After consideration of additional programs under subrule 23.5(2), and to the extent that funding allows, the commission will utilize the department of workforce development's most recent list of high-demand occupations that meet the growth thresholds in Iowa Code section 84A.1B(14) but do not meet the wage threshold and will align those jobs to eligible programs of study.

**23.5(2) *Regional high-demand jobs.*** The commission will request submissions of regional high-demand jobs that align with eligible programs of study if funding allows. The Iowa community college must conduct a regional skills gap analysis and provide the corresponding documentation to the commission.

**23.5(3) *Eligible programs of study.*** All programs of study that are identified as career and technical education programs by the Iowa department of education will be considered. The classification of instructional program code and the standard occupation code will be used to align eligible programs of study to high-demand jobs.

**23.5(4) *Grandfather clause.*** If a high-demand job is removed from eligibility, students who received an award based on their enrollment in a program of study aligned with the removed high-demand job in the previous year can continue to qualify for the award if they remain enrolled in the same program of study and continuously enroll each consecutive fall and spring semester, or the equivalent.

These rules are intended to implement Iowa Code chapter 256.



# **IOWA COLLEGE STUDENT AID COMMISSION**

## **Administrative Rule for Notice**

**July 12, 2024**

### Recommended Action:

- Rescind Chapter 12, “Iowa Tuition Grant,” and adopt new Chapter 12, “Iowa Tuition Grant” in lieu thereof.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rule for Notice

July 12, 2024

## COLLEGE STUDENT AID COMMISSION[283]

### Notice of Intended Action

#### **Proposing rulemaking related to Iowa tuition grants and providing an opportunity for public comment**

The College Student Aid Commission hereby proposes to rescind Chapter 12, "Iowa Tuition Grant Program," Iowa Administrative Code, and to adopt a new chapter with the same title.

#### *Legal Authority for Rulemaking*

This rulemaking is proposed under the authority provided in Iowa Code section 256.178.

#### *State or Federal Law Implemented*

This rulemaking implements, in whole or in part, Iowa Code sections 256.183 through 256.190.

#### *Purpose and Summary*

The proposed rulemaking rescinds and adopts a new Chapter 12 for the Iowa Tuition Grant Program. The existing chapter is proposed to be rescinded and a new chapter promulgated in lieu thereof under Executive Order 10 (January 10, 2023) to ensure that outdated and obsolete provisions are eliminated.

A Regulatory Analysis, including the proposed text of Chapter 12, was published on April 4, 2024. A public hearing was held on April 24, 2024. No public comments on the Regulatory Analysis were received at the public hearing or in writing.

The Administrative Rules Coordinator provided preclearance for the publication of this Notice of Intended Action on May 23, 2024.

#### *Fiscal Impact*

This rulemaking has no fiscal impact to the State of Iowa.

#### *Jobs Impact*

After analysis and review of this rulemaking, no impact on jobs has been found.

#### *Waivers*

Any person who believes that the application of the discretionary provisions of this rulemaking would result in hardship or injustice to that person may petition the

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rule for Notice

July 12, 2024

Commission for a waiver of the discretionary provisions, if any, pursuant to 283—Chapter 7.

### *Public Comment*

Any interested person may submit written or oral comments concerning this proposed rulemaking. Written or oral comments in response to this rulemaking must be received by the Commission no later than 4:30 p.m. on August 27, 2024. Comments should be directed to:

David Ford  
Department of Education, Bureau of Iowa College Aid  
400 East 14<sup>th</sup> Street  
Des Moines, Iowa 50319  
Phone: 515.901.9924  
Email: david.ford@iowa.gov or administrative rules website at [rules.iowa.gov](https://rules.iowa.gov)

### *Public Hearing*

Public hearings at which persons may present their views orally or in writing will be held as follows:

August 27, 2024  
4 to 4:30 p.m.

ICN Room  
Grimes State Office Building  
Des Moines, Iowa

August 28, 2024  
9 to 9:30 p.m.

State Board Room  
Grimes State Office Building  
Des Moines, Iowa

Persons who wish to make oral comments at a public hearing may be asked to state their names for the record and to confine their remarks to the subject of this proposed rulemaking.

Any persons who intend to attend a public hearing and have special requirements, such as those related to hearing or mobility impairments, should contact the Commission and advise of specific needs.

### *Review by Administrative Rules Review Committee*

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rulemaking by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rulemaking at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rulemaking action is proposed:

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rule for Notice

July 12, 2024

ITEM 1. Rescind 283—Chapter 12 and adopt the following **new** chapter in lieu thereof:

### CHAPTER 12

#### IOWA TUITION GRANT PROGRAM

**283—12.1(256) Basis of aid.** Assistance available under the Iowa tuition grant program is tuition-restricted and is also based on the financial metric and financial need of Iowa residents enrolled at an accredited private institution.

**283—12.2(256) Definitions.**

*“Accredited private institution”* means a not-for-profit private institution that meets the criteria in Iowa Code section 256.183 and rule 283—12.5(256).

*“Financial metric”* means the same as defined in rule 283—10.2(256).

*“Financial need”* means the same as defined in rule 283—10.2(256).

*“Full-time”* means the same as defined in rule 283—10.2(256).

*“Iowa resident”* means the same as defined in rule 283—10.2(256).

*“Located in Iowa”* means a college or university is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, has made a substantial investment in a permanent Iowa campus and staff, and offers a full range of courses leading to the degrees offered by the institution as well as a full range of student services.

*“Part-time”* means the same as defined in rule 283—10.2(256).

*“Program of study”* means the same as defined in rule 283—10.2(256).

*“Satisfactory academic progress”* means the same as defined in rule 283—10.2(256).

**283—12.3(256) Eligible applicant.** An eligible applicant is an Iowa resident enrolled at least part-time in a program of study at an accredited private institution and who meets the award eligibility criteria and the following provisions:

**12.3(1)** Completes the applications the commission deems necessary on or before the date established by the commission.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rule for Notice

July 12, 2024

**12.3(2)** Establishes financial need, has an eligible financial metric, meets satisfactory academic progress standards, and does not meet a condition in 283—subrule 10.3(1).

### **283—12.4(256) Awarding of funds.**

**12.4(1)** *Selection criteria.* All eligible applicants will be considered for an award.

**12.4(2)** *Maximum award and extent of award.* Eligible applicants may receive no more than the equivalent of eight full-time awards.

a. The maximum award for full-time students will not exceed the student's financial need, and will be the lesser of:

(1) The difference between the tuition and mandatory fees charged by the accredited private institution less the average undergraduate tuition and fees charged by the state universities under the Iowa board of regents;

(2) The average undergraduate tuition and fees charged by the state universities under the Iowa board of regents; and

(3) The amount established by the commission that allows all eligible applicants to receive an award.

b. When awarded in combination with other tuition-restricted funds, the total amount of tuition-restricted funding, including an Iowa tuition grant, cannot exceed the total tuition and mandatory fees charged to the recipient.

c. A part-time student will receive a prorated award, as defined by the commission, that is calculated by dividing the number of hours for which the student is enrolled by the required number of hours for full-time enrollment, and multiplying the quotient by the maximum award.

d. Awards will be provided during the fall and spring semesters of enrollment, or the equivalent. Awards may be provided during the summer semester to the extent that funding allows. Eligible applicants who are enrolled in commission-approved accelerated programs that incorporate summer attendance may receive summer Iowa tuition grants if the eligible applicant meets the accelerated progression thresholds established by the commission without exhausting grant eligibility prior to degree completion. Accelerated programs must allow students to complete four-year baccalaureate programs in less than the normal prescribed time frame while taking the same courses as students completing the same degree during a traditional four-year period.

**12.4(3)** *Awarding process.*

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rule for Notice

July 12, 2024

- a. The commission will provide notice of the eligibility criteria and maximum award to participating accredited private institutions annually to authorize awarding.
- b. The commission will designate eligible applicants for awards, and provide accredited private institutions with rosters of designated eligible applicants.
- c. Accredited private institutions will notify recipients of the awards, clearly indicating the award amount and the state program from which funding is being provided and stating that the award is contingent on the availability of state funds.
- d. Accredited private institutions will apply awards directly to student accounts to cover tuition and mandatory fees.
- e. Accredited private institutions will provide information about eligible applicants to the commission in a format specified by the commission. Accredited private institutions will make necessary changes to awards due to a change in enrollment or financial situation, and promptly report those changes to the commission.
- f. Accredited private institutions are responsible for completing necessary verification and for coordinating other aid to ensure compliance with student eligibility requirements and allowable award amounts. Accredited private institutions will report changes in student eligibility to the commission.

### **283—12.5(256) Accredited private institution eligibility.**

**12.5(1) *Application.*** An accredited private institution that is located in Iowa may request participation in the Iowa tuition grant program using the commission's designated application. The institution will meet the eligibility criteria in Iowa Code section 256.183 at the time the application is submitted.

**12.5(2) *Deadline to apply.*** An accredited private institution seeking to participate in the Iowa tuition grant program will submit an application on or before October 1 of the year prior to the beginning of the academic year for which the accredited institution is applying for participation.

**12.5(3) *Ongoing eligibility.*** An accredited private institution that is participating in the Iowa tuition grant program will immediately notify the commission if its higher learning commission accreditation or 501(c)(3) status is lost, or if the accredited private institution will fail to meet the necessary institutional match. Failure to meet any provision in Iowa Code sections 256.183 through 256.190 or this rule may result in the immediate cessation of the institution's participation in the Iowa tuition grant and in the institution returning Iowa tuition grant funds to the commission.

# IOWA COLLEGE STUDENT AID COMMISSION

## Administrative Rule for Notice

July 12, 2024

**12.5(4) *Compliance audits.*** The commission will periodically investigate and review compliance of accredited private institutions participating in this program with the criteria established in Iowa Code sections 256.183 through 256.190 and this rule.

These rules are intended to implement Iowa Code chapter 256.

# IOWA COLLEGE STUDENT AID COMMISSION

## FY25 Meeting Dates

Recommended Action: approve the FY25 Meeting Dates for the Iowa College Student Aid Commission Meetings

Commission Chair Stork provides the following proposed dates for FY25 Iowa College Student Aid Commission Meetings, all set for 10:00am – 12:00pm:

- July 12, 2024
- September 6, 2024
- November 8, 2024
- January 10, 2025
- March 21, 2025
- May 9, 2025

*\*all meetings above will be held in the State Board Room, Grimes Building*



# IOWA COLLEGE STUDENT AID COMMISSION

## Commissioner Updates

Commissioner Stork will present updates related to the commission membership in response to SF2385, including a review and recommendations for updating the Board Handbook.

Recommended Action: approve the proposed slate of officers for FY25:

- Chair: Emily Stork
- Vice-Chair: Doug Shull

Recommended Action: approve committee assignments for FY25:

- Executive Committee
  - Tim Fitzgibbon
  - Emily Stork (Chair)
  - Doug Shull
- Audit & Finance Committee
  - David Barker
  - Tim Fitzgibbon (Chair)
  - Mark Putnam
  - Doug Shull
  - Emily Stork
- Legislative and Rulemaking Advisory Committee
  - Molly Buck
  - Taylor Collins
  - Katie Mulholland (Chair)
  - Terry Murrell
  - Herman Quirnbach
  - Barbara Sloniker
  - Emily Stork
  - Jeff Taylor

Recommended Action: disband the following committees:

- Human Resources and Nominations
- Community Engagement

# IOWA COLLEGE STUDENT AID COMMISSION

## Staff Reports

The following staff will provide reports to the Commission:

Administrative Consultant Jason Crowley, Bureau of Information and Analysis Services

- Iowa Postsecondary Readiness Report

Section Chief Brown

- Scholarships & Grants Updates
- State Authorization (report enclosed) (Lisa Pundt)

Section Chief Sibaouih

- LCAN Updates (Anne Thomas and guests from the LCAN communities)
- FAFSA Updates

Bureau Chief Ford

- Financial Report

# IOWA COLLEGE STUDENT AID COMMISSION

## Staff Reports

### State Authorization Report

The Postsecondary Authorization Staff have the following noncontroversial authorization application updates since the last written report to Commissioners on May 17, 2024.

#### **Applications from Postsecondary Registered Schools (Iowa Code 261B)**

##### Postsecondary Registration Approvals

- Drake University (in-state voluntary renewal application)
- St. Ambrose University (in-state voluntary renewal application)

##### Postsecondary Registration Applications under Review

- Little Priest Tribal College (out-of-state mandatory renewal application)
- Palmer College of Chiropractic (in-state voluntary renewal application)
- Purdue University Global (out-of-state mandatory renewal application)
- Ross College (in-state mandatory renewal application)
- South University (out-of-state mandatory renewal application)
- United States University (out-of-state new application)
- University of Arizona Global (out-of-state new application due to governance change)
- University of Massachusetts Global (out-of-state mandatory renewal application)
- University of Southern California (out-of-state mandatory renewal application)
- Walden University (out-of-state mandatory renewal application)

##### Postsecondary Registration Applications Received and Pending Review

- Antioch School of Church Planting and Leadership Development (in-state mandatory renewal application)
- Bellevue University (out-of-state mandatory renewal application)
- Black Hawk College (out-of-state mandatory renewal application)
- Carlson College of Massage Therapy (in-state mandatory renewal application)
- Chamberlain University (out-of-state mandatory renewal application)
- Fuller Theological Seminary (out-of-state mandatory renewal application)
- Mount Mercy University (in-state mandatory renewal application)
- Rocky Vista University (out-of-state mandatory renewal application)

Postsecondary registration evaluation reports for approved schools are available upon request.

#### **Applications from Postsecondary Schools Participating in SARA (Iowa Code 261G)**

##### Iowa SARA New Approvals

None

# IOWA COLLEGE STUDENT AID COMMISSION

## Staff Reports

### Iowa SARA Renewal Approvals

Des Moines Area Community College (renewal application)  
Drake University (renewal application)  
Eastern Iowa Community College District (renewal application)  
Hawkeye Community College (renewal application)  
North Iowa Area Community College (renewal application)  
Iowa Western Community College (renewal application)  
Southeastern Community College (renewal application)  
Southwestern Community College (renewal application)  
St. Ambrose University (renewal application)

### Iowa SARA New Applications under Review

Luther College (new application)

### Iowa SARA Renewal Applications under Review

Clarke University (renewal application)  
Western Iowa Tech Community College (renewal application)

### Iowa SARA Applications Received and Pending Review

Buena Vista University (renewal application)  
Coe College (renewal application)  
Indian Hills Community College (renewal application)  
Iowa State University (renewal application)

## **Applications from Postsecondary Schools Exempt from Registration (Iowa Code 261B.11)**

### Iowa Exempt School Approvals

Bio – Chi Institute of Massage Therapy (renewal application)  
Des Moines Area Community College (renewal application)  
Eastern Iowa Community College (renewal application)  
Hawkeye Community College (renewal application)  
Iowa Western Community College (renewal application)  
North Iowa Area Community College (renewal application)  
Southwestern Community College (renewal application)  
Southeastern Community College (renewal application)

### Iowa Exempt School Applications under Review

AIM Code School – Southwest Iowa Tech Training (new application)  
Clarke University (renewal authorization but new registration exemption)  
Clippernomics (renewal application)  
DeltaV Code School (renewal application)  
Inste Bible College (renewal application)  
Indian Hills Community College (renewal application)  
Mater Dei Seminary (renewal application)

# IOWA COLLEGE STUDENT AID COMMISSION

## Staff Reports

Midwest Welding Academy (renewal application)  
Open Bible College (new school application)  
Western Iowa Tech Community College (renewal)

### Iowa Exempt School Applications Received and Pending Review

Coe College (renewal)  
CTC Barber Academy (renewal)  
Iowa Valley Community College District (renewal)  
Maharishi International University (renewal)  
Simpson College (renewal)  
Upper Iowa University (renewal)

# Iowa College Student Aid Commission

FUND: '0163

## STRATEGIC RESERVE FUND RECONCILIATION FY 2024 As of June 30, 2024

Beginning Balance As of 07-01-2023 \$24,877,946

### REVENUES:

Federal Support <sup>1</sup>	3,961,714
Intra-State Transfers <sup>2</sup>	1,288,019
Non Gov Support	-
Gov Transfer In Other Agencies	-
Interest	987,505
Fees, Licenses & Permits	-
Refunds & Reimbursements	2,421

**TOTAL REVENUES COLLECTED:** \$6,239,659

### EXPENDITURES:

Salary and Benefits	2,611,744
Travel	47,046
Office Supplies & Postage	13,960
Printing & Binding	148,144
Advertising & Publicity	7,089
Communications	25,566
Rentals	132,730
Prof & Scientific Services	79,146
Sub Grant Pymts & Outside Services	1,077,038
Intra-State Transfers	155,603
Office Equipment	-
IT Equipment, Software & Services	429,060
Miscellaneous Expenses	102
State Aid/Transfer to Trust Acct	-
Aid to Individuals (Scholarships)	4,187,678

**TOTAL EXPENDITURES:** (\$8,914,906)

Ending Balance As of June 30, 2024 \$22,202,699

Difference (\$2,675,247)

Bankers Trust GEAR UP Trust Fund Balance on 06-30-2024 \$234,787

### Cash Basis Report

<sup>1</sup> GEAR UP and AmeriCorps Grants

<sup>2</sup> Bankers Trust draw down for match portion of GUI 2.0 Scholarship

**Iowa College Student Aid Commission  
Operating Expenditure Summary  
FY 2024 As of June 30, 2024**

<b>Class Name</b>	<b>FY 2024 Budget</b>	<b>FY 2024 YTD Budget</b>	<b>FY 2024 Actual YTD</b>	<b>Actual As % of FY 24 Budget</b>
<b>Revenues</b>				
State Appropriation	591,533	591,533	591,533	100.00%
Federal Grant Receipts:	7,513,332	7,513,332	5,159,385	68.67%
<i>GEAR UP 2.0 Scholarship</i>	<i>4,500,000</i>	<i>4,500,000</i>	<i>4,299,432</i>	
<i>GEAR UP Future Ready</i>	<i>950,447</i>	<i>950,447</i>	<i>288,771</i>	
<i>GEAR UP 3.0</i>	<i>1,990,833</i>	<i>1,990,833</i>	<i>362,131</i>	
<i>Other<sup>1</sup></i>	<i>72,052</i>	<i>72,052</i>	<i>209,051</i>	
Interest Revenue	150,000	150,000	987,505	658.34%
Partnership Loan Program (PLP)	20,000	20,000	2,421	12.11%
ETV Grant Total Receipts:	487,159	487,159	411,857	84.54%
<i>Administrative Exp. Reimbursements</i>	<i>75,000</i>	<i>75,000</i>	<i>92,146</i>	
<i>State Aid to ETV Foster Care</i>	<i>412,159</i>	<i>412,159</i>	<i>295,158</i>	
<i>Amount Unexpended</i>			<i>24,553</i>	
Postsecondary Registration Fund Receipts:	462,284	462,284	463,074	100.17%
<i>Administrative Expenses</i>			<i>380,389</i>	
<i>Amount Unexpended</i>			<i>82,685</i>	
<b>Total Revenues:</b>	<b>\$9,224,308</b>	<b>\$9,224,308</b>	<b>\$7,706,123</b>	<b>83.54%</b>
<b>Expenditures</b>				
Salary and Benefits	4,995,763	4,995,763	3,465,954	69.38%
Travel	273,946	273,946	54,410	19.86%
Office Supplies & Postage	141,100	141,100	14,610	10.35%
Printing & Binding	118,329	118,329	148,144	125.20%
Communications (ICN and Cellular)	32,829	32,829	26,151	79.66%
Rentals	150,353	150,353	132,730	88.28%
Prof & Scientific Services <sup>3</sup>	151,816	151,816	79,283	52.22%
Outside Services	1,856,942	1,856,942	904,319	48.70%
Outside Services - CE Subgrants	575,375	575,375	172,673	30.01%
Advertising & Publicity	33,250	33,250	7,089	21.32%
Intra-State Reimbursement	73,019	73,019	155,960	213.59%
IT Equip.& Software/Outside Repairs/Service	1,020,295	1,020,295	629,973	61.74%
State Aid (Other)	-	-	-	
Pass-through Expenditures from Grant Receipts:	7,952,992	7,952,992	5,961,902	74.96%
<i>GEAR UP 2.0 Scholarship</i>	<i>4,500,000</i>	<i>4,500,000</i>	<i>4,187,678</i>	
<i>GEAR UP Future Ready</i>	<i>1,050,000</i>	<i>1,050,000</i>	<i>1,084,819</i>	
<i>GEAR UP 3.0</i>	<i>1,990,833</i>	<i>1,990,833</i>	<i>394,246</i>	
<i>State Aid to ETV Foster Care</i>	<i>412,159</i>	<i>412,159</i>	<i>295,158</i>	
<i>ETV Grant Unexpended Amount</i>			<i>24,553</i>	
<i>Postsecondary Registration Fund Unexpended Amount</i>			<i>82,685</i>	
<b>Total Expenditures:</b>	<b>\$17,376,009</b>	<b>\$17,376,009</b>	<b>\$10,274,132</b>	<b>59.13%</b>
<b>Net Income/ Loss</b>	<b>(\$8,151,701)</b>	<b>(\$8,151,701)</b>	<b>(\$2,675,247)</b>	
<b>AmeriCorps Grant and administrative expense reimbursements from GEAR UP<sup>1</sup></b>				
<b>Receipts from Volunteer Iowa and other state agencies.<sup>2</sup></b>				
<b>Consultant and professional fees for Community Engagement and GEAR UP &amp; Website update expenses<sup>3</sup></b>				
<b>Operating Expenditure Summary includes State Appropriations, ETV federal funds and Postsecondary Registration Fund.</b>				

**Iowa College Student Aid Commission  
Summary of Resources and Expenditures  
FY 2024 Program Summary As of June 30, 2024**

	STATE APPROPRIATED PROGRAMS	STATE MANDATED/UNFUNDED PROGRAMS RELATED TO CHAPTER 261 OF IOWA CODE	POSTSECONDARY REGISTRATION	FEDERAL GRANT/PROGRAMS	COMMUNITY ENGAGEMENT	PLP, INTEREST INCOME	TOTALS
<b>FY 2024 Number of Programs</b>	15	3	1	6	3	1	29
<b>FY 2024 State Scholarships/Grants/Loan Repayment Programs</b>	104,187,095	20	-	-	-	-	104,187,115
<b>FY 2024 Appropriation for Administration</b>	591,533	-	-	-	-	-	591,533
<b>FY 2024 State Fees, Interest &amp; Reimbursements</b>	-	-	463,074	-	-	1,080,274	1,543,348
<b>FY 2024 Fed Awards/Grants:</b>							-
Federal CARES ACT Coronavirus Relief Fund C/F Balance				362,131			-
Payment to Scholarship Trust	-	-	-	-	-	-	-
Sub Grants/Admin. Expense Reimbursements	-	-	-	4,797,254	-	-	4,797,254
ETV Federal Grant Reimbursement	-	-	-	411,857	-	-	411,857
<b>Total Revenues:</b>	<b>591,533</b>	<b>-</b>	<b>463,074</b>	<b>5,571,242</b>	<b>-</b>	<b>1,080,274</b>	<b>7,706,123</b>
Personnel	696,657	145,570	426,312	1,179,915	938,303	61,867	3,448,625
Travel	10,936	2,285	6,692	18,523	14,730	971	54,137
Supplies, Printing & Binding, Postage	32,713	6,836	20,019	55,406	44,061	2,905	161,940
Support-Rent, Communication, Prof/Outside Service	229,649	47,986	140,531	388,951	309,306	20,394	1,136,817
Legal, Audit and State Reimbursements	31,328	6,546	19,171	53,059	42,194	2,782	155,079
Advertising & Publicity	1,425	298	872	2,413	1,919	127	7,053
State Transfers/IT Expenses	126,636	26,461	77,494	214,481	170,561	11,246	626,878
<b>Total Operating Cost</b>	<b>1,129,343</b>	<b>235,982</b>	<b>691,091</b>	<b>1,912,748</b>	<b>1,521,074</b>	<b>100,292</b>	<b>5,590,530</b>
Scholarships/Grants/Loan Repayment Programs	85,556,684	5,247	-	4,187,678	-	-	89,749,609
Aid to individuals (ETV)	-	-	-	295,158	-	-	295,158
State Aid					-		-
Grants to K-12 Schools/Communities (Sub Grants)	-	-	-	-	-	-	-
<b>Total Expenditures (Incl. Scholarship)</b>	<b>86,686,027</b>	<b>241,229</b>	<b>691,091</b>	<b>6,395,584</b>	<b>1,521,074</b>	<b>100,292</b>	<b>95,635,297</b>
<b>Fund Committed for Scholarship and Aid</b>	<b>18,795,114</b>	<b>6,500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,295,114</b>
<b>Unexpended Funds for ETV/Postsecondary</b>	<b>-</b>	<b>-</b>	<b>82,685</b>	<b>24,553</b>	<b>-</b>	<b>-</b>	<b>107,238</b>
<i>Net Gain / Loss</i>	<i>(537,812)</i>	<i>(235,982)</i>	<i>(310,702)</i>	<i>(876,987)</i>	<i>(1,693,747)</i>	<i>979,981</i>	<i>(2,675,249)</i>
<b>Overall % of Total Expense</b>	<b>90.64%</b>	<b>0.25%</b>	<b>0.72%</b>	<b>6.69%</b>	<b>1.59%</b>	<b>0.10%</b>	<b>100.00%</b>



# **IOWA COLLEGE STUDENT AID COMMISSION**

## **Audit & Finance Committee**

Commissioner Fitzgibbon will present updates from the Audit & Finance Committee